

**COMMITTEE / COMMISSION
MINUTE PACKET
January 24, 2019**

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ
Thursday, December 13, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Supervisor, Mark Shoemaker, Esquire, Charles Hassler, Freeholder Liaison, John Thomas of R&B Debris, James McKelvie, Landfill Engineer, and Ed Ramsey (member of the public) were present.

MINUTES

Regular meeting of November 8, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 4-0, with member DiMatteo abstaining due to his absence at the November 8, 2018, meeting.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that tonnage is up due to receipt of the material from R&B Debris and year to date rainfall is at 13 inches. Cover material revenue is down.

Landfill Engineer's Report dated December 5, 2018. Copies of this report were distributed to all Board members prior to this meeting. The landfill engineer was present and advised that they are working on the cause of the elevated fecal coliform levels and he noted that they were elevated at this same time last year. A meeting with the DEP has been requested. Landfill Supervisor Lodi van Tonder advised that the requirements from the DEP are based on the designation of our location as the Delaware River Basin and that designation is likely not accurate. This will be discussed at the meeting with the DEP. Mr. McKelvie attended a meeting with the Solid Waste Committee to discuss the closure/post closure plan and a schedule has been designed regarding how and when the funding will be spent on this project. The plan can be implemented as soon as approval has been received from the DEP. Cornerstone will put together a submission regarding the use of the geomembrane. Regarding Cell 10, there are two scenarios regarding the location of same and both were discussed. Barry Davis advocated for using the original design of Cell 10 as it provides the most space for the cell and we now have a viable, economical alternative for office space that did not exist in the past.

R&B Debris Report. John Thomas of R&B Debris was present and advised the Board that he is very happy with the relationship that has developed with the Improvement Authority and he has found the staff to be professional and courteous, and communication with Julie Acton, Executive Director, has been great. He is pleased with the test period. With regard to the affects of the screenings on the landfill, Mr. Thomas advised that he has data from over a 12-month period for another landfill, but he would be amenable to a study being conducted specifically for Salem County. He actually welcomed it and advised it would be a wonderful learning experience for everyone involved. Executive Director Acton advised that there is a company that can do the study and the Board approved that she can proceed with same.

CORRESPONDENCE

None.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

There was a hauler/customer meeting on November 19 that went very well. Executive Director Acton participated in a walk-through of the Finlaw Building with regard to the potential incorporation of same into the Justice Complex. Two quotes were received regarding the electric car charging stations and there will be funding for both locations. The Salem County Health Department and the EPA conducted inspections of the landfill and the EPA report can be expected in 4-6 weeks. They advised that the landfill looked great and the record keeping was very good. They thanked everyone for their cooperation.

STANDING COMMITTEE REPORTS

Chairman Taylor advised that the Board would take the Solid Waste Committee report first as it relates to the Engineer's report, as follows:

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that everything on their agenda has already been covered.

Personnel Committee (Lewis Schneider) – Committee Chairman Lew Schneider advised that the sick leave policy change and annual raises were discussed.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that their topics include R&B Debris and the Closure/Post Closure Plan. He reiterated that he desires the Improvement Authority to proceed with the original design of Cell 10.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he attended a meeting with Triad, Executive Director Acton and Landfill Supervisor van Tonder to discuss grants to help with the cost of leachate, the railroad, bird control and the agricultural mulch.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed and Executive Director Acton advised that she did a "walk-through" with two architects and Freeholders to see if that space can be used in the Justice Complex.

NEW BUSINESS

MOTION to adopt Resolution 2018-71 Authorizing Payment of Bills

(M) Bestwick (S) Davis to adopt Resolution 2018-71 authorizing payment of bills

Motion carried 5-0.

MOTION to adopt Resolution 2018-72 2019 Adopted Budget

(M) Schneider (S) Bestwick to adopt Resolution 2018-72 to adopt the 2019 budget

Motion carried 5-0.

MOTION to adopt Resolution 2018-73 Authorizing Alaimo to Commence Work on Design and Construction of Cell 10

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-73 authorizing Alaimo to commence work on design and construction of Cell 10

Discussion was held regarding the use of the original design which provides for Cell 10 to be approximately 8 acres for a cost of approximately \$8,500,000 as opposed to the reconfigured Cell 10 which was only 6.5 acres. Committee member Schneider advised that the decision was a "no brainer" that the cell design should be as large as possible to extend the life of the landfill. All agreed.

Motion carried 5-0.

MOTION to adopt Resolution 2018-74 Authorizing Wage and Salary Increases for Employees

(M) Bestwick (S) Davis to adopt Resolution 2018-74 authorizing wage and salary increases for employees

Freeholder Liaison Hassler requested clarification regarding the job title for the accounts payable clerk

Motion carried 5-0.

MOTION to adopt Resolution 2018-75 through Resolution 2018-86 via Consent Agenda

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-75 through Resolution 2018-86 via Consent Agenda

Motion carried 5-0.

MOTION to adopt Resolution 2018-75 through Resolution 2018-86

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-75 through Resolution 2018-86

Motion carried 5-0.

MOTION to adopt Resolution 2018-87 to adopt Resolution 2018-87 Approving a Change to the Salem County Improvement Authority Policy Manual Regarding Seasonal Workers and Part Time Employee Sick Time

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-87 approving a change to the Salem County Improvement Authority Policy Manual regarding seasonal workers and part time employee sick time Discussion was initiated by Board member Lewis Schneider as the wording in the resolution was confusing and the math did not add up. It was decided that further clarification was needed from the Fee Accountant and the Motion was withdrawn.

MOTION to adopt Resolution 2018-88 Authorizing Cornerstone Engineering to Prepare an Addendum to the Closure Plan in Support of an Exposed Geomembrane Cover

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-88 authorizing Cornerstone Engineering to prepare an addendum to the Closure Plan in support of an exposed geomembrane cover
Motion carried 5-0.

MOTION to adopt Resolution 2018-89 Authorizing the Transfer of Budget Line Item Funds

(M) Schneider (S) Bestwick to adopt Resolution 2018-89 authorizing the transfer of budget line item funds
Motion carried 5-0.

MOTION to adopt Resolution 2018-88 Authorizing Cornerstone Engineering to Prepare an Addendum to the Closure Plan in Support of an Exposed Geomembrane Cover

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-88 authorizing Cornerstone Engineering to prepare an addendum to the Closure Plan in support of an exposed geomembrane cover
Motion carried 5-0.

