



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO AMEND THE 2018 BOARD MEETING SCHEDULE

BE IT RESOLVED, the Board of Chosen Freeholders will hold their December 19, 2018 regular meeting at 4:00 PM; and

BE IT FURTHER RESOLVED, that the December 31, 2018 close out meeting will be changed to Friday, December 21, 2018 at 9:00 AM; and

BE IT FURTHER RESOLVED, that a public notice shall be posted in the Administration Building, 110 Fifth Street Complex, and copies shall be submitted to two County newspapers, to wit: "South Jersey Times" and the "Elmer Times, Co.," a copy filed with the Clerk of the County of Salem and the Clerk of the Board of Chosen Freeholders.

MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION SETTING DATE FOR ANNUAL REORGANIZATION MEETING FOR THE YEAR 2019

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the reorganization meeting of said Board for the year 2019 shall be held at 6:45 PM, with a pre-meeting ceremony starting at 6:30 PM on Tuesday, January 8, 2019 at the Salem Community College Sol & Jean Davidow Performing Arts Theatre, 460 Hollywood Avenue, Carney's Point, New Jersey; and

BE IT FURTHER RESOLVED if the reorganization meeting is unable to be held due to inclement weather, the meeting will be held on Wednesday, January 9, 2019 at the same time and location; and

BE IT FURTHER RESOLVED that this notice shall be

- forwarded to South Jersey Times and the Elmer Times Co.; and
- posted on the bulletin board in the Salem County Court House and Fifth Street Office Complex; and
- Filed in the Offices of the Salem County Clerk and the Clerk of the Board/ Administration all having been done at least 48 hours in advance.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

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Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION AUTHORIZING EMPLOYMENT AGREEMENT WITH DEBORAH TURNER-FOX AS QUALITIFIED PURCHASING AGENT

WHEREAS, Deborah Turner-Fox was appointed as Qualified Purchasing Agent for a three-year term beginning January 1, 2018 and ending December 31, 2020; and

WHEREAS, the County of Salem and Deborah Turner-Fox would like to enter into an employment agreement with Deborah Turner-Fox with regard to her position as Qualified Purchasing Agent; and

WHEREAS, a copy of the employment agreement has been attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the attached employment agreement is hereby approved and that Director Melissa L. DeCastro is authorized to execute the employment agreement on behalf of the County of Salem.

 MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

 BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR LIMITED ARCHITECTURAL SERVICES FOR THE COUNTY OF SALEM

WHEREAS, the County of Salem issued a contract in the amount of \$68,700.00 (sixty eight thousand, seven hundred dollars and zero cents) to **R2 Architects** for the position of Limited Architectural Services to assist with the N. J. Judiciary, Cumberland/Gloucester/Salem Vicinage vs. Salem County Board of Chosen Freeholders (Docket No: BUR-L_1707-17) on May 16, 2018 by Resolution No. 2018-185; and

WHEREAS, N.J.A.C. 5:34-4.4(a)3 requires that all change orders for services be approved by the Governing Body; and

WHEREAS, it has been deemed necessary by the Salem County Board of Chosen Freeholders and County Administrator that it would be prudent to obtain a professional cost estimate for the conceptual estimated project and establish a budget estimate for the possible construction of the project in accordance with the proposal dated 10-17-2018 (attached); and

WHEREAS, the Salem County Administrator and Purchasing Agent recommends the approval of Change Order No. 1 in the amount of Ten Thousand Dollars and Zero Cents (\$10,000.00), thus increasing the contract to a total amount of Seventy-Eight Thousand, Seven Hundred Dollars and Zero Cents (\$78,700.00) to **R2 Architects** for the professional cost estimate; and

WHEREAS, all other terms of the original contract shall remain in force; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item 8-01-20-155-101-218.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders authorizes and approves Change Order No. 1 for execution as a revision to the **R2 Architects** contract for position of Limited Architectural Services, in an amount of Ten Thousand Dollars and Zero Cents (\$10,000.00), thus increasing the contract to a total amount of Seventy-Eight Thousand, Seven Hundred Dollars and Zero Cents (\$78,700.00) .
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 1 and amend said contract.
3. Notice shall be published in the South Jersey Times as required by law.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

Brenda P. Banks
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

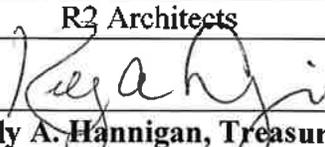
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$10,060.00
ACCOUNT NAME:	County Counsel-Consultant Expenses
ACCOUNT #:	8-01-20-155-101-218
FOR:	Limited Architectural Services-Change Order #1 Docket BUR-L-1707-17
	NJ Judiciary C/G/S Vicinage vs. Salem County Board of Chosen Freeholders
DATE:	December 5, 2018
VENDOR:	R2 Architects


Kelly A. Hannigan, Treasurer



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION TO APPROVE A STATE EQUIPMENT USE AGREEMENT (Nunc Pro Tunc)

WHEREAS, a State Equipment Use Agreement has been prepared and tendered by the State Mosquito Control Commission to some State Mosquito Control Commission-assigned equipment in Salem County for the purposes of Mosquito Control from July 1, 2018 until June 30, 2019; and

WHEREAS, The Salem County Mosquito Control Commission was disbanded on March 16, 2011 by Resolution 2011-185 when the Salem County Mosquito Advisory Board was established; and

WHEREAS, the prior State Equipment Use Agreement has expired.

