



Approved as to Form and Legality

Date Adopted

Committee  
Economic Development  
Public Works

*Kau M Wood*  
Salem County Counsel

September 4, 2019

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT  
FOR TRAFFIC ENGINEERING CONSULTANT SERVICES  
FOR THE COUNTY OF SALEM  
SJTPO UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, the securing the services of a Traffic Engineering Consultant to perform Intersection and Road Analyses was approved as a FY 2020 Subregional Planning Work Program project under the FY 2020 SJTPO Unified Planning Work Program; and

**WHEREAS**, five (5) qualified Professional Engineering Firms responded to the advertised REQUEST FOR PROPOSAL AND QUALIFICATIONS" for a TRAFFIC ENGINEERING CONSULTANT, SERVICES FOR THE COUNTY OF SALEM on July 17, 2019 at 11:00 AM; and

**WHEREAS**, the Salem County Board of Chosen Freeholders have determined that a need exists for the aforementioned Professional Service to assist in the Preparation of Intersection and Road Analyses; and

**WHEREAS**, an evaluation of the Proposals based on the criteria outlined in the "Request for Proposal and Qualifications": Technical Proposal; and General Qualifications and Experience on Comparable Projects resulted in "**PENNONI ASSOCIATES, INC.**" of Haddon Heights, New Jersey receiving the recommendation of Award of Proposal; and

**WHEREAS**, the "Request for Proposal/Request for Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2019 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2019 Budget of the County of Salem under the item: 2020 Subregional Planning Work Program, Account #G-02-41-793-19A-303.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders as follows:

1. A Professional Services Agreement be issued to "**PENNONI ASSOCIATES, INC.**" in accordance with their Proposal for "Traffic Engineering Consultant Services" for the four (4) locations listed in the "REQUEST FOR PROPOSAL" which are:
  - a. Almond Road, County Road #540 at the Parvin State Park entrance in Pittsgrove Township;

- b. Straughns Mill Road and Porcupine Road, County Road #643 in Oldmans Township from Beaver Creek to Bridgeport Road, US Route #130;
- c. Intersection of Centerton Road, County Road #553 and Garden Road, County Road #674 in Pittsgrove Township; and
- d. Acton Station Road, County Road #653 from NJ State Highway #49 to Cream Ridge Road, a local road, in Quinton Township.

for their Total Amount for the four (4) locations listed above of **TWENTY-NINE THOUSAND, NINE HUNDRED, NINETY-ONE DOLLARS AND SEVENTY-SIX CENTS (\$29,991.76)**

- 2. The Freeholder-Director and Clerk of this Board of Chosen Freeholders are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the South Jersey Transportation Planning Organization (SJTPO).
- 3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.



CHARLES V. HASSLER, Freeholder  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, SEPTEMBER 4, 2019.



STACY PENNINGTON  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓					✓
C. Hassler	✓				✓	
L. Ware	✓					
R.S. Griscom	✓					
B. Laury	✓					

✓ Indicates Vote

ENG-DFord

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

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I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$29,991.76</b>
<b>ACCOUNT NAME:</b>	<b>2020 SUBREGIONAL PLANNING WORK PROGRAM, SJTPO</b>
<b>ACCOUNT #:</b>	<b>G-02-41-793-19A-303</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: REQUEST FOR PROPOSAL AND QUALIFICATIONS PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT SERVICES FOR THE COUNTY OF SALEM; Salem County Contract #19-1415</b>	
<b>DATE:</b>	<b>AUGUST 23, 2019</b>
<b>VENDOR:</b>	<b>"PENNONI ASSOCIATES, INC." of HADDON HEIGHTS, NEW JERSEY</b>

  
**KELLY HANNIGAN, COUNTY TREASURER**



**COUNTY OF SALEM  
ENGINEER'S OFFICE**  
110 Fifth Street  
Suite 600  
Salem, New Jersey 08079

James H. McKelvie  
County Engineer  
(856) 935-7510 ext 8549  
FAX (856) 935-7915

**\* \* M E M O R A N D U M \* \***

TO: Board of Chosen Freeholders  
FROM: James McKelvie, County Engineer  
DATE: August 23, 2019  
RE: Review Committee Results for the RPF  
"Traffic Engineering Consultant Services"

A Review Committee was convened for the purpose of evaluating proposals for the RFP "PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT SERVICES FOR THE COUNTY OF SALEM" submitted to the Engineer's Office on July 17, 2019.