MOTION to adopt Resolution 2018-90 Authorizing Disposal of Surplus Property via Govdeals.com

(M) Bestwick (S) Davis to adopt Resolution 2018-90 authorizing disposal of surplus property via Govdeals.com

Board member Schneider asked if the hard drives are removed from computers and Landfill Supervisor van Tonder advised that they are.

Motion carried 5-0.

MOTION issuance of refund to Municipal Maintenance Company; account balance of \$1,044.29

(M) Bestwick (S) Schneider authorizing issuance of a refund to Municipal Maintenance Company in the amount of \$1,044.29

Motion carried 5-0.

MOTION issuance of refund to Teesdale Trash Removal, LLC; account balance of \$1,181.98

(M) Bestwick (S) Schneider authorizing issuance of a refund to Teesdale Trash Removal in the amount of \$1,181.98

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Resolution 2018-91 Authorizing Executive Session regarding a personnel matter and a contract matter

(M) Bestwick (S) Schneider to authorize Executive Session
The resolution was adopted by voice vote 5-0.

MOTION to return to open session **(M) Bestwick (S) Schneider**

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:50 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

December 4th, 2018 at 5:30p.m.

Old Court House, 2nd Floor,

Broadway and Market Streets

Salem, NJ 08079

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s December 4th, 2018 meeting was called to order by Fran Grenier at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier, Chairman; Joe Racite, Vice- Chairman; Marjorie Sperry, Secretary; Veronica Merriel, Treasurer; Andrew Ware, Assistant Secretary and Assistant Treasurer. Also present were: Niki Trunk, Authority Solicitor; and Carey Italiano, Clerk.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Fran Greiner:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Veronica Merriel to approve the minutes of the regular meeting held on October 2nd, 2018, seconded by Marjorie Sperry. The motion was carried 5/0. The minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was provided by Katie Coleman and discussed by members. The report showed a cash balance of \$285,795.56, approximately \$133,000.00 of which is available for projects. Payments for professional services were made. There was no other activity to report.
- ii. Marjorie Sperry moved and Joe Racite seconded a motion to accept the treasurer’s Financial Report. The motion was carried 5/0.

a. Niki Trunk	18-007	\$34.50
b. Katie B. Coleman	18-008	\$3,162.50
c. Archer and Greiner	18-009	\$500.00

- iii. Marjorie Sperry moved and Veronica Merriel seconded the motion to pay the Bill List. The motion was carried 5/0.

Resolution 2018-17– 2019 Budget Introduction

- i. Andrew Ware moved and Veronica Merriel seconded the motion to adopt Resolution 2018-17 and for the public hearing to take place on January 8th, 2019..The motion was carried 5/0.

Roll Call Vote: Fran Grenier – yes, Joe Racite – yes, Marjorie Sperry – yes, Veronica Merriel – yes, Andrew Ware – yes

Old Business

- i. Elmer Remediation Project – CFO Katie Coleman provided 3 possible scenarios for this project; Grant, Loan, and a Combination of the two. After a discussion between board members, a decision was made to pass a resolution providing Elmer a combination of 20% grant by the PCFA and 80% loan through our authority.
- ii. **Resolution 2018-17** – RESOLUTION AUTHORIZING A GRANT AND LOAN TO THE BOROUGH OF ELMER FOR THE BOROUGH OF ELMER REMEDIATION PROJECT
- iii. Veronica Merriel moved and Andrew Ware seconded the motion to adopt Resolution 2018-18. The motion was carried 5/0.

New Business

- i. 2019 RFP Letter – RFP Bid Opening will be January 2nd at 110th Fifth Street, Salem NJ, at 10:00am.

Public Portion

The meeting was opened for public comment. No public comment was spoken.

Reminder: The next meeting is scheduled for Tuesday, January 8th, 2019.

Adjournment

A motion was made by Veronica Merriel and seconded by Joe Racite to adjourn meeting. All were in favor. The motion was carried. Approximately 6:24 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for December 4th, 2018.docx

SALEM COUNTY ECONOMIC DEVELOPMENT ADVISORY COUNCIL

Meeting Notes

November 15, 2018

Salem Community College

Present: Julie Acton, Pat Bomba, Ron Burkhart, Mike Gorman, Louis Joyce, Ed Ramsay, Cordy Taylor, Kathy Mills
Freeholder: Charles Hassler
Absent: Jaci Bobbitt, Joe Crevino, Dawn Hughes, Jennifer Jones, Kathy Lockbaum, Michael Penk, Joe Racite, Don Redfield, Bob Schmid, Jack Swain, Bob Vanderslice, Dave Yhlen

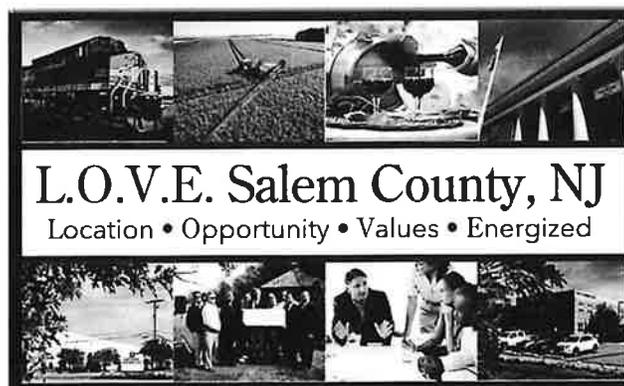
October meeting notes approved

Mike mentioned meetings he has attended, where the idea of school unification is getting no push back – so far!

A reminder about the Economic Development Forum – November 28, 2 pm at Atlantic City Electric

The balance if the meeting was a presentation by Mark Gay and Gareth Lucken on the proposed project here in Salem County. (info was sent to council members in early December)

The December 20th meeting is cancelled. Happy Holidays!!



Public Works Committee Meeting

Date: December 11th, 2018

Those in Attendance: Freeholder Charles Hassler, Chairman
Jeff Ridgway, Director of Operations
Michael Mulligan, County Solicitor
John Crawford, Engineering Supervisor
Steve Schalick, Transit
Diana Ford, Chief of Adm. Services
Visitor: Stan Bitgood, "Federici & Akin"

Location: Salem County Engineer's Office
Fifth Street Complex

MINUTES

1. Meeting Facilitator, Director of Operations, Jeff Ridgway.
2. Attendance was taken.
3. A motion was made by Steve Schalick, seconded by Freeholder Charles Hassler, that, the Minutes of the November 13th, 2018 meeting of the Public Works Committee be approved as distributed. Motion carried.*
4. No resolutions have been submitted from this Office for the Agenda of the December 19th, 2018 Freeholders Meeting.
5. The Status Report prepared by County Engineer, Martin Sander was presented for review by Stan Bitgood, "Federici & Akin". Discussion items and added notes will be identified in italics.

