



Date Adopted January 15, 2020 Committee Health/ Human Services/ Education

RESOLUTION AMENDING RESOLUTION 2019- 478 SUPPORTING THE SALEM COUNTY OFFICE ON AGING & DISABILITIES TO ACCEPT THE 2020 PERSONAL ASSISTANCE SERVICES PROGRAM (PASP) GRANT

WHEREAS, the County of Salem Office on Aging and Disabilities has been awarded a grant from the Division of Disability Services. The 2020 PASP total Allocation for Salem County is \$157,368.00 (One Hundred Fifty Seven Thousand Three Hundred Sixty Eight Dollars). The County will receive \$18,468.00 (Eighteen Thousand Four Hundred Sixty Eight Dollars) in administrative fees for the period of January 1, 2020 through December 31, 2020 for the Personal Assistance Services Program for the County of Salem; and

WHEREAS, the New Jersey Division of Disability Services under the Department of Human Services awards various grants to complying agencies throughout the State of New Jersey for all programs and staff; and

WHEREAS, this Resolution is to amend Resolution 2019-478 to state the following, Salem County will receive \$18,468 (Eighteen Thousand Four Hundred Sixty Eight Dollars) in administrative fees and the remaining balance of \$138,900.00 (One Hundred Thirty Eight Thousand Nine Hundred Dollars) will be held for Direct Service for Consumers; and

WHEREAS, under this program, Office on Aging & Disabilities will continue to provide services to the Salem County participants of the Personal Assistance Service Program; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

- 1. The Salem County Board of Chosen Freeholders accepts the grant and authorizes Salem County Office on Aging & Disabilities to accept the grant on behalf of the County of Salem in the amount of \$18,468.00 (Eighteen Thousand Four Hundred Sixty Eight Dollars) in administrative fees for the period of January 1, 2020 through December 31, 2020 for the Personal Assistance Services Program. The term of the grant will be from January 1, 2020 and will terminate December 31, 2020.

GORDON J. OSTRUM, JR., Freeholder Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 15, 2020.

STACY L PENNINGTON Clerk of the Board

FREEHOLDER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
C. Hassler			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury						✓

✓ Indicates Vote

Department Initials

OOA/dc



State of New Jersey

DEPARTMENT OF HUMAN SERVICES
PO BOX 705
TRENTON, NJ 08625-0705

PHILIP D. MURPHY
Governor

SHELLY OLIVER
Lt. Governor

DIVISION OF DISABILITY SERVICES

CAROL JOHNSON
Commissioner

PERL NIARON
Executive Director

November 25, 2019

Rebecca Ferguson, Director
Salem County Department of Health and Human Services
110 Fifth Street.
Salem, NJ 08079

Dear Ms. Ferguson:

Please accept this correspondence as an invitation to renew your agency's contract for the administration of the Personal Assistance Services Program (PASP) in Salem County.

Details pertaining to your CY2020 allocation are as follows:

Contract Term:	1/1/20 -- 12/31/20
Contract Number:	20AMSS
Administrative Allocation:	\$18,468
Direct Service Allocation:	\$138,900
Total 2020 Allocation:	\$157,368

Please note that the methodology employed for allocating funds has changed for the upcoming year. An explanation can be found on the enclosed addendum.

Please submit your contract renewal package at your very earliest convenience. The Required Documents Checklist, which was sent separately, details all of the documents necessary to successfully execute your contract. This checklist should be completed, signed, and returned with your contract package.

Electronic copies of all contracting documents can be found on the Department's website at:
<https://www.state.nj.us/humanservices/olra/ocpm/resources/manuals/>

Payments will be made according to the Schedule of Estimated Claims once the contract has been approved and fully executed by DDS.

Please submit your completed contract renewal package to Michael Korman at:
michael.korman@dhs.state.nj.us.

You may direct any questions regarding your contract to Mr. Korman, as well, at 609-631-2494 or electronically at the email address above.

**NJ Division of Disability Services
PASP Funding Allocations: Contract Year 2020 (CY2020)**

Beginning CY2020, the methodology employed for allocating PASP funds has changed as noted below. Changes were made to establish consistency across self-directed personal care programs in NJ and to allow greater flexibility in adjusting allocations throughout the year in order to meet spending needs.

Direct service allocations are now calculated based on the following:

- Trends in actual direct service spending
- Anticipated growth
 - Requests for increases in direct service allocations will be reviewed and granted based on the availability of funds, with cost share funds collected by the county being utilized first

Administrative funds are now allocated based on the sum of the following fixed rates:

- \$93 per member per month (PMPM), based on enrollment on 9/30/2019
- \$81 an hour, based on 1.5 hours per consumer, per month
- \$150 per initial enrollment of new consumers, based on 3 new consumers, for a total of \$450

Please Note:

- Monthly fees will be paid for all consumers who are enrolled for as little as one day per month
- Enrollment will be reconciled twice during the contract term and payments will be adjusted accordingly
- A final reconciliation will occur at year's end to determine any necessary payments or refunds due
- Counties whose allocation for administrative funds are decreasing in CY2020 as a result of the new methodology are being compensated with a one-time supplemental payment to match the CY2019 funding level

County	Enrollment 9/30/19	PMPM \$93	Hour Rate \$81/hour 1.5 hours	Initial Intake 3 @ \$150	Total Admin Allocation	Direct Service Allocation	Total Allocation 2020
Salem	7	\$7,812	\$10,206	\$450	\$18,468	\$138,900	\$157,368