



Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

October 3, 2018

**RESOLUTION AWARDING A CONTRACT TO SOUTH JERSEY LEGAL SERVICES, INC. FOR PROVIDING LEGAL SERVICES TO THE DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY UNDER THE OLDER AMERICANS ACT – AREA PLAN GRANT**

**WHEREAS**, the Salem County Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 5th Street, Suite 400, in the County of Salem, Salem, New Jersey, as required by law; and

**WHEREAS**, Title III B funds are available for providing **Legal Services** in the amount not to exceed:

Unit Price	Funding	USDA Funding	Required Match	Total
<b>2019</b>				
\$100.00	10,500.00	0	\$2,625.00	\$13,125.00
<b>2020</b>				
\$103.00	10,500.00	0	\$2,625.00	\$13,125.00
<b>2021</b>				
\$106.00	10,500.00	0	\$2,625.00	\$13,125.00

**WHEREAS**, these are budgeted amounts and do not represent ceiling or caps on amounts that can be paid in any one year in Older American Act Funds. The contract will be funded at these levels provided State and Federal Funds are not interrupted, eliminated or reduced, the contract will be modified in keeping with those changes; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this contract for 2019 shall be encumbered in accordance with N.J.A.C. 50:30-5.4 in the Area Plan Grant G-02-41-700-19B-303 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for providing **Legal Services** for the Salem County Senior Residents 60 years of Age or Older and Limited Disabled Residents, subject to the approval of the County Solicitor, to South Jersey Legal Services, Inc., 745 Market Street, Camden, NJ 08102
2. The contract commencing January 1, 2019 and terminating December 31, 2019, shall be completed in full accordance with the terms and conditions of the contract, in an amount not to exceed \$13,125.00, with two (2) one (1) year renewal options available.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the vendor with insurance requirements of the specifications.

4. The Clerk of the Board of Chosen Freeholders shall publish or have published a notice in the County's official newspaper summarizing the award of a contract, which shall include but not be limited to the nature, duration and amount of the contract; the name of the vendor; and a statement that the resolution and contract are on file and available for public inspection in the office of the Clerk of the Board of Chosen Freeholders.

BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 3, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

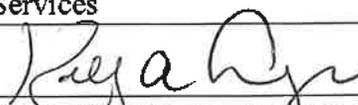
The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

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I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$10,500.
<b>ACCOUNT NAME:</b>	Area Plan Grant 2019
<b>ACCOUNT #:</b>	G-02-41-700-19B-303
<b>FOR:</b>	Contract for Legal Services
<b>DATE:</b>	9/25/2018
<b>VENDOR:</b>	South Jersey Legal Services

  
\_\_\_\_\_  
Kelly A. Hannigan, Treasurer

As per State of NJ Policy Memorandum#2018-10,1-10 dated 8/14/2018 which shall serve as the Divisions Intent to Fund the 2019 Area Plan Grant as adopted by Resolution #2018-305 . This is to ensure continued services to older adults as intended.



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Committee  
Health/ Human Services/  
Education

October 3, 2018

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR PROVIDING SERVICES AND PROGRAMS FOR SALEM COUNTY RESIDENTS 60 YEARS OF AGE OR OLDER AND LIMITED DISABLED RESIDENTS UNDER THE AREA PLAN GRANT OF THE OLDER AMERICANS ACT (HOUSEKEEPING TITLE IIIB PROGRAMS)**

**WHEREAS**, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by law; and

**WHEREAS**, the Governing Body of the contracting unit, upon recommendation of the Area Agencies on Aging Executive Director and the Formal Proposal Review Panel, has decided that the lowest bid substantially exceeds the cost estimates for the goods or services and pursuant to N.J.S.A. 40A:11-13.2a, the Purchasing Agent recommends that the Board of Chosen Freeholders of the County of Salem reject all bids at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby rejects the proposals submitted for Providing Services and Program for Salem County Residents 60 Year of Age or Older and Limited Disabled Residents under the Area Plan Grant of the Older American's Act for the County of Salem (Housekeeping Title IIIB Programs), subject to review of the County Solicitor.
2. Be it further resolved that the Board of Chosen Freeholders further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2a.
3. Be it further resolved that the Board of Chosen Freeholders authorizes the Salem County Purchasing Agent to re-issue a revised Request for Proposal in order to solicit responses for these services that are within the budgetary estimate for the program.

BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 3, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

October 3, 2018

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR PROVIDING SERVICES AND PROGRAMS FOR SALEM COUNTY RESIDENTS 60 YEARS OF AGE OR OLDER AND LIMITED DISABLED RESIDENTS UNDER THE AREA PLAN GRANT OF THE OLDER AMERICANS ACT (CONGREGATE NUTRITION TITLE IIIC PROGRAMS)**

**WHEREAS**, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by law; and

**WHEREAS**, the Governing Body of the contracting unit, upon recommendation of the Area Agencies on Aging Executive Director and the Formal Proposal Review Panel, has decided that the lowest cost proposal was non-responsive and pursuant to N.J.S.A. 40A:11-13.2, the Purchasing Agent recommends that the Board of Chosen Freeholders of the County of Salem reject all bids at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby rejects the proposals submitted for Providing Services and Program for Salem County Residents 60 Year of Age or Older and Limited Disabled Residents under the Area Plan Grant of the Older American's Act for the County of Salem (Congregate Nutrition Title IIIC Programs), subject to review of the County Solicitor.
2. Be it further resolved that the Board of Chosen Freeholders further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2.
3. Be it further resolved that the Board of Chosen Freeholders authorizes the Salem County Purchasing Agent to re-issue a revised Request for Proposal in order to solicit responses for these services that are within the budgetary estimate for the program.

A handwritten signature in blue ink, appearing to read "Benjamin H. Laury", written over a horizontal line.

BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 3, 2018.

  
 BREND A P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscorn	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Approved as to Form and Legality

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Committee  
Health/ Human Services/  
Education

October 3, 2018

**RESOLUTION REJECTING PROPOSALS SUBMITTED FOR PROVIDING SERVICES AND PROGRAMS FOR SALEM COUNTY RESIDENTS 60 YEARS OF AGE OR OLDER AND LIMITED DISABLED RESIDENTS UNDER THE AREA PLAN GRANT OF THE OLDER AMERICANS ACT (SPANISH OUTREACH-TITLE IIIB PROGRAMS)**

**WHEREAS**, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed proposals on September 12, 2018, at 2:00 PM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by law; and

**WHEREAS**, the Governing Body of the contracting unit, upon recommendation of the Area Agencies on Aging Executive Director and the Formal Proposal Review Panel, has decided to abandon the project and pursuant to N.J.S.A. 40A:11-13.2c, the Purchasing Agent recommends that the Board of Chosen Freeholders of the County of Salem reject all bids at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby rejects the proposals submitted for Providing Services and Program for Salem County Residents 60 Year of Age or Older and Limited Disabled Residents under the Area Plan Grant of the Older American's Act for the County of Salem (Spanish Outreach-Title IIIB Programs), subject to review of the County Solicitor. The Board further stipulates that all bidders be so informed. This shall be completed in full accordance with the provisions and conditions of N.J.S.A. 40A:11-13.2c.

BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 3, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

October 3, 2018

**RESOLUTION AWARDING A CONTRACT FOR MEDICAL DIRECTOR FOR SALEM COUNTY DEPARTMENT OF HEALTH FOR THE COUNTY OF SALEM**

**WHEREAS**, the Salem County Board of Chosen Freeholders has determined that a need exists for a Medical Director for the Salem County Department of Health, and

**WHEREAS**, the scope of work for said professional has changed since the beginning of the year to include oversight of the Public Health Preparedness Grant, NARCAN program for the Nursing Division; and

**WHEREAS**, it has been determined that **Dr. Robert Smick, D. O.** can provide expert in these areas outlined in the said contract; and

**WHEREAS**, pursuant to New Jersey State Law N.J.S.A. 40A:11-5(1)(a), the County of Salem may negotiate and award a contract without public advertising for bids if the subject matter thereof consists of Professional Expert Services, hence **Dr. Robert Smick, D. O.** has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that he has not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

**WHEREAS**, all payments shall be made on a quarterly basis for services rendered on these matters for the County of Salem; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this contract shall be encumbered in accordance with N.J.A.C. 50:30-5.4 and this agreement shall be further contingent upon the availability and appropriations for sufficient funds for this purpose in the County's temporary and/or permanent budget for 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards a contract for the position of Medical Director Salem County Department of Health and Disabilities, subject to the review of the County Solicitor, to **Dr. Robert Smick, D. O.** for a cost **not-to-exceed \$8,000.00 (Eight Thousand Dollars and Zero Cents)**. The contract period shall commence retroactive to January 1, 2018 and terminate December 31, 2018. This shall be completed in full accordance with the terms and conditions of the contract.
2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.

3. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.

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 BENJAMIN H. LAURY, Freeholder  
 Chair, Health/ Human Services/Education  
 Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on October 3, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_