Status Report

ROADS

SJTPO-FY2015

1. Cohansey-Friesburg Road, County Road #635 Resurfacing-Construction:
Project completed. Final documentation to be prepared.

2. Woodstown Road, County Road #603 Resurfacing-Construction:
Guide rail, topsoil and seed, and signage remains to be installed, followed by project clean up.

SJTPO-FY2016

1. Centerton Road, County Road #553 and Welchville Road, County Road #540-Construction:
Project substantially complete, awaiting results of core testing. NJDOT reviewed project, final inspection to be scheduled.

2. Hook Road, County Road #551-Design:
Final PS&E accepted by NJDOT for Phase I; awaiting federal authorization. State invoice to be prepared.

3. Watsons Mill Road, County Road #672 and New Bridge Road, County Road #623 - Design:
Watsons Mill Road, County Road #672 from Commissioners Pike County Road #581 to Aldine-Friesburg Road, County Road #635 in Alloway Township; and New Bridge Road, County Road #623, from 500 feet south of Harmersville Road, County Road #658 to Beasleys Neck Road, County Road #651 in Lower Alloways Creek

Township. Survey services awarded to “Fralinger Engineering.” **Field survey complete, base maps received. NJDOT has accepted the PS&E submission for the project and is submitting a request for TTF authorization. State invoice to be prepared.**

SJTPO-FY2017

1. Watsons Mill Road, County Road #672 and New Bridge Road, County Road #623 -Construction: Funding in the amount of \$1,800,000. Watsons Mill Road, County Road #672 from Commissioners Pike County Road #581 to Aldine-Friesburg Road, County Road #635 in Alloway Township; and New Bridge Road, County Road #623, from 500 feet south of Harmersville Road, County Road #658 to Beasleys Neck Road, County Road #651 in Lower Alloways Creek Township. Authorization agreement to advertise, receive bids and award contract received from NJDOT. County executed agreement and returned it to NJDOT. **Awaiting fully executed agreement back from NJDOT.**

2. Centerton Traffic Signal Improvements: Design services awarded to “Remington and Vernick Engineers” (RVE) in the amount of \$34,487.10. Received fully executed agreement from NJDOT. Additional price of \$1,621.98 from “RVE” for providing traffic counts for turning movements. **Final documentation to be prepared.**

SJTPO-FY2018

1. Hook Road, County Road #551 Resurfacing (Construction): Federal construction funding: **Phase I:** \$1,152,218 (reduced from \$2,000,000) for resurfacing from East Pittsfield Street in Carneys Point to Route 295, with low section in middle postponed to Phase II. **Phase II:** Will reapply for funding (\$500,000±) in 2019 to raise road between sections done in Phase I.

2. Willow Grove Road, County Road #639 (Design): Funding in the amount of \$1,500,000 (construction)/\$150,000 (design). Willow Grove Road, County Road #639 from Centerton Road to the County Line.

Project Schedule:

1. Received sealed RFPs for survey.
2. Review Committee recommended award to “Taylor Wiseman & Taylor”.
- 3 **Awaiting fully executed Federal Aid Agreement.**

3. Five Points and Six Points Roundabout Projects: Six Points will be submitted as part of the Local Safety Program, Five Points will be submitted as part of the Roundabout Pilot program. Salem County to be lead agency for the Six Points project. Comments on RFP submitted to SJTPO.

SJTPO-FY2019 (submitted)

1. Willow Grove Road, County Road #639 (construction): Requested Funding: \$1,500,000. Resurfacing from Centerton Road, County Road #610 (MP 0.00) to Alvine Road, County Road #655 (MP 2.77) in Pittsgrove Township.

2. Hook Road, County Road #551, Phase II (Design & Permitting): Requested Funding: \$100,000. MP 2.73 to MP 2.94.

3. Hook Road, County Road #551, Phase III (Design & Permitting): Requested Funding: \$150,000. From NJ Route #49 (MP 0.00) to local road East Pittsfield Street (MP 2.16).

SJTPO-FY2020 (submitted)

1. Hook Road, County Road #551, Phase II (Construction): Requested Funding: \$469,000. MP 2.73 to MP 2.94.

2. **Hook Road, County Road #551, Phase III (Construction):** Requested Funding: \$1,500,000. From NJ Route #49 (MP 0.00) to local road East Pittsfield Street (MP 2.16).
3. **South Greenwich Street/Telegraph Road, County Road #540, Phase I (Design):** Requested Funding: \$150,000. Resurfacing from Main Street, County Road #581 (MP 13.15) to Alloway/Quinton Township Line (MP 15.40)

SJTPO-FY2021 (submitted)

1. **South Greenwich Street/Telegraph Road, County Road #540, Phase II (Construction):** Requested Funding: \$150,000,000. Resurfacing from Main Street, County Road #581 (MP 13.15) to Alloway/Quinton Township Line (MP 15.40).
2. **Telegraph Road, County Road #540, Phase II (Design):** Requested Funding: \$150,000. Resurfacing from the Alloway/Quinton Township Line (MP 15.40) to Pecks Corner-Cohansey Road, County Road #667 (MP 17.17)

SJTPO-FY2022 (submitted)

1. **Telegraph Road, County Road #540, Phase II (Construction):** Requested Funding: \$150,000,000. Resurfacing from the Alloway/Quinton Townships Line (MP 15.40) to Pecks Corner-Cohansey Road, County Road #667 (MP 17.17).
2. **Hawks Bridge Road, County Road #540 (Design):** Requested Funding \$100,000. Resurfacing from US Rte #40 (MP 0.92) to Haines Neck Road, County Road #631 (MP 2.00)
3. **Griffith Street/Grant Street, County Road #657 (Design):** Requested Funding: \$100,000. From NJ Rte #49 (MP 0.00) to Keasbey Street, County Road #658 (MP 1.22).

SJTPO-FY2023 (submitted)

1. **Hawks Bridge Road, County Road #540 (Construction):** Requested Funding \$750,000. Resurfacing from US Rte #40 (MP 0.92) to Haines Neck Road, County Road #631 (MP 2.00).
2. **Griffith Street/Grant Street, County Road #657 (Design):** Requested Funding: \$750,000. From NJ Rte #49 (MP 0.0) to Keasbey Street, County Road #658 (MP 1.22).
3. **Perkintown Road, County Road #644 (Design):** Requested Funding: \$150,000. From US Rte #130 (MP 0.00 to Interstate Rte #295 (MP 2.36).