NOW, THEREFORE BE IT RESOLVED that the attached State Equipment Use Agreement is approved (Nunc Pro Tunc).

BE IT FURTHER RESOLVED that the County Administrator is authorized to sign and thereby approve the form of agreement titled "State Equipment Use Agreement" on behalf of the County of Salem Mosquito Control Division and the former Salem County Mosquito Control Commission, which agreement shall bind and obligate the parties according to its terms and conditions after execution by both parties.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION AUTHORIZING THE EXTENSION OF EXISTING AGREEMENT BETWEEN NEW JERSEY TRANSIT AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS TO PROVIDE FIXED ROUTE MASS HUMAN TRANSPORTATION

WHEREAS, The Salem County Board of Chosen Freeholders wishes to continue the agreement with New Jersey Transit Corporation to provide fixed route mass human transportation for the residents and visitors of Salem County; and

WHEREAS, Salem County Community Bus Service (Salem County Transit) after successful negotiations, has been awarded an extension of its current contract with the extension beginning January 1, 2019 to December 31, 2023; and

WHEREAS, The terms of the extension to continue current service will provide revenue in the amount of \$8,374,843.40 dollars to the County of Salem to support said service.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that

1. The Freeholder Director and Clerk of The Board are here by authorized to execute said agreement by affixing their signatures to three original letters of extension.
2. The three original letters, after signing, shall be forwarded to the Director of Transportation for execution with New Jersey Transit.
3. A copy of this resolution shall be forwarded to the Director of Transportation for execution.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION TO APPROVE A LEASE AGREEMENT FOR THE SALEM COUNTY COMMUNITY BUS SERVICE

WHEREAS, the Salem County Board of Chosen Freeholders has entered into an agreement with New Jersey Transit to Operate Motor Bus Passenger Service and Equipment Lease/Sublease for the Salem County Community Bus Service for the period January 1, 2019 to December 31, 2023; and

WHEREAS, Salem County desires to enter into a new leasehold agreement with 88 Industrial Park Road, LLC, a New Jersey Limited Liability Company having an address at 180 Pulaski Street, Bayonne, NJ 07002 for the purpose of operating the Salem County Community Bus Service Transportation Office and Bus Garage; and

WHEREAS, negotiations have concluded and the parties mutually agree to execute a leasehold contractual agreement whereby the County of Salem pays rent on a monthly basis, in advance, on the first day of each calendar month, with the exception of the first month's rent which is due upon signing of the lease agreement and a \$12,000.00 security deposit which is due on the Commencement Date of the lease. Thereafter the monthly rent payment shall be as follows:

- \$6,000.00 per month for the period January 1, 2019 to December 31, 2019;
- \$6,150.00 per month for the period January 1, 2020 to December 31, 2020;
- \$6,300.00 per month for the period January 1, 2021 to December 31, 2021;
- \$6,460.00 per month for the period January 1, 2022 to December 31, 2022;
- \$6,600.00 per month for the period January 1, 2023 to December 31, 2023.

NOW THEREFORE, BE IT RESOLVED by a majority vote of the Board of Chosen Freeholders of the County of Salem, a quorum of the Board being in attendance at the regular scheduled Wednesday, December 5, 2018 meeting of the Board, that the Freeholder Director is authorized to sign a form of leasehold agreement, acceptable to County Counsel, that would provide for a leasehold agreement between 88 Industrial Park Road, LLC, a New Jersey Limited Liability Company having an address at 180 Pulaski Street, Bayonne, NJ 07002 and the County of Salem for the purpose of operating the Salem County Community Bus Service Transportation Office and Bus Garage for a term of five (5) as outlined in the Lease Agreement.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Agricultural/ Tourism

**RESOLUTION AWARDING CULTURAL & HERITAGE COMMISSION GRANT
DOLLARS FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS AND THE
NEW JERSEY HISTORICAL COMMISSION**

WHEREAS, the Salem County Board of Freeholders through the Salem County Cultural & Heritage Commission was awarded grant money from the New Jersey State Council on the Arts, a division of the New Jersey Department of State and Partner Agency with the National Endowment for the Arts, and the New Jersey Historical Commission, a division of the New Jersey Department of State; and

WHEREAS, the Salem County Cultural & Heritage Commission reviewed said applications and the recommendations of the Arts Grant Independent Review Panel and by unanimous vote moved to award Arts Grant dollars to Nanticoke Leni-Lenape Indians of New Jersey - \$7,000.00, Oakwood Summer Theatre - \$7,000.00, Puerto Rican Action Committee -\$3,500.00, Quinton Township School - \$1,000.00, Salem Community College - \$5,000.00, Salem County Arts Alliance - \$5,000.00, Salem County Art League - \$6,843.00, Stand Up for Salem - \$3,500.00, Third Star Fibre Guild - \$1,000.00, Woodstown Monthly Meeting - \$4,000.00 and Woodstown Rotary - \$3,000.00; and

WHEREAS, the Salem County Cultural & Heritage Commission also reviewed said applications and the recommendations of the History Grant Independent Review Panel and by unanimous vote moved to award History Grant dollars to the Fort Mott Park Association - \$1,000.00, Friends of the Bookmobile/SCC Library - \$3,000.00, Greater Elmer Area Historical Society - \$3,000.00, The Historical Society of Penns Grove, Carneys Point & Oldmans – \$1,000.00, Parvin State Park Appreciation Committee - \$500.00, Pennsville Township Historical Society - \$500.00, Salem County Historical Society - \$2,000.00, and Stand Up for Salem - \$3,310.00; and

NOW THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Salem hereby agrees with the recommendations of Salem County Cultural & Heritage Commission and awards Arts and History Grants as proposed.

