



Board of Chosen Freeholders

REGULAR MEETING MINUTES

August 15, 2018

6:30 PM

Salem County Olde Court House, 104 Market Street, Salem, NJ 08079

- I. **Call to Order** – Director Melissa DeCastro called the meeting to order at 6:33 PM.
- II. **Invocation:** Director DeCastro called upon Pastor Michelle “Mikki” Kornegay of Soul Saving Center to provide the invocation. Pastor Kornegay shared her background and she is looking to do great things to carry on her father’s legacy. Director DeCastro also asked that have a moment of silence for Freeholder Laury’s wife and her recovery.
- III. **Pledge of Allegiance:** Director DeCastro called upon Joseph Hannagan, Director of Veterans Affairs to introduce Richard Young, U.S. Navy Veteran, War World II, resident of Woodstown to lead us in the Pledge of Allegiance.

IV. Statement Regarding Open Public Meetings Act

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

VI. Minutes:

Motion was made by Deputy Director Charles Hassler, seconded by Freeholder Lee Ware to dispense with the reading of the minutes of the July 18, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion followed. Motion passed by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition:

Freeholder Director DeCastro announced the NJAC Foundation – Investors Bank Scholarship Awardees were announced. She indicated she serves on the New Jersey Association of Counties board and they send their congratulations for their hard work and expressed the awardees should be proud to of their accomplishment. NJAC is a wonderful organization.

- Felicity Beebe and Nicole Paulus were in attendance to accept their scholarship. Jose Martinez was unable to attend.

VIII. Presentation – There were no presentations.

IX. Waiver of the Rules – There were no waiver of the rules.

X. Correspondence

A. General:

1. Letter from Mr. Edward Ramsey regarding Correspondence to the Board on various topics, including economic development, his attendance at meetings throughout the County.
2. Letter from Cape May County Board of Chosen Freeholders and Resolution No. 465-18 regarding increasing Mental Health Service rates.
3. Letter from Atlantic City Electric informing crews will be in the area to prune and remove trees starting as soon as July 25, 2018 and up to seven days from the notice.
4. Letter from NJ Clean Energy regarding applying to participate in the Local Government Energy Audit (LGEA) Program
5. Letter from South Jersey Gas Company copies of the Notice of Filing of Petition and of Public Hearings on four matters: (1) South Jersey Gas Company (SJGC) to revise the level of its basic gas supply service charge and conservation incentive program charge for the year ending September 30, 2019; (2) SJGC approval of base rate adjustments pursuant to the accelerated infrastructure replacement program; (3) the 2018/2019 annual compliance filings for a change in the statewide electric and gas permanent universal service fund program, factors within the electric and gas societal benefits charge rates; (4) SJGC to continue its energy efficiency programs and energy efficiency tracker pursuant to NJSA 48:3-98.1.
6. Letter from the Prosecutor's Office presenting the Salem County Prosecutor's Office 2017 Annual Report.
7. Letter from State of New Jersey Department of Transportation announcing the acceptance of Fiscal Year 2019 Rail Freight Assistance Program (RFAP) Grant Applications.
8. Letter from Carney's Point Township in support of Chemours Chambers Works permit application that would allow it to again receive and treat third-party hazardous waste on a commercial basis in accordance with S-879.
9. Letter from Oldmans Township and Resolution 2018-114 seeking approval from the board for the installation of stationary, flashing speed radar signs on three County owned roads.

B. Committee/ Commission Minutes and Reports:

1. Salem County Improvement Authority June 14, 2018 minutes.
2. Shared Services Work Group meeting agenda and minutes of June 26, 2018 and agenda for July 31, 2018.
3. Public Works Committee July 9, 2018 minutes.

4. Pollution Control Financing Authority of Salem County meeting minutes from July 3, 2018 regular meeting.

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. Freeholder Laury commented that he was glad to see the correspondence regarding the work that was started by the past Administration for the energy audit program. This action should save money.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Payment of Bills and Claims:

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Treasurer's Report: June 2018

A motion was made and second to accept the Treasurer's June 2018 report and make part of the record. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIII. Resolutions:

A. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

B. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-258: Resolution Prohibiting Normal Traffic, South Main Street, County Road #672 in the Borough of Woodstown, Salem County for the Annual Fall Festival

Resolution 2018-259: Resolution Amending Resolution #2018-220 Awarding a Professional Services Contract for the Preparation of a Field Survey and Base Mapping for the FY 2018 Salem County Mill and Overlay Resurfacing Program for the County of Salem FAP-2018-Salem County-02837

Resolution 2018-260: Resolution Authorizing Execution of New Jersey Department of Transportation, Local Aid, and Economic Development Agreement No. 2018-DT-BLA-FEP-434 for the Salem County Mill and Overlay Resurfacing Program (FY 2017-Constrution) Various Locations, for the County of Salem