NJDOT Funded County Aid Projects:

2012 County Aid: NJDOT Funding:

1. **Woodstown-Alloway Road, County Road #603, East Lake Road to Brickyard Road:** Washout of a portion of the roadway has occurred; quotes for repair solicited. Piping and filling in of a hazardous ditch along the road to be performed by Public Works Department.

2013 County Aid: Project completed.

2014 County Aid: Grant amount: \$2,365,000.

Phase 1:

1. Parvin Mill Road, County Road #645 in Pittsgrove from Morton Avenue at the County line to Crystal Road; **Paved, awaiting topsoil and seed.**
2. Deerfield Road, County Road #540 in Pittsgrove from Centerton Road, County Road #553 to the Cumberland County line; **Paved, awaiting topsoil and seed.**
3. Bailey Street, County Road #616 in Woodstown from US Route #40 to South Main Street, County Road #672; **Paved, awaiting pavement markings.**

Project awarded to "South State, Inc." in the amount of \$1,219,818.92. Pre-construction refresher meeting held March 27, 2018. Notice to Proceed: May 14, 2018. **Concrete failed compression tests; in situ testing being performed.**

Phase 2:

4. West Mill Street, County Road #642 in Pedricktown from Straughens Mill Road, County Road #643 to Railroad Avenue, County Road #602, UST discovered on West Mill Street, NJDEP notified, LSRP contracted, UST removed, soil testing completed, groundwater monitoring to be performed. **Groundwater monitoring being conducted. Paved, awaiting concrete and asphalt repair work.**
5. State Street, County Road #634 in Penns Grove from Beach Avenue to West Main Street, County Road #675. **Paved, awaiting topsoil and seed and pavement markers.**
6. South Golfwood Avenue, County Road #601 in Carneys Point from Georgetown Road, County Road #629 to Hollywood Avenue, County Road #618; **Paved, awaiting pavement markers.**

Project awarded to "South State, Inc." in the amount of \$894,168. Pre-construction meeting held March 27, 2018. Notice to Proceed: April 30, 2018. **Concrete failed compression tests; in situ testing being performed.**

2015 County Aid: Grant amount: \$2,365,000.

NJDOT Plan approval received. "Alaimo Group" design. Contract awarded (base bid only): May 16, 2018 to "R.E. Pierson Construction Company, Inc.". Award concurrence received from NJDOT. Preconstruction meeting held August 21, 2018. Notice to proceed issued September 17, 2018. **Construction ongoing. Meeting with NJDOT regarding excessive amounts of RAP in HMA scheduled for 12/12/18.**

1. Penns Grove-Pedricktown Road, County Road #642 in Oldmans Township from Route 130 to Straughens Mill Road, County Road #643.
2. Pennsville-Auburn Road, County Road #551 in Carneys Point from NJ Route #48 to Georgetown Road, County Road #629.
3. Pennsville-Auburn Road, County Road #551, 500-foot long section north of Route 48 and south of Quilleytown Road. Flat area to be regraded.
4. Telegraph Road, County Road #647 in Quinton from County Road #540 to NJ Route #49.
5. North Broad Street, County Road #607 in Penns Grove and Carneys Point from Main Street, County Road #675 to NJ Route #130.
6. Dutch Row Road, County Road #611 from US Route #40 to the Gloucester County line.

Mr. Bitgood explained that a meeting is scheduled for 12/12/2018 with NJDOT representatives and "R.E. Pierson" representatives. The problem with the "rap" content in the Hot Mix Asphalt was discussed. The current position from NJDOT is that the pavement would have to be removed and replaced at no cost to the County. If the material is not removed and replaced the DOT will not participate in the item. None participation means that the DOT will not reimburse the County for the costs associated with the bad material. A brief discussion ensued. No decisions made at this time.

2016 County Aid: NJDOT grant funding in the amount of \$2,365,000.

Roads included:

1. Alvine Road, County Road #655 from Almond Road, County Road #540 to Route 56 in Pittsgrove Township, including drainage improvements at low areas.
2. Gershal Avenue, County Road #638 from Route #56 Garden Road, County Road #674 in Pittsgrove Township.
3. Quinton-Alloway Road, County Road #581 from Route 49 to Greenwich Street, County Road #540 in Quinton and Alloway Townships.
4. Pennsville-Pedricktown Road, County Road #601 from Perkintown Road, County Road #644 to Penns Grove- Pedricktown Road, County Road #642 in Oldmans Township.

“Alaimo Group” prepared survey and base mapping, and started design. “Federici and Akin” completed design and will manage construction. **PS&E submitted to NJDOT.**

2017 County Aid: NJDOT grant funding in the amount of \$2,399,200.

1. Quinton-Alloway Road, County Road #581 from NJSH#49 to Woodstown-Alloway Road, County Road #603. Limits need to be reduced to include only from Greenwich Street, County Road #540 to Woodstown-Alloway Road, County Road #603 due to overlap with 2016 County Aid project.
2. Pennsville-Auburn Road, County Road #551 from NJSH#140 to Georgetown Road, County Road #629.
3. Salem County Railroad Port Area Improvements, from Fifth Street to West Broadway. More information under Railroads.
4. Guide rail at some minor bridges may be added to the project.

Engineering fee set at \$120,00 in Annual Contract. Annual Contract breaks down fee as \$45,000 included in contract with \$75,000 Change Order to follow, as per annual contract. **Change order for \$75,000 submitted. Survey completed. Design to be initiated upon Change Order approval, submission of PS&E in early 2019.**

2018 County Aid: NJDOT funding to be provided to Salem County under this program is \$4,842,538.

SAGE applications were submitted prior to 1 February 2018 cutoff. Road included:

1. Monroeville Road, County Road #604 from Elmer-Richwood, County Road #609 to the Salem/Gloucester County line;
2. Haines Neck Road, County Road #631 from Hawks Bridge Road, County Road #540 to Pointers-Auburn Road, County Road #646;
3. Salem-Fort Elfsborg Road, County Road #625, from Fort Elfsborg Road, County Road #624 to the Elsinboro Township-Salem City line;
4. Alloway-Aldine Road, County Road #611 from East Main Street, County Road #581 to Remsterville Road, County Road #656;
5. Priority bridge repairs: Richmanville Bridge;
6. Guide rail at minor bridges.

Design on hold.

