



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

November 7, 2018

RESOLUTION AWARDING A CONTRACT TO THE PUERTO RICAN ACTION COMMITTEE FOR PROVIDING ASSISTED TRANSPORTATION TO THE DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY UNDER THE OLDER AMERICANS ACT – AREA PLAN GRANT

WHEREAS, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Residential Maintenance for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 5th Street, Suite 400, in the County of Salem, Salem, New Jersey, as required by law; and

WHEREAS, SHTP funds are available for providing **Assisted Transportation** in the amount not to exceed:

Unit Price	Funding	USDA Funding	Required Match	Total
2019				
\$60.00	\$4,000.00	0	\$1,000.00	\$5,000.00
2020				
\$60.00	\$4,000.00	0	\$1,000.00	\$5,000.00
2021				
\$60.00	\$4,000.00	0	\$1,000.00	\$5,000.00

WHEREAS, these are budgeted amounts and do not represent ceiling or caps on amounts that can be paid in any one year in Older American Act Funds. The contract will be funded at these levels provided State and Federal Funds are not interrupted, eliminated or reduced, the contract will be modified in keeping with those changes; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract for 2019 shall be encumbered in accordance with N.J.A.C, 50:30-5.4 in the Area Plan Grant G-02-41-700-19B-303 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget for 2020 and 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for providing **Assisted Transportation** for the Salem County Senior Residents 60 years of Age or Older and Limited Disabled Residents, subject to the approval of the County Solicitor, to The Puerto Rican Action Committee, 114 E. Main St., Penns Grove, NJ 08069.
2. The contract commencing January 1, 2019 and terminating December 31, 2019, shall be completed in full accordance with the terms and conditions of the contract, in an amount not to exceed \$5,000.00, with two (2) one (1) year renewal options available.

3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the vendor with insurance requirements of the specifications.
4. The Clerk of the Board of Chosen Freeholders shall publish or have published a notice in the County's official newspaper summarizing the award of a contract, which shall include but not be limited to the nature, duration and amount of the contract; the name of the vendor; and a statement that the resolution and contract are on file and available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

BENJAMIN H. LAURY, Freeholder
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on November 7, 2018.

BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

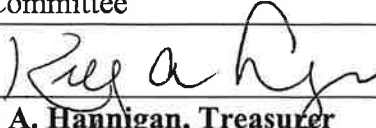
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$7,907.00
ACCOUNT NAME:	Area Plan Grant 2019
ACCOUNT #:	G-02-41-700-19B-303
FOR:	Contract for Asst Transportation Services = \$4,000. Contract for Residential Maintenance Svc = \$3,907.
DATE:	9/25/2018
VENDOR:	Puerto Rican Action Committee



Kelly A. Hannigan, Treasurer

As per State of NJ Policy Memorandum #2018-10,1-10 dated 8/14/2018 which shall serve as the Divisions Intent to Fund the 2019 Area Plan Grant as adopted by Resolution #2018-305 . This is to ensure continued services to older adults as intended.

Salem County Department of Health and Human Services

OFFICE ON AGING & DISABILITIES

110 Fifth Street, Suite 900 Salem, NJ 08079
856-339-8622 856-451-1207 856-358-3857



Office Fax: 856-339-9268 Transportation Scheduling: 856-339-8644

Date: November 2, 2018
To: Jeffrey Ridgway, Administrator/Chief of Operations
From: Rebecca Gower Ferguson, Executive Director
Re: Area Plan Grant Funding Award Recommendations

I am recommending that the following vendors be awarded contracts as part of the 2019-2021 Area Plan Grant Funds:

<u>RFP Category</u>	<u>RFP Title</u>	<u>Vendor</u>
Home Support Services	Certified Home Health Aide-SSBG	Bayada
Home Support services	Certified Home Health Aide-Title IIIB	Bayada
Home Support Services	Caregiver Certified Home Health Aide	Bayada
Home Support Services	Housekeeping	PRAC

Additionally on October 26, 2018, the subcommittee of the Office on Aging Advisory Council met to review the RFP's, as a requirement of the Area Plan Grant Funding. The subcommittee members consisted of Anna Jean Kuhl, Gloria Marks and Harvey Saunders. The Subcommittee members then presented their recommendations to the full Office on Aging Advisory Council at their regularly scheduled meeting on October 30, 2018. The Office on Aging Advisory Council supports the recommendations presented above.

cc: Rita Shade, Department of Health and Human Services Director
Brenda Banks, Clerk of the Board

2019-2021 APG Funds RFP Review Report #2 (11/1/18)
 Submitted by, Rebecca Gower Ferguson, Executive Director of the Salem County Office on Aging and Disabilities

Proposed Contracted Service	Vendor	Contract Year	Cost Per Unit	Units	Clients	Total Budget	Proposal Notes
Cert. HHA - Title III-B	BAYADA Millville, NJ	Year 1 (2019)	\$ 23.00	765	10	\$17,595.00	Complete Bid Ranking #1 Bid meets Scope of Service Requirements
		Year 2 (2020)	\$ 23.00	765	10	\$17,595.00	
		Year 3 (2021)	\$ 23.00	765	10	\$17,595.00	
Cert. HHA - Title III-E	BAYADA Millville, NJ	Year 1 (2019)	\$23.00	359	5	\$8,257.00	Complete Bid Ranking #1 Bid meets Scope of Service Requirements
		Year 2 (2020)	\$23.00	359	5	\$8,257.00	
		Year 3 (2021)	\$23.00	359	5	\$8,257.00	
Cert. HHA - SSBG	BAYADA Millville, NJ	Year 1 (2019)	\$23.00	2101	20	\$48,323.00	Complete Bid Ranking #1 Bid meets Scope of Service Requirements
		Year 2 (2020)	\$23.00	2101	20	\$48,323.00	
		Year 3 (2021)	\$23.00	2101	20	\$48,323.00	
Housekeeping	MASCEC	Year 1 (2019)	\$50.65	660	20	\$33,430.00	Reject Bid Ranking #2
		Year 2 (2020)	\$52.17	660	20	\$34,430.00	
		Year 3 (2021)	\$53.68	660	20	\$35,430.00	
	PRAC	Year 1 (2019)	\$ 40.00	550	20	\$22,000.00	Complete Bid Ranking #1 Bid meets Scope of Service Requirements
		Year 2 (2020)	\$ 40.00	550	20	\$22,000.00	
		Year 3 (2021)	\$ 40.00	550	20	\$22,000.00	
Congregate	MASCEC	Year 1 (2019)	\$26.23	4095	25	\$107,405.00	Reject Bid Costs exceed APG Funding
		Year 2 (2020)	\$27.50	4095	25	\$112,630.00	
		Year 3 (2021)	\$28.78	4095	25	\$117,855.00	