All five (5) proposals were evaluated by each member of the Review Committee utilizing the following criteria: Technical Proposal (30 points); and General Qualifications and Experience on Comparable Projects (70 points). Committee results are included at length in the attached "Summary of Proposals Received", and as described below.

VENDOR	TOTAL SCORE	RANK
"Pennonni Associates, Inc."	279	1
"McMahon Associates, Inc."	271.5	2
"Traffic Planning and Design, Inc."	258	3
"Johnson, Mirmiran & Thompson, Inc."	248	4
"I.H. Engineers, P.C."	244	5

Based on the above ranking, the Review Committee recommends awarding the contract to "Pennonni Associates, Inc.", 515 Grove Street, Suite 1B, Haddon Heights, New Jersey 08035 commencing on September 4, 2019 and terminating upon completion of the Project. Total amount of contract shall not exceed \$29,991.76.

If you have any questions, please contact the Salem County Engineer's Office at (856) 935-7510 extension 8549.

**Salem County Engineer's Office**  
**SJTPO - SUBREGIONAL TRANSPORTATION PLANNING GRANT**  
**PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT**

**Proposal Evaluation Ranking Summary**

August 9, 2019

<b>Ranking Summary</b>								
<b>CONSULTANT</b>	<b>Technical Proposal</b>		<b>General Qualifications and Experience on Comparable Projects</b>				<b>Score</b>	<b>Qualifications-Based Rank</b>
	Technical Narrative <small>(20 Pts.)</small>	Methods and Techniques <small>(10 Pts.)</small>	Qualifications and Experience of the Firm <small>(20 Pts.)</small>	Qualifications and Experience of Key Personnel <small>(20 Pts.)</small>	Reliability and Past Performance <small>(20 Pts.)</small>	Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms <small>(10 Pts.)</small>		

**REVIEWER #1**

"McMahon Associates, Inc."	19	9.5	18	18	18	10	92.5	1
"Pennoni Associates, Inc."	18	9	18	18	18	10	91	2
"Traffic Planning and Design, Inc."	18	9	18	18	10	10	83	3 / 4
"Johnson, Mirmiran & Thompson, Inc."	18	9	18	18	10	10	83	3 / 4
"I.H. Engineers, P.C."	16	8	18	18	10	10	80	5

**REVIEWER #2**

"I.H. Engineers, P.C."	20	9	20	20	20	10	99	1 / 2
"McMahon Associates, Inc."	20	9	20	20	20	10	99	1 / 2
"Pennoni Associates, Inc."	19	9	20	20	20	10	98	3
"Traffic Planning and Design, Inc."	17	9	20	20	20	9	95	4
"Johnson, Mirmiran & Thompson, Inc."	16	8	19	19	19	9	90	5

**REVIEWER #3**

"Pennoni Associates, Inc."	15	10	20	20	20	5	90	1
"McMahon Associates, Inc."	20	5	15	15	20	5	80	2 / 3
"Traffic Planning and Design, Inc."	15	10	15	15	20	5	80	2 / 3
"Johnson, Mirmiran & Thompson, Inc."	15	10	15	15	15	5	75	4
"I.H. Engineers, P.C."	15	5	15	10	15	5	65	5

"Pennoni Associates, Inc."	<b>TOTAL SCORE</b>	279	<b>RANKED</b>	1
"McMahon Associates, Inc."	<b>TOTAL SCORE</b>	271.5	<b>RANKED</b>	2
"Traffic Planning and Design, Inc."	<b>TOTAL SCORE</b>	258	<b>RANKED</b>	3
"Johnson, Mirmiran & Thompson, Inc."	<b>TOTAL SCORE</b>	248	<b>RANKED</b>	4
"I.H. Engineers, P.C."	<b>TOTAL SCORE</b>	244	<b>RANKED</b>	5

**SUMMARY OF PROPOSALS RECEIVED  
PROFESSIONAL SERVICES FOR AFFIC ENGINEERING CONSULTANT  
SJTP0 - SUBREGIONAL TRANSPORTATION PLANNING GRANT**