LEE R. WARE, Freeholder
Chair, Agricultural/ Tourism Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						



Resolution No. 2018 –

Date Adopted

December 5, 2018

Committee
Economic Development/
Public Works

RESOLUTION APPROVING AN AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FY 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM UNDER THE RAIL FREIGHT ASSISTANCE PROGRAM, AGREEMENT NO. 7112310

WHEREAS, the NEW JERSEY DEPARTMENT OF TRANSPORTATION has EXECUTED the Cost Reimbursement Agreement for the FY 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM under the NEW JERSEY DEPARTMENT OF TRANSPORTATION, RAIL FREIGHT ASSISTANCE PROGRAM; and

WHEREAS, the County was approved for the FY 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM to remove and recycle approximately 3.09 miles of old 85# rail and replace it with 130# rail; remove deteriorated rail ties; provide for reconstruction and leveling of the rail bed; replace ballast; wood ties and rail with #1 relay rail of 136# or better including rail plates, bars and switches; and replacement a portion of existing timber bulkhead which supports the railroad; and

WHEREAS, this Project will bring these track sections up to 286K Freight Standards; and

WHEREAS, this Project will rehabilitate the remaining sections of rail for the full length of the rail line, from Milepost 10.86 at the north end at Swedesboro to Milepost 29.00 at the south end at the Port of Salem; and

WHEREAS, this Agreement will authorize Salem County to incur costs to a maximum of \$6,682,436.10 (\$6,014,192.49 State Share and \$668,243.61 County Share) under the FY 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM;

WHEREAS, the State will provide 90% of the eligible funding up to \$6,014,192.49 for the Project as described in Agreement #7112310; and

WHEREAS, the County has established Account #C-04-55-882-017-902 (Ordinance 2017-01) for \$668,243.61 which is the required 10% County match portion for the project referenced above; and

WHEREAS, this Railroad Rehabilitation – Construction project governed in part by N.J.A.C. 16:20B-4.1, 16:20B-4.2; counties are required to comply with these rules and provisions contained therein. The rules establish guidelines and procedures to be followed by Counties when administering contracts.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County, (i) formally approves the Cost Reimbursement Agreement for the above stated project, and (ii) authorized utilization of the Account #C-04-55-882-017-902 (Ordinance 2017-01) and the funds on deposit in that account as and for the County's 10% match according to the grant allotment.

CHARLES V. HASSLER, Deputy Freeholder Director
 Chair, Economic Development/ Public Works
 Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, DECEMBER 5, 2018.

BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

ENG-DFord

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

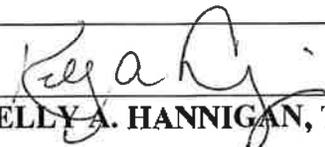
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT: \$668,243.61
ACCOUNT NAME: ORD 2017-01 RAILWAY IMPROVEMENTS
ACCOUNT #: C-04-55-882-017-902
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
FOR: FY 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM GRANT MATCH
DATE: NOVEMBER 30, 2018
VENDOR:



KELLY A. HANNIGAN, TREASURER



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

December 5, 2018

RESOLUTION AUTHORIZING APPLYING FOR AN INNOVATION CHALLENGE PROGRAM GRANT FROM THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND AUTHORIZING A PARTNERSHIP AGREEMENT WITH THE SALEM COMMUNITY COLLEGE

WHEREAS, the New Jersey Economic Development Authority "(NJ EDA) has issued a Call for Applications for the Innovation Planning Program ("the Challenge") which is open to the County to apply for a grant award for its economic development efforts; and

WHEREAS, Salem County has determined to apply for the "Challenge" to enable the creation of a Strategic Economic Strategy for the County; and

WHEREAS, a requirement of the "Challenge" is that the County establish a formal partnership with an institution of higher education; and

WHEREAS, Salem County has joined with Salem Community College Center for Business and Industry as the preparer and partner in this application; and

WHEREAS, a scope of work for the Strategic Economic Strategy will include components dedicated to economic resiliency, County economic resources and reuse of brownfield properties, market analysis, infrastructure needs, and an implementation strategy; and

WHEREAS, Salem County and the Salem Community College Center for Business and Industry are required to provide a 20% match of the anticipated funding comprised of in-kind contributions; and

WHEREAS, it is anticipated that this application will have negligible budgetary impact for Salem County and the College beyond personnel time and incidentals.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that it hereby authorizes the submission of a proposal to the New Jersey Economic Development Authority as the lead entity for the Innovation Program Challenge;

BE IT FURTHER RESOLVED that the County is authorized to execute a partnership agreement with Salem Community College in accordance with the requirements of the Innovation Program Challenge;

BE IT FURTHER RESOLVED and directed that the Freeholder Director and Clerk of the Board are authorized to execute the documents necessary to fulfill the agreement with Salem Community College and to execute the documents for the Innovation Program Challenge application and if successful to execute the award documents with NJ EDA.

CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO SALEM COUNTY HEALTH AND WELLNESS FOUNDATION ON BEHALF OF SALEM COUNTY OFFICE ON AGING AND DISABILITIES FOR MATCH TO THE GRANT UNDER THE 5311 RURAL DESIGNATED GRANT PROVIDED BY NJ TRANSIT, AS AMENDED

WHEREAS, the County of Salem will be submitting an application to Salem County Health and Wellness Foundation to obtain funding in amount of \$231,000.00 for period covering January 1, 2020 to December 31, 2022; with no match required; and

WHEREAS, this funding will be the match money for a three year period of January 1, 2020 to December 31, 2022 or longer as provided; and

WHEREAS, this funding will help support the match funding requirement by NJ Transit for the 5311 Rural designated grant.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders authorizes the grant application.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
CLERK OF THE BOARD

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials OOA/dc



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION SUPPORTING THE SALEM COUNTY OFFICE ON AGING & DISABILITIES TO ACCEPT THE 2019 RURAL 5311/NON-URBANIZED AGREEMENT WITH NJ TRANSIT FOR TRANSPORTATION

WHEREAS, the total amount of the FTA 5311 grant shall not exceed \$338,482.00; and

WHEREAS, the agreement for financial assistance will impose certain obligations upon the County of Salem, local share provided by Salem Health and Wellness foundation in the amount of \$77,495.50; and

WHEREAS, this Agreement shall be for the period of January 1, 2019 through December 31, 2019; and

WHEREAS, the Salem County Treasurer has certified that match funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2019 Budget of the County of Salem under the item number G-02-41-701-15U-303.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the grant.
2. Salem County Board of Chosen Freeholders hereby agree to support Salem County Office on Aging and Disabilities in maintaining the 5311 Rural/Non-Urbanized Transportation program on behalf of the residents of Salem County.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griacom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/dc



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

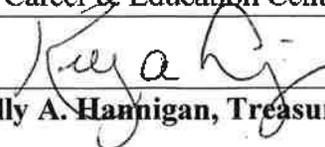
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$77,495.00
ACCOUNT NAME:	Salem Health & Wellness Foundation Match
ACCOUNT #:	see below
FOR:	SHWF Match \$77,795.00 Acct# G-02-41-701-15U-303
DATE:	11/26/18
VENDOR:	Mid-Atlantic States Career & Education Center


Kelly A. Hannigan, Treasurer

Philip D. Murphy, Governor
Sheila Y. Oliver, Lieutenant Governor
Diane Gutierrez-Scaccetti, Acting Commissioner
Kevin S. Corbett, Executive Director



One Penn Plaza East
Newark, NJ 07105-2246
973-491-7000

RE: Salem County Office on Aging 2019 5311 Proposed Budget

May 10, 2018

Salem County Office on Aging
98 Market Street
Salem, NJ 08079

Dear Ms. Stephanie Bradway:

Attached is the Section 5311 2019 budget allocation (January 1, 2019 - December 31, 2019) form. Your FY2019 Federal allocation is \$183,491.00. This number represents the federal portion of your S5311 allocation.

Please complete the attached and return to our office no later than **Monday, May 21, 2018**. Be mindful of the return date as we need the final numbers to request the State match at our next NJ TRANSIT Executive Board meeting.

We expect to send out the Section 5311 2019 application shortly. If you have questions about the attached, please contact your Regional Program Administrator.

Sincerely,

Janelle Rivera

Janelle Rivera
Manager, Local Programs and Minibus Support

SECTION 5311 FY19 ALLOCATIONS

IN AN EFFORT TO EXPEDITE NJ TRANSIT'S BOARD PRESENTATION TO REQUEST MATCH DOLLARS, complete the attached budget form and email to Your Regional Program Administrator by Monday, May 21, 2018.

FY2019 SECTION 5311 BUDGET REQUEST

Applicant: Salem County

Please complete the budget by category for your allocation below:

New CY Allocation January 1, 2019 – December 31, 2019

	OPERATING (50%/25%/25%)	ADMINISTRATION (80%/10%/10%)	CAPITAL (80%/10%/10%)	TOTAL
FEDERAL	\$145,491.00	\$38,000.00	\$0.00	\$183,491.00
STATE MATCH	\$72,745.50	\$4,750.00	\$0.00	\$77,495.50
LOCAL MATCH	\$72,745.50	\$4,750.00	\$0.00	\$77,495.50
TOTAL	\$290,982.00	\$47,500.00	\$0.00	\$338,482.00



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

**RESOLUTION
ACKNOWLEDGING THE REVISED BUSINESS ASSOCIATE AGREEMENT FORM
FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES FOR THE
MIPPA (MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT)
GRANT**

WHEREAS, the Board of Chosen Freeholders acknowledges the revised Business Associate Agreement from the State of New Jersey Department of Human Services for the MIPPA Grant; and

WHEREAS, the Freeholder Board approved on Resolution 2018-322 to authorize the Freeholder Director to sign the Business Associate Agreement form; and

WHEREAS, the State of New Jersey Division Director for Aging Services was replaced and a revised form was submitted for execution.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem as follows:

1. To accept and use the revised Business Associate Agreement form for proposals.
2. The Freeholder Director is hereby authorized to certify and execute the Business Associate Agreement between the New Jersey Department of Human Services Division of Aging Services.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

ooa/dp



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION SUPPORTING THE SALEM COUNTY OFFICE ON AGING & DISABILITIES TO ACCEPT THE 2019 AREA PLAN GRANT

WHEREAS, an application was made to New Jersey Department of Human Services on behalf of the Salem County Board of Chosen Freeholders for a grant under the Area Plan Grant; and

WHEREAS, under this program, Office On Aging & Disabilities provides programs to seniors and disabled in the County; and

