



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

January 24, 2019

RESOLUTION AUTHORIZING EXTENSION TO A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND COUNTY OF SALEM

WHEREAS, the Board of Chosen Freeholders of the County of Salem adopted a Resolution on January 8, 2014, authorizing the execution of a Shared Services Agreement between the County of Gloucester ("hereinafter "Gloucester") and Salem County (hereinafter "Salem") whereby Gloucester provides Health Officer services on behalf of Salem County, effective January 1, 2014 to December 31, 2018; and

WHEREAS, on November 30, 2018 Salem County received notice from Gloucester County of their intention not to renew the Shared Services Agreement for the Health Officer beyond March 31, 2019; and

WHEREAS, Salem County Health and Human Services Director wishes to continue to have Gloucester County provide a Health Officer under a Shared Services Agreement for the period of January 1, 2019 to March 31, 2019, until another arrangement can be made and negotiated for the Health Officer role in Salem County; and

WHEREAS, Gloucester County has agreed to extend the Health Officer Shared Services Agreement for the period of January 1, 2019 to March 31, 2019 for 14 hours per week at the current rate of \$5,323.16 per month;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Salem, that the Agreement between the counties of Gloucester and Salem for the shared services of a Health Officer be extended for the period January 1, 2019 to March 31, 2019 for 14 hours per week at the current rate of \$5,323.16 per month; and that, the Freeholder Director be authorized to execute, and the Clerk of the Board to attest to, extension of such Shared Services Agreement

BE IT FURTHER RESOLVED that all other terms of this Shared Services Agreement between the counties shall remain in full force and effect.

GORDON J. OSTRUM, JR., Freeholder
Chair, Health/Human Services/Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Thursday, January 24, 2019.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓				✓	
C. Hassler	✓					
L. Ware	✓					✓
R.S. Griscom	✓					
B. Laury	✓					

Indicates Vote

Department Initials



BOARD OF
CHOSEN FREEHOLDERS

COUNTY OF GLOUCESTER
STATE OF NEW JERSEY

FREEHOLDER DIRECTOR
Robert M. Damminger

FREEHOLDER LIAISON
Jim Jefferson



DEPARTMENT OF HEALTH
& HUMAN SERVICES
DIVISION OF HEALTH

DIRECTOR
Tamarisk L. Jones

Gloucester County
Offices at East Holly
204 East Holly Avenue
Sewell, NJ 08080

Phone: 856.218.4101
Fax: 856.218.4109

www.gloucestercountynj.gov

November 30, 2018

Debby Turner-Fox
Purchasing Agent
County of Salem
110 Fifth Street
Salem NJ 08079

RE: (Notice of Termination-Shared Services Agreement Health Officer Services)

Dear Debby:

As you are aware the Shared Services Agreement currently in place between Salem County and the County of Gloucester, effective January 1, 2014, for the provision of a part-time Health Officer, will expire on December 31, 2018. After internal discussions subsequent to our November 16th conversation, the County of Gloucester is amenable to entering into a short term agreement to supply these required services between January 1, 2019 and March 31, 2019. However, it is not our intent to renew or continue this shared services arrangement beyond April 01, 2019.

If you wish to continue to receive Health Officer service beyond December 31, 2018, we must amend our present agreement to extend coverage through March 31, 2019, allowing you the opportunity to make other arrangements from April 01, 2019 forward.

Please advise your interest in extending the current agreement as described above. Otherwise, this correspondence will serve as formal notice that the existing Shared Services agreement will conclude on December 31, 2018.

Should you have any questions or concerns, we remain available to you.

Sincerely,

Tamarisk L. Jones
Director

Cc: R. Damminger, Freeholder Director
J. Jefferson, Freeholder Liaison
C. Bruner, County Administrator
T. Campo, County Counsel
R. Shade, Director – Salem County Health & Human Services



BOARD OF
CHOSEN FREEHOLDERS

COUNTY OF GLOUCESTER
STATE OF NEW JERSEY

FREEHOLDER DIRECTOR
Robert M. Damminger



COUNTY TREASURER'S
OFFICE

TREASURER/CFO
Tracey N. Giordano

Phone: 856.853.3353
Fax: 856.251.6778

P.O. Box 337
Woodbury, NJ 08096

www.gloucestercountynj.gov

December 21, 2018

Salem County
Attn: Ms. Debby Turner-Fox, QPA
Purchasing Department
110 Fifth Street, Suite 400
Salem, NJ 08079

RE: Amendment to Shared Service Contract to extend Health Officer Services
for a Ninety (90) day period ending March 31 2019

Dear Dr. Ms. Fox,

Enclosed please find an Amendment to the Shared Service Agreement between
the County of Gloucester and Salem County for the above mentioned service.
Please sign and return the enclosed agreement to the Gloucester County
Purchasing Dept., Attn: Ms. Kimberly Larter, PO Box 337, Woodbury, NJ
08096.

Please follow the steps listed below in order to expedite this agreement:

- **Affix your signature in blue ink and have same attested to**
- **Certificate of Insurance naming the County as certificate holder as well as additional insured (Certificate Holder name should read as follows)**

**County of Gloucester
Board of Chosen Freeholders
It's Department & Agencies et al
PO Box 337
Woodbury, NJ 08096**

Upon execution by the County, a copy will be returned to you for your files.
Thank you for your cooperation in this matter.

Sincerely,


Kimberly Larter,
Qualified Purchasing Agent