



## Board of Chosen Freeholders

### REGULAR MEETING AGENDA

December 21, 2018

9:00 AM

Salem County Fifth Street Office Complex, 110 Fifth Street, Salem, New Jersey

**I. Call to Order:** Freeholder Director Melissa DeCastro called the meeting to order at 9:00 AM.

**II. Invocation:** Freeholder Ben Laury provided the invocation.

**III. Pledge of Allegiance:** Joseph Hannagan, Director of Veterans Affairs led the Pledge of Allegiance.

**IV. Statement Regarding Open Public Meetings Act**

**Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:**

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

**V. Attendance Roll:**

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler		X
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

**VI. Minutes:**

A motion was made and seconded to dispense with the reading of the minutes of the December 19, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**VII. Special Recognition:** Freeholder Director DeCastro thanked everyone present for their attendance.

**VIII. Presentation**

**IX. Waiver of the Rules:**

C1. Resolution Approving Memorandum of Understanding with Pittsgrove Township Concerning Necessary Riparian Plantings and Stream Bank Improvements Along Muddy Run Within the Boundary of Deer Penn Park in Pittsgrove Township

C2. Resolution to Extend Operating Agreement to J.P. Rail, Inc. (DBA Southern Railroad Company of New Jersey) for Salem County Railroad

D2. Resolution Authorizing Letter of Agreement to Provide Management Services for the Salem County Intoxicated Driver Resource Center (2018)

D3. Resolution Authorizing Letter of Agreement to Provide County Intoxicated Driver Resource Center Services (2018)

D4. Resolution Authorizing Letter of Agreement to Provide Management Services for the Salem County Intoxicated Driver Resource Center (2019)

D5. Resolution Authorizing Letter of Agreement to Provide County Intoxicated Driver Resource Center Services (2019)

D6. Resolution Authorizing the Acceptance of the Anticipated Fiscal Year 2019 CEHA Grant Funding Letter Between Salem County Health Department and the State of New Jersey by and for the Department of Environmental Protection

D7. Resolution Appointing Member to the Salem Community College Board of Trustees

E1. Resolution of the Board of Chosen Freeholders Executing and Accepting a Grant for the Prosecutor’s Office from the Office of Justice Programs Bureau of Justice Assistance Bulletproof Vest Partnership Program

F1. Resolution Requesting Change in Title, Text, or Amount of Appropriation Pursuant to NJSA 40A:4-85

A motion was made and seconded to add all the above resolutions except C2. There was a clarification of D7 of the appointment to the Salem Community College Board of Trustees. No further discussion follow. Motion Carried by a roll call vote.

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**X. Public Hearings & Adoptions: None**

**XI. Correspondence:**

**A. General:**

**B. Committee/ Commission Minutes and Reports:**

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**XII. Payment of Bills and Claims**

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**XIII. Treasurer's Report:** No report.

**XIV. Resolutions:**

Director DeCastro asked Freeholders if any Resolutions needed to be read separately. Clerk Banks read the Resolutions by title.

**A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler**

Resolution 2018-437 Finance Resolution Cancellation of Check (Check #100876 Advanced Auto Parts)

Resolution 2018-438 Finance Resolution Collect Funds

A motion was made and seconded to adopt these two resolutions. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury**

**C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom**

Resolution 2018-439 Resolution Approving Memorandum of Understanding with Pittsgrove Township Concerning Necessary Riparian Plantings and Stream Bank Improvements Along Muddy Run Within the Boundary of Deer Penn Park in Pittsgrove Township (Waiver)

A motion was made and seconded to adopt this resolution. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro**

Resolution 2018-440 Resolution Approving the 2019 Americans with Disability Act Policy for the County of Salem Office on Aging and Disabilities Senior and Disabled Bus Service

Resolution 2018-441 Resolution Authorizing Letter of Agreement to Provide Management Services for the Salem County Intoxicated Driver Resource Center (Waiver)

Resolution 2018-442 Resolution Authorizing Letter of Agreement to Provide County Intoxicated Driver Resource Center Services (Waiver)

Resolution 2018-443 Resolution Authorizing Letter of Agreement to Provide Management Services for the Salem County Intoxicated Driver Resource Center (2019) (Waiver)

Resolution 2018-444 Resolution Authorizing Letter of Agreement to Provide County Intoxicated Driver Resource Center Services (2019) (Waiver)

Resolution 2018-445 Resolution Authorizing the Acceptance of the Anticipated Fiscal Year 2019 CEHA Grant Funding Letter Between Salem County Health Department and the State of New Jersey by and for the Department of Environmental Protection (Waiver)

Resolution 2018-446 Resolution Appointing Member to the Salem Community College Board of Trustees (Search Committee) (Waiver)

A motion was made and seconded to adopt these resolutions. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ware**

Resolution 2019-447 Resolution of the Board of Chosen Freeholders Executing and Accepting a Grant for the Prosecutor’s Office from the Office of Justice Programs Bureau of Justice Assistance Bulletproof Vest Partnership Program (Waiver)

A motion was made and seconded to adopt these resolutions. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

**F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:**

Resolution 2018-448 Resolution Requesting Change in Title, Text, or Amount of Appropriation Pursuant to NJSA 40A:4-85 (Waiver)

A motion was made and seconded to adopt this resolution. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler						X
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

**VX. Freeholder Old Business:** None.

**VXI. Freeholder New Business:** Freeholder Laury wished everyone a Merry Christmas and Happy New Year.

**VXII. Freeholder Public Announcements:** None

**VXIII. Public Comment (Agenda items or other County Business)**

Patty Bomba, Carney's Point: Ms. Bomba thanked Freeholder Director Melissa DeCastro for all her efforts the last year. Her efforts to improve the advisory board for the Disability Services and hopes the new administration can do same for the board. They serve at the pleasure of the Freeholders, the bylaws are not followed and they do little for the disabled as it is geared toward the seniors. The Disability advisory board is losing members and need to do something to improve the services for this population.

Melissa DeCastro, Freeholder Director, thanked for letting her serve. Everyone knows her life and where she has been as there are no secrets to hide. She expressed being happy to have served the Salem County residents in this capacity.

Director DeCastro reminded that the next meeting will be held on Tuesday, January 8, 2019.

**IXX. Executive Closed Session (if needed)**

**XX. Adjournment:** Freeholder Lee Ware made a motion to adjourn, seconded by Freeholder Griscom. All in favor. Meeting Adjourned.

**Next Meeting Date**

Tuesday, January 8, 2019

Inclement weather date: January 9<sup>th</sup>

Pre-Ceremony 6:30 PM and Reorganizational Meeting 6:45 PM

Salem Community College, 400 Hollywood Avenue, Carney's Point, New Jersey 08069

Respectfully Submitted,

Brenda P. Banks