WHEREAS, the County of Salem was approved by the New Jersey Department of Human Services to obtain funding in the amount of \$850,560.00 for period covering January 1, 2019 to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the grant and authorizes Salem County Office On Aging & Disabilities to accept the grant on behalf of the County of Salem.
2. The Salem County Freeholder Director has the authority to sign the required waivers.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/dc



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION SUPPORTING THE SALEM COUNTY OFFICE ON AGING & DISABILITITES TO ACCEPT THE CASINO TRANSPORTATION GRANT 2019

WHEREAS, an application was made to NJ TRANSIT on behalf of the Salem County Board of Chosen Freeholders for a grant under the Casino Transportation Grant; and

WHEREAS, under this program, Office On Aging & Disabilities provides transportation to seniors and disabled in the County; and

WHEREAS, the County of Salem was approved by NJ TRANSIT to obtain funding in the amount of \$346,318.00 for period covering January 1, 2019 to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the grant.
2. Salem County Office On Aging & Disabilities is hereby authorized to accept the grant on behalf of the County of Salem.
3. Salem County Board of Chosen Freeholders hereby agrees to support Salem County Office on Aging & Disabilities in authorizing an agreement with NJ TRANSIT for transportation.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/DC

Philip D. Murphy, Governor
Sheila Y. Oliver, Lieutenant Governor
Diane Gutierrez-Scaccetti, Acting Commissioner
Kevin S. Corbett, Executive Director



One Penn Plaza East
Newark, NJ 07105-2246
973-491-7000

September 18, 2018

Ms. Stephanie Bradway
Salem County Office on Aging
98 Market Street
Salem, NJ 08079

*emailed 9/18/18 @ 10⁴⁵
mailed 9/18/18 @ 11⁰⁰*

RE: Salem 2019 Combined SCDRTAP/5311 Application

Dear Ms. Bradway:

I am pleased to forward to your attention the combined 2019 Senior Citizens and Disabled Residents Transportation Assistance Program (SCDRTAP) and FTA Small Urban and Rural Area Public Transportation (Section 5311) application. If you are not an eligible subrecipient of both programs you need only complete the portions of the application that pertain to the grant program for which you are applying.

- FY January 1, 2019 – December 31, 2019, your SCDRTAP allocation is: **\$346,318.00**
- FY January 1, 2019 – December 31, 2019, your Section 5311 FTA allocation is: **\$183,491.00**

Please note: During the SCDRTAP application public hearing, you are required, at the minimum, to present a summary of proposed activities, goals for 2019 and a proposed budget. This ensures that the public will be better able to comment on your proposal. This information should also be read into the record during the hearing. You are also encouraged to arrange for a court stenographer to provide a transcript of the public hearing.

Please return one (1) copy of the application to NJ TRANSIT by September 21, 2018. We ask that you also submit an electronic version of your application with all attachments. Once NJ TRANSIT receives, reviews and approves your completed application (in both printed and electronic form) a fully executed contract for each eligible grant will be sent to you.

If you have any questions regarding the application, please contact your assigned Regional Program Administrator.

Your services create a vital link in your community and helps provide independence and safe travel to residents of the state of New Jersey. Thank you for your continued dedication to community Transportation and most importantly, your customers.

Sincerely,

Janelle Rivera

Janelle Rivera, Manager, Local Programs

Cc. A. Magri, Director, Local Programs and Minibus Support



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION SUPPORTING THE SALEM COUNTY OFFICE ON AGING & DISABILITIES TO ACCEPT THE 2018-2019 MIPPA GRANT (MEDICARE PATIENTS AND PROVIDERS ACT)

WHEREAS, an application was made to the Department of Health and Senior Services on behalf of the Salem County Board of Chosen Freeholders for a grant under the Medicare Patients and Providers Act; and

WHEREAS, under this program, Office on Aging & Disabilities provides information and counseling to Medicare beneficiaries in the County; and

WHEREAS, the County of Salem was approved by the Department of Health & Human Services for funding in the amount of \$40,000.00 for period covering October 1, 2018 to September 29, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the grant and authorizes Salem County Office on Aging & Disabilities to accept the grant on behalf of the County of Salem.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/dc



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER

LOUISE RUSH
DIVISION DIRECTOR

September 27, 2018

Ms. Betty Myers
State Health Insurance Assist Program Director
Salem County Office on Aging and Disabilities
110 Fifth Street, Suite 900
Salem, NJ 08079

Dear Ms. Myers:

On behalf of the Department of Human Services, thank you for submitting an application to provide outreach and application assistance to increase the number of low-income Medicare beneficiaries in New Jersey who know about and apply for Medicare Part D, the Medicare Part D Low Income Subsidy (LIS) and/or a Medicare Savings program (MSP), and to increase beneficiaries' awareness and use of free and reduced-cost preventive benefits covered by Medicare Part B.

Please consider this a **Notice of Intent** to fund your agency in the amount of \$40,000 for the agreed upon scope of service for the grant period October 1, 2018 – September 29, 2019. You will be notified electronically when your application package is fully executed in SAGE.

The Division of Aging Services looks forward to working with you on this project. Please contact Andrew Biederman (andrew.biederman@dhs.state.nj.us or 609-438-4797) or Dennis McGowan (dennis.mcgowan@dhs.state.nj.us or 609-438-4495) should you have any questions.

