



Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

*Kan M Wood*  
Salem County Counsel

September 4, 2019

**RESOLUTION ACCEPTING AND EXECUTING A GRANT FROM THE SALEM HEALTH AND WELLNESS FOUNDATION 2019 HEALTHY SALEM- HEALTHY BODY GRANT**

**WHEREAS**, the Salem County Department of Health applied for and obtained a grant from the Salem Health and Wellness Foundation for \$20,000.00 to perform health screenings throughout Salem County; and

**WHEREAS**, the total amount of funds granted will be \$20,000.00 to be utilized for comprehensive screening supplies. The screenings will target the Salem County adult and senior population and include Blood Pressure, Cholesterol, and Glucose, Weight, and Body Mass index, along with education regarding management of chronic disease. This grant will require no matching funds; and

**WHEREAS**, the Salem County Board of Chosen Freeholders recognizes the grant is for a period of one year commencing July 1, 2019.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem to hereby accept and execute the grant from Salem Health and Wellness Foundation for the Healthy Salem – Healthy Body grant.

*Gordon J. Ostrum, Jr.*  
GORDON J. OSTRUM, JR., Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on September 4, 2019.

*Stacy L. Pennington*  
STACY L. PENNINGTON  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓				✓	
C. Hassler	✓					
L. Ware	✓					✓
R.S. Griscom	✓					
B. Laury	✓					

✓ Indicates Vote

Department Initials

CP \_\_\_\_\_

# Grant Agreement

This agreement is entered into by and between the Salem Health and Wellness Foundation and the Salem County Department of Health & Human Services.

**Amount of Award: \$20,000.00**

**Purpose:** To support screening services to county residents

**Grant Period: 1 Year**

**1. Use of Grant Funds:** You may use the grant funds only for purposes within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended (the "Code"), and more specifically may use the grant funds only for the purpose outlined above and stated in your Grant Application, with supporting documentation, and our agreement letter (with supplementary conditions).

You acknowledge that the grant funds are not transferable and that the Foundation has not earmarked the use of the grant funds or any portion thereof for the use of any other organization or individual.

**2. Payment of Grant Funds:** The Salem Health and Wellness Foundation (the "Foundation") will make payments of grant funds on or about August 31, 2019. However, following the initial payment, subsequent payments will be contingent upon satisfactory progress on the project and our receipt of documentary evidence of such progress.

**3. Quality of Work:** Both the quality of the work completed and your progress toward achieving the goals of the grant will be reviewed by the Foundation. Your progress may be monitored by on-site visits by representatives of the Foundation. In particular, the Foundation will be monitoring the continued commitment of personnel involved in the work of the grant. In addition, the Foundation will, throughout the term of the grant, consider whether continuation of the work of the grant is in the interest of the residents of Salem County. If the Foundation is not satisfied with the quality of your work or the progress toward achieving the goals of the grant, if the Foundation is of the opinion that you are incapable of satisfactorily completing the work of the grant, or if the Foundation determines that continuation of the grant is not reasonably in the interest of the residents of Salem County, the Foundation may, in its discretion, (i) require a plan of correction acceptable to the Foundation, (ii) withhold payment of grant funds until in its opinion the situation has been corrected, or (iii) declare the grant terminated. The Foundation's determination as to the quality of work being performed, the progress being made toward the goals of the grant, your ability to satisfactorily complete the work of the grant, and whether continuation of the work of the grant is in the interest of the residents of Salem County will be final and will be binding and conclusive upon you insofar as further grants payments are concerned.

**4. Certification and Maintenance of Exempt Organization Status:** You certify that you have been determined by the Internal Revenue Service to be a tax-exempt organization under Section 501(c)(3) of the Code, and "not a private foundation," within the meaning of Code Section 509(a)(1)-(3), or in the absence of such a determination, that you are a state or any political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a "Public Charity").

You will immediately inform the Foundation of any change in or challenge to your status as a Public Charity. Furthermore, you hereby affirm that this grant will not cause you to fail to qualify as a Public Charity. You will comply with the provisions of the Code and the regulations hereunder applicable to you as a Public Charity and will not violate any other statute or regulation applicable to you where such violation materially affects your ability to carryout the goals of the grant.

**5. Interim Reports:** Time frame for submitting full and complete interim reports to the Foundation on the use of the grant funds, compliance with the terms of the grant, and the progress made toward achieving the goals of the grant will be made on December 31, 2019. You will also submit other such interim reports as the Foundation may reasonably request, and your personnel will confer with Foundation personnel or consultants at the reasonable request of the Foundation regarding expenditures, records and progress of the grant project.

**6. Final Report:** On or before August 28, 2020 you will make a final report with respect to all expenditures made from such grant funds (including salaries, travel and supplies) and indicate the progress made toward the goals of the grant.