2018 NJDOT Local Freight Impact Fund: Proposed project: Resurfacing of Straughns Mill Road, County Road #643 from Route 295 to Penns Grove Pedricktown Road, County Road #642, and repairs to the Straughns Mill Road Bridge at Beaver Creek. Funding application submitted through SAGE on 12/19/17 in the amount of approximately \$1.1M. **Grant awarded in the amount of \$950,000. Project must be completed by 8/27/2021.**

BRIDGES

2013 NJDOT Local Bridges, Future Needs (LBFN) Program: Rehabilitation of Scour Critical Bridges. NJDOT funding: \$1,000,000. “Federici & Akin, PA” has submitted a Proposal for bridge scouring projects) and has received budget approval (\$93,000) for Design, Permitting and Construction Management of Pleasant Hill Bridge, County Bridge #1701-008, which is no longer included in the 2013 NJDOT LBFN. In response to County request to include Murphy's Bridge and Jesse Bridge in 2013

NJDOT Local Bridges Future Needs Program to make up funding shortfalls, the \$1,000,000 has been redistributed as follows:

- | | |
|--|---------------|
| 1. Replacement of Murphy's Bridge (construction): | \$439,520.08. |
| 2. Replacement of Murphy's Bridge (construction inspection): | \$215,928.00. |
| 3. Replacement of Jesse Bridge (construction): | \$344,551.92. |

2014 NJDOT Local Bridges, Future Needs Program:

Replacement of Murphy's Bridge, County Bridge #1711-111 on Friendship Road in Upper Pittsgrove. **Contract awarded: May 16, 2018 to "R.E. Pierson Construction Company, Inc.". Initiation of construction: July 5, 2018. Road to be closed for 120 days. "Federici & Akin" will perform Construction Management and Inspection. "Federici & Akin" investigating possible contaminated soils found at bridge.**

Mr. Bitgood explained that hazardous materials were found at the site during excavation. The contaminated area has been stockpiled and secured. A brief discussion ensued. Mr. Bitgood further explained that we are waiting for a cost for the disposal of the contaminated soils. Additional costs may be requested by "R.E. Pierson Construction Company, Inc." due to the delay of the project because of the contamination.

2015 and 2016 NJDOT Local Bridges, Future Needs Program: Replacement of Jesse Bridge, County Bridge #1701-274 on Gershal Avenue in Pittsgrove. NJDOT funding: \$2,000,000, augmented by \$344,551.92 from 2013 LBFN for construction. Design, permitting, and construction management by "Churchill Consulting Engineers" in the amount of \$141,133.00. Preliminary construction cost estimate: \$2.1 million. Approximately 5,000 SF of Riparian Zone mitigation along Muddy Run required as a condition of the NJDEP Flood Hazard Permit. Possible location: Deer Pen Park in Pittsgrove Township. "Churchill" submitted change order proposal for mitigation plan; returned to "Churchill" for modification. Revised change order proposal (\$94,915) received from "Churchill". **Awaiting approval of change order. Project bidding subject to approval of proposed mitigation.**

Mr. Bitgood asked if there had been any action concerning the execution of the "Memorandum of Understanding" with Pittsgrove Township concerning the use of Deer Pen Park for mitigation area needed for this bridge project. A brief discussion ensued. Mrs. Ford reported she is still waiting for the Change Order, Revision #2 from "Churchill". Solicitor Mulligan will work with Solicitor Telsey to get this issue off center and moving forward.

2017 NJDOT Local Bridges, Future Needs Program: Salem County received NJDOT funding in the amount of \$1,000,000 for repair or replacement of Centerton Bridge, which is functionally obsolete. "Federici & Akin" will perform design and permitting of Centerton Bridge.

2018 NJDOT Local Bridges, Future Needs Program: Application submitted through SAGE for repair or replacement of Centerton Bridge. Salem County's allotment under this program is \$1,259,308. "Federici & Akin" will perform construction management and inspection for Centerton Bridge repairs.

Bridges Requiring Priority Repairs: Priority repair recommendations received for major and minor bridges. Quarterly reporting on major bridge priority repair status is now required by FHWA and NJDOT and is due May 15, August 15, November 15 and February 15. Priority repairs included in the 2018 County Aid funding application submitted. Buckhorn Bridge closed due to structural deficiencies.

Richmanville Bridge, County Bridge #1704-123, on Woodstown-Daretown Road, County Road #615: Repairs needed to timber piles and sheeting. Repair details being prepared. This project was included in the 2018 County Aid funding application submitted. Easements will be required. "Federici & Akin" submitted a **proposal for design, permitting and construction management.**

Bridges Requiring Guide Rail: Annual program for installation of bridge guide rail using NJDOT County Aid funds to be prepared. Some bridge guide rail included in the 2018 County Aid funding application submitted. Salem County Engineer's Office has toured/inspected the County and is preparing a report with prioritized future guide rail work locations.

DAMS

Black Road Dam 30-30

Mannington Township
Hazard Class: Low
Owners: Mannington Township, Catalano and Holliday
Last inspected: 2017 by "Alaimo Group"
Next inspection due: 2021
EAP: To be submitted by October 2017.
O&M: To be submitted by October 2017.
Condition: Poor.

East Lake Dam 30-10

Pilesgrove Township
Hazard Class: Significant
Owners: NJDEP Fish and Wildlife, Pilesgrove Township
Last inspected: 7/17/10
Next inspection due: NJDEP will do the inspection.
Recently rehabilitated.
EAP: None
O&M: None

Camp Roosevelt Dam 30-12

Alloway Township
Hazard Class: Significant
Owners: BSA Southern NJ Council
Last inspected: 2017 by "Alaimo Group". Inspection report completed and submitted.
Next inspection due: 2019
EAP: Done.
O&M: Done.
Condition: Poor.

Ballinger's Mill Pond Dam 30-13

Alloway Township
Hazard Class: Significant
Owners: BSA Southern NJ Council
Last inspected: 2017 by "Alaimo Group". Inspection report completed and submitted.
Next inspection due: 2019
EAP: Done.
O&M: Done.
Condition: Poor.

Algonkin Dam 30-22

Upper Pittsgrove Township
Hazard Class: Significant
Owners: "Bancroft NeuroHealth"
Last inspected: 2017 by "T&M Associates."
Spillway Design Storm Report, prepared by "McCormick Taylor", September, 2017.
EAP: Prepared by "T&M Associates," December 2009, updated September 2012.
O&M: Prepared by "T&M Associates," April 2010.
Condition: Poor.