Resolution 2018-261: Resolution Awarding Contract for Furnishing and Delivering Rock Salt for the County of Salem and the Members of the Salem County Cooperative Pricing System Identifier Number 75-SCCP

Resolution 2018-262: Resolution Authorizing the Filing of an Amendment to the Application for State Aid to Counties under the New Jersey Department of Transportation Local Bridge Future Needs Program for Fiscal Year 2013

Resolution 2018-263: Resolution Approving the Execution of Change Order #1, 2014 County Aid Road Program, Phase 2 for the County of Salem

Resolution 2018-264: Resolution Authorizing Execution of Agreement with South Jersey Transportation Authority for Sub-regional Transportation Planning Program

Resolution 2018-265: Resolution Authorizing Utility Easement Agreement with Atlantic City Electric Company

Resolution 2018-266: Resolution Authorizing Applying for an Innovation Challenge Planning Grant from the New Jersey Economic Development Authority and Authorizing a Partnership Agreement with the Salem Community College

A motion was made and accepted to adopt the above resolutions. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-267: Resolution Supporting the Salem County Office on Aging and Disabilities to Accept a Grant for the Farm Market Voucher Program

Resolution 2018-268: Resolution Authorizing an Amendment to a Shared Services Agreement between the County of Gloucester and Salem County (Agreement)

Resolution 2018-269: Resolution Executing and Accepting a Grant from the State of New Jersey for the 2018-2019 Childhood Lead Exposure Prevention (CLEP) Project Grant

A motion was made and second to adopt the above resolutions. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

D. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-270: Resolution Authorizing Salem County Title IV-D Interagency Reimbursement Renewal with New Jersey Department of Human Services Division of Family Development – Nunc ProTunc

Resolution 2018-271: Resolution Authorizing the 2018 Juvenile Detention Alternatives Initiative Innovations Funding Grant Application and Authorization Request for Proposals Detention Alternatives Services

A motion was made and seconded to adopt the above resolutions. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

E. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 2018-272: Resolution Appointing A Temporary Chief Financial Officer

Resolution 2018-273: Finance Resolution Cancellation of Check

Resolution 2018-274: Resolution Authorizing Decommissioning of Surplus Property for the County of Salem

Resolution 2018-275: Resolution to Designate a Third Official Newspaper for Salem County Public Notices

Resolution 2018-276: Resolution Amending Resolution #2018-205 Appointing Member to the Salem County Accessibility Advisory Committee

Resolution 2018-277: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Centerton Traffic Signal Improvements- Design)

Resolution 2018-278: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Childhood Lead Exposure Prevention Project)

Resolution 2018-279: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (FY 2019 Sub-regional Planning Program)

Resolution 2018-280: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Right to Know Project)

Resolution 2018-281: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (2018 Healthy Salem-Healthy Body)

Resolution 2018-282: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Senior Farmers Market Nutrition)

Resolution 2018-292: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Title VI-D Sheriff)

Resolution 2018-293: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (WorkFirst New Jersey -WFNJ)

Resolution 2018-294: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Workforce Innovation and Opportunity Act – WIOA)

Resolution 2018-295: Resolution Declaring an Emergency to Permit Imminent Acquisition of Goods and/or Services to Make Repairs to Sluice Gates on Sinnickson’s Landing Road, Elsinboro, New Jersey

Resolution 2018-296: Resolution for Emergency Appropriation- Sluice Gates on Sinnickson’s Landing Road, Elsinboro, New Jersey

A motion was made and seconded to adopt the above resolutions. Freeholder Laury followed up on Resolution 287 (E16). He stated a great job with the emergency situation. He asked County Administrator Jeff Ridgway if any farmers had a loss. Mr. Ridgway indicated there was a loss to some farmers. Freeholder Laury questioned not to exceed amount and if there was capital money of \$600,000 earmarked. Mr. Ridgway indicated the capital monies were for designated for other expenses.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

X. Freeholder Old Business- No old business.

XI. Freeholder New Business – Freeholder Laury indicated he attended a breakfast hosted by the Chamber of Commerce recognizing Congressman Frank LoBiondo and if the Freeholder Board could have recognition prepared and present to Congressman LoBiondo to recognize his service. Freeholder Ware and Director DeCastro agreed.

XII. Freeholder Public Announcements

Freeholder Griscom announced the Veterans Office partnered with Salem City Rotary and Ranch Hope to offer a free bus trip for Veterans and their guest to visit Washington, DC. More information will be forthcoming. Freeholder Griscom asked Mr. Hannagan, Veterans Officer, if there was any additional information and he stated there will be a form they will need to fill out. This is the first trip with AAA and there will be a tour by tram and box lunches offered. He shared there will be unveiling of the Wall of Fame in the near future.

