



**Board of Chosen Freeholders**

**REGULAR MEETING MINUTES**

May 15, 2019

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Director Laury called the meeting to order at 6:30 pm.
- II. **Invocation:** Director Laury provided the invocation..
- III. **Pledge of Allegiance:** Joseph Hannagan, Director of Veterans Affairs, led the group in the Pledge of Allegiance.
- IV. **Statement Regarding Open Public Meetings Act:** Clerk of the Board, Stacy Pennington, read the notice.

**Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:**

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

**V. Attendance Roll Call**

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X	
Freeholder Lee Ware		X

Voice roll call. A quorum was present.

**VI. Minutes:**

Dispense with the reading of the minutes of the May 1, 2019 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware						X
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote – 4-0

**VII. Special Recognition: Emergency Medical Services Week:** Freeholder Griscom read a Proclamation recognizing May 29-25, 2019 as Emergency Medical Services Week. Accepting the Proclamation on behalf of all EMS personnel were Debbie Ashcraft, EMT and President of Salem County Ambulance Association and Pamela Holmes, EMT and Assistant EMS Coordinator for Salem County. Director Laury noted how hard our EMS personnel work to keep our county ready for emergencies.

**VIII. Presentation: None**

**IX. Waiver of the Rules: None**

**X. Correspondence:**

Deputy Director Griscom asked COB, Stacy Pennington to read a letter from Mr. and Mrs. Frank Stubbins, III. This letter was to congratulate our employees for a quick response great job addressing a dangerous situation while trying to access a local graveyard.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware						X
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote 4-0

**A. General:**

1. Letter from Mr. and Mrs. Frank Stubbins, III

**B. Committee/ Commission Minutes and Reports:**

1. Minutes of Staff Meeting Office of Emergency Management
2. SCIA May 9 Meeting Minutes

**XI. Payment of Bills and Claims**

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware						X
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote – 4-1

**XII. Treasurer's Report: None**

**XIII. Resolutions:**

**A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom**

A1 Resolution Authorizing Purchases from State Contract Vendors

A2 Resolution Authorizing the Use of Competitive Contracting for the Procurement of Specialized Goods or Services (Engineering) Pursuant to NJSA 40A:11-4.3

A3 Resolution Authorizing the Use of Competitive Contracting for the Procurement of Specialized Goods or Services (Grant Management) Pursuant to NJSA 40A:11-4.3

A4 Finance Resolution Cancellation of Check

A5 Resolution for Additional Appropriations in the Temporary Budget for 2019

A6 Resolution Adopting Surplus Utilization Policy for the County of Salem

A7 Resolution Determining the Form and Other Details of the Offering of \$11,442,000 General Obligation Bonds, Consisting of \$9,942,000 General Improvement Bonds, Series 2019 and \$1,500,000 County College Bonds, Series 2019 (County College Bond Act, 1971 NJ Laws C, 12, As Amended) of the County of Salem, State of New Jersey and Providing for the Sale of Such Bonds and Additionally Determining Certain Matters with Respect to the Sale and Issuance of \$5,714,283 Bond Anticipation Notes

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware						X
Deputy Director Griscom	X		X			
Director Laury			X			

Hand Vote 4-0

**B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Griscom: NONE**

**C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Ostrum**

C1 Resolution Awarding a Contract for Removing and Disposing of the Existing Fabric Covering and Supplying, Furnishing and Installing a New Fabric Covering for the Existing Salt Storage Building for the County of Salem

C2 Resolution to Approve Penns Grove High School Band Boosters Application for Motorist Solicitation Pursuant to Resolution No. 98-115

C3 Resolution Accepting Grant Funding for the Engineer's Office From the New Jersey Department of Transportation for FY 2019 County Aid Improvement Program

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware						X
Deputy Director Griscom			X			
Director Laury			X			

Hand vote 4-0

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

D1 Resolution Adopting the FY2020 Update of the 2014-2020 Municipal Alliance Strategic Plan

