



Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

April 18, 2018

RESOLUTION AWARDING A CONTRACT FOR REPAIRS TO THE SALEM COUNTY ADMINISTRATION BUILDING ELEVATOR

WHEREAS, The Salem County Purchasing Agent, as authorized contracting Agent for the Board of Chosen Freeholders of the County of Salem has requested, received and opened sealed bids on April 17, 2018 at 11:00 A.M. prevailing time for Providing Repairs to the Salem County Administration Building Elevator located at 94 Market Street. The receipt of said bids were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, proposals were submitted by Brandywine Elevator Company, Otis Elevator Company, and Tec Elevator, Inc.; and

WHEREAS, it was determined that **Brandywine Elevator Company, Inc.** provided the lowest responsible and responsive bids for the fulfillment of this contract, and further have provided the documentation necessary to successfully fulfill the requirements of the County of Salem. Said bid documents shall become a part of the contract; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract in 2018 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby award contracts to **Brandywine Elevator Company, Inc** subject to the approval of the County Solicitor, for Providing Repairs to the Salem County Administration Building Elevator. The contract shall be effective from April 20, 2018 to December 31, 2018 and shall not exceed \$ 54,500 (Fifty Four Thousand, Five Hundred Fifty Dollars and Zero Cents). This shall be completed in full accordance with the terms and conditions of the contract; and
2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the firm with all requirements and specifications.

CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 18, 2018.

STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

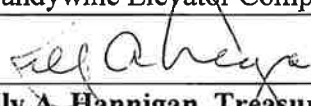
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$54,550.00
ACCOUNT NAME:	ORD #08-06/NEW COURT HOUSE/BOILER/CHILLE
ACCOUNT #:	C-04-55-857-008-904
FOR:	ELEVATOR REPAIRS
DATE:	APRIL 18, 2018
VENDOR:	Brandywine Elevator Company


Kelly A. Hannigan, Treasurer