Sincerely,

Louise Rush
Division Director



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN
MID-ATLANTIC STATES CAREER AND EDUCATION CENTER AND THE SALEM
COUNTY BOARD OF CHOSEN FREEHOLDERS TO PROVIDE CURB TO CURB
TRANSPORTATION FOR SALEM COUNTY RESIDENTS**

WHEREAS, the Salem County Board of Chosen Freeholders wishes to enter into an agreement with Mid-Atlantic States Career and Education Center for a program designed to provide transportation for residents of Salem County for Curb to Curb service; and

WHEREAS, the Mid-Atlantic States Career and Education Center will provide transportation at the following cost of \$40.94 per Revenue Hour; and

WHEREAS, the total amount of the contract will not exceed \$464,299.15 in funding for such a program and such a program will be directed through the Salem County Office on Aging and Disabilities from January 1, 2019 through December 31, 2019; and

WHEREAS, the Mid-Atlantic States Career and Education Center will enter into a sub-lease between the County of Salem for thirteen (13) transportation vehicles to operate the said transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. To accept the agreement and hereby agrees to support Salem County Office on Aging Specialized Transportation in authorizing an agreement with Mid-Atlantic States Career and Education Center.
2. To accept the agreed upon cost of \$40.94 per revenue hour.
3. To accept the total contract amount not to exceed \$464,299.15. The contract will occur from January 1, 2019 through December 31, 2019.
4. To accept the attached sub-lease for Mid-Atlantic States Career and Education Center to operate thirteen (13) vehicles for the transportation Curb to Curb.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/DC



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$464,299.15
ACCOUNT NAME:	2017 & 2019 Casino Grant, 5311 Rural Grant and Salem Health & Wellness Foundation 2015 Match
ACCOUNT #:	see below
FOR:	Curb to Curb Svc Casino Grant \$153,053.10 Acct# G-02-41-731-19A-303 Curb to Curb Svc Casino Grant \$102,611.05 Acct#G-02-41-731-17A-303 Curb to Curb Svc 5311 Grant \$156,476.25 Acct#G-02-41-731-19D-303 Curb to Curb Svc SHWF Match \$52,158.75 Acct# G-02-41-701-15U-303
DATE:	10/29/18
VENDOR:	Mid-Atlantic States Career & Education Center

Kelly A. Hannigan, Treasurer

As per NJ Transit letter dated September 18, 2018, which shall serve as the NJ Transit Corp Intent to Fund the 2019 Casino/5311 Grant as adopted by Resolution #2018-303 and #2018-304 . This is to ensure continued services to older adults as intended.



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$120,000.00
ACCOUNT NAME:	2017 & 2019 Casino Grant, 5311 Rural Grant and Salem Health & Wellness Foundation 2015 Match
ACCOUNT #:	see below
FOR:	Shuttle Casino Grant \$50,000.00 Acct# G-02-41-731-19A-303 Shuttle Svc Casino Grant \$20,000.00 Acct#G-02-41-731-17A-303 Shuttle Svc 5311 Grant \$37,500.00 Acct#G-02-41-731-19D-303 Shuttle Svc SHWF Match \$12,500.00 Acct# G-02-41-701-15U-303
DATE:	10/29/18
VENDOR:	Mid-Atlantic States Career & Education Center

Kelly A. Hannigan, Treasurer

As per Transit letter dated September 18, 2018, which shall serve as the NJ Transit Corp Intent to Fund the 2019 Casino/5311 Grant as adopted by Resolution #2018-303 and #2018-304 . This is to ensure continued services to older adults as intended.



Board of Chosen Freeholders

Resolution No. 2018 -

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN MID-ATLANTIC STATES CAREER AND EDUCATION CENTER AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS TO PROVIDE VARIOUS TRANSPORTATION FOR DELAWARE, DIALYSIS, CAMDEN AND PHILADELPHIA APPOINTMENTS

WHEREAS, the Salem County Board of Chosen Freeholders wishes to enter into an agreement with Mid-Atlantic States Career and Education Center for a program designed to provide transportation to Delaware, Dialysis, Camden & Philadelphia; and

WHEREAS, the Mid-Atlantic States Career and Education Center will provide transportation at the following cost; Dialysis \$2.05 per revenue mile, Delaware locations \$2.05 per revenue mile and Philadelphia and Camden \$2.05 per revenue mile; and

WHEREAS, the total amount of the contract will not exceed \$120,000 in funding for such a program and such a program will be directed through the Salem County Office on Aging and Disabilities from January 1, 2019 through December 31, 2019; and

WHEREAS, the Mid-Atlantic States Career and Education Center will enter into a sub-lease with the County of Salem for three (3) transportation vehicles to operate the said transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

- 1. To accept the agreement and hereby agrees to support Salem County Office on Aging Specialized Transportation in authorizing an agreement with Mid-Atlantic States Career and Education Center.
2. To accept the agreed amount of \$2.05 per revenue mile for all three shuttles.
3. The contract will not exceed \$120,000 in funding and such program will occur starting January 1, 2019 through December 31, 2019.
4. To accept the attached sub-lease for Mid-Atlantic States Career and Education Center to operate three (3) vehicles for the transportation Service.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

Table with 7 columns: FREEHOLDER, AYE, NAY, ABSTAIN, ABSENT, RESOLUTION MOVED, RESOLUTION SECONDED. Rows include L. Ware, C. Hassler, B. Laury, S. Griscom, M. DeCastro.

