Salem County New Jersey

Board of Chosen Freeholders

Resolution No. 2019 – 342

Approved as to Form and Legality	Date Adopted	Committee
_____	September 18, 2019	Administrative
Salem County Counsel		

RESOLUTION AWARDING A CONTRACT UNDER COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF SPECIALIZED GOODS OR SERVICES (PROFESSIONAL ENGINEERING SERVICES) PURSUANT TO N. J. S. A. 40A:11-4.3

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1k (section 1 of P.L.1999m c440), the County of Salem may use competitive contracting in lieu of public bidding for the operation, management or administration of other services with the approval from the Director of the Division of Local Government Services; and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2019-192 on May 15, 2019 authorizing the use of competitive contracting for said services; and

WHEREAS, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened responses for Grant Management Services for Training Site Upgrades for Expanded Educational Program by the Mid-Atlantic States Career and Education Center in Salem, New Jersey Request for Proposal on Tuesday, June 18, 2019 at 11:00 A.M., prevailing time; and having received no proposals reissued the Request for Proposal and opened responses again on Wednesday, July 31, 2019 at 11:00 A.M., prevailing time; the receipt of which was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all responses and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 5th Street, Suite 400, Salem, New Jersey, as required by Law; and

WHEREAS, under the competitive contract process, the contract for Grant Management Services for Training Site Upgrades for Expanded Educational Program by the Mid-Atlantic States Career and Education Center in Salem, New Jersey will be awarded to the proposal that, when evaluated, most successfully meets the stated criteria and, therefore, achieves the highest ranking, rather than based solely on the lowest price; and

WHEREAS, the review committee recommended **Remington and Vernick Engineers** of Haddonfield, NJ as the firm with the highest rank and most expertise to complete said services and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2019 budget in G-02-41-747-18V-303.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a competitive contract for Grant Management Services for Training Site Upgrades for Expanded Educational Program by the Mid-Atlantic States Career and Education Center in Salem, New Jersey to **Remington and Vernick Engineers, 232 Kings Highway, East, Haddonfield, NJ 08033**, subject to the approval of the County Solicitor, to in the amount not to exceed $28,000.00 (Twenty-Eight Thousand Dollars and Zero Cents). There shall be no cost to the County of Salem as the NJ DCA Small Cities Community Development Block Grant and Mid-Atlantic States Career Education Center are providing funding in this amount for this scope of the project.
2. The contract shall commence September 19, 2019 and terminate December 31, 2019 unless there is an extension to the grant in which case the term of the contract shall run concurrent with the term of the grant; and shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts.

BENJAMIN H. LAURY, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on September 18, 2019.

STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓					
C. Hassler	✓					✓
L. Ware	✓					
R.S. Griscom	✓				✓	
B. Laury	✓					

✓ Indicates Vote

Department Initials Purchasing

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.
I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	$ 28,000.000
ACCOUNT NAME	**Small Cities Grant-MASCEC**
ACCOUNT #:	G-02-41-747-18V-303
AMOUNT:	$28,000.00
ACCOUNT NAME	
ACCOUNT #:	
FOR:	Professional Engineering Services for Small Cities Grant for Mid-Atlantic States Career and Education Center Upgrades
DATE:	September 18, 2019
VENDOR:	Remington & Vernick Engineers
	232 Kings Highway, East
	Haddonfield, NJ 08033

Kelly A. Hannigan, Treasurer/ CFO

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 806
TRENTON, NJ 08625-0806

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

September 17, 2019

Ms. Melissa DeCastro
Freeholder-Director
County of Salem
Court House
110 5th street
suite 400
Salem, New Jersey 08079-1914

Re: Small Cities CDBG 2018
Amendment #: **2018-02292-0150-01**
Total Award Amount: **$320,000.00**

Dear Director DeCastro:

The New Jersey Department of Community Affairs proposes to amend Agreement **2018-02292-0150-00** dated February 09, 2018 with this Amendment, **2018-02292-0150-01**, between the Department and County of Salem. Please review this amendment letter and its attachments carefully. It may implement additional ancillary amendment purposes and agreement changes in addition to those which may have been requested.