Proposals Received: JULY 17, 2019 AT 11:00 AM

COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE	
<b>"I H ENGINEERS, P.C."</b> 103 College Road, East First Floor Princeton, NJ 08540  (609) 734-8400 <a href="http://www.ihengineers.com">www.ihengineers.com</a>  John Korunow, Jr., PE, CME Operations Manager	Questionnaire	X	<b>Technical Proposal (Max 30 Points)</b>  Technical Narrative (20) Methods and Techniques (10)  General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)  *Subcontractor: 1 "KMA Consulting Engineers", Cherry Hill, NJ with - DBE Certification	16 8	20 9
	Consent of Insurance Coverage	X		15	
	Business Registration Certificate	X		5	
	Statement of Authority	X		18	
	Stockholder Disclosure	X		20	
	Site Visitation Statement	X		18	
	Identification of Subcontractors - *	X		10	
	Exhibit C - Affirmative Action Compliance	X		20	
	Exhibit A - Mandatory Language	X		10	
	Disclosure of Contributions	X		5	
	Disclosure of Investment Activity in Iran	X		10	
	Non-Collusion Affidavit	X		10	
	Acknowledgment of Receipt of Changes	X		10	
	Submission Checklist	X		10	
	Professional Engineer License	X		5	
Certificate of Authorization / Engineering	X	10			
Staffing Plan	X	10			
Cost Basis Approval Letter	Expired 7/1/2019	X	10		
DBE/ESBE Certification - Goal 12.44 %	* * * * *	X	10		
<b>REQUIRED FORMS</b>			<b>TOTAL SCORE</b>	<b>244</b>	
<b>COMPANY NAME and ADDRESS</b>	<b>REQUIRED FORMS</b>	<b>X - if included</b>	<b>RATING</b>	<b>SCORE</b>	
<b>"JOHNSON, MIRIRAN &amp; THOMPSON, INC."</b> 1200 Lenox Drive Suite 101 Trenton, NJ 08648  (609) 512-3900 <a href="http://www.jimt.com">www.jimt.com</a>  Brian Strizki, PE Senior Vice President	Questionnaire	X	<b>Technical Proposal (Max 30 Points)</b>  Technical Narrative (15) Methods and Techniques (10)  General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)  *Subcontractor: 1 "Imperial Traffic & Data Collection, LLC", Cherry Hill, NJ with - BRC; Cost Basis Approval letter expires 7/1/2010; DBE Cert good until 2/3/2020 2 "MBO Engineering, LLC", Bordertown, NJ with - BRC; Cost Basis Approval letter expired 6/30/2017; DBE Cert good until 8/7/2019	18 9	16 8
	Consent of Insurance Coverage	X		15	
	Business Registration Certificate	X		10	
	Statement of Authority	X		18	
	Stockholder Disclosure	X		19	
	Site Visitation Statement	X		15	
	Identification of Subcontractors - *	X		10	
	Exhibit C - Affirmative Action Compliance	X		19	
	Exhibit A - Mandatory Language	X		15	
	Disclosure of Contributions	X		10	
	Disclosure of Investment Activity in Iran	X		9	
	Non-Collusion Affidavit	X		10	
	Acknowledgment of Receipt of Changes	X		9	
	Submission Checklist	X		10	
	Professional Engineer License	X		10	
Certificate of Authorization	X	10			
Staffing Plan	X	10			
Cost Basis Approval Letter	Expires 7/1/2020	X	10		
DBE/ESBE Certification - Goal 12.44 %	* * * * *	X	10		
<b>REQUIRED FORMS</b>			<b>TOTAL SCORE</b>	<b>248</b>	

**SUMMARY OF PROPOSALS RECEIVED  
 PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT  
 SJTPO - SUBREGIONAL TRANSPORTATION PLANNING GRANT  
 Continued**

COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE
<b>"McMAHON ASSOCIATES, INC."</b> 4573 South Broad Street Suite 200 Yardville, NJ 08620  (609) 585-5745  Daniel McGinnis, PE, PTOE Senior Project Manager	Questionnaire	X	Technical Proposal (Max 30 Points) Technical Narrative (20) Methods and Techniques (10)	19
	Consent of Insurance Coverage	X		20
	Business Registration Certificate	X	General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)	9.5
	Statement of Authority	X		5
	Stockholder Disclosure	X	*Subcontractor: 1 "Imperial Traffic & Data Collection, LLC", Cherry Hill, NJ with - BRC; DBE Certification expires 2/3/2020	18
	Site Visitation Statement	X		20
	Identification of Subcontractors - *	X		18
	Exhibit C - Affirmative Action Compliance	X		20
	Exhibit A - Mandatory Language	X		10
	Disclosure of Contributions	X		5
	Disclosure of Investment Activity in Iran	X		
	Non-Collusion Affidavit	X		
	Acknowledgment of Receipt of Changes	X		
	Submission Checklist	X		
	Professional Engineer License	X		
	Certificate of Authorization / Engineering	X		
	Staffing Plan	X		
Cost Basis Approval Letter	Letter dated 5/12/1994			
DBE/ESBE Certification - Goal 12.44 %	X			
*****			<b>TOTAL SCORE</b>	<b>271.5</b>
COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE
<b>"PENNONI ASSOCIATES, INC."</b> 515 Grove Street Suite 18 Haddon Heights, NJ 08035  (856) 547-0505 <a href="http://www.pennonil.com">www.pennonil.com</a>  James Markham, PE Associate Vice President	Questionnaire	X	Technical Proposal (Max 30 Points) Technical Narrative (15) Methods and Techniques (10)	18
	Consent of Insurance Coverage	X		19
	Business Registration Certificate	X	General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)	9
	Statement of Authority	X		10
	Stockholder Disclosure	X	*Subcontractor: 1 "Imperial Traffic & Data Collection, LLC", Cherry Hill, NJ with - SBE Cert expires 12/15/2019 and WBE Cert expires 12/28/2019	18
	Site Visitation Statement	X		20
	Identification of Subcontractors - *	X		18
	Exhibit C - Affirmative Action Compliance	X		20
	Exhibit A - Mandatory Language	X		18
	Disclosure of Contributions	X		20
	Disclosure of Investment Activity in Iran	X		10
	Non-Collusion Affidavit	X		5
	Acknowledgment of Receipt of Changes	X		
	Submission Checklist	X		
	Professional Engineer License	X		
	Certificate of Authorization	X		
	Staffing Plan	X		
Cost Basis Approval Letter	Expires 7/1/2019			
DBE/ESBE Certification - Goal 12.44 %	X			
*****			<b>TOTAL SCORE</b>	<b>279</b>



SUMMARY OF PROPOSALS RECEIVED  
 PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT  
 SJTPO - SUBREGIONAL TRANSPORTATION PLANNING GRANT  
 Continued

COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE
<b>"TRAFFIC PLANNING AND DESIGN, INC."</b> 2 Riverside Drive Suite 506 Camden, NJ 08103  <a href="mailto:TPD@TrafficPD.com">TPD@TrafficPD.com</a> (856) 966-4242  Deanna Drumm, PE, PP, PTOE Senior Project Manager	Questionnaire	X	<b>ITEM 1</b> Technical Proposal (Max 30 Points) Technical Narrative (20) Methods and Techniques (10)  <b>ITEM 2</b> General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)  *Subcontractor: 1 "MBO Engineering, LLC", Bordentown, NJ with BRC, DBE Cert that expires 9/3/2019; and Cost Basis Approval letter expires 6/30/2017  INCLUDES: Project Schedule  <b>TOTAL SCORE</b>	18
	Consent of Insurance Coverage	X		17
	Business Registration Certificate	X		9
	Statement of Authority	X		
	Stockholder Disclosure	X		
	Site Visitation Statement	X		20
	Identification of Subcontractors - *	X		18
	Exhibit C - Affirmative Action Compliance	X		10
	Exhibit A - Mandatory Language	X		
	Disclosure of Contributions	X		10
	Disclosure of Investment Activity in Iran	X		9
	Non-Collusion Affidavit	X		
	Acknowledgment of Receipt of Changes	X		
	Submission Checklist	X		
	Professional Engineer License	X		
	Certificate of Authorization / Engineering	X		
Staffing Plan	X			
Cost Basis Approval Letter	Letter dated 10/25/2006			
DBE/ESBE Certification - Goal 12.44 %	X			
*****	***			
*****	***			
*****	***			
<b>TOTAL SCORE</b>			<b>258</b>	
COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE
	Questionnaire		<b>ITEM 1</b> Technical Proposal (Max 30 Points) Technical Narrative (15) Methods and Techniques (10)  <b>ITEM 2</b> General Qualifications & Experience on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10)  *Subcontractor:	
	Consent of Insurance Coverage			
	Business Registration Certificate			
	Statement of Authority			
	Stockholder Disclosure			
	Site Visitation Statement			
	Identification of Subcontractors - *			
	Exhibit C - Affirmative Action Compliance			
	Exhibit A - Mandatory Language			
	Disclosure of Contributions			
	Disclosure of Investment Activity in Iran			
	Non-Collusion Affidavit			
	Acknowledgment of Receipt of Changes			
	Submission Checklist			
	Professional Engineer License			
	Certificate of Authorization			
Staffing Plan				
Cost Basis Approval Letter				
DBE/ESBE Certification - Goal 12.44 %				
*****	***			
*****	***			
*****	***			
<b>TOTAL SCORE</b>			<b>0</b>	