Slabtown Lake Dam 30-23

Upper Pittsgrove Township
Hazard Class: Low
Owners: Township of Upper Pittsgrove, Jodi and Mark Leonetti.
Last inspected: 2017 by "Alaimo Group"
Next inspection due: 2021
EAP: N/A
O&M: To be prepared by April 2018
Condition: Poor

Camp Karney Dam 30-8 (aka Avis Mill Pond Dam and Camp Crockett)

Pilesgrove Township
Hazard Class: Low
Owners: Salem County
Last inspected: 2017 by "Alaimo Group". Inspection report completed and submitted.
Next inspection due: 2019
EAP: None.
O&M: None.
Condition: **Unsatisfactory**

Design for rehabilitation by "Churchill." There is a \$1.3M loan for this project, under the 2004 NJDEP Dam Restoration Loan Program. Interest rate: 2%; term: 20 years. Approximately \$300,000 of funds have been spent on engineering and permitting; **an additional \$1,000,000 is required** (Latest cost estimate is approximately \$2,000,000). Dam Safety has downgraded the dam to "Low Hazard"; consequently, additional funding is not available from Dam Safety. Draft O&M Manual prepared by the Salem County Engineer's Office. NJDEP Dam Safety and Freshwater Wetlands permits received. Approval of easements from NJDEP Green Acres is required. Dam Safety permit expired April 24, 2018. Information requested by Green Acres for easements has been forward to "Churchill" for responses. The lake was lowered by 16" due to deteriorated sheeting. An application for Discretionary Aid is being prepared and will be submitted; this should be accompanied by endorsements from Pilesgrove and the Boy Scouts and a Resolution from the Freeholders authorizing the application and construction operations.

Mr. Bitgood questioned whether Solicitor Mulligan has contacted Mary Monteschio, to work out the language in the Access Agreements needed for the Dam Repairs needed? Mr. Bitgood explained that the Agreement should be executed before the end of the year. Solicitor Mulligan will investigate and move forward.

Elmer Lake Dam 31-10

Pittsgrove Township
Hazard Class: Significant
Owners: Salem County, NJDEP Division of Fish and Wildlife
Last inspected: 5/4/11
Next inspection due: 2014. To be done by NJDEP.
EAP: Submitted.
O&M: None. NJDEP will prepare the O&M.
Note: Resident questioning water level in lake

Willow Grove Dam 31-23

Pittsgrove Township
Hazard Class: Significant
Owners: Nature Conservancy
Last inspected: 10/29/10
Rehabilitation design by "Pennonni". Rehabilitation construction contract amount: \$3,731,607.21. Contractor: "South State, Inc." Federal funding: 80%; County match: 20%. Construction complete. Final payment approved by Freeholders on 9/20/17. As-built plans completed and submitted to NJDEP Dam Safety.

Palatine Lake Dam 31-8

Pittsgrove Township

Hazard Class: Significant

Owners: Palatine Lake Homeowners Association

Last inspected: 2017 by "Alaimo Group". Inspection report completed and submitted.

Next inspection due: 2019

EAP: Done. O&M: Done.

Condition: Poor

Thundergust Pond Dam 35-19

Pittsgrove Township

Hazard Class: Significant

Owners: NJDEP Division of Parks and Forestry

Inspection: NJDEP will perform the inspections.

Parvin Lake Dam 35-2

Pittsgrove Township

Hazard Class: Significant

Owners: NJDEP Division of Parks and Forestry

Inspection: NJDEP will perform the inspections.

Coxhat Pond Dam 34-25

Quinton Township

Hazard Class: Low

Owners: Richard E. and Frances Haash

Last inspected: April 2017 by "Alaimo Group"

Next inspection due: 2021

Condition: Fair.

Solicitor Mulligan requested a copy of the latest inspection report for Coxhat Pond Dam so he can respond to the inquiry from Jessie Muttahil, NJDEP, Green Acres Program. Mr. Bitgood reviewed the inspection report and advised that there are routine maintenance items called for within the County Right-of-Way that should be scheduled completed as part of normal maintenance. Including, sealing asphalt cracks, removing trees within the right-of-way and rip rap repairs only where within the right-of-way. When completed, NJDEP Dam Safety should be notified as this will support the County position that it only claims the right-of-way and is doing it's part to ensure dam safety compliance.

West Branch Dam 34-27

Lower Alloways Creek Township

Hazard Class: Low

Last inspected: May, 2015 by "Alaimo Group"

Next inspection due: 2019

H&H, Stability and Failure analysis recommended.

No O&M

The inspection report recommends immediate repairs, and preparation of an O&M Manual. The ownership of the dam needs to be confirmed to determine responsibility for repairs.

Cobbs Mill Dam 34-6

Alloway Township

Hazard Class: Significant

Owners: William Cobb, Alloway Township

Last inspected: 2008

Next inspection due: Past due. Subject to resolution of legal matter.

Design contract for decommissioning awarded to “Pennoni Associates” in the amount of \$56,140. “Pennoni” has completed the field survey and wetlands investigation. Wetlands report completed; H&H completed for existing and dam breach including Thundergut Pond Dam. **Design ongoing; Additional owners, not previously identified, notified of the proposed dam decommissioning and lake dewatering. Water lowering permit application received for signature. Cobbs will not allow engineer on site; project on hold.**

Mr. Crawford reported that he hand delivered the letter to “Cobbs” concerning “Pennoni Associates” entering onto their land to do survey and to inspect the area under the timber deck. A lengthy discussion ensued. The following points were made during the conversation: Cobbs have always regulated the water level; County has consistently denied ownership; Solicitor Mulligan will be in contact with “DAG” concerning current situation and if/when to file a request for an order to show cause why the court should not compel the Cobbs to comply or cooperate with the requested removal of the spillway deck platform as needed for inspection and measurements.

STORMWATER

Stormwater Pump Station, Fort Elfsborg Road, Elsinboro: Flooding of Fort Elfsborg Road and surrounding area occurs during heavy rains and high tides. Concept plans and cost estimates, preliminary schedule prepared for a stormwater pump station. Funding application submitted through njemgrants.org. Funding amount is \$990,000 with a County match of \$110,000. NJOEM assisted in the preparation of a benefit-cost analysis (BCA), and appears confident that the project will receive funding. Additional information provided to NJOEM on 3/14/17. BCA approved. Application is with NJOEM for submission to FEMA. “Federici & Akin” has submitted proposal for Design/Permitting/Construction; RFPs prepared for Archaeological and Geomorphic studies. Low priority.

