

**5. MINUTES**

**August 7, 2018**

**REGULAR MEETING**

**Prepared by:**

**CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY  
OF SALEM COUNTY**

**August 7, 2018 at 5:30p.m.**

**Old Court House, 2<sup>nd</sup> Floor,  
Broadway and Market Streets  
Salem, NJ 08079**

**REGULAR MEETING MINUTES**

**Call to Order**

The Pollution Control Financing Authority ("PCFA") of Salem County's August 7<sup>th</sup>, 2018 meeting was called to order by Joe Racite at 5:30 p.m. Flag Salute commenced.

**Roll Call**

The Authority members present were: Joe Racite, Vice-Chairman; Marjorie Sperry, Secretary; Andrew Ware, Assistant Secretary and Assistant Treasurer. Also present were; Niki Trunk, Authority Solicitor; Katie Coleman, Authority CFO; and Carey Italiano, Clerk.

**Open Public Meetings Act**

The Statement of the Open Public Meetings Act was read by Joe Racite:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE "OPEN PUBLIC MEETINGS ACT" BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

**Approval of Minutes**

- i. A motion was made by Marjorie Sperry to approve the minutes of the regular meeting held on July 3, 2018, seconded by Andrew Ware. The motion was carried 3/0. The Minutes were approved.

**Financial Report and Payment of Bills**

- i. The Financial report was discussed by Katie Coleman. The report showed some activity with cash balance of about \$241,000.00 which is available for projects. The monthly interest from the bank is the only incoming revenue for this month. Payments for professional services were made. We are well within budget for projects. We will receive another \$110,000 September 1<sup>st</sup> from the Carneys Point Sewerage Project. There has been no other activity to report. At the next meeting, a list of past projects and amounts will be dispersed.
- ii. It was motioned by Marjorie Sperry and seconded by Andrew Ware to accept the treasurer's Financial Report. The motion was carried 3/0.

- |    |                  |        |          |
|----|------------------|--------|----------|
| a. | Niki Trunk       | 18-001 | \$80.50  |
| b. | Katie B. Coleman | 18-002 | \$651.47 |

- iii. It was motioned by Marjorie Sperry and seconded by Andrew Ware to accept and pay the Bill List. The motion was carried 3/0.

### **Resolution 2018-16** - RESOLUTION APPROVING 2017-2018 AUDIT

- i. It was motioned by Marjorie Sperry and seconded by Andrew Ware to table Resolution 2018-16 until the next meeting. The motion was carried 3/0.

### **Old Business**

### **New Business**

Elmer Borough Remediation Project – Jim Zee – Back Information: In 1990 it was discovered there was an underground storage tank. This created contaminated materials. The NJDEP realized this has never been taken care of and approached Elmer. Professionals put together a site remedial project. Elmer has already paid 30g to Calmar for their services and another 16g to the state for Fees. The Remedial part of the project is contingent, but between \$84,000 - \$98,000. Elmer Borough is asking for the full amount to be 100% grant funded, with the end amount being approximately \$146,000. These numbers are due to change with an updated invoice from Calmar.

It was decided by the PCFA to wait until more information is gathered to have a discussion when all members are present. The PCFA will reach out to Elmer Borough when a decision has been made.

### **Public Portion**

- i. The meeting was opened for public comment. There was 5 members of the public present.

**Reminder: The next meeting is scheduled for Tuesday, September 4<sup>th</sup>, 2018.**

### **Adjournment**

- i. A motion was made by Marjorie Sperry and seconded by Andrew Ware to adjourn meeting. All were in favor. The motion was carried. Approximately 6:05 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for August 7, 2018.docx