



Approved as to Form and Legality

Kan M. Ward
Salem County Counsel

Date Adopted

December 30, 2019

Committee
Economic Development
Public Works

**RESOLUTION AWARDING A PROFESSIONAL
SERVICES CONTRACT FOR THE
FY 2019 DESIGN – PREPARATION OF FIELD SURVEY
AND BASE MAPPING FOR
HOOK ROAD, COUNTY ROAD #551, PHASE 3
RESURFACING PROJECT FOR THE COUNTY OF SALEM
FAP-2019-SALEM COUNTY-00016**

WHEREAS, the Design needed for the Hook Road, County Road #551, Phase 3 Resurfacing Project was approved as a project under the New Jersey Department of Transportation, Federal Aid Program; and

WHEREAS, a qualified Professional Engineering Firm responded to the advertised REQUEST FOR PROPOSAL AND QUALIFICATIONS" for the PREPARATION OF A FIELD SURVEY AND BASE MAPPING FOR HOOK ROAD, COUNTY ROAD #551, PHASE 3 RESURFACING PROJECT FOR THE COUNTY OF SALEM FAP-2019-SALEM COUNTY-00016 on August 14, 2019 at 11:00 AM; and

WHEREAS, the Salem County Board of Chosen Freeholders have determined that a need exists for the aforementioned Professional Service to assist in the Design of the Resurfacing of Hook Road, County Road #551, Phase 3; and

WHEREAS, an evaluation of the Proposal based on the criteria outlined in the "Request for Proposal and Qualifications": Technical Proposal; and General Qualifications and Experience on Comparable Projects resulted in "**TAYLOR WISEMAN & TAYLOR**" of Mount Laurel, New Jersey receiving the recommendation of Award of Proposal; and

WHEREAS, the "Request for Proposal/Request for Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

WHEREAS, the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2019 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2019 Budget of the County of Salem under the item: ORDINANCE #2019-02 ROADWAY AND OTHER FACILITY IMPROVEMENTS; Account #C-04-55-885-019-902.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of Chosen Freeholders as follows:

1. A Professional Services Agreement be issued to "**TAYLOR, WISEMAN & TAYLOR**" in accordance with their Proposal for Preparation of a Field Survey and Base Mapping for Hook Road, County Road #551, Phase 3 for the County of Salem for their Total Amount of **FORTY-FOUR**

THOUSAND, NINE HUNDRED SIXTY-FIVE DOLLARS AND FORTY-SEVEN CENTS (\$44,965.47).

2. The Freeholder-Director and Clerk of this Board of Chosen Freeholders be and are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.

3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.



CHARLES V. HASSLER, Freeholder
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on MONDAY, DECEMBER 30, 2019.



STACY PENNINGTON
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓					✓
C. Hassler	✓				✓	
L. Ware	✓					
R.S. Griscom	✓					
B. Laury	✓					

✓ Indicates Vote

ENG-DFord



**COUNTY OF SALEM
ENGINEER'S OFFICE**

110 Fifth Street
Suite 600
Salem, New Jersey 08079

James H. McKelvie
County Engineer
(856) 935-7510 ext 8549
FAX (856) 935-7915

* * M E M O R A N D U M * *

TO: Board of Chosen Freeholders

FROM: James McKelvie, County Engineer

DATE: December 19, 2019

RE: Review Committee Results for the RFP
"FY 2019 Design - Field Survey
And Base Mapping Hook Road, County
Road #551, Phase 3

A Review Committee was convened for the purpose of evaluating proposals for the RFP "PROFESSIONAL SERVICES FOR PREPARATION OF A FIELD SURVEY AND BASE MAPPING FY 2019 DESIGN, HOOK ROAD, COUNTY ROAD #551, PHASE 3 FOR THE COUNTY OF SALEM - FAP-2019-SALEM COUNTY-00016" submitted to the Engineer's Office on August 14, 2019.

The Committee met on August 15, 2019. The proposal was evaluated utilizing the following criteria: Technical Proposal (30 points); and General Qualifications and Experience on Comparable Projects (70 points). Committee results are included at length in the attached "Summary of Proposals Received", and as described below.

VENDOR	TOTAL SCORE	RANK
"Taylor Wiseman & Taylor"	93.33	1

Based on the above ranking, the Review Committee recommends awarding the contract to "Taylor Wiseman & Taylor", 124 Gaither Drive, Suite 150, Mount Laurel, New Jersey 08054 commencing on January 2, 2020 and terminating upon completion of the Project. Total amount of contract shall not exceed \$44,965.47.

If you have any questions, please contact the Salem County Engineer's Office at (856) 935-7510 extension 8549.

ddf

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

I, **Kelly Hannigan**, County Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$44,965.47
ACCOUNT NAME: ORD 2019-02 ROADWAY & OTHER FACILITY IMPROVEMENT	
ACCOUNT #:	C-04-55-885-019-902
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
FOR: PROFESSIONAL SERVICES FOR FY 2019 DEISGN PREPARATION OF A FIELD SURVEY AND BASE MAPPING FOR HOOK ROAD, COUNTY ROAD #551, PHASE 3 RESURFACING PROJECT FOR THE COUNTY OF SALEM, FAP-2019-SALEM COUNTY-00016; Salem County Contract #19-1416	
DATE:	DECEMBER 20, 2019
VENDOR:	"TAYLOR WISEMAN & TAYLOR" of MOUNT LAUREL, NEW JERSEY



KELLY HANNIGAN, COUNTY TREASURER