ENVIRONMENTAL

Gateway Business Park Biennial Certification: The next scheduled date for biennial certification is due December 7, 2019. .

TRAFFIC

1. SJTPO Funded Traffic Studies: The SJTPO FY2018 Salem County Sub-Regional Planning Grant includes \$24,000 for consultant studies. The funding is to be used for various intersections and road analyses by a traffic consultant. Awarded to “Remington and Vernick” in the amount of approximately \$21,700 for four (4) locations, including Parvin Mill Road, Watsons Mill Road at Commissioners Pike; Route 40/45/Bailey Street; and the intersection of Welchville-Alloway Road and Acton Station Road in Alloway. At the request of Pennsville Township a signal warrant analysis for the intersection of Hook Road and East Pittsfield Street was added to the scope of work, at approximately \$2,500, keeping the contract below \$24,000. Traffic studies received. Recommendations under review in the Engineer’s Office to identify items that may be completed by the Road Department.

2. Lower Alloways Creek Crosswalk: A crosswalk has been requested by Lower Alloways Creek Township across Locust Island Road at the post office. A resolution of the governing body was submitted. Crosswalk study was reviewed by the County Engineer. The crosswalk study prepared by, Richard A. Alaimo Associates indicates that the installation of a crosswalk area can be accomplished subject to compliance with the latest Manual on Uniform Traffic Control Devices (MUTCD) standards, to include construction of sidewalk with handicap accessible ramps on both sides of Locust Island Road (County Route 658), the installation of stop lines approximately twenty feet (20') prior to the crosswalk location, signage indicating vehicles should stop for pedestrians within the crosswalk and warning signs prior to the crosswalk area to alert drivers to the possibility of pedestrians crossing the roadway.

MISCELLANEOUS

ARC of Salem County: Grant administrator: "Triad Associates." The project is parking lot resurfacing, striping ADA improvements and site lighting. Amount of CDBG funding: \$300,000 of which \$250,000 is for construction, \$15,000 (5%) is for grant administration, and \$35,000 (12%) for engineering. Contractor: "South State, Inc.". Contract amount: approximately \$254,000 including site lighting and electrical work. Change Order No. 1 in the amount of \$250.00 for detectable warning surface quantity adjustment approved by the Freeholders on 9/20. Paving completed. Project completed; sinkhole formed under sidewalk repaired. Status of wage compliance needs to be confirmed with "Triad Associates".

RAILROAD

1. Salem County Railroad Port Area Improvements:

Project includes railroad rehabilitation from Fifth Street to West Broadway in Salem City; and replacement of bulkhead behind the former "Ardagh" (currently "Polk") glass building. The owner has requested two (2) secondary tracks along the building. Additional design and construction costs would be the responsibility of the property owner.

Engineering Services

- Award of contract to "Alaimo Group" 2/21/18. Subconsultant agreement with the LSRP signed.

Funding

- NJDOT FY2018 Local Aid Infrastructure (LAIF) funding in the amount of \$3,000,000.
- NJDOT County Aid 2017 includes this project for additional funding.
- FEMA funding for repair of a 300-foot section of the bulkhead in the amount of \$274,726 to restore the bulkhead to pre-disaster conditions, and an additional \$151,315 for hazard mitigation improvements, for a total of \$426,041. The funding provides 90% reimbursement of eligible costs. FEMA deadline for completion: October 30, 2018. FEMA Quarterly Report submitted for the period October 1-December 31, 2017.
- Inspection and material testing costs are eligible for reimbursement to the County under the 2017 NJDOT County Aid Funding up to 15% of the construction cost, or up to \$519,720.85 based on the contract amount.

Permits/Environmental

- NJDEP CAFRA permit received.
- NJDEP General Permit-By-Rule 10 (online permit) received for bulkhead replacement.
- SESC Certification received.
- NJPDES 5G3 Stormwater Construction Permit (online permit) received.
- Deed notices and remedial action permit identified by Gary Brown, LSRP, "RT Environmental".
- "Alaimo Group" has retained "RT Environmental" as LSRP for the railroad/bulkhead project..

Easements

- Easements needed from "Polk" and "Aluchem" for work on their properties.
- Mike Mulligan prepared an easement for the "Ardagh" site and sent it to Gary Brown for signature by Property owner ("Polk") "Polk" signed the easement and returned it to Mike Mulligan for execution by the County. Finalized easement approved by the County by resolution.
- ~~Still need easement from "Aluchem". Eminent domain filed and construction proceeded. "Aluchem" did not contest eminent domain.~~

Solicitor Mulligan requested the following change to the previous "bullet point".

- * *"Aluchem" did not contest the eminent domain. The right-of-way taking by eminent domain was approved by "Aluchem".*

Construction

- Contractor: "R.E. Pierson Construction Company, Inc.". Contract Amount: \$3,464,805.65.
- Preconstruction meeting held 12/12/17; Notice to Proceed issued effective 12/26/17. Contract Period: 180 days.
- Project nearing completion. Final walk-through inspection will occur at completion of construction.

2. NJDOT Grants #7100322 and #7115325 - Salem Branch Railroad Chestnut Run Culvert Replacement and Railroad Rehabilitation Phase 8, MP 17.11 to 17.64, Woodstown Borough

- Project funding (Culvert): Total = \$490,222.00, State funding is 90%, Sponsor share is 10%.
- Project funding (Railroad): Total= \$747,600, State funding is 90%, Sponsor share is 10%.
- NJDOT deadline for completion: Culvert-9/21/18; Phase 8 Rehab-11/4/18
- Alaimo requested a 6-month extension of time for completion of culvert. NJDOT denied the requested extension. Current funding for the culvert replacement terminated. Re-application needed for a 2019 Grant for the culvert replacement. .
- "Alaimo Group" proceeding with Railroad Rehabilitation Phase 8, with a required completion date of November 4, 2018. Contract was awarded to "Railroad Construction Company of South Jersey, Inc.". Project completed.

3. **NJDOT 2018 Rail Freight Assistance Program:** Grant received in the amount of \$6,014,192.49 (90%), subject to a County match of \$668,243.61 (10%). "Federici & Akin" has provided a proposal to complete this work. Grant was awarded May, 2018; Construction must be completed by May, 2020 or grant may be lost. **Engineer has not received copy of Resolution 2018-387 funding survey/base mapping of project to date.**

"Federici & Akin" received a copy of the resolution authorization the survey and base mapping work this morning.

