



Approved as to Form and Legality

Rau M. Ward
Salem County Counsel

Date Adopted

July 17, 2019

Committee
Health/ Human Services/
Education

**RESOLUTION APPROVING CHANGE ORDER #2
FOR PUERTO RICAN ACTION COMMITTEE**

WHEREAS, the Board of Chosen Freeholders of the County of Salem through the Office on Aging & Disabilities has an agreement with Puerto Rican Action Committee to provide Housekeeping Services to senior Salem County residents which was adopted at the November 7, 2018 Freeholder meeting on Resolution 2018-376; and

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

WHEREAS, there was an increase in IIIB Federal funding budget for Housekeeping Services for 2019 and Office On Aging & Disabilities wishes to increase by the amount of \$2,200.00 (Two Thousand Two Hundred Dollars and Zero Cents); and

WHEREAS, the Salem County Purchasing Agent recommends the approval of Change Order #2 in the amount of Two Thousand Two Hundred Dollars (\$2,200.00) increasing the contract to a total amount of Thirteen Thousand Two Hundred Dollars and Zero Cents (\$13,200.00); and

WHEREAS, all other terms of the original contract shall remain in force; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract in 2019 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders approves the issue of Change Order #2 authorizing Puerto Rican Action Committee to increase funds encumbered by the County of Salem in the amount of \$2,200.00 for a total contract amount of \$13,200.00.
2. The Salem County Treasurer shall certify to the Board of Chosen Freeholders that the funds are available for payment of the increased amount as necessitated by the issuance of Change Order #2.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said Change Order #2.

Gordon J. Ostrum, Jr.
GORDON J. OSTRUM, JR., Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 17, 2019.


STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓				✓	
C. Hassler	✓					
L. Ware	✓					✓
R.S. Griscom	✓					
B. Laury	✓					

✓ Indicates Vote

Department Initials OOA/dc



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County’s Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*



I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$2,200.00
ACCOUNT NAME:	Area Plan Grant
ACCOUNT #:	G-02-41-700-19B
FOR:	Contract for Housekeeping Program
DATE:	6/24/19
VENDOR:	Puerto Rican Action Committee

Kelly A. Hannigan, Treasurer