The proposed purpose of this amendment is to:

- increase the award amount of the Agreement through the addition of **$20,000.00** in new funds, thereby raising the total award amount to **$320,000.00**. Execution of this amendment will implement the new budget attached and designated as **Section B**.
- modify the source and distribution amongst sources of funds. The amended 'Funding Amount and Sources of Funds' is contained in the attached amended **'AGREEMENT DATA SHEET'**.

You may view this Amendment by selecting **'Grant Amendments/Revisions'** under the History section of the **SAGE System's** Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
Division Director
Division of Housing and Community Resources

Recipient Acceptance of Terms:

Ms. Melissa DeCastro
Freeholder-Director
County of Salem

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

Sheri Smith
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

AGREEMENT DATA SHEET

(X) GRANT ( ) LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: ***Small Cities CDBG 2018***
PROJECT TITLE: **Mid-Atlantic Facility ADA & Infrastructure Improvements**
SERVICE AREA(S): **County of Salem**

RECIPIENT INFORMATION

AGENCY NAME: **County of Salem**
ADDRESS: **Court House**
110 5th street
suite 400
Salem, New Jersey 08079-1914
CHIEF FINANCIAL OFFICER: **Ms. Kelly Hannigan**
VENDOR ID # **216001147-99**
TELEPHONE NUMBER: **(856) 935-7510**
CHARITIES REGISTRATION #: **EX0000000**
(Nonprofit Agencies Only)
DUNS: **077061018**

STATE INFORMATION

DEPARTMENT: **NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
DIVISION: **Division of Housing and Community Resources**
ADDRESS: **101 South Broad Street, 5th Floor**
PO Box 806
Trenton, NJ 08625-0806
CONTACT PERSON: **Terence Schrider**
TELEPHONE NUMBER: **(609) 633-6283**

FEDERAL INFORMATION:

FEDERAL AWARD AGENCY NAME: **Department of Housing and Urban Development**
CFDA: **Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii**

FUNDING AMOUNT AND SOURCE OF FUNDS

	ACCOUNT NUMBER	AMOUNT	CFDA #
1 (Federal Funds) **Federal Award #:** B-16-DC-34-0001	2017-100-022-8020-078-F292-16SC-6120 **Total Amount Federal Award: $6,227,296.00**	$20,000.00 **Federal Award Date:** 8/3/2016	14.228
2 (Federal Funds) **Federal Award #:** B-17-DC-340001	2018-100-022-8020-078-F292-17SC-6120 **Total Amount Federal Award: $6,169,148.00**	$300,000.00 **Federal Award Date:** 10/19/2017	14.228
SUBTOTAL		**$320,000.00**	
OTHER FUNDS		**$8,000.00**	
TOTAL		**$328,000.00**	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **January 01, 2018** THROUGH: **December 31, 2019**
LENGTH OF AWARD PERIOD: **2 Years**
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 30, 2020**

Budget Detail

Salem County

Budget Category	DCA Funds Requested	Agency Matching Funds	Total
ADM - Purchased Services			
Other Consultant			
Grant Admninistration	$15,000.00	$0.00	$15,000.00
Engineering Services	$20,000.00	$8,000.00	$28,000.00
Minor Category Sub-Total	$35,000.00	$8,000.00	$43,000.00
Major Category Sub-Total	$35,000.00	$8,000.00	$43,000.00
Program - Development			
Construction - Facilities			
ADA and Infrastructure Upgrades to Training Facility	$285,000.00	$0.00	$285,000.00
Minor Category Sub-Total	$285,000.00	$0.00	$285,000.00
Major Category Sub-Total	$285,000.00	$0.00	$285,000.00
Total	$320,000.00	$8,000.00	$328,000.00

Budget Summary

Salem County

Program Components	DCA Funds Requested	Agency Matching Funds	Total
Innovative Development: Salem County	$320,000.00	$8,000.00	$328,000.00
TOTAL:	$320,000.00	$8,000.00	$328,000.00