



Board of Chosen Freeholders

REGULAR MEETING MINUTES

December 19, 2018

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Director Melissa DeCastro called the meeting to order at 6:33 PM.
- II. **Invocation:** Director DeCastro called upon Deputy Director Charles Hassler to provide the invocation.
- III. **Pledge of Allegiance:** Director DeCastro called upon Joseph Hannagan, Director of Veterans Affairs, to lead the Pledge of Allegiance.
- IV. **Statement Regarding Open Public Meetings Act**

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. **Attendance Roll Call**

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

VI. **Minutes:**

A motion was made and seconded to dispense with the reading of the minutes of the December 5, 2018 Workshop and Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition:

Director DeCastro thanked Jeff Truax, his family and colleagues for attending tonight’s meeting. She stated he has been a part of so much of her Freeholder career and appreciates all the work he does and knows he will continue working for those they serve.

Citation Recognizing Jeff Truax for his outstanding help to the seniors and less fortunate

VIII. Presentation

IX. Waiver of the Rules

A8. Resolution Approving Access and Maintenance Agreement Between the County of Salem and N.J. Department of Environmental Protection, Division of Fish and Wildlife Respecting Camp Karney Dam

A motion was made and seconded to approve the Waiver of the Rules and add the one Resolution to the agenda. No discussion followed. Motion Carried by roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

X. PUBLIC HEARINGS & ADOPTIONS:

XI. Correspondence:

A. General:

1. Letter from the State Department of Transportation regarding plan to construct or repair sidewalk on County of Salem Property in Penns Grove Borough, requiring the purchase of a permanent or temporary right to enter for sidewalk construction or replacement.
2. Letter from South Jersey Transportation Planning Organization announcing their January 2019 scheduled meeting and the requirement indicating appointing an elected official to the SJTPO and designating the municipality from which Salem County’s other Board member will be seated and the mayor should then designate the elected official who will serve on the board in writing.
3. Letter from County Administrator Jeffrey Ridgway advising J.A.M.M. #1 LLC of Salem County’s decision not to renew the lease on 350 East Pittsfield Street, Pennsville Township.
4. Correspondence from Brett Rowand tendering his resignation from the Salem County Planning Board due to a scheduling conflict.
5. Letter from John Willadsen tendering his resignation as a member of the Salem County Planning Board effective January 1, 2019
6. Letter from Calvary Community Development Corporation inviting participation in their 2019 Community Builder’s Awards Banquet Fundraiser
7. Letter from County of Union regarding Union County Resolution No. 2018-967 urging the United States Congress to support gun control measures.
8. Correspondence regarding Moody’s bond rating indicating update to credit analysis following removal of negative outlook and a press release published by Moody’s on December 14, 2018 removing the negative outlook on Salem County.

9. Letter from Morris County Board of Chosen Freeholders adopting Resolution NO. 18 adopted on December 12 supporting the New Jersey State Library to continue funding and providing delivery service to public libraries and their respective residents at the present levels.

B. Committee/ Commission Minutes and Reports:

1. Public Works Committee Meeting Minutes from November 13, 2018.

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Payment of Bills and Claims

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIII. Treasurer’s Report

XIV. Resolutions:

Director DeCastro asked Freeholders if any Resolutions needed to be read separately. Clerk Banks read the Resolutions by title.

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 421: Resolution Authorizing Employment Agreement with John Crawford (Superintendent of Bridges)

A motion was made and seconded to approve the above Resolution. During discussion, Freeholder Laury requested 6d. Involuntary Termination: regarding if the Freeholders elect to discontinue employee’s position or employment all salary and wages and benefits will continue to be paid for the remaining term expect for things such as felony, misdemeanor. He provided examples. Director DeCastro questioned from the time of hire. A motion was made and seconded to approve the contract with the amendment of removing 6d. from the contract. No further discussion. Motion Carried on roll call vote.

