



**Board of Chosen Freeholders**

**REGULAR MEETING MINUTES**

March 20, 2019

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Freehold Director Ben Laury called the meeting to order at 6:31 pm.
- II. **Invocation:** Freeholder Director Laury led the prayer
- III. **Pledge of Allegiance:** Joseph Hannagan, Director of Veterans' Affairs, led the Pledge of Allegiance
- IV. **Statement Regarding Open Public Meetings Act** was read by acting Clerk of the Board Stacy Pennington

**Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:**

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

**V. Attendance Roll Call**

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X	
Freeholder Lee Ware	X	

**VI. Minutes:**

Dispense with the reading of the minutes of the March 7, 2019 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

No discussion, carried by hand vote 5-0.

**VII. Special Recognition: Commission on Women** Linda DuBois and Brenda Parris Banks accepted a Proclamation for the Commission on Women declaring March as Womens' History

Month presented by Health and Human Services Committee liaison Freeholder Ostrum. Ms. DuBois invited all to attend the Women of Achievement Breakfast on April 11, 2019. Tickets are still available.

**VIII. Presentation: None**

**IX. Waiver of the Rules: None**

**X. Public Hearings & Adoptions:**

**Ordinance Introduction**

Ordinance 2019-001

AN ORDINANCE OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SALEM, STATE OF NEW JERSEY AUTHORIZING THE GUARANTY BY THE COUNTY OF THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE COUNTY GUARANTEED SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT – PHASE II) TO BE ISSUED BY THE SALEM COUNTY IMPROVEMENT AUTHORITY IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,900,000 FOR THE PURPOSE OF PROVIDING ADDITIONAL SECURITY FOR THE PAYMENT OF SAID BONDS OR PROJECT NOTES; CONSENTING TO SUCH FINANCING AND DETERMINING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH

**Discussion:** Discussion followed with Salem County Improvement Authority (SCIA) Director, Julie Acton, and board member Cordy Taylor. It was noted that this loan will be 75% interest free and the remainder will be low interest. This is not a dump; this is a lined containment area. The size is approx. 7.5 acres. This cell will be good for 10-11 years, taking us to 2030. There are no plans beyond this right now Also, Ms. Acton noted that shredded paper cannot be recycled and all caps should be removed from plastic bottles before recycling them.

1. Motion for Introduction of Ordinance No. 2019-001
2. Roll Call Vote
3. Public Hearing and Adoption scheduled for May 3, 2019

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Motion carried by voice vote 5-0

**XI. Correspondence:**

**A. General:**

1. Letter from the Third District responding to request for a transit stop at Jet.com
2. Letter from Wilber and Janet Reed Upper Pittsgrove Township
3. Resignation Letter from COB Brenda Banks
4. Notice from Mannington Mills to neighboring properties

**B. Committee/ Commission Minutes and Reports**

1. Pollution Control Finance Authority Minutes
2. SCIA Minutes

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			

Deputy Director Griscom	X		X			
Director Laury			X			

No discussion carried by hand vote 5-0.

**XII. Payment of Bills and Claims**

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

No discussion, carried by hand vote 5-0.

**XIII. Treasurer’s Report: NONE** Kelly Hannigan, Treasurer, has provided a temporary budget schedule.

**XIV. Resolutions:**

Freeholder Laury asked that A2 and A3 be read separately

**A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom**

- A1 Resolution Amending Resolution 2019-22 Awarding a Contract for Health and Human Services Legal Counsel for the County of Salem
- A2 Resolution Awarding a Contract for Health Insurance Broker for the County of Salem
- A3 Resolution Awarding a Contract for Risk Management Consultant for the County of Salem
- A4 Resolution for Additional Appropriations in the Temporary Budget for 2019

A motion was made to accept Resolutions A1 and A4.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

No discussion, carried by hand vote 5-0.

A motion was made to accept Resolutions A2 and A3.

**Discussion:** Freeholder Hassler stated he feels the current insurance broker is doing a fine job and we shouldn’t change a quarter ways through the year. He also stated that he hasn’t seen the new contracts yet, so he can determine if there is a savings. Director Laury stated the contracts are complete and will save the county \$25,000.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler				X		
Freeholder Ware				X		
Deputy Director Griscom		X	X			

Director Laury			X			
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Motion carried by roll call 3-2.

**B. AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom**

B1 Resolution Authorizing the proposed Acquisition of a Development Easement on Joanne Rodriguez Farm Pittsgrove Township

B2 Resolution authorizing the Proposed Acquisition of a Development Easement on Paul and Diane Duffy Farm Mannington Township

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware	X		X			
Deputy Director Griscom		X	X			
Director Laury			X			

No discussion, carried by hand vote 5-0.

