

MINUTES

December 4th, 2018

REGULAR MEETING

Prepared by:

CAREY ITALIANO

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

December 4th, 2018 at 5:30p.m.

Old Court House, 2nd Floor,

Broadway and Market Streets

Salem, NJ 08079

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s December 4th, 2018 meeting was called to order by Fran Grenier at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier, Chairman; Joe Racite, Vice- Chairman; Marjorie Sperry, Secretary; Veronica Merriel, Treasurer; Andrew Ware, Assistant Secretary and Assistant Treasurer. Also present were: Niki Trunk, Authority Solicitor; and Carey Italiano, Clerk.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Fran Greiner:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Veronica Merriel to approve the minutes of the regular meeting held on October 2nd, 2018, seconded by Marjorie Sperry. The motion was carried 5/0. The minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was provided by Katie Coleman and discussed by members. The report showed a cash balance of \$285,795.56, approximately \$133,000.00 of which is available for projects. Payments for professional services were made. There was no other activity to report.
- ii. Marjorie Sperry moved and Joe Racite seconded a motion to accept the treasurer’s Financial Report. The motion was carried 5/0.

a.	Niki Trunk	18-007	\$34.50
b.	Katie B. Coleman	18-008	\$3,162.50
c.	Archer and Greiner	18-009	\$500.00

- iii. Marjorie Sperry moved and Veronica Merriel seconded the motion to pay the Bill List. The motion was carried 5/0.

Resolution 2018-17 – 2019 Budget Introduction

- i. Andrew Ware moved and Veronica Merriel seconded the motion to adopt Resolution 2018-17 and for the public hearing to take place on January 8th, 2019.. The motion was carried 5/0.

Roll Call Vote: Fran Grenier – yes, Joe Racite – yes, Marjorie Sperry – yes, Veronica Merriel – yes, Andrew Ware – yes

Old Business

- i. Elmer Remediation Project – CFO Katie Coleman provided 3 possible scenarios for this project; Grant, Loan, and a Combination of the two. After a discussion between board members, a decision was made to pass a resolution providing Elmer a combination of 20% grant by the PCFA and 80% loan through our authority.
- ii. **Resolution 2018-17** – RESOLUTION AUTHORIZING A GRANT AND LOAN TO THE BOROUGH OF ELMER FOR THE BOROUGH OF ELMER REMEDIATION PROJECT
- iii. Veronica Merriel moved and Andrew Ware seconded the motion to adopt Resolution 2018-18. The motion was carried 5/0.

New Business

- i. 2019 RFP Letter – RFP Bid Opening will be January 2nd at 110th Fifth Street, Salem NJ, at 10:00am.

Public Portion

The meeting was opened for public comment. No public comment was spoken.

Reminder: The next meeting is scheduled for Tuesday, January 8th, 2019.

Adjournment

A motion was made by Veronica Merriel and seconded by Joe Racite to adjourn meeting. All were in favor. The motion was carried. Approximately 6:24 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA_for December 4th, 2018.docx