**7. Records:** You will maintain your books and records in such a manner that the receipts and expenditures of the grant funds will be shown separately on such books and records in an easily checked form. You will keep records of receipts and expenditures of all grant funds as well as copies of the reports submitted to the Foundation and supporting documentation for at least four (4) years after the completion of the use of the grant funds, and will make such books, records, and supporting documentation available to the Foundation for inspection at reasonable times from the time of your acceptance of this grant through such period.

**8. Acknowledgment of Support:** All manuscripts, papers, releases, exhibits or interviews prepared for meetings, the public or private press, magazines, periodicals, radio, television or other means of communication dealing with the activities or achievement of the work of the grant shall acknowledge the Foundation's support. You will use approved text in such communications in references to the Foundation.

**9. Violation of Terms; Change of Status:** In the case of any violation by you of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of your status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant. The Foundation's determination will be final and will be binding and conclusive upon you.

If interim or final reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant if any such report is not received within a reasonable time (no more than ten (10) days) following the date on which it was due.

**10. Termination:** Upon termination of this grant for any reason, the Foundation will withhold any further payments of grant funds and you will repay to the Foundation any portion of the grant funds that were not spent for the grant project.

**11. Future Funding:** You acknowledge that the Foundation and its representatives have made no actual or implied promise of funding except for the amounts specified by this agreement. If any of the grant funds are returned or if the grant is rescinded, you acknowledge that the Foundation will have no further obligation to you in connection with this grant as a result of such return or rescission. However, the foregoing is not intended to prohibit the Foundation from providing you an additional grant upon the submission of a new proposal, if the Foundation in its sole discretion determines that an additional grant is appropriate.

**12. Modification:** This agreement sets forth all terms of the grant and replaces all prior understandings and agreements. Any modification or amendment will be made only in writing signed by an authorized officer of your organization and of the Foundation.

**13. Law Governing This Agreement:** This agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without application of its conflicts of law provisions.

**SALEM HEALTH AND WELLNESS FOUNDATION, INC.**  
**Brenda L. Goins, Executive Director**

Brenda L. Goins  
Signature

8/13/19  
Date

Accepted by:

Name: [Signature]

Title: Freeholder Director

Date: 9/4/19

## 2019 SHWF Grant

### **Project Description:**

This grant will allow the Department of Health and Human Services to provide comprehensive screenings to our county residents. Screening will include: Blood Pressure, Total Cholesterol, HDL, LDL, Triglycerides, Glucose, Weight, and Body Mass Index. Nursing will provide education and educational material regarding management of these chronic diseases. We have improved our health screening program by purchasing Cardiochek plus cholesterol machines in February 2019. The Cardiocheck Plus allows nursing to provide a more comprehensive screening by providing not only total cholesterol results but also the breakdown of HDL, LD and Triglycerides results to the residents of Salem County. We will implement these screenings throughout the county utilizing churches, municipal buildings, businesses, schools, community centers, senior living facilities, post offices, community events, local food bank and town festivals. We will target those who are most undeserved regarding access to healthcare. These screenings will be conducted according to current best practices in order to provide quality service to our residents. In 2018, this grant allowed us to screen 1514 residents and 789 residents as of 6/27/2019. We were able to identify abnormal results (2018 total abnormal results were 835) which required our residents to seek medical intervention, treatment, and/or lifestyle changes. All clients with abnormal results are referred for medical follow-up, critical values are provided to client's primary care physician if information listed and follow up case management calls are made to client. This year we hope to sustain our program and provide improved testing services and continue our education of chronic disease outreach to the residents of Salem County.

\*\* Please note the increase of amount requesting is due to the increase of cost of the cardiocheck test strips. The current cost of the cardiochek test strips is \$137.87 per box of 15 strips, \$9.18 per strip. Nursing hopes to at least sustain if not surpass 2018 total number of health screening of 1,541.  $1,541 \times \$9.18 = \$14,146.38$ .

### **Program Area:**

Preventative Care

### **Geographic Area:**

County wide, not specific to any municipality

### **Primary Target Population:**

Adults

### **Secondary Target Population:**

Seniors

**Program Start Date:** 07/01/2019

**Program End Date:** 7/1/2020

**Application Background:**

The Department of Health Human Services is charged with the task of protecting and improving the health of families and communities through promotion of healthy lifestyles, education for disease and injury prevention and detection/control of diseases.

Public health professionals try to prevent problems from happening or recurring through implementing educational programs, recommending policies, administering services, conducting outreach programs and screenings. The Department of Health also works to limit health disparities. A large part of public health is promoting healthcare equity, quality and accessibility.

Salem County is agriculturally centered representing only 62, 607 (2018 estimate from US Census Bureau) residents across a sprawling land mass of 338 square miles. Access to health care and health education is challenging because of the distance between residents and medical providers. Our department is aware of this rural county's unique situation and prides itself on bringing education and free health screening to our community.

