



Board of Chosen Freeholders

REGULAR MEETING MINUTES

December 30, 2019

4:00 PM

Fifth Street Office Complex, 110 5th Street, Conference Room 105, Salem, New Jersey

- I. **Call to Order:** Freeholder Director Laury called the meeting to order at 4:00 pm.
- II. **Invocation:** The Invocation was provided by Marikay Green, Asst. Exec Director of the Office on Aging and Disabilities; Pastor of Broadway UMC and Mount Hope UMC, both in Salem, NJ.
- III. **Pledge of Allegiance:** Freeholder Charles Hassler led the Pledge.
- IV. **Statement Regarding Open Public Meetings Act** – Statement was read by Stacy Pennington, Clerk of the Board

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X	
Freeholder Lee Ware	X	

Voice roll call. A quorum was present.

VI. Minutes:

Dispense with the reading of the minutes of the December 18, 2019 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote 5-0

VII. Special Recognition: None

VIII. Presentation : None

IX. Waiver of the Rules: None

X. Public Hearings & Adoptions: None

XI. Correspondence:

1. Memorandum from the County Clerk’s Office Certifying Upper Pittsgrove Township Special School Board Election
2. Memorandum for the County Clerk’s Office Certifying Oldmans Township Special School Election
3. Letter from Rutgers School of Environment and Biological Sciences approving the 2020 Plans & Estimates of Salem County Mosquito Control
4. Salem County Improvement Authority December 12, 2019 Meeting Minutes
5. Public Works Committee November 13, 2019 Meeting Minutes

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote 5-0

XII. Payment of Bills and Claims:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware	X		X			
Deputy Director Griscom		X	X			
Director Laury			X			

Hand vote 5-0

XIII. Treasurer’s Report: None

XIV. Resolutions:

A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom

A1 Resolution Establishing a Fair and Open Process for the Awarding of a Professional Services Contract for Unified Salem County School District Restructuring Feasibility Study

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote 5-0

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Griscom - No Resolutions

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Ostrum

C1 Resolution Awarding a Professional Services Contract for the FY 2019 Design - Preparation of Field Survey and Base Mapping for Hook Road, County Road #551, Phase 3 Resurfacing Project for the County of Salem FAP-2019-Salem County 00016

C2 Resolution Accepting Grant Funding for the Engineer's Office from the New Jersey Department of Transportation for Fiscal Year 2019 Hook Road, County Road #551, Phase 3 - Design Federal Aid Funding

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury						

Hand vote 5-0

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware

D1 Resolution Acknowledging the Business Associate Agreement Form from the New Jersey Department of Human Services for the Personal Assistance Services Program (PASP) Grant

D2 Resolution Acknowledging the Standardized Board Resolution Form from the New Jersey Department of Human Services For the Personal Assistance Services Program (PASP) Grant

D3 Resolution of Intent to Apply for Funding from the NJ Association of County and City Health Officials to Expand Outreach, to Educate and to Address the Hepatitis A Outbreak

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote 5-0

E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum

E1 Resolution Awarding a Contract for the Forensic Nurse Examiner Program for the Salem County Prosecutor's Office (for Lead Nurse)

E2 Resolution Awarding Contracts for the forensic Nurse Examiner Program for the Salem County Prosecutor's Office (for Staff Nurses)

- E3 Resolution of the Board of Chosen Freeholders Accepting and Executing a Grant from the New Jersey Department of Children and Families for the Child Advocacy Development Grant (Capital) for the County of Salem
- E4 Resolution Accepting Federal FY2019 Subgrant Award from New Jersey Department of Law and Public Safety Division of State Police Office of Emergency Management for Emergency Management Performance Grant No. FY19-EMPG-EMAA-1700 CFDA#:97.042 In the Amount of \$55,000.00

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote 5-0

F. **CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:** None

XV. **Freeholder Old Business:** None

XVI. **Freeholder New Business:**

Director Laury mentioned a \$750,000 grant we recently received and asked the Treasurer, Kelly Hannigan, for the details. Ms. Hannigan the grant was in response to an application to rehab space at 98 Market Street (the white building) for the Child Advocacy Center. She noted that the Prosecutor and Purchasing departments helped with this application.

County Administrator, Jeff Ridgway, mentioned that the county gas pump system had an emergent issue that cost \$15,000.00 to repair. They was some contamination in the pump area and the county is currently testing and waiting for quotes to see what damage is done there. The pump system is 20 years old and may need replacement.

XVII. **Freeholder Public Announcements:** None

XVIII. **Public Comment (Agenda items or other County Business):**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Freeholder Ostum noted that former county employee Francis 'Speedy' Hogate had passed away recently.

Director Laury wished everyone a Happy New Year. He also thanked all the Freeholders for working so hard this year and looked forward to a great 2020.

Freeholder Hassler thanked the majority party for working so well together with the minority party.

Pat Bomba, Carneys Point

He noted that the Knights of Columbus had sub tickets on sale. They are valid through the Super Bowl weekend.

Patty Bomba, Carneys Point

Ms. Bomba asked for further explanation about the building work for the Child Advocacy program. Administrator Ridgway noted the building is to be updated to meet ADA standards, along with creating office and meeting space for the Child Advocacy Center.

XIX. Executive Closed Session (if needed): None

XX. Adjournment: Director Laury adjourned the meeting at 4:17 pm.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury						

Next Meeting Date

January 6, 2019

Reorganization Meeting 6:00 PM Meeting

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079