



Date Adopted

June 20, 2018

Committee
Economic Development/
Public Works

**RESOLUTION AWARDING A PROFESSIONAL
SERVICES CONTRACT FOR THE PREPARATION
OF A FIELD SURVEY AND BASE MAPPING
FOR THE FY 2018 SALEM COUNTY MILL AND OVERLAY
RESURFACING PROGRAM FOR THE COUNTY OF SALEM
FAP-2018-SALEM COUNTY-02837**

WHEREAS, the Design needed for the Salem County Mill and Overlay Resurfacing Program which includes Willow Grove Road, County Road #639 was approved as a project under the New Jersey Department of Transportation, Transportation Trust Fund Grant program; and

WHEREAS, two (2) qualified Professional Engineering Firms responded to the advertised REQUEST FOR PROPOSAL AND QUALIFICATIONS” for the PREPARATION OF A FIELD SURVEY AND BASE MAPPING FOR THE FY 2018 SALEM COUNTY MILL AND OVERLAY RESURFACING PROGRAM FOR THE COUNTY OF SALEM FAP-2018-SALEM COUNTY-02837 on May 31, 2018 at 11:30 AM; and

WHEREAS, the Salem County Board of Chosen Freeholders have determined that a need exists for the aforementioned Professional Service to assist in the Design of the Resurfacing of Willow Grove Road, County Road #639; and

WHEREAS, an evaluation of the Proposals based on the criteria outlined in the “Request for Proposal and Qualifications”: Technical Proposal; and General Qualifications and Experience on Comparable Projects resulted in **“TAYLOR WISEMAN & TAYLOR”** of Mount Laurel, New Jersey receiving the recommendation of Award of Proposal; and

WHEREAS, the “Request for Proposal/Request for Qualifications” was solicited through a “Fair and Open” process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

WHEREAS, the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2018 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item: Ordinance #2016-005 Roads, Bridges, Dams; Account #C-04-55-881-016-903.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of Chosen Freeholders as follows:

1. A Professional Services Agreement be issued to **"TAYLOR, WISEMAN & TAYLOR"** in accordance with their Proposal for Preparation of a Field Survey and Base Mapping for the FY 2018 Salem County Mill and Overlay Resurfacing Program for the County of Salem for their Total Amount of **FORTY-FOUR THOUSAND, EIGHT HUNDRED, SIXTY-TWO DOLLARS AND SIXTEEN CENTS (\$44,862.16)**.
2. The Freeholder-Director and Clerk of this Board of Chosen Freeholders be are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.



CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on JUNE 20, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



**COUNTY OF SALEM
ENGINEER'S OFFICE**
110 Fifth Street
Suite 600
Salem, New Jersey 08079

Martin Sander
County Engineer
(856) 935-7510 ext 8549
FAX (856) 935-7915

* * M E M O R A N D U M * *

TO: Board of Chosen Freeholders
FROM: Marty S. Sander, County Engineer
DATE: June 12, 2018
RE: Review Committee Results for the RFP
"FY 2018 Design - Field Survey
And Base Mapping"

A Review Committee was convened for the purpose of evaluating proposals for the RFP "PROFESSIONAL SERVICES FOR PREPARATION OF A FIELD SURVEY AND BASE MAPPING FY 2018 DESIGN, SALEM COUNTY MILL AN DOVERLAY RESURFACING PROGRAM FOR THE COUNTY OF SALEM - FAP-2018-SALEM COUNTY-02837" submitted to the Engineer's Office on May 31, 2018.

The Committee met on June 6, 2018. Both proposals were evaluated utilizing the following criteria: Technical Proposal (30 points); and General Qualifications and Experience on Comparable Projects (70 points). Committee results are included at length in the attached "Summary of Proposals Received", and as described below.

VENDOR	TOTAL SCORE	RANK
"Taylor Wiseman & Taylor"	96.67	1
"KMA Consulting Engineers, Inc."	87.73	2

Based on the above ranking, the Review Committee recommends awarding the contract to "Taylor Wiseman & Taylor", 124 Gaither Drive, Suite 150, Mount Laurel, New Jersey 08054 commencing on June 21, 2018 and terminating upon completion of the Project. Total amount of contract shall not exceed \$44,862.16.