4. **TIGER Funded Track Rehabilitation – Woolwich Township - Phase VIb:** Project limits: From Oldmans Trestle north to Oldmans Creek Road, approximately MP 14.40 to 13.36. Contractor: "Railroad Construction Co. of South Jersey" (RCC). Contract amount \$1,128,777. Work completed. Final change order and estimate for final payment to "RCC" to be submitted by "Alaimo Group".

5. **TIGER Funded Track Rehabilitation – Mannington Township:** Project limits: MP 26.50 to 28.00 in Mannington Township. Contractor: "Railroad Construction Company of South Jersey." Contract amount \$829,440.00. Work completed. Final change order and estimate for final payment to "RCC" to be submitted by "Alaimo Group".

6. The Borough of Woodstown has proposed replacement of an existing 24" RCP that crosses two (2) sets of parallel railroad tracks between Broad Street and E. Grant Street due to poor condition and limited capacity with a new, larger pipe (although the replacement pipe is identified as a 24" DIP under the railroad tracks and 24" RCP otherwise). Due to site constraints, pipe replacement under the railroad tracks would be through trench excavation, rather than "jack and bore" construction, requiring removal, replacement and reinstallation of rails, ties, ballast and subgrade. We have coordinated with the Borough Engineer on project design to ensure that drainage and strength requirements are met. **Awaiting plans and calculations from Woodstown Engineer. Note: Woodstown may choose to postpone construction to coincide with the continuation of railroad rehabilitation under the NJDOT 2018 Rail Freight Assistance Program, if NJDOT Grant remains available.**

DISCUSSION ITEMS:

Engineering New Items:

Mrs. Ford presented a notice received from "SJTPO" they have a "Regional Pavement Condition Data Collection Project" that they could add to if Salem County is interested. A brief discussion ensued. Mrs. Ford was asked to contact "SJTPO" and let them know that this issue will be addressed by the 2019 Public Works Committee.

Mrs. Ford explained that she was asked, in Mr. Sander's absence, to ask about the status of Change Order #5 for "Federici & Akin". Change Order #5 would approve the balance of the funds promised earlier in the year for the preparation of the Design and Permitting for the 2017 County Aid Improvement Program. The additional funds - \$75,000.00. A brief discussion ensued. Freeholder Hassler will recommend approval at the Administrative Committee Meeting on Wednesday, December 12th, 2018.

Mrs. Ford reported that she received a "cryptic" e-mail from NJDOT. Apparently, NJDOT is working on re-aligning Route #49 at the intersection of Keasbey Street and Yorke Street, County Road #658 in the City of Salem. NJDOT will reach out to this Office to set up a meeting once the plans are complete.

Mrs. Ford reported that she was asked, by the Clerk of the Board's Office, to contact the gentlemen serving on the Salem County Construction Board of Appeals and the Right-Of-Way Commission – who's appointments are up this year to see if they are interested in continuing to serve. The two (2) gentlemen whose appointments are up December 31, 2018 are: Jeff MacMaster, Carpentry/Construction Member – he is interested in continuing to serve; and Kevin Hahn, Alternate Electrical Member – he is not interested in continuing on this Board. Right-Of-Way Commission member Bill Brooks – is not interested in continuing to serve on this Commission. This information has been forwarded to the Clerk of the Board's Office.

Mrs. Ford reported she was asked whether a "bike event" in Oldmans Township had been approved by the Board and whether a "Certificate of Insurance" was received. The "bike event" in July of 2017 was not approved by the Freeholders. A "bike event" held in June in Oldmans Township was approved by the Board and a certificate of insurance was received for that event. A brief discussion ensued. No further action to be taken.

Mrs. Ford explained that we received notification that there are changes coming for the administration of the County Aid Improvement Program.

Engineering Old Items:

Mr. Crawford reported that he recently spoke with "CTM" concerning the underground tank removal on West Mill Street. Mr. Crawford explained that the project is substantially complete – however, there is still a monitoring well in place. Once all activities are complete a final report will be submitted to this Office and the NJDEP.

Mrs. Ford asked if there has been any new activity on the permanent closure of "Buckhorn Bridge". A brief discussion ensued. It was decided that this issue should be held over for direction from the 2019 Public Works Committee.

Mrs. Ford reported that there is a conference call scheduled for 12/12/2018 at 1:00 PM to discuss the "Transportation Bank Loan Program". Question – who should be included on the call from this Office? Committee recommended that Mr. Bitgood, Mr. Sander and Mr. Crawford should join the conference call.

Mrs. Ford asked if there was anything new on the "Mid-Atlantic Center – Small Cities Project"? Nothing new at this time.

Mrs. Ford reminded everyone that the FY 2019 Local Freight Impact Fund applications are due by January 11, 2019.

Mrs. Ford reviewed the following requests from Municipalities:

New:

1. Alloway Township - provided copies of their "Noise Ordinance" as requested prior to approving "No Jake Brake" signs. No action at this time.
2. Oldmans Township - request from Oldmans Township that the County apply for additional funds under the Local Freight Impact Fund to address additional concerns on Straughns Mill Road. No action at this time.

Old:

1. Alloway Township- request for marked crosswalks on county roads. Awaiting a recommendation from the County Engineer.
2. Mannington Township - request for reduced speed limit on Cheney Road, County Road #669. Awaiting recommendation from County Engineer
3. Pittsgrove Township - request for action on storm drain on Fork Bridge Road, County Road #671. Awaiting for report from Mr. Owens as to what actions should or have been taken.
4. Upper Pitts. Twp. - Request from resident, William Mayhew – to raise the weight limit on Robinson Bridge. Mr. Crawford reported that he received word from Mr. Bitgood that the weight limit on the bridge could be raised to 10 tons. Mr. Crawford reported that a letter notifying the School and Township of the new weight limit was sent out.

Mrs. Ford stated that as of this date – no written report has been received from the September 19 and 20, 2018 EPA Inspection of the County's stormwater policy and activities.

Public Works: Mr. Owens was unable to attend today's meeting.

Bus/Rail Road: Mr. Schalick - nothing new to report.

Facilities Management: Mr. Ridgway - nothing new to report.

Mosquito: Mr. Ridgway – nothing new to report.

Planning Board: No report.

DATE OF NEXT MEETING: The next Public Works Committee Meeting will be scheduled at the convenience of the 2019 Public Works Committee Chairperson.

A motion was made by Steve Schalick, seconded by John Crawford, that, the meeting be adjourned. Motion carried.*

Respectfully submitted,

Diana Ford

Diana Ford

Chief of Administrative Services

*Solicitor Mulligan – recused himself from all motions made and votes taken