



REGULAR MEETING MINUTES

November 21, 2018

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order** – Director Melissa DeCastro called the meeting to order at 6:31p.m.
- II. **Invocation** – Director DeCastro asked Freeholder Laury to provide the invocation.
- III. **Pledge of Allegiance** – In lieu of Joseph Hannagan, Veterans’ Affairs Director, absence, Director DeCastro called upon Deputy Director Hassler to lead the pledge.
- IV. **Statement Regarding Open Public Meetings Act**

Deputy Clerk of the Board, Stacy Pennington, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. **Attendance Roll Call**

Freeholder	Present	Absent
Freeholder Lee Ware		X
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

Freeholder Griscom participated via phone

VI. **Minutes:**

Motion was made by Deputy Director Charles Hassler, seconded by Freeholder Ben Laury to dispense with the reading of the minutes of the November 7, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion followed. Motion passed by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. **Special Recognition: None**

VIII. Presentation: None

IX. Waiver of the Rules: None

X. Correspondence:

A. General:

1. Letter from State of New Jersey Department of Environmental Protection State Mosquito Control Commission regarding submission of plans and estimates.
2. Notice from Missi Jones of her resignation on the disability board effective immediately.
3. Public Notice from the New Jersey – American Water Company, Inc in the matter of the petition of New Jersey American Water Company, Inc. for the approval to acquire control of Roxbury Water Company, Inc, and to close the principal office of the Roxbury Water Company. BPU Docket NO: WM18080904
4. Letter from Morris County Board of Chosen Freeholders with Resolution adopted by the Morris County Board of Chosen Freeholders regarding supporting New Jersey’s commercial fishermen to be able to participate in a new program called “The United States Seafood Gleaning Program.
5. Letter from Jeffrey Ridgway to Dr. Robert Goodman, Executive Dean of Agriculture and Natural Resources providing Plans and Estimates for the Salem County Mosquito Control for 2019.
6. Letter from Catering for All Occasions, Lakeside Manor offering to give the County tent, bar, tables, chairs, lighting, sound system, dance floor, etc.

B. Committee/ Commission Minutes and Reports:

1. Salem County Improvement Authority Minutes from October 11, 2018 meeting.
2. Salem County Public Works Committee Meeting Minutes from October 2, 2018.

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Payment of Bills and Claims

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Treasurer’s Report – No Report

XIII. Resolutions:

Director Melissa DeCastro asked if any Freeholders wanted any Resolutions read separately this evening. Deputy Director Hassler asked for A2 (Resolution 2018-386) to be re

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 2018-385: Resolution Awarding a Contract for Providing Youth Shelter Services for the County of Salem

Resolution 2018-387: Resolution Approving Change Order No. 4 for the County Engineer Professional Services Contract (Federic and Akin, PA)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion was made and seconded to adopt the above two resolutions. No discussion followed. The motion carried by a roll call vote.

Resolution 2018-386: Finance Resolution Requesting a Transfer of Funds

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion was made and seconded to adopt the above resolution. No discussion followed. The Motion was carried by a voice vote.

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-388 Resolution Approving an Agreement with the New Jersey Department of Transportation for the Salem County Mill and Overlay Resurfacing Program, Fiscal Year 2017- Construction Under the Federal Aid Funds Exchange Program

Resolution 2018-389 Resolution Amending the Certification of Funds Issued Approving Change Order #1 for the County Engineer Professional Services Contract

Resolution 2018-390 Resolution Amending the Certification of Funds Issued Awarding the Replacement of Murphy’s Dam Bridge, County Bridge #1711-111

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion was made and seconded to adopt the above three resolutions. No discussion followed. The motion carried by a roll call vote.

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-391 Resolution Approving the Submission of Modification #1 to the State of New Jersey Department of Human Services for the Alcohol and Drug Abuse Comprehensive Grant to Request an Increase Reimbursement Rates for Detox, Short-Term Residential, and Halfway House Services

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler		X	X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion was made and seconded to adopt the above resolution. No discussion followed. The motion carried by a roll call vote.

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-392 Resolution Amending Resolution 2018-381 Authorizing Submission of a Grant Application to the State of New Jersey Department of Children and Families for Funding for the Establishment and Maintenance of a Child Advocacy Center for the County of Salem

Resolution 2018-393 Resolution Authorizing a Grant Application Submission to the State of New Jersey Department of Law and Public Safety by the Prosecutor’s Office for Operation Helping Hand Reimbursement Grant Funding (Federal Award Identification No. 1 NU90TP921971-01-00)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion was made and seconded to adopt the above two resolutions. No discussion followed. The motion carried by a roll call vote.

F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:

Resolution 2018-394 Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (2017 Salem County Mill and Overlay Resurfacing Program)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			

Director Melissa DeCastro			X			
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A motion was made and seconded to adopt the above one resolution. No discussion followed. The Motion carried by a roll call vote.

IX. Freeholder Old Business - None

X. Freeholder New Business – Freeholder Laury announced that additional flu clinics will be held in Salem City at the 5th Street Complex on 11/28 from 4-7pm and on 12/13 from 4-7pm at Lafayette Pershing School in Carneys Point with a snow date of 12/18. Also, the NARCAN training will be held on 11/28 from 6-8pm at St. John’s Episcopal Church. All those attending will be provided with a dose NARCAN. It is very important for training that helps save lives of our loved ones. Deputy Director Hassler announced that on 12/1 Salem City will hold it Christmas Parade and Yuletide Tour followed by the tree lighting ceremony at 7pm.

XI. Freeholder Public Announcements - None

XI. Public Comment (Agenda items or other County Business)

Salem City Mayor Charles Washington of 17 Market St Salem requested an audience with County Administration/Board of Chosen Freeholders to discuss the Finlaw Bldg, the Courthouse, and other projects concerning revenue and cost effective ideas, so everyone is on the same page at the same time instead of discussing with each individual person involved in the process. Deputy Director Charles Hassler agreed and will facilitate scheduling of the meeting.

XII. Executive Closed Session (if needed) - None

XIII. Adjournment

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						X
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

A motion and second was made to adjourn the meeting. Meeting adjourned by voice vote 7:09pm

Next Meeting Date

Wednesday, December 5, 2018
 Regular Meeting 6:30 PM Meeting
 Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079

Respectfully,

Stacy L. Pennington
 Deputy Clerk of the Board