If you have any questions, please contact the Salem County Engineer's Office at (856) 935-7510 extension 8549.

ddf

SUMMARY OF PROPOSALS RECEIVED
PROFESSIONAL SERVICES FOR PREPARATION OF A FIELD SURVEY AND BASE MAPPING
FY 2018 DESIGN, SALEM COUNTY MILL AND OVERLAY RESURFACING
PROGRAM FOR THE COUNTY OF SALEM - FAP-2018-SALEM COUNTY-02837

Proposals Received: MAY 31, 2018 at 11:30 AM

COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE	SCORE	SCORE	TOTAL / RANK
"TAYLOR WISEMAN & TAYLOR" 124 Gaither Drive Suite 150 Mount Laurel, New Jersey 08054 Phone: 856-235-7200 x 1148 Fax: 856-722-9250 Attention: Samuel Previtera	Questionnaire	X	ITEM 1 <u>Technical Proposal (Max 30 Points)</u> Technical Narrative (20) Methods and Techniques (10) ITEM 2 <u>General Qualifications & Experience</u> on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE firms (10) Subcontractor: "Robinson Aerial Surveys, Inc." (with BRC). Appears on approved DBE List on NJDOT website Appears on "Cost Basis Approved" List on NJDOT website Project Schedule Included. TOTAL SCORE	20	20	15	96.67 - #1
	Consent of Insurance Coverage	X		10	10	10	
	Business Registration Certificate	X					
	Statement of Authority	X					
	Stockholder Disclosure	X					
	Site Visitation Statement	X					
	Identification of Subcontractors . .	X					
	Exhibit C - Affirmative Action Compliance	X					
	Exhibit A - Mandatory Language	X					
	Disclosure of Contributions	X					
	Disclosure of Investment Activity in Iran	X					
	Non-Collusion Affidavit	X					
	Acknowledgment of Receipt of Changes	X - 1 NOTED					
	Submission Checklist	X					
	Professional Land Surveyor's License	X					
Certificate of Authorization / Land Surveying	X						
Cost Basis Approval letter from NJDOT	Not Included*						
Staffing Plan (hours only)	X						
DBE Certificate - Goal 12.49%	X						
Sealed Fee Proposal	X						
	* * * * *	* * *			100	90	
COMPANY NAME and ADDRESS	REQUIRED FORMS	X - if included	RATING	SCORE	SCORE	SCORE	TOTAL / RANK
"KMA CONSULTING ENGINEERS, INC." 1010 Berlin Road Cherry Hill, New Jersey 08034-3520 Phone: 856-428-3600 Fax: 609-953-1617 Attention: John Dogbey	Questionnaire	X	ITEM 1 <u>Technical Proposal (Max 30 Points)</u> Technical Narrative (20) Methods and Techniques (10) ITEM 2 <u>General Qualifications & Experience</u> on Comparable Projects (Max 70 Points) Qualifications and Experience of the Firm (20) Qualifications and Experience of Key Personnel (20) Reliability and Past Performance (20) Equal and Socioeconomic Opportunity - includes use of DBE/ESBE firms (10) Subcontractor: "Keystone Aerial Survey, Inc." (with BRC). Sub is not approved DBE firm "KMA" appears on approved DBE List on NJDOT website Appears on "Cost Basis Approved" List on NJDOT website Project Schedule Included. TOTAL SCORE	18	16	10	87.33 - #2
	Consent of Insurance Coverage	X		10	10	10	
	Business Registration Certificate	X					
	Statement of Authority	X					
	Stockholder Disclosure	X					
	Site Visitation Statement	X					
	Identification of Subcontractors . .	X					
	Exhibit C - Affirmative Action Compliance	X					
	Exhibit A - Mandatory Language	X					
	Disclosure of Contributions	X					
	Disclosure of Investment Activity in Iran	X					
	Non-Collusion Affidavit	X					
	Acknowledgment of Receipt of Changes	X - 1 NOTED					
	Submission Checklist	X					
	Professional Land Surveyor's License	X					
Certificate of Authorization / Land Surveying	X						
Cost Basis Approval letter from NJDOT	X 6/27/2016						
Staffing Plan (hours only)	X						
DBE Certificate - Goal 12.49%	X						
Sealed Fee Proposal	X						
	* * * * *	* * *			100	80	

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

I, **Kelly Hannigan**, County Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$44,862.16
ACCOUNT NAME:	ORD #2016-005 ROADS, BRIDGES DAMS
ACCOUNT #:	C-04-55-881-016-903
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
FOR: REQUEST FOR PROPOSAL AND QUALIFICATIONS PROFESSIONAL SERVICES FOR PREPARATION OF A FIELD SURVEY AND BASE MAPPING FOR THE FY 2018 DESIGN, SALEM COUNTY MILL AND OVERLAY RESURFACING PROGRAM FOR THE COUNTY OF SALEM, FAP-2018-SALEM COUNTY-02837; Salem County Contract #18-1402	
DATE:	JUNE 14, 2018
VENDOR:	"TAYLOR WISEMAN & TAYLOR" of MOUNT LAUREL, NEW JERSEY



KELLY HANNIGAN, COUNTY TREASURER