



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

December 5, 2018

RESOLUTION AWARDING A CONTRACT TO MID-ATLANTIC STATES CAREER AND EDUCATION CENTER FOR PROVIDING CONGREGATE NUTRITION TITLE III-C TO THE DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY UNDER THE OLDER AMERICANS ACT – AREA PLAN GRANT

WHEREAS, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received, and opened sealed proposals on September 12, 2018 at 2:00 pm prevailing time and again on October 25, 2018, at 2:00 PM prevailing time, both of which were rejected for being non-responsive as they exceeded the budgetary estimate for the program pursuant to N.J. S. A. 40A:11-13.2; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 5th Street, Suite 400, in the County of Salem, Salem, New Jersey, as required by law; and

WHEREAS, New Jersey Local Public Contracts Law 40A:11.5(3)(b) provides that a contract may be negotiated and awarded by the governing body without public advertising for bids and bidding and shall be awarded by resolution of the governing body by 2/3 vote where the governing body has rejected such bids on two occasions because it has determined that they are not reasonable as to price, on the basis of cost estimates prepared for or by the contracting agent prior to the advertising therefore, or have not been independently arrived at in open competition;

WHEREAS, Federal funds are available for providing **CONGREGATE NUTRITION - TITLE III-C** in the amount not to exceed:

Unit Price	Federal Funding	USDA Funding	Required Match	Total
2019				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00
2020				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00
2021				
\$20.56	\$43,659.00	\$3,841.00	\$10,914.00	\$58,414.00

WHEREAS, these are budgeted amounts and do not represent ceiling or caps on amounts that can be paid in any one year in Older American Act Funds. The contract will be funded at these levels provided State and Federal Funds are not interrupted, eliminated or reduced, the contract will be modified in keeping with those changes; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract for 2019 shall be encumbered in accordance with N.J.A.C, 50:30-5.4 in the Area Plan Grant G-02-41-700-19B-303 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget for 2020 and 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for providing **CONGREGATE NUTRITION - TITLE III-C** services and programs for the Salem County Senior

Residents 60 years of Age or Older and Limited Disabled Residents, subject to the approval of the County Solicitor, to **Mid-Atlantic States Career and Education Center**.

2. The contract commencing January 1, 2019 and terminating December 31, 2019, shall be completed in full accordance with the terms and conditions of the contract, in an amount not to exceed \$58,414.00, with two (2) one (1) year renewal options available.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the vendor with insurance requirements of the specifications.
4. The Clerk of the Board of Chosen Freeholders shall publish or have published a notice in the County's official newspaper summarizing the award of a contract, which shall include but not be limited to the nature, duration and amount of the contract; the name of the vendor; and a statement that the resolution and contract are on file and available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

 BENJAMIN H. LAURY, Freeholder
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on December 5, 2018.

 BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing

Salem County Department of Health and Human Services

OFFICE ON AGING & DISABILITIES

110 Fifth Street, Suite 900 Salem, NJ 08079
856-339-8622 856-451-1207 856-358-3857



Office Fax: 856-339-9268 Transportation Scheduling: 856-339-8644

Date: November 20, 2018
To: Jeffrey Ridgway, Administrator/Chief of Operations
From: Rebecca Gower Ferguson, Executive Director
Re: Area Plan Grant Funding Award Recommendations

I am recommending that the following vendors be awarded contracts as part of the 2019-2021 Area Plan Grant Funds:

Nutrition Services Congregate Nutrition Mid-Atlantic States Career & Education Center

This is a negotiated contract through a discussion that took place on November 16, 2018. The negotiated cost per unit will be \$20.56 for January 1 through December 31st in years 2019, 2020 and 2021.

Additionally on October 26, 2018, the subcommittee of the Office on Aging Advisory Council met to review the RFP's, as a requirement of the Area Plan Grant Funding. The subcommittee members consisted of Anna Jean Kuhl, Gloria Marks and Harvey Saunders. The Subcommittee members then presented their recommendations to the full Office on Aging Advisory Council at their regularly scheduled meeting on October 30, 2018. The Office on Aging Advisory Council supported the office to enter into a contract negotiation as presented above.

cc: Rita Shade, Department of Health and Human Services Director
 Brenda Banks, Clerk of the Board

11/18/2018

Contracts for Office On Aging RFP 2019 - 2021

Agency	Program	Fed Funding	USDA	Required Match	Total	CPU 2019	CPU 2020	CPU 2021
Mid-Atlantic	Congregate	Negotiated	\$ 3,841.00	\$ 10,914.00	\$ 58,414.00	\$ 20.56	\$ 20.56	\$ 20.56
			\$ 43,659.00					



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County’s Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$47,500.00
ACCOUNT NAME:	Area Plan Grant 2019
ACCOUNT #:	G-02-41-700-19B-303
FOR:	Contract for Congregate Services
DATE:	11/26/2018
VENDOR:	Mid-Atlantic Career & Education Center

Kelly A. Hannigan, Treasurer

As per State of NJ Policy Memorandum #2018-10,1-10 dated 8/14/2018 which shall serve as the Divisions Intent to Fund the 2019 Area Plan Grant as adopted by esolution #2018-305 This is to ensure continued services to older adults as intended.