



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

September 5, 2018

**RESOLUTION
APPROVING THE SUBMISSION OF A PROPOSAL TO
NEW JERSEY DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
FOR
AREA PLAN GRANT**

WHEREAS, the Board of Chosen Freeholders approves the submission of a proposal by the ADRC/Office on Aging to Division of Aging Services; and

WHEREAS, the proposal shall be for Area Plan Grant, for the period of January 1, 2019 to December 31, 2019, in the amount of \$850,560.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem approves the submission of such a proposal.

BE IT FURTHER RESOLVED, that the Salem County Office On Aging is hereby authorized to apply for the grant on behalf of the County of Salem.

BENJAMIN H. LAURY, FREEHOLDER
Chair, Health/Human Services/Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on September 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

ooa/dc



PHILIP D. MURPHY
GOVERNOR
SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER
LOUISE RUSH
ACTING DIV. DIRECTOR

DATE: August 14, 2018

NUMBER: 2018-10, I-10

TYPE: Policy Memorandum

SUPERSEDES: None

SUBJECT: 2019-2021 Area Plan Contract

DISTRIBUTION CODE: 1

- Contract Application Provisions
- Advance Planning Document
- Intent to Fund/Initial Distribution of Title III and Related State Match
- 2019-2021 Area Plan Contract Instruction Guide

EFFECTIVE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging (AAA)

PURPOSE: The purpose of this Policy Memorandum is to address the minimum requirements for 2019-2021 Area Plan Contract, the procedures for the development and submission of the 2019-2021 APC application and the 2019 funding allocation levels for each AAA.

BACKGROUND: Pursuant to the Older Americans Act (OAA) of 1965, 42 U.S.C. §§ 3001 et seq., as amended and N.J.A.C. 10:165, AAA is required to submit an APC to the Division of Aging Services, as New Jersey's federally designated State Unit on Aging, for approval. All federal, State and local matching funding included in the APC shall be used exclusively to support a comprehensive and coordinated system of services for seniors in the planning and service area. The 2019-2021 APC begins a new three-year cycle, with the 2019 APC covering the first year from January 1, 2019, through December 31, 2019. AAAs are advised to refer to this Policy Memorandum frequently throughout the planning process for the development of Area Plans.

POLICY: This Policy Memorandum and Budget Attachments, A1 and 2 and B1 and 2, shall serve as the Division's Intent to Fund AAAs for the 2019 APC. In order for the AAA to accept and obligate the APC funds, the county government officials must adopt a resolution utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution (although not required) shall comply with all county requirements and it must be maintained at the AAA for review by the Division. After the resolution is adopted, APC funds shall be made available for use to ensure continued services to older adults as intended.



Each AAA shall prepare and submit the 2019-2021 APC contract application in accordance with this Policy Memorandum and Attachments. The AAA shall submit the APC application online via the System for Administering Grants Electronically (SAGE). The NJ Department of Community Affairs, Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving APC funds under this PM.

Critical Dates:

10/15/18 - By 4:00 pm, the AAAs shall submit the completed APC contract applications in SAGE. (Note that SAGE cannot accommodate an extension of this deadline).

12/31/18 - The current APC expires.

Questions regarding the APC programmatic requirements, please contact Stephanie Rietze at (609) 438-4742 or Stephanie.Rietze@dhs.state.nj.us For questions regarding this Policy Memorandum, SAGE and fiscal matters, please contact either Anthony Garofalo at (609) 438-4741 or Anthony.Garofalo@dhs.state.nj.us or Bruce Sutton at (609) 438-4738 or Bruce.Sutton@dhs.state.nj.us

Thank you for your cooperation in the APC process.


Louise Rush, Acting Director
Division of Aging Services

LR/TZ/bas/smr
Attachments

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2019

Area Plan Contract*
Advance Planning Document

Allocation Percentage:

100.00%

Attachment A-1

COUNTY	B	C1	TITLE III *			D	E	Federal Totals	TITLE III B-D	STATE MATCH *		TOTAL
			C2	D	E					TITLE III	TITLE III	
Atlantic	344,584	398,588	228,890	21,798	161,636	1,155,486	52,618	48,491	101,107			
Bergen	1,088,609	1,255,417	719,950	67,348	509,544	3,640,868	165,776	152,863	318,639			
Burlington	444,521	509,478	291,759	27,333	206,827	1,479,918	67,399	62,048	129,447			
Camden	571,092	655,686	376,452	35,392	267,030	1,905,652	86,751	80,109	166,860			
Cape May	156,381	158,196	90,281	18,265	64,227	487,350	22,401	19,268	41,669			
Cumberland	180,904	208,826	120,000	14,359	85,196	609,185	27,741	25,559	53,300			
Essex	1,003,306	1,162,824	670,267	62,598	475,447	3,374,432	153,476	142,634	296,110			
Gloucester	255,669	293,733	168,105	16,394	119,180	853,081	38,854	35,754	74,608			
Hudson	819,039	947,159	546,622	51,265	397,966	2,752,052	125,157	116,390	241,547			
Hunterdon	156,381	133,131	65,474	12,214	46,468	413,668	19,440	13,940	33,380			
Mercer	392,887	451,071	258,910	24,429	183,649	1,310,946	59,680	55,095	114,775			
Middlesex	844,743	964,034	553,777	51,789	393,095	2,807,438	127,818	117,929	245,747			
Morntonouth	619,860	715,218	409,215	38,721	289,935	2,072,950	94,395	86,981	181,376			
Morris	461,080	529,104	302,557	28,516	214,136	1,535,393	69,949	64,241	134,190			
Ocean	759,635	877,323	500,920	47,392	354,786	2,540,026	115,690	106,427	222,117			
Passaic	598,659	693,347	398,851	37,628	281,493	2,009,978	91,508	84,448	175,956			
Salem	156,623	133,131	48,207	17,699	34,217	389,877	18,829	10,265	29,094			
Somerset	311,376	356,115	204,180	19,529	144,464	1,035,664	47,181	43,339	90,520			
Sussex	156,454	133,131	72,905	13,990	51,735	428,215	19,931	15,521	35,452			
Union	611,185	709,773	408,245	38,280	289,544	2,057,027	93,573	86,862	180,435			
Warren	156,713	133,131	67,226	12,950	47,564	417,584	19,589	14,269	33,858			
TOTALS	10,089,601	11,418,416	6,502,773	657,890	4,508,110	33,276,790	1,517,754	1,382,433	2,900,187			