Our community programs include: Free health screenings, Sexually Transmitted Disease Outreach, Tuberculosis Case Management, Communicable Disease Management, Adult Protective Services, Lead Case Management, Special Child Health Case Management, Move a Salem County exercise program, GAP Services, and other health education programs. These programs allow us to connect to our community with a mission to improve the quality of life and health for our county residents

**Proposal Narrative:**

The Salem County Department of Health and Human Services plans to continue providing county residents with free health screening services. Screenings will include: Blood Pressure, Total Cholesterol, HDL, LDL, Triglycerides, Glucose, Weight, and Body Mass Index. Nursing will provide education and educational material regarding management of these chronic diseases. We have improved our health screening program by purchasing Cardiochek plus cholesterol machines in February 2019. The Cardiocheck Plus allows nursing to provide a more comprehensive screening by providing not only total cholesterol results but also the breakdown of HDL, LDL and Triglycerides results to the residents of Salem County. This department will provide Registered Nurses to screen our residents within this county several times a month. We will use a screening intake form for each resident who participates. We will use this form to document testing results, education and recommendations. These forms will be used to help us track and trend data in Excel format.

### **Collaboration with Local Community Partners:**

In order to build a stronger relationship within our county, we will continue to collaborate with Meals on Wheels, Salem County Office of Aging Pilot "Pantry Stretcher" program, Cedar Lane Auction, schools, municipalities, businesses, senior living facilities, community centers, non-profit wellness groups, church groups, post offices, luncheons and special events. We will work together to reach our county residents by way of sharing their space with our time and tools in order to provide onsite screenings. Special events have become a very popular outreach method for health screenings. Our Department of Health works closely with municipalities, schools, churches, and other community groups in charge of special events preparations. The Salem County Department of Health and Human Services has become both an expected and popular booth at these special events. Our residents stop by our table to receive free health screenings and health education.

**Other Support:**

N/A

**Evaluation:**

100% of residents screened will receive a copy of their results as evidence by clinical documentation.

100% of all abnormal results will be educated on ways to improve results such as lifestyle changes, diet modification, and exercise. Education will include verbal, written, and/or demonstration.

100% of all abnormal results will be informed to contact their primary care physician immediately as evidence by screening documentation.

100% of critical values will be referred to emergency services.

An Excel Spreadsheet will be maintained identifying the number of residents attending each screening, the zip code for which they reside, results & recommendations.

**Budget& Budget Narrative:****Additional Materials to be submitted:**

**See uploaded document**

**Attachments:**

**Attach current excel spread sheet**

**List of Board of Directors and their Affiliations:**

Freeholder Director –Ben Laury

Freeholder Deputy Director – Scott Griscom

Freeholder –Charles Hassler

Freeholder –Mickey Ostrum

Freeholder –Lee Ware

**Staff:**

Senior Management:

Rita Shade, Director, 6 years of service

Staff Responsible:

Bonnie Hogate, Interim Nursing Supervisor, 3.5 years of service

Cathy Denelsbeck RN, less than years of service

Brenda Porch RN, less than 1 year of service

Jenette Walker, RN, 1.5 years of service

Jessica Hughes RN, less than 1 year of service

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Jenette Walker, RN, 1.5 years of service

Jessica Hughes RN, less than 1 year of service



August 13, 2019

Salem County Dept. of Health & Human Services  
Ms. Bonnie Hogate  
110 Fifth Street  
Suite 400  
Salem, NJ 08079

**GRANT PROPOSAL: #2019008 – Healthy Salem, Healthy Body - \$20,000.00**

Dear Ms. Hogate:

We are pleased to inform you that the Board of the Salem Health and Wellness Foundation has approved a grant to the Salem County Department of Health and Human Services in the amount of \$20,000.00 to screening services for county residents.

The terms and conditions of this grant are contained in the attached grant agreement, two copies of which are enclosed. In order to receive our initial payment we ask that you send back to us one countersigned copy by an authorized representative.

The grant will be paid in one installment as follows:

- \$20000.00 on or before August 31, 2019

As stated in the Grant Application Form, the activities, goals and measurement indicators you have established for the project will be considered expectations of your grant.

If for any reason your budget changes over the course of the grant period, please contact the Foundation to discuss it and get approval. Changes to the budget may include an expense that may no longer be needed; a new expense that you would like to replace; or some significant change that was not anticipated. If you find that the allocation of expenses requires a change, please let us know.

A condition of this grant is that you agree to submit fiscal and narrative reports on the dates indicated in the grant agreement. These reports will be tied to the evaluation requirements that have been mutually agreed to and which will be determined during a post-award discussion period. All reporting will be completed online.

This grant is subject to financial audit upon our notification during or immediately following the grant period. A separate bank account for the grant is not required, but it is necessary that a separate accounting of this grant be maintained.

We request that in any publicity given this grant, acknowledgment be made that funds were received from the Salem Health and Wellness Foundation. Please enclose copies of any publicity when you send us your reports.

Sincerely,



Brenda L. Goins  
Executive Director

Enclosures