

**COMMITTEE / COMMISSION
MINUTE PACKET**

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ**

Thursday, September 13, 2018, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Mark Shoemaker, Esquire, Lodie van Tonder, Landfill Manager, Charles Hassler, Salem County Freeholder Liaison, and Ed Ramsey (member of the public) were present.

MINUTES

Regular meeting of August 9, 2018 – (M) Bestwick (S) Davis to approve minutes. Motion carried by voice vote of 4-0.

CORRESPONDENCE

The thank you notes from the Salem County Engineer's office, from the Salem County Fair Association and Coombs Farms were noted. In addition, correspondence from Alaimo confirmed that they have closed out the scale project.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

Executive Director Acton is continuing with the budget process and reviewing same with the Board members and staff. It was noted that the Recycling Coordinator who is also the Recording Secretary was not at the meeting due to attendance at recycling coordinator certification training. With regard to the closure/post closure plan, the application was submitted to the state. One OPRA request was made. The second lift to Cell 11 has begun to be used. The landfill had several inspections including the DEP, DELCORA, and the Health Department. Two employees took the Scalemaster test. We have six trees that are unsafe, and quotes are being obtained.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that landfill tonnage was up but the convenience center tonnage was down. The leachate hauling and treatment shortfall to date was noted as being \$320,000. Executive Director Acton advised that there is a resolution in the Board packet for transfers to make up this shortfall. Cover revenue is down, but year to date it is still good.

Landfill Engineer's Report dated August 31, 2018. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton advised that Board Member Davis has a couple of items from the Engineer's Report that he wanted to go over so she was going to do that during the standing committee report section. The final payment was made to Advance Scale.

STANDING COMMITTEE REPORTS

Chairman Taylor advised that the Board would take the Solid Waste Committee report first as it relates to the Engineer's report, as follows:

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that Executive Director Acton and he went over the 2019 budget and tipping fees are still being worked out. The closure/post-closure plan's financial review is complete and they have now moved on to the technical plan. The status of Cell 10 is that it is with bond counsel. Title V is still in the hands of the DEP and the generator is up and running. Chairman Davis noted that the Advance Scale final bill has been paid.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that they have not met but will be setting something up over the next week or so.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider was not present.

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that they have been working on the budget.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed, and it was noted that next month we will have to pay the tenant expense as the previous credit has been used up. The building was painted and this resulted in a \$66,000 bill. The Improvement Authority will pay 1/16 of the bill. The lease states that the building will be painted every five years so we can expect this bill again in five years. Executive Director Acton attended the Stand Up for Salem meeting, as did Freeholder Hassler. They are asking us to write a letter to the Freeholders and the Third Legislative District requesting that the Finlaw Building be made part of the Justice Complex. Discussion of the benefits of that idea were discussed along with the feasibility of same. Freeholder Hassler advised that there have been discussions regarding other entities use of the Finlaw Building and that they agree. Solicitor Shoemaker requested to know if the Freeholders need a letter or if

Freeholder Hassler would tell them verbally and he requested something in writing. After a short discussion **Bestwick** moved to authorize the Chairman to author a letter in support of offering the Finlaw Building for use in connection with the Justice Complex and the motion was seconded by **Davis**. All were in favor.

NEW BUSINESS

Resolution 2018-55 Authorizing Payment of Bills

(M) **Bestwick** (S) **Davis** to adopt the resolution to pay bills in the amount of \$268,703.85 by regular check, \$38,915.16 by electronic payment and \$15,202.40 by manual check

The resolution was adopted by voice vote 4-0.

Resolution 2018-56 Authorizing Transfer of Funds to Leachate Treatment and Leachate Hauling Accounts

(M) **Bestwick** (S) **Davis** to adopt the resolution authorizing transfer of funds to leachate treatment and leachate hauling accounts

Board member DiMatteo advised that he would like to revisit the matter of the Improvement Authority treating the leachate on-site. He noted that other entities around Salem County are doing it and since the cost of leachate treatment and hauling are out of line with the budget, it may be time to revisit the matter. Committee Member Bestwick advised that one reason the issue was not pursued was because of the NJEIT loan and that the Improvement Authority was unable to have another debt obligation as the cost to build the facility was in the millions. She agreed that it may be time to revisit the matter and added that it was her hope that this current leachate problem was an anomaly. She also reminded everyone that the capping plan is part of what will reduce the leachate and that funding for that project can come from the closure/post closure funds so money is available to support that project. Chairman Taylor advised that moving the leachate via railcar was also an option. Executive Director Acton reminded the Board that she has spoken with Triad and they can make grant money available to do studies and perhaps they can fund a study on leachate cost. Landfill Manager advised that this was looked at a few years ago and they considered leachate evaporators and the treatment plan both worked out to be 10 cents per gallon. We are currently paying just over 6 cents per gallon, per year. Committee member Davis advised that there also needs to be a large piece of property onto which the treated leachate can be placed. Committee member Bestwick discussed the history of the research done in the recent past regarding using DuPont and the reasons that would not work.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider					✓	
DiMatteo			✓			

The resolution was adopted by voice vote 4-0.

PUBLIC COMMENT

Ed Ramsey advised everyone, "Happy September".

EXECUTIVE SESSION

Resolution 2018-57 Authorizing Executive Session

(M) Bestwick (S) Davis to enter executive session regarding personnel

The resolution was adopted by voice vote 4-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:01 p.m.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett

Recording Secretary