



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

July 18, 2018

**RESOLUTION APPROVING CHANGE ORDER NUMBER 001
FOR MEALS ON WHEELS OF SALEM COUNTY**

WHEREAS, the Board of Chosen Freeholders of the County of Salem through the Office on Aging has an agreement with Meals On Wheels of Salem County to provide Home Delivered Meal services to senior Salem County residents.

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

WHEREAS, there was an increase in C2 Federal funding budget and SSBG funding budget for Home Delivered Meal services for Meals On Wheels of Salem County services for 2018 and Office on Aging wishes to increase by the amount of \$15,502 (Fifteen Thousand Five Hundred Two Dollars and Zero Cents)

WHEREAS, the Salem County Treasurer has certified that the funding for this contract in 2018 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the county's temporary and/or permanent budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders approves the issue of change order 001 authorizing Meals On Wheels of Salem County to increase funds encumbered by the County of Salem in the amount of \$15,502.00.
2. The Salem County Treasurer shall certify to the Board of Chosen Freeholders that the funds are available for payment of the increased amount as necessitated by the issuance of Change Order 001.

The Freeholder Director and the Clerk of the Board shall be authorized to execute said Change Order Number 001.

A handwritten signature in blue ink, appearing to read "B. H. Laury", written over a horizontal line.

BENJAMIN H. LAURY, FREEHOLDER
Chair, Health/Human Services/Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 18, 2018.



BRENDA P. BANKS
Clerk of the Board

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

ooa/dc



COUNTY OF SALEM

CHANGE ORDER FORM

Change Order Number: 001

Project or Contract: Home Delivered Meals

Name and Address of Contractor: Meals On Wheels
90 Market St
Salem, NJ 08079

Need or Purpose of this Change Order: to increase funding for clients on waiting list

Date or Original Contract: Nov 18, 2015

Amount of Original Contract: \$ 203,321 (a)

Amount of any Previous Change Orders: \$ (b)

Amount of this Change Order: \$ 15,502 (c)

New Total Contract Amount (a+b+c) **\$ 218,823**

Certificate of Availability of Funds Ordered on this Date: 6/26/18

Change Order Requested By: [Signature] Date: 7/2/18
(Department Head Signature)

Change Order Accepted By: Carly M. M... [Signature] Date: 7/2/18
(Vendor Signature)

Date of Resolution Authorizing this Change Order: 7/18/18

Attest: [Signature] By: [Signature]
BRENDA P. BANKS, Clerk MELISSA DECASTRO, Director

THIS CHANGE ORDER SHALL NOT BE OFFICIAL NOR AUTHORIZED UNTIL ACCEPTED BY RESOLUTION OF THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

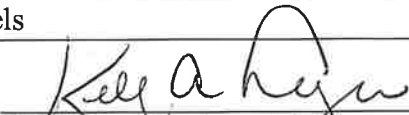
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$15,502.00
ACCOUNT NAME:	Area Plan Grant
ACCOUNT #:	G-02-41-700-18B-305
FOR:	Home Delivered Meal Services
DATE:	6/26/2018
VENDOR:	Meals On Wheels



Kelly A. Hannigan, Treasurer