Vote for Amending:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

Vote for Adopting with Amendment to contract:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Resolution 422: Resolution Authorizing a Shared Services Agreement Between the County of Ocean and the County of Salem for Juvenile Detention Center Placements

Resolution 423: Resolution to Enter Into a Shared Services Agreement Between the County of Salem and the County of Gloucester for Youth Shelter Services

Resolution 424: Resolution Approving a Subordination Agreement Respecting the Re-finance of a Performing Mortgage Loan Made Pursuant to the County's Revolving Loan Fund

Resolution 425: Resolution Approving Change Order No. 5 for the County Engineer Professional Services Contract

Resolution 426: Resolution Accepting a Memorandum of Agreement and Authorizing a Successor Collective Bargaining Agreement Between the County of Salem and the Salem County Prosecutor's Assistant Prosecutor's Association

Resolution 428: Resolution Approving Access and Maintenance Agreement Between the County of Salem and N.J. Department of Environmental Protection, Division of Fish and Wildlife Respecting Camp Karney Dam (Waiver of the Rules)

A motion was made and seconded to adopt the above six Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Resolution 427: Resolution Authorizing Employment Agreement with Jeffrey Ridgway, Sr.

A motion was made and seconded to adopt the above Resolution. Freeholder Laury indicated that the same issue with the other Resolution the contract should remove 6d. A motion was made and seconded to adopt the resolution with the contract amended to remove 6d. No further discussion followed. The Motion Carried by a roll call vote.

Vote for Amendment:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Vote for Adopting with Amendment to contract:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-429 Resolution Awarding a Renewal Contract for Furnishing Rubbish and Recyclables Removal for Various County of Salem Departments and Agencies

A motion was made and seconded to adopt the one Resolution. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-430 Resolution Amending the County of Salem Office on Aging and Disabilities Bus Service 2019 Substance Abuse Policy for Safety Sensitive Employees in Transit

Resolution 2018-431 Resolution Authorizing the Freeholder Director and the Clerk of the Board to Sign the Health Service Grant Application for the 2019 Comprehensive Alcohol and Drug Project

Resolution 2018-432 Resolution Acknowledging the Standardized Board Resolution Form From the New Jersey Department of Human Services for the 2019 Comprehensive Alcohol and Drug Project

Resolution 2018-433 Resolution Awarding a Contract to South Jersey Legal Services, Inc. for Providing Legal Group Presentations Title III-B to the Disabled and/or Elderly Residents of Salem County under the Older Americans Act – 2019 Area Plan Grant

A motion was made and seconded to adopt the four Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

D. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-434 Resolution Awarding Contracts for the Forensic Nurse Examiner Program for the Salem County Prosecutor’s Office (Nunc Pro Tunc)

Resolution 2018-435 Resolution Awarding Contracts for the Forensic Nurse Examiner Program for the Salem County Prosecutor's Office

Resolution 2018-436 Resolution of the Board of Chosen Freeholders Executing and Accepting a Grant from the New Jersey Division of Criminal Justice Insurance Fraud Reimbursement Program for the Prosecutor's Office

A motion was made and seconded to adopt the three Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

E. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:

IX. Freeholder Old Business: None

X. Freeholder New Business: None

XI. Freeholder Public Announcements: Freeholder Laury recognized Former Freeholder Dale Cross, Sheriff Chuck Miller, and Freeholder-Elect Mickey Ostrum who were in the audience.

XI. Public Comment (Agenda items or other County Business)

No Public Comments.

Deputy Director Hassler stated that Director DeCastro took over a board that the voters reduced from 7 to 5 and it was difficult. Thanked her for her time and commitment as she stuck it out. He appreciated that and her time she gave for the citizens. You were all over the state working for Salem County.

Freeholder Ware stated that Director DeCastro comes and goes in Salem County and she was all over the state for Salem County. No one has worked harder in all of his years as a Freeholder.

Freeholder Laury stated there was a lot of growth in the last year and wished Director DeCastro luck in the future.

Freeholder Griscom stated he and Director DeCastro came on the board at the same time, and they were rookies with the other Freeholders were experienced and it was tough for us.

Director DeCastro stated she appreciated all of the Freeholders as she feels some of her best friends.

Deputy Director Hassler presented Director DeCastro with the gavel. Director DeCastro thanked everyone and stated there is a lot of work and hours. Thanked everyone for being a part of her life.

XII. Executive Closed Session (if needed)

XIII. Adjournment

Director DeCastro reminded of the next meeting, Friday, December 21st, 9:00 AM in the Salem County Fifth Street Office Complex, 110 Fifth Street, Salem, New Jersey 08079.

Deputy Director Hassler made a motion to adjourn the meeting, seconded by Freeholder Ware. No further discussion. Motion Carried by a voice vote. Meeting Adjourned at 7:04 PM.

Respectfully Submitted,

Brenda Parris Banks