Indicates Vote

Department Initials

OOA/DC



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Health & Human Services

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR PROVIDING
SERVICES AND PROGRAMS FOR SALEM COUNTY RESIDENTS 60 YEARS OF
AGE OR OLDER AND LIMITED DISABLED RESIDENTS UNDER THE AREA PLAN
GRANT OF THE OLDER AMERICANS ACT
(CONGREGATE NUTRITION TITLE III-C PROGRAMS)**

WHEREAS, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed proposals on October 25, 2018 at 2:00 p.m. prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents-Congregate Nutrition(Title IIIC); the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, all proposal results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by law; and

WHEREAS, the Governing Body of the contracting unit, upon recommendation of the Area Agencies on Aging Executive Director and the Formal Proposal Review Panel, has decided that the lowest cost proposal was non-responsive as it exceeded the budgetary estimate for the program and pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Board of Chosen Freeholders of the County of Salem reject all bids at this time.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby rejects the proposals submitted for Providing Services and Program for Salem County Residents 60 Year of Age or Older and Limited Disabled Residents under the Area Plan Grant of the Older American's Act for the County of Salem (Congregate Nutrition Title IIIC Programs), subject to review of the County Solicitor:
2. Be it further resolved that the Board of Chosen Freeholders further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2;
3. Be it further resolved that the Board of Chosen Freeholders authorizes the Salem County Office On Aging & Disabilities and Purchasing Agent to commence negotiations with service providers in order to secure services that are within the budgetary estimate for the program.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

Purchasing



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AWARDING A CONTRACT TO MID-ATLANTIC STATES CAREER AND EDUCATION CENTER FOR PROVIDING CONGREGATE NUTRITION TITLE III-C TO THE DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY UNDER THE OLDER AMERICANS ACT – AREA PLAN GRANT

WHEREAS, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received, and opened sealed proposals on September 12, 2018 at 2:00 pm prevailing time and again on October 25, 2018, at 2:00 PM prevailing time, both of which were rejected for being non-responsive as they exceeded the budgetary estimate for the program pursuant to N.J. S. A. 40A:11-13.2; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 5th Street, Suite 400, in the County of Salem, Salem, New Jersey, as required by law; and

WHEREAS, New Jersey Local Public Contracts Law 40A:11.5(3)(b) provides that a contract may be negotiated and awarded by the governing body without public advertising for bids and bidding and shall be awarded by resolution of the governing body by 2/3 vote where the governing body has rejected such bids on two occasions because it has determined that they are not reasonable as to price, on the basis of cost estimates prepared for or by the contracting agent prior to the advertising therefore, or have not been independently arrived at in open competition;

WHEREAS, Federal funds are available for providing **CONGREGATE NUTRITION - TITLE III-C** in the amount not to exceed:

Unit Price	Federal Funding	USDA Funding	Required Match	Total
2019				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00
2020				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00
2021				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00

WHEREAS, these are budgeted amounts and do not represent ceiling or caps on amounts that can be paid in any one year in Older American Act Funds. The contract will be funded at these levels provided State and Federal Funds are not interrupted, eliminated or reduced, the contract will be modified in keeping with those changes; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract for 2019 shall be encumbered in accordance with N.J.A.C. 50:30-5.4 in the Area Plan Grant G-02-41-700-19B-303 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget for 2020 and 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for providing **CONGREGATE NUTRITION - TITLE III-C** services and programs for the Salem County Senior

Residents 60 years of Age or Older and Limited Disabled Residents, subject to the approval of the County Solicitor, to **Mid-Atlantic States Career and Education Center**.

2. The contract commencing January 1, 2019 and terminating December 31, 2019, shall be completed in full accordance with the terms and conditions of the contract, in an amount not to exceed \$58,414.00, with two (2) one (1) year renewal options available.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the vendor with insurance requirements of the specifications.
4. The Clerk of the Board of Chosen Freeholders shall publish or have published a notice in the County's official newspaper summarizing the award of a contract, which shall include but not be limited to the nature, duration and amount of the contract; the name of the vendor; and a statement that the resolution and contract are on file and available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

Purchasing



Resolution No. 2018 -

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE NEW JERSEY DIVISION OF DISABILITY SERVICES FOR THE COUNTY OF SALEM PERSONAL ASSISTANCE SERVICES PROGRAM (PASP)

WHEREAS, The Salem County Office of Aging and Disabilities has been awarded a grant from the New Jersey Division of Disability Services, the 2018 PASP total allocation for Salem County is \$111,141.00. The County will receive 10% of that total amount, or \$11,114.10 (Eleven Thousand One Hundred Fourteen Dollars and Ten Cents) in administrative fees for the period of January 1, 2019 through December 31, 2019 for the Personal Assistance Services Program for the County of Salem; and

WHEREAS, The New Jersey Division of Disability Services under the Department of Human Services awards various grants to complying agencies throughout the State of New Jersey for programs and staff; and

WHEREAS, Community Access Unlimited, Inc. (CAU) will receive 10% of the remaining 90% of the above total allocation, or \$10,002.69, for the Fiscal Intermediary fees with the remaining balance of 80%, or \$90,024.21, being held for Direct Service for Consumers; and

WHEREAS, Salem County Office of Aging and Disabilities wishes to accept this grant and continue providing services to the Salem County participants of the Personal Assistance Service Program; and

WHEREAS, the period of this grant will be from January 1, 2019 and will terminate December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby authorizes the Office of Aging and Disabilities to accept the grant from the New Jersey Division of Disability Services in the amount of \$11,114.10 (Eleven Thousand One Hundred Fourteen Dollars and Ten Cents) for the Personal Assistance Services Program. The term of this grant will be from January 1, 2019 and will terminate December 31, 2019.
2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said agreement.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOAD/VM