* Excludes carry-over, redistribution and prior year overpayments.

DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES
2019

Area Plan Contract#
Advance Planning Document

Attachment A-2

COUNTY	SWHDM	SWHDM Required 25% Match***	SHTP	SHTP Required 10% Match***	APS	SSBG	SSBG Required 25% Match***	STATE HDM	CMQA	Medical Match	NSIP**	CBSP	Supplemental Funds	NON- TITLE III AWARDS	GRAND TOTAL
Atlantic	33,302	8,326	39,593	3,959	192,359	369,920	92,480	0	23,810	17,307	191,154	180,544	185,602	1,334,698	2,480,184
Bergen	105,395	26,349	125,175	12,518	473,235	812,499	203,125	0	23,810	54,534	456,901	65,472	580,645	3,016,305	6,657,173
Burlington	43,258	10,815	51,296	5,130	185,789	176,650	44,163	0	23,810	22,215	118,193	0	233,424	984,082	2,464,000
Camden	55,659	13,915	66,168	6,617	304,106	786,559	196,640	46,605	23,810	28,618	136,079	0	301,725	1,916,189	3,821,841
Cape May	13,715	3,429	15,405	1,541	78,353	128,922	32,231	7,287	23,810	6,821	82,067	8,455	73,755	480,289	987,639
Cumberland	17,518	4,380	20,841	2,084	118,156	482,458	120,615	1,087	23,810	9,063	53,261	79,245	96,358	955,097	1,584,282
Essex	97,132	24,283	115,920	11,592	581,556	1,440,915	360,229	146,871	23,810	50,533	186,379	0	540,533	3,459,759	6,834,191
Gloucester	24,797	6,199	29,375	2,938	136,904	158,480	39,615	20,044	23,810	12,761	113,099	0	133,043	726,901	1,579,982
Hudson	79,607	19,902	95,109	9,511	518,380	1,622,931	405,733	75,063	23,810	41,310	382,992	0	439,443	3,500,172	6,252,224
Hunterdon	13,000	3,250	11,675	1,168	72,903	75,342	18,856	20,097	23,810	5,021	38,797	0	51,520	345,545	490,595
Mercer	38,278	9,570	45,504	4,550	207,997	561,167	140,292	0	23,810	19,686	117,903	0	209,189	1,314,489	2,625,445
Middlesex	82,876	20,719	98,559	9,856	376,420	720,492	128,452	25,402	23,810	42,371	248,820	0	327,243	1,984,380	4,057,330
Monmouth	59,815	14,954	70,858	7,086	317,114	513,809	180,123	0	23,810	30,934	252,738	0	440,713	2,098,527	4,905,965
Morris	44,739	11,185	52,975	5,298	199,488	95,533	23,883	11,566	23,810	23,015	279,488	0	241,931	1,106,735	2,642,128
Ocean	73,068	18,267	86,399	8,640	374,556	227,542	56,886	0	23,810	37,804	195,982	0	398,994	1,639,872	4,179,898
Passaic	59,577	14,894	67,451	6,745	323,802	545,054	136,264	166,360	23,810	30,152	171,326	0	325,486	1,888,974	3,898,952
Salem	13,000	3,250	7,907	791	71,847	230,076	57,519	15,373	23,810	3,682	26,716	0	39,198	480,683	850,560
Somerset	30,405	7,601	36,086	3,609	118,361	218,530	54,633	15,851	23,810	15,605	100,096	0	162,567	811,831	1,847,495
Sussex	13,000	3,250	12,971	1,297	75,082	12,905	3,226	19,486	23,810	5,582	25,368	0	47,932	281,088	709,303
Union	58,859	14,715	70,093	7,009	307,634	459,442	114,861	16,598	23,810	30,705	290,314	0	329,081	1,766,971	3,823,998
Warren	13,000	3,250	11,640	1,164	74,978	103,728	25,932	37,310	23,810	5,086	28,835	26,682	53,488	472,415	829,999
TOTALS	970,000	242,833	1,131,000	111,640	5,109,000	9,742,934	2,593,229	625,000	476,200	492,785	3,456,508	360,398	5,221,000	30,485,012	63,761,802

**NSIP allocation estimated pending final allocation for NSIP funding. Actual allocation may vary based on FY15 award.
***These columns indicate the amount of each AAAs match requirement for SWHDM, SHTP and SSBG. This is county dollars and is not included in the total dollars received from the state.