



Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

October 17, 2018

**RESOLUTION AWARDING A CONTRACT TO MEALS ON WHEELS OF SALEM COUNTY FOR PROVIDING HOME DELIVERED NUTRITION - SSBG TO THE DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY UNDER THE OLDER AMERICANS ACT – AREA PLAN GRANT**

**WHEREAS**, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 5th Street, Suite 400, in the County of Salem, Salem, New Jersey, as required by law; and

**WHEREAS**, State funds are available for providing **Home Delivered Nutrition - SSBG** in the amount not to exceed:

Unit Price	Funding	USDA Funding	Required Match	Total
<b>2019</b>				
\$11.24	\$114,295.00	\$13,230.00	\$38,098.00	\$165,623.00
<b>2020</b>				
\$11.59	\$114,295.00	\$13,230.00	\$38,098.00	\$165,623.00
<b>2021</b>				
\$11.81	\$114,295.00	\$13,230.00	\$38,098.00	\$165,623.00

**WHEREAS**, these are budgeted amounts and do not represent ceiling or caps on amounts that can be paid in any one year in Older American Act Funds. The contract will be funded at these levels provided State and Federal Funds are not interrupted, eliminated or reduced, the contract will be modified in keeping with those changes; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this contract for 2019 shall be encumbered in accordance with N.J.A.C, 50:30-5.4 in the Area Plan Grant G-02-41-700-19B-303 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget for 2020 and 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for providing **Home Delivered Nutrition - SSBG** services and programs for the Salem County Senior Residents 60 years of Age or Older and Limited Disabled Residents, subject to the approval of the County Solicitor, to Meals on Wheels of Salem County, 90 Market Street, Salem, NJ 08079.
2. The contract commencing January 1, 2019 and terminating December 31, 2019, shall be completed in full accordance with the terms and conditions of the contract, in an amount not to exceed \$165,623.00, with two (2) one (1) year renewal options available.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the vendor with insurance requirements of the specifications.

4. The Clerk of the Board of Chosen Freeholders shall publish or have published a notice in the County's official newspaper summarizing the award of a contract, which shall include but not be limited to the nature, duration and amount of the contract; the name of the vendor; and a statement that the resolution and contract are on file and available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

BENJAMIN H. LAURY, Freeholder  
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 17, 2018.

BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					✓
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



**CERTIFICATION OF AVAILABILITY OF FUNDS**

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County’s Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$211,973.00
<b>ACCOUNT NAME:</b>	Area Plan Grant 2019
<b>ACCOUNT #:</b>	G-02-41-700-19B-303
<b>FOR:</b>	Contract for C2 Home Delivered Meal Services= Fed \$48,207. USDA =\$4,438.
	Contract for State Home Del Meal Svc = Fed \$15,373. USDA = \$1,789.
	Contract for SSBG Home Del Meal Svc = Fed \$114,295. USDA = \$13,230.
	Contract for Weekend Home Del Meal Svc= Fed \$13,000 USDA = \$1,641.
<b>DATE:</b>	9/25/2018
<b>VENDOR:</b>	Meals On Wheels of Salem County

**Kelly A. Hannigan, Treasurer**

As per State of NJ Policy Memorandum#2018-10,1-10 dated 8/14/2018 which shall serve as the Divisions Intent to Fund the 2019 Area Plan Grant as adopted by Resolution #2018-305 . This is to ensure continued services to older adults as intended.