D2 Resolution Amending the Business Associate Agreement Form From the New Jersey Department of Human Services for the SHIP (State Health Insurance Assistance Program) Grant

D3 Resolution Supporting the Salem County Office on Aging and Disabilities to Accept a Grant for the State Health Insurance Program (SHIP)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware						X
Deputy Director Griscom		X	X			
Director Laury			X			

Hand vote 4-0

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

E1 Resolution Approving Participation with the State of New Jersey Grant Programs Administered by the Department of Law and Public Safety, Division of Criminal Justice, State Office of Victim-Witness Advocacy (V-17-17)

E2 Resolution Authorizing Approval to Submit a Grant Application to the Office of Juvenile Justice and Delinquency Prevention for Funding for the OJJDP FY 2019 Comprehensive School-Based Approach to Youth Violence and Victimization Program for Salem and Cumberland Counties.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware						X
Deputy Director Griscom	X		X			
Director Laury			X			

Hand Vote 4-0

**XIV. Freeholder Old Business:** Freeholder Hassler noted that the Railroad Event was postponed to June 13 due to inclement weather.

**XV. Freeholder New Business:** None

**XVI. Freeholder Public Announcements:**

Director Laury said that New Jersey strawberries are out and they are delicious! He also mentioned these upcoming events:

Strawberry Festival in Woodstown 5/18/19

Pennsville Memorial Day Parade and other memorial services in Pennsville 5/18/19

Pittsgrove Day 5/18/19

Day in the Sun at Salem Community College 5/18/19

American Legion Band at SCVTS 5/20/19

Boy Scouts Distinguished Citizen Awards at The Grove 5/22/19  
 Memorial Day events all over county on 5/27/19  
 Memorial Day Service - Salem County Veterans' Memorial Park and Cemetery 5/27/19  
 Freeholder Hassler mentioned the Salem Community College Commencement on 5/22/19

#### **XVII. Public Comment ( Agenda items or other County Business)**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Frank Hentz, Pennsville: He is a member of the SC Disabilities Advisory Board. They have not been able to have a meeting since September 2018 as they have not had a quorum. He asked for the county Solicitor to check their by-laws to clarify their quorum rules. He has found two people willing to be on the Advisory Board and will present this to the Freeholders  
 Freeholder Ostrum asked for Mr. Hentz to get together with him to discuss this further.

Patty Bomba, Pennsville: Ms. Bomba wanted to let everyone know about the Autism Dinner scheduled for 8/10/19 at The Riverview Inn. The theme this year is 70's & 80's with everyone encouraged to dress in that style.  
 She also mentioned the Day in the Sun event on Saturday 5/18/19 at Salem Community College. This is a Special Olympics-styles event for people with disabilities.  
 They also have a Resources for Independent Living Calendar Raffle and a 50/50 in progress.  
 Lastly, Ms. Bomba mentioned the ARC walk scheduled for June 2 at Riverview Beach Park.

Director Laury announced the following upcoming meeting schedule

Special Budget Meeting May 20 10:00am 5<sup>th</sup> Street

Next Regular Meeting Date  
 June 12<sup>th</sup> Summer Schedule 4:00 PM Meeting  
 Salem County Olde Courthouse

#### **XVIII. Executive Closed Session**

Before going into Executive Closed Session, Director Laury noted what dedicated services the EMS personnel provide to the county and thanked them again.  
 He also noted the Special Budget Meeting on 5/20/19 and the next Freeholder meeting scheduled for June 12. He noted that the next 4 summertime Freeholder meetings will have a 4:00 pm start time.

A7 Resolution Authorizing Executive Session County of Salem (Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and Matters Relating to the Employment Relationship)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware						X

Deputy Director Griscom			X			
Director Laury			X			

Hand vote 4-0

**XIX. Adjournment**

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware						X
Deputy Director Griscom		X	X			
Director Laury			X			

**Respectfully Submitted**

**Stacy L Pennington, COB**