



Approved as to Form and Legality

Date Adopted

Committee

December 19, 2018

Administrative

RESOLUTION APPROVING CHANGE ORDER NO. 5 FOR THE COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT

WHEREAS, the County of Salem issued a contract in the amount of \$265,000.00 to **Federic and Akin, P.A. Consulting Engineers** for the position of County Engineer on January 3, 2018 by Resolution No. 2018-008; and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2018-235 on July 18, 2018 authorizing Change Order #1 to said contract in the amount of One Hundred Eighty-Five Thousand Dollars and Zero Cents (\$185,000.00) to increase the contract to a total of Four Hundred and Fifty Thousand Dollars and Zero Cents (\$450,000.00); and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2018-236 on July 18, 2018 authorizing Change Order #2 to said contract in the amount of Two Hundred Two Thousand, Seven Hundred Seventy Dollars and Zero Cents (\$202,770.00) to increase the contract to a total of Five Hundred Fifty Two Thousand, Seven Hundred Seventy Dollars and Zero Cents (\$652,770.00); and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2018-314 on September 19, 2018 authorizing Change Order #3 to said contract in the amount of Ninety Three Thousand Dollars and Zero Cents (\$93,000.00) to increase the contract to a total of Seven Hundred Forty Five Thousand, Seven Hundred and Seventy Dollars and Zero Cents (\$745,770.00); and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2018-386 on November, 21, 2018 authorizing Change Order #4 to said contract in the amount of Ninety-Eight Thousand Dollars and Zero Cents (\$98,000.00), thus increasing the contract to a total amount of Eight Hundred Forty Three Thousand, Seven Hundred and Seventy Dollars and Zero Cents (\$843,770.00); and

WHEREAS, N.J.A.C. 5:34-4.4(a)3 requires that all change orders for services be approved by the Governing Body; and

WHEREAS, it has been deemed necessary by the Public Works Committee to proceed with the design and preparation of documents (specifications and cost estimates) required by New Jersey Department of Transportation for the County Aid 2017 Program which includes, but is not limited to Quinton-Alloway Road (Rt 581), Pennsville-Auburn Road (Rt 551) and McKillip Road (Rt 676) in accordance with the proposal dated November 27, 2018 (attached); and

WHEREAS, the Salem County Purchasing Agent and Public Works Committee recommends the approval of Change Order No. 5 in the amount of Seventy-Five Thousand Dollars and Zero Cents (\$75,000.00) to **Federic and Akin, P.A. Consulting Engineers** for the design and document production for the New Jersey Department of Transportation County Aid 2017 Program thus increasing the total contract amount to Nine Hundred Eighteen Thousand, Seven Hundred-Seventy Dollars and Zero Cents (\$918,770.00); and

WHEREAS, all other terms of the original contract shall remain in force; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item C-04-55-869-011-902 (Ordinance 2011-004).

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders authorizes and approves Change Order No. 5 for execution as a revision to the **Federic and Akin, P.A. Consulting Engineers** contract for position of County Engineer, in an amount of Seventy-Five Thousand Dollars and Zero Cents (\$75,000.00) for the design and document production for the New Jersey Department of Transportation County Aid 2017 Program.
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 5 and amend said contract.
3. Notice shall be published in the South Jersey Times as required by law.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 19, 2018.



Brenda P. Banks
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$75,000.00
ACCOUNT NAME:	BOND ORDINANCE #011-004
ACCOUNT #:	C-04-55-869-011-902
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
FOR: COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT, CHANGE ORDER #5 – DESIGN AND PERMITTING 2017 COUNTY AID IMPROVEMENT PROJECT FOR THE COUNTY OF SALEM; Salem County Contract #18-1397	
DATE:	DECEMBER 12, 2018
VENDOR:	“FEDERICI & AKIN, P.A.” OF SEWELL, NEW JERSEY



KELLY HANNIGAN, COUNTY TREASURER



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

Joseph P. Federici, Jr. P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
856-589-1400
Fax 856-582-7976

27 November 2018

Salem County Freeholder Deputy Director
Charles V. Hassler
110 Fifth Street
Salem, NJ 08079

Dear Freeholder Hassler:

Please be advised that in accordance with our proposal to the County for engineering services, the fee for County Aid 2017 was approved for a partial fee of \$45,000. As stated in the proposal, "it is anticipated that a change order of an additional \$75,000 will be requested to finalize the project". This additional fee represents the anticipated fee to design the project, prepare specifications, cost estimates and other documents required for NJDOT submission. Additionally, we will prepare all revisions necessary as per the NJDOT review of plans and documents.

Our office expects the surveying and base mapping to be complete in two (2) weeks, and it would be in order to approve our anticipated change order to finalize the project at this time.

Therefore, please accept this letter as a request for our firm to receive approval for a change order of \$75,000 to finalize the project as described for NJDOT County Aid 2017.

Sincerely,



Martin S. Sander, P.E., C.M.E.
Salem County Engineer

MSS

cc: Joseph P. Federici, Jr., P.E., President
Diana Ford, Administrator, Salem County Engineer Office