



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

**RESOLUTION AMENDING RESOLUTION 2017-297 APPROVING CHANGE ORDER NO.1 FOR THE COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT**

**WHEREAS**, the County of Salem issued a contract in the amount of \$265,000.00 to **Alaimo Group** for the position of County Engineer on January 4, 2017 by Resolution No. 2017-007; and

**WHEREAS**, N.J. A. C. 5:34-4. (a) 3 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

**WHEREAS**, the Salem County Purchasing Agent previously recommended the approval of Change Order No. 1 increasing the funds in the amount of \$595,000.00 to **Alaimo Group** for additional engineering services for upcoming railroad projects; and

**WHEREAS**, on October 18, 2017 the Board of Chosen Freeholders of the County of Salem adopted Resolution 2017-297 authorizing Change Order #1 to said contract; and

**WHEREAS**, in Resolution 2017-297 the Salem County Treasurer encumbered funding for the change order and contract in accordance with N.J.A.C. 5:30-5.4 and certified funding for this contract under the item Rail Road Capital Project (C-04-55-882-017-901); and

**WHEREAS**, the Salem County Engineer, Treasurer and Purchasing Agent have reviewed the funding allocation for said projects and determined that funding was not allocated to Rail Road Capital Project (C-04-55-882-017-901), but was allocated to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902); and

**WHEREAS**, the Salem County Engineer, having met and reviewed said request for additional funding has determined that invoices totaling \$90,332.38 through December 31, 2017 from **Alaimo Group** were for General Engineering Technical Assistance and not Rail Road Capital Project and further determined that no encumbrance or certificate of funding was provided for in Change Order No.1 for Technical Assistance; and

**WHEREAS**, it has been deemed necessary to amend Resolution 2017-297 so that the cost accounting, encumbrances and certification of funding are aligned with the appropriate projects; and

**WHEREAS**, it is necessary for the Salem County Treasurer to re-allocate funding in the total amount of \$595,000.00 such that \$495,000.00 is allocated to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 is allocated to Engineering Technical Assistance (C-04-55-882-017-901); and

**WHEREAS**, the Salem County Treasurer has certified funding in the amount of \$495,000.00 to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 is allocated to Engineering Technical Assistance (C-04-55-882-017-901);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby amends Resolution 2017-297 Approving Change Order No.1 for execution as a revision to the **Alaimo Group** contract for position of County Engineer, in the total amount of \$595,000.00 to allocate \$495,000.00 to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 to Engineering Technical Assistance (C-04-55-882-017-901);
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 1 and amend contracts;
3. Notice shall be published in the South Jersey Times as required by law.

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

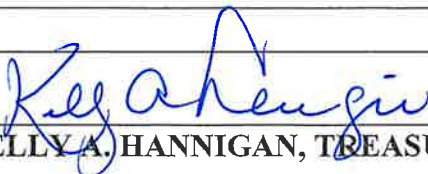
The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

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I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT: \$495,000.00</b>
<b>ACCOUNT NAME: ORD 2017-01 RAILWAY IMPROVEMENTS</b>
<b>ACCOUNT #: C-04-55-882-017-902</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
<b>FOR:</b>
<b>DATE: FEBRUARY 7, 2018</b>
<b>VENDOR:</b>

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**KELLY A. HANNIGAN, TREASURER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

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- This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

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I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT: \$100,000.00</b>
<b>ACCOUNT NAME: ORD 2016-005 ROAD, BRIDGES, DAMS</b>
<b>ACCOUNT #: C-04-55-881-016-903</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
<b>FOR: ENGINEERING TECHNICAL ASSISTANCE</b>
<b>DATE: FEBRUARY 7, 2018</b>
<b>VENDOR: ALAIMO GROUP</b>

  
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**KELLY A. HANNIGAN, TREASURER**