Freeholder Griscom also shared he received a summary of activity from the Sheriff’s Office. When he read it a few areas stood out that during April through June 2018 included: there were 21,579 dispatched calls to police, fire, EMS handled by our 911 (Communications Center). This equates to approximate 237 calls a day. He noted that overtime is a problem at the jail and difficulty keeping employees. There are employees out for sick days, military leave, etc. and these type of positions require someone, (which creates overtime.) He mentioned there are lots of programs offered for inmates to participate in such as job readiness, shelter/housing (for when they leave), vocational training, etc. He stated the facility holds 400 inmates, 350 is more comfortable for inmates and staff. Each day the total in the facility changes; however, the average daily was 288 inmates: 245 men/ 42 women. There are more from Gloucester County. It is good to have a higher number from Gloucester County as they pay \$100/day for inmates to be housed in our facility. The shared service with Gloucester County is helping us. There was an income generated of \$4,695,101 and last year was a little over \$8 million.

Freeholder Hassler announced the Weights and Measurer program is participating in Back to School Task Force around the county to make sure there is no price gorging.

Director DeCastro thanked Alex Laperriere for interning with the Freeholders/ Clerk of the Board and that it was a pleasure having her work with her and Brenda, as well as the whole board. We are hoping she will return in the fall to continue internship work with us.

Freeholder Laury indicated the Health and Human Services Department has been providing food baskets to those in need. He shared the flu clinics will be held and the first will be on September 25 with the drive through clinic at the Fair Grounds. The First Wednesday lunches are popular and the theme in September is Sock Hop. Freeholder Laury discussed the improvements at the County Oldmans Park and County Administrator Jeff Ridgway indicated that there is a walking trail, new seats, a swing set, mediation garden, and benches. This has been a cooperative project with the Health Department and the Facilities Department.

XIV. Public Comment (Agenda items or other County Business):

Joseph Hannagan, Veterans Officer- announced he is a member of the Salem Community College Foundation and they are raising money for veterans lounge. He goes on the first and third Tuesday to see veterans. They are hosting a Chairman dinner on 11/8 for Congressman LoBiondo and to follow up on Freeholder Laury's suggestion this could be an opportunity to present him with a certificate at the dinner.

Jahyda Villegas - Stated she is a representative at Stand up for Salem and the Vista program. She spoke about the economic development concerns in Salem City.

She also stated she is concerned about the jail and although only 42 women were incarcerated on that day, there is an increase in prostitution charges and there is sex trafficking. She asked if the jail has programs for these issues. Freeholder Griscom indicated he was not sure but they do try to help with everything and to have someone working with them.

Freeholder DeCastro indicated she is a liaison to the Women's Services and Judge Lopez has brought these topics up and will look into it further.

Warren Wieting, Alloway - Mr. Wieting discussed Radon and the number of people who are dying of cancer, Swamp pink in the waters are indicators of toxic water. He discussed the laws regarding water testing for rental properties versus homeowners. He mentioned that trees that were impacted during last ice storm and dangers associated. Recommended having limbs trimmed.

Director DeCastro commented on Mr. Wieting's Meals on Wheels t-shirt he was wearing. Director DeCastro stated in previous meetings it was brought up that there was \$2,000 given to Women's Services, she shared the County does have in the 2018 budget \$222,000 for Meals on Wheels.

Michael Suleiman, Manger of Government Relations at SJ Transportation Government Affairs- introduced himself as a new employee and he is visiting the six south jersey counties. He stated he is willing to meet with Administration, constituents, and help with any concerns. He stated their organization helps to provide meals on wheels of Camden County and may be able to help serve in Salem County. There was discussion of the need for transportation to Purland/ Amazon. Mr. Suleiman stated that they are currently transporting to Pureland and want to serve shuttle service and would be willing to discuss any needs in Salem County. They want to be active partner in Salem County and with the municipalities. Director DeCastro expressed her appreciation.

XV. Executive Closed Session:

Director DeCastro indicated we would go into closed session and may do business at the conclusion. She reminded those who planned to leave that the next meeting would be on September 5, 6:30 PM at the Salem County Old Courthouse and anticipate the audit being presented. County Counsel Mulligan indicated closed session discussion would be on pending litigation and personnel law enforcement negotiations.

Resolution 2018-288: Resolution Authorizing Executive Session Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

A motion was made and seconded to go into close session. No discussion followed. The meeting concluded for Closed Session at 7:23 PM.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Director DeCastro called for a motion to reconvene the meeting. A motion and second was made to reconvene the meeting at 7:57 PM. No discussion.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Director DeCastro called upon Clerk of the Board Banks to read the Resolution by title.

Resolution 2018-289: Resolution to Suspend Arbitration Hearings of the Salem County Courthouse Facility Lawsuit with New Jersey Judiciary.

A motion was made and seconded to adopt the above resolution. No discussion followed.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler		X	X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XVI. Adjournment

Director DeCastro asked for a motion to adjourn the meeting. A motion was made and seconded to adjourn the meeting at 7:58 PM.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Next Meeting Date

Wednesday, September 5, 2018
 Regular Meeting 6:30 PM Meeting
 Salem County Olde Court House, 104 Market Street, Salem, New Jersey 08079