**C. ECONOMIC DEVELOPMENT / PUBLIC WORKS COMMITTEE – Hassler, Ostrum**

C1 Resolution Rejecting Proposals Submitted for Providing for Removing and Disposing of the Existing Fabric Covering and Supplying, Furnishing and Installing a New Fabric Covering for the Existing Salt Storage Building for the County of Salem

C2 Resolution Approving the Execution of Change Order #1 2015 County Aid Road Program for the County of Salem

C3 Resolution Prohibiting Normal Traffic Greenwich Street, County Road #540, main Street, County Road #581 and Alloway-Friesburg Road, County Road #640 in Alloway Township, Salem County

**Discussion:** County Administrator, Jeff Ridgway, noted regarding C1 that bids were received but were over the allotted funding. Per state requirements, negotiations will now take place with the bidders.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Motion carried by hand vote 5-0.

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

D1 Resolution authorizing an Agreement Between New Jersey Transit and the Salem County Board of Chosen Freeholders for the Funding of the FTA 5311/Non-Urbanized in the 5311 2019 Grant

D2 Resolution Authorizing an Agreement Between New Jersey Transit and the Salem County Board of Chosen Freeholders for the Funding of the Senior and Disabled Resident Transportation Assistance Act in 2019 Casino Grant

D3 Resolution Approving a memorandum of Understanding Between Salem County Office on Aging and Disabilities and Jerre Blake for Tai Chi Instructor Program Services

D4 Resolution Acknowledging the Business Associate Agreement Form from the New Jersey Department of Human Services for the SHIP (State Health Insurance Assistance Program) Grant

D5 Resolution Acknowledging the Standard Board Resolution Form From the New Jersey Department of Human Services for the State Health Insurance Assistance Program (SHIP) Grant

D6 Resolution Approving the Submission of a Proposal to New Jersey Department of Human Services Division of Aging Services for State Health Insurance Program (SHIP) Grant

D7 Resolution Authorizing an Agreement Between New Jersey Transit and the Salem County Board of Chosen Freeholder for Award of a Vehicle Under Section 5310 Program

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

No discussion, motion carried by hand vote 5-0.

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

E1 Resolution Authorizing a Shared Services Agreement Between the County of Essex and the County of Salem for Juvenile Detention Center Placements

E2 Resolution Authorizing a Shared Services Agreement Between the County of Ocean and the County of Salem for Juvenile Detention Center Placements

E3 Resolution Awarding a Renewal Contract for Supplying GPS Electronic Monitoring for the County of Salem

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

No discussion, motion carried by hand vote 5-0.

**F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET: NONE**

**XV. Freeholder Old Business: NONE**

**XVI. Freeholder New Business:** Director Laury noted several people in attendance and thanked them for coming: Julie Acton, past Freeholder Director; Chuck Miller, County Sheriff; and Linwood Donelson, SCVTS Board of Education

**XVII. Freeholder Public Announcements:** Freeholder Ware stated he attended wonderful Salem County Historical Society ribbon cutting at 67 West Broadway in Salem City. This launched the beginning of a restoration project. Director Laury mentioned a Meals on Wheels event at their 90 Market Street office on Thursday, 3/21/19. This is part of their annual March For Meals campaign. Freeholder Hassler noted that Freeholder Lee Ware will be honored for his lifelong work in local baseball at an event on April 27, 2019. Freeholder Ware has the most wins of any coach in Salem County and third most in NJ.

**XVIII. Public Comment ( Agenda items or other County Business)**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Warren Wheating, Alloway, NJ – Mr. Wheating noted his dismay at constantly hearing about global warming. He also discussed radiation in the well water in Salem County.

Heather Ashfield, Salem, NJ – Ms. Ashfield noted that the HUD Point-In-Time count of the homeless could not be completed on the scheduled day due to a police action in the area. She wondered if this has been rescheduled so the homeless would not be undercounted. Director Laury stated he would have Freeholder Ostrum, liaison to Health and Human Services, look into it.

Director Laury noted the next meeting date would be:

April 4, 2019 (Thursday)  
Regular Meeting 6:30 PM Meeting  
Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079

**XIX. Executive Closed Session (if needed)**

Resolution Authorizing Executive Session County of Salem – Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Director Laury noted that no decisions would be made after executive session. Motion carried by hand vote 5-0.

**XX. Adjournment**

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
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Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware	X		X			
Deputy Director Griscom			X			
Director Laury			X			

**Hand/Voice**

**Meeting adjourned by unanimous voice vote at 7:32pm**

**Respectfully Submitted**

**Stacy L. Pennington, Acting Clerk of the Board**