



Approved as to Form and Legality

Date Adopted

Committee  
Economic Development  
Public Works

\_\_\_\_\_  
Salem County Counsel

October 2, 2019

**RESOLUTION APPROVING THE EXECUTION OF  
CHANGE ORDER NO. 1 FOR  
THE COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT  
FOR THE COUNTY OF SALEM**

**WHEREAS,** the County of Salem issued a Contract in the amount of \$300,000.00 to **"Alaimo Group"** for the position of County Engineer on January 24, 2019 by Resolution No. 2019-073; and

**WHEREAS,** N.J.A.C. 5:34-4.4(a)3 requires that all change orders for services be approved by the Governing Body; and

**WHEREAS,** it has been deemed necessary by the Public Works Committee to proceed with the Railroad Engineering Services related to the 2018 and 2020 NJDOT Rail Freight Assistance Program Grants for rehabilitation at various locations along the Salem County Short Line Railroad in Gloucester and Salem Counties and for other railroad engineering services as may be requested; and

**WHEREAS,** the Salem County Administrator recommends the approval of Change Order No. 1 increasing the contract by Two Hundred Thousand Dollars and Zero Cents (\$200,000.00) to a total contract price of Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) to **"Alaimo Group"** for Railroad Engineering Services; and

**WHEREAS,** all other terms of the original contract shall remain in force; and

**WHEREAS,** the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2019 Budget of the County of Salem under the Item: Ordinance 2017-01 RAILWAY IMPROVEMENTS, Account No. C-04-55-882-017-902.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders authorizes and approves Change Order No. 1 for execution as a revision to the **"ALAIMO GROUP"** contract for the position of County Engineer by Two Hundred Thousand Dollars and Zero Cents (\$200,000.00) to a total contract price of Five Hundred Thousand Dollars and Zero Cents (\$500,000.00), subject to the review of the Salem County Solicitor.
2. The Freeholder-Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 1 and amended contracts.
3. Notice shall be published in the "South Jersey Times" as required by law.

  
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CHARLES V. HASSLER, Freeholder  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, OCTOBER 2, 2019.

  
STACY PENNINGTON  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓					✓
C. Hassler	✓				✓	
L. Ware	✓					
R.S. Griscom	✓					
B. Laury	✓					

✓ Indicates Vote

ENG-DFord

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

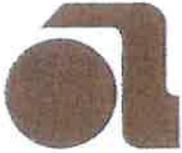
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I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$200,000.00</b>
<b>ACCOUNT NAME: ORD #2017-01 RAILWAY IMPROVEMENTS</b>	
<b>ACCOUNT #:</b>	<b>C-04-55-882-017-902</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: SALEM COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT, CHANGE ORDER NO. 1, RAILROAD ENGINEERING SERVICES; Salem County Contract #19-1409</b>	
<b>DATE:</b>	<b>SEPTEMBER 19, 2019</b>
<b>VENDOR:</b>	<b>"ALAIMO GROUP", of MOUNT HOLLY, NEW JERSEY</b>

  
\_\_\_\_\_  
**KELLY HANNIGAN, COUNTY TREASURER**



## ***Alaimo Group***

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300  
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

September 10, 2019

Mr. Benjamin H. Laury, Frecholder Director  
Salem County Freeholders  
110 Fifth Street  
Salem, NJ 08079

Re: **Proposal for 2019 Railroad Engineering  
Services  
2018 and 2020 NJDOT Rail Freight  
Assistance Programs - Short Line Track  
Rehabilitation  
Various Townships  
Gloucester and Salem County, New Jersey  
Our Proposal No. MH-19-106**

Dear Mr. Laury:

Alaimo Group is pleased to submit this Proposal for 2019 Railroad Engineering Services related to the 2018 and 2020 NJDOT Rail Freight Assistance Program Grants for rehabilitation at various locations along the Salem County Short Line Railroad in Gloucester and Salem Counties, and for other railroad engineering services as may be requested. Railroad engineering services were not identified in the Agreement for Engineering Services between the County of Salem and Alaimo Group for the year 2019.

### **SCOPE OF SERVICES**

#### **NJDOT 2018 Rail Freight Assistance Program**

The County has received NJDOT 2018 Rail Freight Assistance Program Grant No. 7112310, in the amount of \$6,014,192.49 (90%), subject to a County match of \$668,243.61 (10%) for total funds of \$6,682,436.10. The field survey and railroad condition assessment was provided by Federici and Akin. The following scope of services is proposed:

- Preparation of Contract Plans
- Preparation of Specifications and Contract Documents
- Preparation of Engineer's Estimate

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

- Preparation of Project Schedule
- Submission of Plans, Specifications, Estimates, and Schedule to NJDOT for Review
- Address NJDOT Review Comments
- Bid Phase Services
- Construction Management and Inspection
- Contract Closeout Documentation

We have submitted preliminary plans for review by County and railroad personnel. We are finalizing the plans and intend to submit plans, specifications, estimate, and project schedule to NJDOT for review and approval in the near future.

#### **NJDOT 2020 Rail Freight Assistance Program**

The 2020 NJDOT Rail Freight Assistance Program Grant Eligibility Assessment was completed through SAGE on September 6, 2019. The 2020 NJDOT Rail Freight Assistance Program Grant application is due through SAGE on October 18, 2019. The scope of services includes completion of the eligibility assessment, coordination with Salem County Public Works Committee and Director of Transportation and Railroad Services as to the scope of the proposed funding application, and completion of the funding application through SAGE, including project description, cost estimates, and photographs.

#### **Other Railroad Engineering as Requested**

Additional railroad engineering services as may be requested by the Salem County Public Works Committee.

#### **COST PROPOSAL**

We request that the County authorize a budget of \$200,000 for 2019 Railroad Engineering Services as described herein. A proposal for 2020 services will be submitted.

#### **QUALIFICATIONS OF THE FIRM**

As background, for over fifty (50) years, Alaimo Group has provided professional engineering, planning, permitting, surveying, architectural, and construction phase services to

September 10, 2019

public clients throughout the State of New Jersey. We represent over forty-five (45) municipalities and authorities as engineer of record and have considerable bridge, roadway, and drainage construction experience, along with NJDOT funding and coordination requirements.

We propose a project team that is familiar working together as a team and also experienced with similar construction. This team will be responsible for the project tasks identified and working with the County, utility companies, and other pertinent review agencies to meet the scheduling, budget, funding, performance, and conformance requirements for the finished project.

Alaimo Group has significant project experience and has provided roadway and bridge construction phase services to the Counties of Burlington, Camden, Essex, Gloucester, Middlesex, Morris, Ocean, Passaic, and Union, along with numerous municipalities. Additionally, we have provided these services to the New Jersey Department of Transportation, New Jersey Turnpike Authority, South Jersey Transportation Authority, and the New Jersey Highway Authority.

We appreciate the opportunity to submit this proposal, and look forward to the opportunity to work with the county of Salem. Please call me should you have any questions.

Very truly yours,

ALAIMO GROUP

Richard A. Alaimo, PE  
President

JHMCK:lhr

- cc: Mr. Jeffrey Ridgway, County Administrator, Salem County
- Mr. Charles Hassler, Freeholder and Public Works Committee Chairman, Salem County
- Ms. Diana Ford, Chief of Administrative Services, Salem County Engineer's Office
- Mr. James H. McKelvie, PE, CME, Associate, Alaimo Group

Approved:

Freeholder Director

*Alaimo Group*  
- Consulting Engineers -

Clerk of the Board

SEAL