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

**RESOLUTION
ACKNOWLEDGING THE STANDARDIZED BOARD RESOLUTION FORM
FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES
FOR THE PERSONAL ASSISTANCE SERVICE PROGRAM**

WHEREAS, the Board of Chosen Freeholders acknowledges the Standardized Board Resolution Form from the State of New Jersey Department of Human Services Personal Assistance Service Program; and

WHEREAS, various proposals shall include a signed Standardized Board Resolution Form.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The acceptance and use of this form for proposals is approved.
2. The County Administrator, Jeffrey Ridgway and the Director of Health and Human Services, Rita Shade are hereby authorized to certify, approve, and sign the Standardized Board Resolution Form.
3. Authorized signatories for contract documents, and checks are: Jeffrey Ridgway, Rita Shade, and Kelly Hannigan.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOAD/VM



Board of Chosen Freeholders

Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AUTHORIZING TERMINATION OF THREE VEHICLE LEASES BETWEEN THE COUNTY OF SALEM AND NEW JERSEY TRANSIT

WHEREAS, the County of Salem has an existing lease agreement with New Jersey Transit to maintain and operate three transportation vehicles; and

WHEREAS, the leases for the three vehicles with New Jersey Transit have reached their 5 year expiration date according to the grant and the leases will be terminated; and

WHEREAS, terminating the following vehicle leases, 16-1606 – 1FDFE4FS8DDB16049, 16-1498 – 1FDFE4FS9DDA62888 & 16-1586 – 1FDFE4FS6DDB09665 the County of Salem will retain ownership of these three vehicles for continued use in the Transportation program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The County has three existing vehicle leases with New Jersey Transit to maintain and operate each vehicle.
2. The term has expired for each lease and needs to be terminated between the County of Salem and New Jersey Transit.
3. The County of Salem will retain ownership of the three vehicles and use them in the Transportation program.
4. The Freeholder Chairman of Health/ Human Services/ Education Committee is hereby authorized to certify, approve and sign the forms for each vehicle as listed above.

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

OOA/DC



Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Public Safety

RESOLUTION APPROVING CHANGE ORDER NO. 4 FOR THE PROVISION OF FOOD SERVICES FOR THE SALEM COUNTY CORRECTIONAL FACILITY

WHEREAS, the County of Salem issued a contract in the amount of \$664,719.75 to **Catering by Marlin’s, Inc., dba CBM Managed Services** for Food Service for the Salem County Correctional Facility by Resolution 2014-409 on October 1, 2014; and

WHEREAS, the County of Salem issued Change Order No. 1 increasing the original contract \$13,797.00 by Resolution 2015-384 on November 4, 2015 and Change Order No. 2 increasing the contract an additional \$18,998.47 by Resolution 2016-354 on October 19, 2016 and Change Order No. 3 increasing the contract an additional \$16,740.37 by Resolution 2017-279 on September 20, 2017; and

WHEREAS, N.J.A.C. 5:34-4.4(a) requires that all change orders for services be approved by the Board of Chosen Freeholders; and

WHEREAS, pursuant to the bid specifications, on the anniversary date of this contract, October 5th, of each year, the price per meal may be increased or decreased based upon the Food Away From Home Index published by the United States Department of Labor; and

WHEREAS, prices shall be calculated based on a 2.5% increase in Consumer Price Index for the Northeast Region, Food Away from Home, since October 2017; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item Jail/Contract Other (8-01-25-280-580-202).

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby authorizes and approves Change Order No. 4 as an amendment to the contract with **Catering by Marlin’s, Inc., dba CBM Managed Services** for Food Services for the Salem County Correctional Facility, subject to the review of the County Solicitor. The new meal price will be \$1.487 and new snack price will be \$0.832. The cost of which shall not exceed \$732,111.90 (Seven Hundred Thirty Two Thousand One Hundred Eleven Dollars and Ninety Cents) an increase of 17,856.39.
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 4.

SCOTT GRISCOM, Freeholder
Chairman, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials



Board of Chosen Freeholders

Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 CHAPTER 159, P.L. 1948

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item of revenue shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem hereby request the Director of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2018, in the sum of \$247,006.85, which is now available as an item of revenue from the New Jersey Department of Law and Public Safety; and

BE IT FURTHER RESOLVED, that the like sum of \$247,006.85 is hereby appropriated under the caption 2018-2019 RERP (NJOEM); and

BE IT FURTHER RESOLVED, that a certified electronic copy of this resolution be forwarded to the Division of Local Government Services.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

December 5, 2018

Administrative

RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 CHAPTER 159, P.L. 1948

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item of revenue shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount; and

WHEREAS, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality;

NOW THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem hereby request the Director of Local Government Services to approve the insertion of an Item of revenue in the budget for the year 2018 in the sum of \$6,014,192.49, which is now available as an item of revenue from the New Jersey Department of Transportation; and

BE IT FURTHER RESOLVED, that the like sum of \$6,014,192.49 is hereby appropriated under the caption FY 2018 Salem County Railroad Rehabilitation Program; and

BE IT FURTHER RESOLVED, that the sum of \$668,243.61 representing the amount required for the County's share of the aforementioned undertaking appears in the budget of the year 2018 under the caption Ordinance 2017-01 and is hereby appropriated under the caption FY 2018 Salem County Railroad Rehabilitation Program; and

BE IT FURTHER RESOLVED, that a certified electronic copy of this resolution be forwarded to the Division of Local Government Services.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, December 5, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials _____