

# DRAFT RESOLUTIONS

*\*\*\* Resolutions are subject to change without advance notice up to the advertised time of the meeting.*



Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

June 20, 2018

Administrative

**RESOLUTION TO HAVE THE 2018 BUDGET READ BY TITLE**

**WHEREAS**, the Board of Chosen Freeholders of the County of Salem desire that the 2018 Budget be read by title only; and

**WHEREAS**, the Chief Financial Officer attests that a copy of the approved budget was made available for public inspection in the County Clerk’s Office, the Clerk of the Board’s Office and the Treasurer’s Office. Furthermore, the 2018 Budget has been made available to each person requesting the same, during said week and during the public hearing; and,

**WHEREAS**, the conditions set forth in subsections 1.a. and 1.b. of N.J.S.A. 40A:4-8 have been met.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with N.J.S.A. 40A:4-8, the Board of Chosen Freeholders of the County of Salem does declare that the 2018 approved budget be read by title only prior to the public hearing on said budget.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

June 20, 2018

Administrative

## RESOLUTION TO AMEND THE COUNTY OF SALEM 2018 BUDGET

**WHEREAS**, the Salem County budget for the year 2018 was approved on the 22<sup>nd</sup> day of May 2018, and

**WHEREAS**, the public hearing on said budget has been held as advertised; and

**WHEREAS**, it is desired to amend said approved budget;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following amendments to the approved budget of 2018 be made:

See Attached Schedule

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for his/her certification of the 2018 County of Salem budget so amended.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, June 20, 2018.

\_\_\_\_\_  
 BRENDA PARRIS-BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_

**2018 AMENDMENT TO BUDGET**  
**of the County of Salem for the calendar year 2018**  
**Revenue and Appropriation Summaries**

	From	To
<b><u>6. Amount to be Raised by Taxation</u></b>	<b>58,331,928.24</b>	<b>58,157,686.32</b>
<b><u>7. Total General Revenues</u></b>	<b><u>86,715,527.04</u></b>	<b><u>86,541,285.12</u></b>
<b><u>8. GENERAL APPROPRIATIONS</u></b>		
<b>(A) Operations</b>		
<b>ADMINISTRATIVE FUNCTIONS</b>		
3. Clerk of the Board		
Other Expenses	18,000.00	16,200.00
5. Grant Management		
Other Expenses	15,000.00	14,850.00
6. Department of Finance		
Other Expenses	95,250.00	90,000.00
<b>TOTAL ADMINISTRATIVE FUNCTIONS</b>	<b>2,612,515.00</b>	<b>2,605,315.00</b>
<b>PUBLIC SAFETY FUNCTIONS</b>		
1. Department of Emergency Services		
Other Expenses	30,000.00	27,000.00
2. 911 Center		
Other Expenses	96,000.00	95,000.00
3. Sheriff's Office		
Other Expenses	200,000.00	190,000.00
4. Jail		
Other Expenses	1,627,705.00	1,565,000.00
8. Juvenile Detention and Domestic Relations Court		
Other Expenses	400,000.00	380,000.00
<b>TOTAL PUBLIC SAFETY FUNCTIONS</b>	<b>28,532,768.00</b>	<b>28,436,063.00</b>
<b>PUBLIC WORKS FUNCTIONS</b>		
5. Facilities Management		
Other Expenses	370,000.00	350,000.00
<b>TOTAL PUBLIC WORKS FUNCTIONS</b>	<b>5,954,950.00</b>	<b>5,934,950.00</b>
<b>HEALTH AND HUMAN SERVICES</b>		
3. County Welfare Board		
Administration	1,857,116.00	1,807,839.62
Services	180,000.00	178,939.46
<b>TOTAL HEALTH AND HUMAN SERVICES</b>	<b>6,242,417.00</b>	<b>6,192,080.08</b>
<b>Subtotal Operations</b>	<b>64,088,197.00</b>	<b>63,913,955.08</b>
<b>Total Operations</b>	<b>72,039,741.26</b>	<b>71,865,499.34</b>
<b>Total Operations Including Contingent</b>	<b>72,054,741.26</b>	<b>71,880,499.34</b>
Detail:		
Salaries and Wages	30,709,788.00	30,709,788.00
Other Expenses (Including Contingent)	41,344,953.26	41,170,711.34
<b>8. TOTAL GENERAL APPROPRIATIONS</b>	<b><u>86,715,527.04</u></b>	<b><u>86,541,285.12</u></b>



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

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June 20, 2018

Administrative

## RESOLUTION APPOINTING MEMBER TO THE SALEM COUNTY ACCESSIBILITY ADVISORY COMMITTEE

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that Bill Higgins be appointed to the Salem County Voting Accessibility Advisory Committee for the County of Salem to fill the vacancy of John D. Burke. Said member to serve at the pleasure of the Board, until and unless a successor is appointed.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



Date Adopted

Committee

June 20, 2018

Administrative

**RESOLUTION AMENDING RESOLUTION 2018-13  
AWARDING A CONTRACT FOR HEALTH INSURANCE BROKER  
FOR THE COUNTY OF SALEM**

**WHEREAS**, the Salem County Board of Chosen Freeholders adopted Resolution 2018-13 Resolution Awarding A Contract for Health Insurance Broker for the County of Salem on January 3, 2018; and

**WHEREAS**, upon execution of the Contract for said services, the vendor, Conner Strong and Bucklew requested clarifying language be placed into the Resolution and Contract regarding the brokerage fees, which are not a direct cost to the County of Salem;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that Resolution 2018-13 bullet 1 is amended as noted herein:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for the provision of Health Insurance Broker for the County of Salem, subject to the approval of the County Solicitor, to **Connor, Strong and Bucklew**. There shall be no direct brokerage fees—cost to the County of Salem for brokerage services.
2. The contract commencing, retroactively, from January 1, 2018 and terminating December 31, 2020, shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts.

\_\_\_\_\_  
Melissa DeCastro, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to a true resolution adopted by the Board of Chosen Freeholders of the County of Salem at its regular meeting held on Wednesday, June 20, 2018.

\_\_\_\_\_  
Brenda P. Banks  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
M. DeCastro						
S. Griscom						
C. Hassler						
B. Laury						
L. Ware						

X – Indicates Vote



Date Adopted

Committee

June 20, 2018

Administrative

**RESOLUTION AMENDING RESOLUTION 2018-14  
AWARDING A CONTRACT FOR RISK  
MANAGEMENT CONSULTANT FOR THE COUNTY OF SALEM**

**WHEREAS**, the Salem County Board of Chosen Freeholders adopted Resolution 2018-14 Resolution Awarding A Contract for Risk Management Consultant for the County of Salem on January 3, 2018; and

**WHEREAS**, upon execution of the Contract for said services, the vendor, Conner Strong and Buckelew requested clarifying language be placed into the Resolution and Contract regarding the brokerage fees, which are not a direct cost to the County of Salem;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that Resolution 2018-14 bullet 1 (one) is amended as noted herein:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for the provision of Insurance Risk Management Consultant for the County of Salem, subject to the approval of the County Solicitor, to **Connor, Strong and Buckelew**. There shall be no direct brokerage fees ~~cost~~ to the County of Salem for brokerage services.
2. The contract commencing, retroactively, from January 1, 2018 and terminating December 31, 2020, shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts.

\_\_\_\_\_  
Melissa DeCastro, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to a true resolution adopted by the Board of Chosen Freeholders of the County of Salem at its regular meeting held on Wednesday, June 20, 2018.

\_\_\_\_\_  
Brenda P. Banks  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
M. DeCastro						
S. Griscom						
C. Hassler						
B. Laury						
L. Ware						

X – Indicates Vote



# Resolution No. 2018 –

Date Adopted

Committee

June 20, 2018

Administrative

## RESOLUTION AUTHORIZING EXECUTION OF CONTRACT BETWEEN THE SALEM COUNTY INTER AGENCY COUNCIL OF HUMAN SERVICES AND THE COUNTY OF SALEM

**WHEREAS**, the Board of Chosen Freeholders of the County of Salem wishes to enter into a contract with the Salem County Inter Agency Council of Human Services for the provision of In-Kind Services for the year commencing January 1, 2018 and ending December 31, 2018 as follows:

FACILITY COSTS -----	\$45,000
TELEPHONE/INTERNET CONNECTION/COMPUTER TECH SERVICES -----	\$12,000
TOTAL	\$57,000

**WHEREAS**, the In-Kind Services to be provided by the County shall be services to Salem County residents.

**NOW THEREFORE, BE IT RESOLVED** that the Freeholder Director and the Administrator are hereby authorized to execute a contract with the Salem County Inter Agency Council of Human services for the provision of In-Kind Services as outlined above for the year 2018.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscorn						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_



# Resolution No. 2018 –

Date Adopted

Committee

June 20, 2018

Administrative

## RESOLUTION AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENTS BETWEEN THE COUNTY OF SALEM, THE COUNTY SHERIFF, AND SALEM COUNTY SUPERIOR CORRECTION OFFICERS ASSOCIATION

**WHEREAS**, The County of Salem and the Sheriff of the County of Salem and the Superior Corrections Officers Association are parties to a Collective Bargaining Agreement which expired on December 21, 2016; and

**WHEREAS**, pursuant to the laws of the State of New Jersey the parties entered into negotiations and have reached agreements on a new three (3) year contract.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the Freeholder Director is hereby authorized to execute the Collective Bargaining Agreements with the Sheriff of the County of Salem and the Salem County Corrections Officers and Salem County Corrections Superior Officers Associations.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_



# Resolution No. 2018 –

Date Adopted

Committee

June 20, 2018

Administrative

**RESOLUTION ACCEPTING A MEMORANDUM OF AGREEMENT AND AUTHORIZING A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF SALEM AND SALEM COUNTY PROSECUTOR DETECTIVES AND INVESTIGATORS' ASSOCIATION, FOP LODGE NO. 6**

**WHEREAS**, authorized representatives of Salem County Prosecutor Detectives and Investigators Association, FOP Lodge No. 6 and The County of Salem, over many months have conducted negotiations and succeeded in producing a memorandum of agreement by authorized representatives of the parties; and

**WHEREAS**, the Freeholder Board of Salem County is desirous of entering into a Memorandum of Agreement and Successor Collective Negotiations Agreement, effective retroactive to January 1, 2018 through December 31, 2020, consistent with the prior agreement as to terms and conditions of employment except as modified by the MOA.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem this 20<sup>th</sup> day of June, that the Board agrees to the terms of the MOA and continuation of the terms of the prior CBA, except as expressly modified by the MOA, effective retroactive to January 1, 2018 through December 31, 2020. The Director is authorized to sign for the subject term that shall comport with Board's intention, after the form receives approval by Salem County Labor Counsel.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

## MEMORANDUM OF AGREEMENT

**THIS MEMORANDUM OF AGREEMENT** ("Agreement") is entered into by the County of Salem ("County") and Salem County Prosecutor Detectives and Investigators' Association, an affiliate of FOP Lodge No. 6 ("FOP"), on the dates inscribed below.

**WHEREAS**, the FOP is the exclusive representative for the County's detectives and investigators for the purpose of collective negotiations regarding the terms and conditions of their employment; and

**WHEREAS**, the County and the FOP were parties to a collective negotiations agreement effective January 1, 2017 through January 1, 2018 ("2017 Agreement"); and

**WHEREAS**, upon the expiration of the 2017 Agreement, the County and the FOP entered into negotiations for a successor collective negotiations agreement; and

**WHEREAS**, as a result of those negotiations, the County and the FOP have agreed upon the terms and conditions of a successor collective negotiations agreement and desire to memorialize those terms and conditions in this Memorandum of Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the County and the FOP agree to the following modifications to the expired agreement:

1. **Article Seven:** Under subsection "F," the amount of compensatory time that can be sold back shall increase from 40 hours to 80 hours. Sell-back requests must be submitted by September 1 of each calendar year.
2. **Article Eight:** Effective January 1, 2018, all bargaining-unit members shall receive an annual 1.95% increase for the duration of this agreement, resulting in the following salary guide:<sup>1</sup>

Step	Base Hourly Rate 1/1/17	Annual Rate (2017)	Base Hourly Rate 1/1/18	Annual Rate (2018)	Base Hourly Rate 1/1/19	Annual Rate (2019)	Base Hourly Rate 1/1/20	Annual Rate (2020)
#1 (Starting)	\$25.02	\$52,041.00	\$25.51	\$53,055.80	\$26.01	\$54,090.39	\$26.51	\$55,145.15
#2 (Grad)	\$30.03	\$62,462.00	\$30.62	\$63,680.01	\$31.21	\$64,921.77	\$31.82	\$66,187.74
#3	\$31.96	\$66,476.00	\$32.58	\$67,772.28	\$33.22	\$69,093.84	\$33.87	\$70,441.17
#4	\$32.94	\$68,515.00	\$33.58	\$69,851.04	\$34.24	\$71,213.14	\$34.90	\$72,601.79
#5	\$33.95	\$70,616.00	\$34.61	\$71,993.01	\$35.29	\$73,396.88	\$35.98	\$74,828.11
#6	\$35.99	\$74,859.00	\$36.69	\$76,318.75	\$37.41	\$77,806.97	\$38.14	\$79,324.20
#7 (Max)	\$44.66	\$92,900.92	\$45.53	\$94,712.49	\$46.42	\$96,559.38	\$47.32	\$98,442.29

<sup>1</sup> Based on a 2,080-hour annual work year.

3. **Article Ten:** Within thirty days of ratification of this Memorandum of Agreement by the parties, Chapter 78 premium-sharing contribution rates shall be prospectively reduced to the midpoint between Tier 2 rates and the present Tier 3 rates. Effective January 1, 2019, Chapter 78 premium-sharing contributions shall be reduced to reflect Tier 2 contribution rates.
4. **Term and Renewal:** The term of this Agreement shall span from January 1, 2018 through December 31, 2020, *nunc pro tunc*.
5. All date changes shall be made where necessary to conform to the terms of this Memorandum of Agreement.
6. All other proposals made by either party that are not expressly contained within this Memorandum of Agreement and all memoranda that precede this Memorandum of Agreement are hereby withdrawn.
7. All portions of the present collective negotiations agreement not specifically referenced herein shall remain unchanged.
8. The foregoing terms are subject to ratification by the membership of the FOP and the Salem County Board of Chosen Freeholders; however, the undersigned representatives executing this Memorandum of Agreement on behalf of both the FOP and the County and all members of the parties' respective bargaining teams hereby represent and warrant that they have negotiated the foregoing terms in good faith, that they will urge their respective constituencies to ratify this Agreement, and that they themselves will vote to ratify this Agreement when called upon to do so.

**FOR THE FOP:**

**FOR THE COUNTY:**

By: \_\_\_\_\_  
James Gillespie, Pres.

By: \_\_\_\_\_  
Melissa L. DeCastro, Freeholder Dir.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Quenton Mulford, V. Pres.

By: \_\_\_\_\_  
John Willadsen, CFO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**SUPERIOR DETECTIVES & INVESTIGATORS RETRO**

Job Title	Name	Annual Salary	Hourly Rate	New Hourly	New Annual Salary	Salary Difference	Medical Plan	Medical Coverage	Old Hlth Ins Rate	New Hlth Ins Rate	Difference
Sergeant	Clarke, Matthew	\$ 106,007.76	\$ 50.77	\$ 53.80	\$ 112,334.40	\$ 6,326.64	HMO	EE	\$ 56.10	\$ 37.40	\$ 448.80
Lieutenant	Dick, Steve	\$ 125,092.08	\$ 59.91	\$ 64.85	\$ 135,406.80	\$ 10,314.72	PPO 15	M/S	\$ 110.38	\$ 73.59	\$ 882.96
Sergeant	Donelson, Ryan	\$ 106,007.76	\$ 50.77	\$ 53.80	\$ 112,334.40	\$ 6,326.64	PPO 10	FAM	\$ 144.51	\$ 96.34	\$ 1,156.08
Lieutenant	Hernandez, Elliot	\$ 125,092.08	\$ 59.91	\$ 64.85	\$ 135,406.80	\$ 10,314.72	PPO 10	FAM	\$ 144.51	\$ 96.34	\$ 1,156.08
Lieutenant	Legatte, Stacy	\$ 125,092.08	\$ 59.91	\$ 64.85	\$ 135,406.80	\$ 10,314.72	OPT-OUT	FAM	\$ -	\$ -	\$ -
Sergeant	Ray-DiGregorio, Amanda	\$ 106,007.76	\$ 50.77	\$ 53.80	\$ 112,334.40	\$ 6,326.64	OPT-OUT	FAM	\$ -	\$ -	\$ -
Sergeant	Saunders, Darryl	\$ 108,074.88	\$ 51.76	\$ 53.80	\$ 112,334.40	\$ 4,259.52	OPT-OUT	FAM	\$ -	\$ -	\$ -

Difference: \$ 3,643.92

Total Increase in Salary: \$ 54,183.60

Total Decrease in Health Contributions: \$ 3,643.92

**DI RETRO**

Job Title	Name	Annual Salary	Hourly Rate	New Hourly	New Annual Salary	Salary Difference	Medical Plan	Level of Coverage	Old Hlth Ins Rate	New Hlth Ins Rate	Difference
County Investigator	Efells, Nicholas John	\$ 96,066.64	\$ 45.53	\$46.42	\$ 96,924.96	\$ 1,858.32	PPO 10	FAM	\$ 119.73	\$ 79.82	\$ 957.84
Senior County Investigator	Gillespie, James H	\$ 99,096.48	\$ 47.46	\$48.34	\$ 100,933.92	\$ 1,837.44	PPO 10	FAM	\$ 119.73	\$ 88.08	\$ 759.60
County Investigator	Harris, Julia	\$ 53,264.88	\$ 25.51	\$33.22	\$ 69,363.36	\$ 16,098.48	HMO	EE	\$ 32.06	\$ 30.99	\$ 25.68
Senior County Investigator	Hill, Amy K	\$ 99,096.48	\$ 47.46	\$48.34	\$ 100,933.92	\$ 1,837.44	PPO 10	EE	\$ 57.88	\$ 38.58	\$ 463.20
County Investigator	Malden, Wayne	\$ 70,115.04	\$ 33.58	\$35.29	\$ 73,685.52	\$ 3,570.48	HMO	P/C	\$ 62.67	\$ 41.78	\$ 501.36
County Investigator	McIntosh, Fritz Michael	\$ 76,608.72	\$ 36.69	\$46.42	\$ 96,924.96	\$ 20,316.24	PPO 15	EE	\$ 52.34	\$ 37.01	\$ 367.92
County Investigator	Mulford, Quenton L	\$ 95,066.64	\$ 45.53	\$46.42	\$ 96,924.96	\$ 1,858.32	PPO 15	M/S	\$ 94.61	\$ 63.07	\$ 756.96
Senior County Investigator	Penven, Jeffrey S	\$ 99,096.48	\$ 47.46	\$48.34	\$ 100,933.92	\$ 1,837.44	HMO	FAM	\$ 116.20	\$ 85.48	\$ 737.28
County Investigator	Simmermon, Nicholas	\$ 53,264.88	\$ 25.51	\$33.22	\$ 69,363.36	\$ 16,098.48	OPT-OUT	EE	\$ -	\$ -	\$ -
Senior County Investigator	Venello, Jessica L	\$ 99,096.48	\$ 47.46	\$48.34	\$ 100,933.92	\$ 1,837.44	OPT-OUT	FAM	\$ -	\$ -	\$ -
Senior County Investigator	Vengenock, Patrick D	\$ 99,096.48	\$ 47.46	\$48.34	\$ 100,933.92	\$ 1,837.44	OPT-OUT	FAM	\$ -	\$ -	\$ -
County Investigator	Ware, Richard P	\$ 95,066.64	\$ 45.53	\$46.42	\$ 96,924.96	\$ 1,858.32	PPO 10	FAM	\$ 119.73	\$ 79.82	\$ 957.84
County Investigator	Williams, Timothy	\$ 70,115.04	\$ 33.58	\$35.29	\$ 73,685.52	\$ 3,570.48	HMO	EE	\$ 51.30	\$ 34.20	\$ 410.40

Difference: \$ 5,938.08

Total Increase in Salary: \$ 74,416.32

Total Decrease in Health Contributions: \$ 5,938.08



# Resolution No. 2018 –

Date Adopted

Committee

June 20, 2018

Administrative

**RESOLUTION ACCEPTING A MEMORANDUM OF AGREEMENT AND AUTHORIZING A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF SALEM AND SALEM COUNTY PROSECUTOR SUPERIOR OFFICERS' ASSOCIATION, FOP LODGE NO. 6**

**WHEREAS**, authorized representatives of Salem County Superior Officers' Association, FOP Lodge No. 6 and The County of Salem, over many months have conducted negotiations and succeeded in producing a memorandum of agreement by authorized representatives of the parties; and

**WHEREAS**, the Freeholder Board of Salem County is desirous of entering into a Memorandum of Agreement and Successor Collective Negotiations Agreement, effective retroactive to January 1, 2018 through December 31, 2020, consistent with the prior agreement as to terms and conditions of employment except as modified by the MOA.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem this 20<sup>th</sup> day of June, that the Board agrees to the terms of the MOA and continuation of the terms of the prior CBA, except as expressly modified by the MOA, effective retroactive to January 1, 2018 through December 31, 2020. The Director is authorized to sign for the subject term that shall comport with Board's intention, after the form receives approval by Salem County Labor Counsel.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

## MEMORANDUM OF AGREEMENT

**THIS MEMORANDUM OF AGREEMENT** ("Agreement") is entered into by the County of Salem ("County") and Salem County Prosecutor Superior Officers' Association, an affiliate of FOP Lodge No. 6 ("FOP"), on the dates inscribed below.

**WHEREAS**, the FOP is the exclusive representative for the County's sergeants and lieutenants for the purpose of collective negotiations regarding the terms and conditions of their employment; and

**WHEREAS**, the County and the FOP were parties to a collective negotiations agreement effective January 1, 2017 through January 1, 2018 ("2017 Agreement"); and

**WHEREAS**, upon the expiration of the 2017 Agreement, the County and the FOP entered into negotiations for a successor collective negotiations agreement; and

**WHEREAS**, as a result of those negotiations, the County and the FOP have agreed upon the terms and conditions of a successor collective negotiations agreement and desire to memorialize those terms and conditions in this Memorandum of Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the County and the FOP agree to the following modifications to the expired agreement:

1. **Article Seven:** Under subsection "F," the amount of compensatory time that can be sold back shall increase from 40 hours to 80 hours. Sell-back requests must be submitted by September 1 of each calendar year.
2. **Article Eight:** The "starting salary" step for both the rank of sergeant and the rank of lieutenant shall be eliminated, resulting in a single salary for sergeants and a single salary for lieutenants. Effective January 1, 2018, all bargaining-unit employees shall receive an annual 1.95% increase to their 2017 salaries for the duration of this agreement, resulting in the following salary guide:<sup>1</sup>

Step	Base Hourly Rate 1/1/17	Annual Rate (2017)	Base Hourly Rate 1/1/18	Annual Rate (2018)	Base Hourly Rate 1/1/19	Annual Rate (2019)	Base Hourly Rate 1/1/20	Annual Rate (2020)
Sergeant	\$51.76	\$107,661.23	\$52.77	\$109,760.62	\$53.80	\$111,900.95	\$54.85	\$114,083.01
Lieutenant	\$62.39	\$129,778.27	\$63.61	\$132,308.94	\$64.85	\$134,888.97	\$66.12	\$137,519.30

<sup>1</sup> Based on a 2,080-hour annual work year.

3. **Article Ten:** Within thirty days of ratification of this Memorandum of Agreement by the parties, Chapter 78 premium-sharing contribution rates shall be prospectively reduced to the midpoint between Tier 2 rates and the present Tier 3 rates. Effective January 1, 2019, Chapter 78 premium-sharing contributions shall be reduced to reflect Tier 2 contribution rates.
4. **Term and Renewal:** The term of this Agreement shall span from January 1, 2018 through December 31, 2020, *nunc pro tunc*.
5. All date changes shall be made where necessary to conform to the terms of this Agreement.
6. All other proposals made by either party that are not expressly contained within this Memorandum of Agreement and all memoranda that precede this Memorandum of Agreement are hereby withdrawn.
7. All portions of the present collective negotiations agreement not specifically referenced herein shall remain unchanged.
8. The foregoing terms are subject to ratification by the membership of the FOP and the Salem County Board of Chosen Freeholders; however, the undersigned representatives executing this Memorandum of Agreement on behalf of both the FOP and the County and all members of the parties' respective bargaining teams hereby represent and warrant that they have negotiated the foregoing terms in good faith, that they will urge their respective constituencies to ratify this Agreement, and that they themselves will vote to ratify this Agreement when called upon to do so.

**FOR THE FOP:**

**FOR THE COUNTY:**

By: \_\_\_\_\_  
Elliot Hernandez, Pres.

By: \_\_\_\_\_  
Melissa L. DeCastro, Freeholder Dir.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Ryan Donelson, V. Pres.

By: \_\_\_\_\_  
John Willadsen, CFO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**SUPERIOR DETECTIVES & INVESTIGATORS RETRO**

Job Title	Name	Annual Salary	New Annual Salary	Salary Difference	Medical Plan	Medical Coverage	Old 1/1 Hlth Ins Rate	New 1/1 Hlth Ins Rate	1/1 Difference	Old 2/1 Hlth Ins Rate	New 2/1 Hlth Ins Rate	2/1 Difference
Sergeant	Clarke, Matthew	\$ 106,007.76	\$ 110,183.76	\$ 4,176.00	HMO	EE	\$ 103.83	\$ 51.91	\$ 103.84	\$ 112.21	\$ 56.10	\$ 1,234.42
Lieutenant	Dick, Steve	\$ 125,092.08	\$ 132,817.68	\$ 7,725.60	PPO 15	M/S	\$ 206.07	\$ 103.03	\$ 206.08	\$ 220.76	\$ 110.38	\$ 2,428.36
Sergeant	Donelson, Ryan	\$ 106,007.76	\$ 110,190.02	\$ 4,182.26	PPO 10	FAM	\$ 223.25	\$ 134.71	\$ 177.08	\$ 264.25	\$ 144.51	\$ 2,634.28
Lieutenant	Hernandez, Elliot	\$ 125,092.08	\$ 132,817.68	\$ 7,725.60	PPO 10	FAM	\$ 246.54	\$ 134.71	\$ 223.26	\$ 289.02	\$ 144.51	\$ 3,179.22
Lieutenant	Legatle, Stacy	\$ 125,092.08	\$ 132,817.68	\$ 7,725.60	OPT-OUT	FAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sergeant	Ray-DiGregorio, Amanda	\$ 106,007.76	\$ 110,183.76	\$ 4,176.00	OPT-OUT	FAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sergeant	Saunders, Darryl	\$ 108,074.88	\$ 110,183.76	\$ 2,108.88	OPT-OUT	FAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Increase in Salary: \$ 37,819.94

Total Decrease in Health Contributions: \$ 10,186.54

Difference for January: \$ 710.26

Difference for Feb-Dec: \$ 9,476.28

**DI RETRO**

Job Title	Name	Annual Salary	New Annual Salary	Salary Difference	Medical Plan	Level of Coverage	Old 1/1 Hlth Ins Rate	New 1/1 Hlth Ins Rate	1/1 Difference	Old 2/1 Hlth Ins Rate	New 2/1 Hlth Ins Rate	2/1 Difference
County Investigator	Efeis, Nicholas John	\$ 93,250.08	\$ 95,066.64	\$ 1,816.56	PPO 10	FAM	\$ 215.54	\$ 111.62	\$ 207.84	\$ 231.21	\$ 119.73	\$ 2,452.56
Senior County Investigator	Gillespie, James H	\$ 97,342.56	\$ 99,096.48	\$ 1,753.92	PPO 10	FAM	\$ 223.25	\$ 111.62	\$ 223.26	\$ 239.47	\$ 119.73	\$ 2,634.28
County Investigator	Harris, Julia	\$ 52,241.76	\$ 53,264.88	\$ 1,023.12	HMO	EE	\$ 59.33	\$ 29.67	\$ 59.32	\$ 64.12	\$ 32.06	\$ 705.32
Senior County Investigator	Hill, Amy K	\$ 97,342.56	\$ 99,096.48	\$ 1,753.92	PPO 10	EE	\$ 107.82	\$ 53.91	\$ 107.82	\$ 115.75	\$ 57.88	\$ 1,273.14
County Investigator	Maiden, Wayne	\$ 66,732.48	\$ 70,115.04	\$ 3,382.56	HMO	P/C	\$ 102.60	\$ 57.99	\$ 89.22	\$ 110.88	\$ 62.67	\$ 1,060.62
County Investigator	McIntosh, Fritz Michael	\$ 70,887.60	\$ 76,608.72	\$ 5,721.12	PPO 15	EE	\$ 94.72	\$ 48.84	\$ 91.76	\$ 101.51	\$ 52.34	\$ 1,081.74
County Investigator	Mulford, Quenton L	\$ 75,147.12	\$ 95,066.64	\$ 19,919.52	PPO 15	M/S	\$ 158.97	\$ 88.32	\$ 141.30	\$ 170.30	\$ 94.61	\$ 1,665.18
Senior County Investigator	Perver, Jeffrey S	\$ 97,342.56	\$ 99,096.48	\$ 1,753.92	HMO	FAM	\$ 214.98	\$ 107.49	\$ 214.98	\$ 232.40	\$ 116.20	\$ 2,556.40
County Investigator	Simmermon, Nicholas	\$ 52,241.76	\$ 53,264.88	\$ 1,023.12	OPT-OUT	EE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior County Investigator	Venello, Jessica L	\$ 97,342.56	\$ 99,096.48	\$ 1,753.92	OPT-OUT	FAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior County Investigator	Vengonck, Patrick D	\$ 97,342.56	\$ 99,096.48	\$ 1,753.92	OPT-OUT	FAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Investigator	Ware, Richard P	\$ 93,250.08	\$ 95,066.64	\$ 1,816.56	PPO 10	FAM	\$ 215.54	\$ 111.62	\$ 207.84	\$ 231.21	\$ 119.73	\$ 2,452.56
County Investigator	Williams, Timothy	\$ 66,732.48	\$ 70,115.04	\$ 3,382.56	HMO	EE	\$ 86.03	\$ 47.46	\$ 77.14	\$ 92.98	\$ 51.30	\$ 916.95

Total Increase in Salary: \$ 46,854.72

Total Decrease in Health Contributions: \$ 35,018.00

Difference for January: \$ 1,420.48

Difference for Feb-Dec: \$ 33,597.52



# Resolution No. 2018 –

Date Adopted

Committee

June 20, 2018

Administrative

## **RESOLUTION AMENDING THE RESOLUTION CREATING AND APPOINTING MEMBERS TO THE SALEM COUNTY INFORMATION TECHNOLOGY COMMITTEE**

**WHEREAS**, the Board of Chosen Freeholders of the County of Salem created the Salem County Information Technology Committee and appointed members on May 16, 2018 by Resolution No. 2018-181; and

**WHEREAS**, the need to amend the resolution exists to add an additional member.

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be added and are here appointed as a member to the Salem County Information Technology Committee.

Chief Doug Bell

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

June 20, 2018

Administrative

\_\_\_\_\_  
Michael M. Mulligan, Esq.  
Salem County Counsel

### **RESOLUTION FORMING AN INSURANCE CLAIMS REVIEW COMMITTEE AND ESTABLISHING SETTLEMENT AUTHORITY**

**WHEREAS**, on December 20, 2017 the Salem County Board of Chosen Freeholders Adopted Ordinance 2017-02 Revoking Ordinance 2010-005 and Terminating the Salem County Insurance Commission; and

**WHEREAS**, it has been determined that there is a need for an Insurance Claims Review Committee to discuss, review and authorize settlement of open claims for the County of Salem.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following individuals be appointed to the Salem County Insurance Claims Committee:

Jeffrey Ridgway, County Administrator

Stacy Pennington, Deputy Director of Operations & Claims Administrator for WC/EPL

Kelly Hannigan, Treasurer

Deborah Turner-Fox, Purchasing Agent & Claims Administrator for GL/AL/specialty

**BE IT FURTHER RESOLVED**, by the Board of Chosen Freeholders of the County of Salem that Claims Administrators, Stacy Pennington and Deborah Turner-Fox have independent settlement authority for individual claims up to \$15,000; that the four member Salem County Insurance Committee have settlement authority for individual claims up to \$50,000 and that the Salem County Board of Chosen Freeholders have settlement authority for individual claims over \$50,000.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

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**BRENDA P. BANKS**  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

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# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

June 20, 2018

Administrative

## **RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT ADDENDUM TO CONTRACT BASE WAGE SALARY GUIDE 2017-2020 BETWEEN THE PBA LOCAL 400 AND THE COUNTY OF SALEM**

**WHEREAS**, the authorized representatives of the PBA 400 (Union) and the County of Salem (County) signed a successor collective bargaining agreement (CBA) for Corrections Officers employed at the Salem County Corrections Facility on August 16, 2017; and

**WHEREAS**, the CBA is in effect from January 1, 2017 through December 21, 2020.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem authorizes the execution of the attached Addendum to Contract Base Wage Salary Guide between the PBA Local 400 and the County of Salem effective June 20, 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_

**Addendum to Contract**

**Base Wage Salary Guide 2017-2020**

**Whereas** the parties entered into a collective bargaining agreement with a term of January 1, 2017 through December 31, 2020;

**Whereas** the Salem County Correctional Facility has experienced a loss of officers in the jail;

**Whereas** the Salem County Correctional Facility has received limited interest from applicants off of the New Jersey Civil Service List;

**Whereas** the majority representative of the Salem County Correctional Facility, PBA 400, approached Salem County administration with ideas to aid in attracting potential hires;

**Whereas** Warden John Cuzzupe, Sheriff Charles Miller, and the Board of Chosen Freeholders of Salem County, all agree that action must be taken to recruit viable Corrections Officer candidates;

**Whereas** all parties involved wish to amend the Collective Bargaining Agreement in regards to Article 10, Section D – Salary Guide.

1. Effective 7/1/18, the Recruit/Step 1 rate of \$14.65 shall be eliminated. The new starting rate for Corrections Officers at the Salem County Correctional Facility shall be \$15.34 for the duration of this agreement, until a successor agreement is ratified.

It is hereby agreed on this \_\_\_\_ day of \_\_\_\_\_, 2018 that this Side Bar Agreement shall become a part of the Collective Bargaining Agreement (1/1/17 through 12/31/20). By signing this agreement neither party is agreeing to open up or change any other material terms of the contract unless same is agreed to in writing. No other issues in the contract have been amended or changed nor does this agreement change any other interpretation of the contract other than the Recruit/Step 1 of the Salary Guide.

**For PBA 400**

**For Salem County**

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# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

June 20, 2018

Administrative

## RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT ADDENDUM TO CONTRACT STATES OF EMERGENCIES BETWEEN THE PBA LOCAL 400 AND THE COUNTY OF SALEM

**WHEREAS,** the authorized representatives of the PBA 400 (Union) and the County of Salem (County) signed a successor collective bargaining agreement (CBA) for Corrections Officers employed at the Salem County Corrections Facility on August 16, 2017; and

**WHEREAS,** the CBA is in effect from January 1, 2017 through December 21, 2020; and

**WHEREAS,** both parties agree that it is necessary to replace Article XIV, Section C, 1 and 2 with new provisions provided in the attached Addendum to Contract State of Emergencies.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem authorizes the execution of the attached Addendum to Contract between the PBA Local 400 and the County of Salem effective June 20, 2018.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_

**ADDENDUM TO CONTRACT  
STATES OF EMERGENCIES**

**WHEREAS** the parties entered into a collective bargaining agreement with a term of term of January 1, 2017 through December 31, 2020;

**WHEREAS** an issue has arisen regarding the application of the contract as it relates to Article XIV, Section C, 1 and 2;

**WHEREAS** the PBA Local 400 filed an unfair practice regarding the County's failure to follow the terms of the collective bargaining agreement;

**WHEREAS** the County denied any contractual violations;

**WHEREAS** the parties conferred on March 2, 2018 before Michael Oppici at the New Jersey Public Employment Relations Commission office;

**WHEREAS** the parties wish to amicably resolve the outstanding unfair practice and grievances related to the issue of State of Emergency pay the parties hereby agree to replace Article XIV, Section C, 1 and 2 with the following new provisions that will be added as a side bar to the contract.

1. During normal business days (non-holiday/non-weekend) a Salem County Office closure will result in one hour of compensatory time per hour worked for any correction officer from 7am to 7am (24 hours).

2. During any delayed opening of County offices correction officers shall receive one hour of compensatory time for each hour from 7am through the time of the County opening. The same amount of compensatory time shall be given to officers who worked the preceding 7pm to 7am shift. For example, if the County has a delayed opening 'til 10:30am that would result in officers working the day shift receiving compensatory time of one hour per hour worked for the time period from 7am to 10:30am (3.5 hours). Further officer who worked the evening shift and left work at 7am shall receive one hour of compensatory time for each hour worked from the time period of 3:30am to 7am.

3. During any early closure of County offices correction officers shall receive one hour of compensatory time for each hour worked from the time of the early closure until 7pm. Each officer who works who works from 7pm to 7am after an early closure shall receive the same amount of compensatory time provided to the earlier shift. For example, if the County offices close at 3pm the day shift workers will receive compensatory time from 3pm through 7pm (4 hours of compensatory time). The evening workers would receive four hours of compensatory time for the

time worked between 7pm and 11pm (4 hours of compensatory time).

4. On weekends and holidays officers shall receive one hour of compensatory time for each hour worked for any declared (non-budgetary) State of Emergency. The State of Emergency compensation shall last for a minimum of twenty-four hours. The compensation shall be for the shift when the emergency occurs and the following shift. For example, if a State of Emergency is declared at 1pm on a Saturday the day shift shall receive one hour of compensatory time for each hour worked for their entire day shift from 7am through the declaration of State of Emergency at 1pm until 7pm that evening. The oncoming night shift from 7pm until 7am shall also receive one hour of compensatory time for each hour worked).
5. Officers shall only be able to collect one hour of compensatory time per hour worked. No double compensatory time is allowed for a weather State of Emergency.

Further examples of this policy's application:

- If the County closes at 12:30pm on a normal business day (early dismissal). Under the terms as stated above officers would receive one hour of compensatory

time for each hour worked from 12:30pm to 7pm (6.5 hours compensatory time). The evening shift would receive compensatory time from 7pm until 1:30am (6.5 hours compensatory time). If any employee is scheduled to start work or comes in late to work due to using any accumulated time they are only entitled to receive compensatory time for the hours actually worked. For example, should an employee come in at 11pm they would receive compensatory time only from 11pm to 1:30am (2.5 hours of compensatory time).

- In the event the County does an early dismissal followed by a delayed opening the succeeding day the officers assigned to the overnight shift would receive one hour of compensatory time for each hour worked during the full shift. The employees who are scheduled to work day shift would receive compensatory time based upon the time of the delayed opening and the early dismissal. For example, should the County close at 2pm on Tuesday the employees would receive one hour of compensatory time for each hour worked from 2pm to 7pm (5 hours of compensatory time). If on the next day, Wednesday, the County were to delay opening until 11am the 7pm to 7am shift would receive one hour of compensatory time for each hour

worked for the complete shift and then the officers from the 7am to 7pm shift on Wednesday would receive four hours of compensatory time for the time worked between 7am and 11am.

**IT IS HEREBY AGREED** on this \_\_\_\_ day of \_\_\_\_\_, 2018 that this Side Bar Agreement shall become a part of the collective bargaining agreement (January 1, 2017 through December 31, 2020). By signing this agreement neither party is agreeing to open up or change any other material terms of the contract unless same is agreed to in writing. No other issues in the contract have been amended or changed nor does this agreement change any other interpretation of the contract other than State of Emergency compensation is handled.

**FOR PBA 400**

**FOR SALEM COUNTY**

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# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

June 20, 2018

Administrative

## RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING LETTER OF AGREEMENT BETWEEN THE PBA LOCAL 400 AND THE COUNTY OF SALEM

**WHEREAS**, the authorized representatives of the PBA 400 (Union) and the County of Salem (County) signed a successor collective bargaining agreement (CBA) for Corrections Officers employed at the Salem County Corrections Facility on August 16, 2017; and

**WHEREAS**, the CBA is in effect from January 1, 2017 through December 31, 2020; and

**WHEREAS**, the need for a mandatory shift switch has arisen and acknowledged by the Union and the County in a Letter of Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem authorize the execution of the attached Letter of Agreement between the PBA Local 400 and the County of Salem effective June 20, 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_

## Letter of Agreement

The PBA Local 400 ("Union") and the County of Salem ("County") hereby agree as follows:

1. This agreement is in reference to Article 18, Letter C of the Collective Bargaining Agreement
2. The Union acknowledges that the County, as its administrative prerogative, may subject an officer to a mandatory shift switch ("Force") to another shift as staffing issues arise.
3. It is acknowledged by the Union and the County, as stated in the Collective Bargaining Agreement, that once an officer is forced to another shift, they may not be forced for a time period of 6 months following their initial force. It is also agreed that being forced onto a shift does not qualify as bidding rights to remain on the shift an officer was forced to, once the six month period is complete.
4. It is agreed by the Union and the County, that an officer that is forced to another shift to fulfill a staffing need will have the first right to return to their original shift if a vacancy occurs on their original shift within 6 months of the forced transfer. If a vacancy does not occur within 6 months the forced transfer becomes permanent.
5. It is agreed by the Union and the County, that if an officer declines to move back to their original shift from where they were forced, they shall be subjected to the outcome of any current shift bidding process (unless protected by the 6 month rule referenced in #3).
6. It is agreed by the Union and the County, that if a forced officer successfully bids to another position or shift, they forfeit their right of first refusal (as stated in #4) to return to their original shift.
7. It is agreed by the Union and the County, if the officer is forced to another shift to fulfill the staffing need for a temporary replacement, (An officer is off for an extended time period beyond 6 months), the 6 month time frame for the forced officer to return to their original shift will be waived and the officer will be returned to their original shift once the replaced officer returns to duty. If the officer that was replaced does not return to duty, then the transfer will become permanent.

8. No other terms or conditions of this Collective Bargaining Agreement are governed by this agreement, unless stated above.

For the Union:

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Douglas Merckx, PBA 400 President

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Kenneth C. Oliver, PBA 400 Vice President

For the County:

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John Cuzzupe, Warden

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Charles Miller, Sheriff



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_  
Michael M. Mulligan, Esq.  
Salem County Counsel

June 20, 2018

Agricultural/ Tourism

### **RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACTS FOR PROVIDING FARMLAND PRESERVATION SURVEY SERVICES FOR THE COUNTY OF SALEM**

**WHEREAS**, The Salem County Purchasing Agent, as authorized contracting Agent for the Board of Chosen Freeholders of the County of Salem, has requested, received and opened sealed bids for eight (8) properties on June 18, 2018 at 1:00 P.M. prevailing time for Providing Farmland Preservation Survey Services for the County of Salem. The receipt of said bids were duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, it was determined that \_\_\_\_\_ provided the lowest responsible and responsive bids for the fulfillment of this contract, and further have provided the documentation necessary to successfully fulfill the requirements of the County of Salem. Said bid documents shall become a part of the contract; and

**WHEREAS**, each parcel being considered to participate in the Farmland Preservation Program must have a survey performed in accordance with the State Agriculture Development Committee's Scope of Work for Professional Land Surveying Services; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this contract in 2018 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby award a contracts to \_\_\_\_\_ for an amount not-to-exceed \$ \_\_\_\_\_ subject to the approval of the County Solicitor, for Providing Farmland Preservation Survey Services for the County of Salem. Each contract shall be effective from June 21, 2018 to December 31, 2018. This shall be completed in full accordance with the terms and conditions of the contract; and
2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the firm with all requirements and specifications.

\_\_\_\_\_  
LEE R. WARE, Freeholder  
Chair, Agricultural/ Tourism Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

# CONTRACT

\*\*\*\*\*

**THIS AGREEMENT**, made this Twenty-First day of June in the year Two Thousand and Eighteen between the County of Salem, party of the first part, and \_\_\_\_\_, party of the second part, for providing Farmland Preservation Survey Services to the County of Salem.

**WITNESSETH**, that the said party of the second part for and in consideration of the payments hereinafter specified and agreed to be made by the party of the first part, hereby covenants and agrees to furnish and deliver all materials, to do and perform all the work and labor required to be furnished and delivered, done and performed in and about the County of Salem in conformity with the Supplemental Documents hereto annexed, which were duly approved by Resolution 2018- XX of the said Salem County Board of Chosen Freeholders, adopted the Twentieth day of June in the year Two Thousand and Eighteen which said Supplemental Documents are hereby made a part of this agreement as fully and with the same effects as if the same had been set forth in the body of this agreement.

The party of the second part agrees to make payment of all proper charges for materials and labor required in the aforementioned work and indemnify and save harmless the party of the first part, its officers, agents and servants and each and every one of them, against and from all suits and costs of every name and description, and from all damages to which said party of the first part or any of its officers, agents, or servants may be put, by reason of injury to the person or property of others resulting from the carelessness in the performance of said work or through the negligence of said party of the second part of through any improper or defective machinery, implements or appliances used by the party of the second part in the aforesaid work or through any act or omission on the part of the said party the second part, his agent or agents, or from an debts incurred by agents or subcontractors of the party of the second part.

Payment will be paid monthly upon receipt of an itemized invoice detailing the work performed in accordance with Request for Proposal. It is also agreed and understood that the acceptance of the final payment by the contractor shall be understood as a release in full of all claims against the County of Salem out of, or by reason of the work done and materials furnished under this contract.

It is further agreed that the party of the first part reserves the right to reduce or increase any or all of the quantities in each item at the unit price bid all accordance with the provisions of the attached Supplemental Documents.

In consideration of the premises, the party of the first part hereby agrees to pay the party of the second part for said work when completed in accordance with these terms and conditions and/or the said supplementary documentation and within the time stated for the actual quantity of authorized work done under each item scheduled in this agreement:

**A. For the purpose of providing Farmland Survey Services for the County of Salem. Scope of services as specified in Bid Specifications:**

**Property 1:** Lori and John Moore-Block 3, Lot 9 \$ \_\_\_\_\_

**Property 2:** Richard Melchert-Block 76, Lots 4, 4.02 \$ \_\_\_\_\_



## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

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I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	
<b>ACCOUNT NAME:</b>	FARMLAND/OPEN SP/#04-03/FUNDED
<b>ACCOUNT #:</b>	C-04-55-831-004-903
<b>FOR:</b>	CY 2018 FARMLAND SURVEYS
<b>DATE:</b>	JUNE 18, 2018
<b>VENDOR:</b>	

---

**Kelly A. Hannigan, Treasurer**



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

June 20, 2018

## **RESOLUTION AUTHORIZING THE EXECUTION OF JURISDICTIONAL AGREEMENT BETWEEN CITY OF SALEM AND THE COUNTY OF SALEM FOR WALNUT STREET CORRIDOR PEDESTRIAN IMPROVEMENTS**

**WHEREAS**, Jurisdictional agreement has been prepared concerning the jurisdictional responsibilities for highway maintenance and control between the City of Salem and the County of Salem with reference to Walnut Street Corridor Pedestrian Improvements within the City of Salem, County of Salem; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. Jurisdictional Agreement between the City of Salem and the County of Salem for Walnut Street Corridor Pedestrian Improvements is hereby approved.
2. The Freeholder Director and the Clerk of the Board of Chosen Freeholders are hereby authorized to execute the above referenced jurisdictional agreement on behalf of the County of Salem.

\_\_\_\_\_  
 CHARLES V. HASSLER, Deputy Freeholder Director  
 Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

June 20, 2018

**RESOLUTION DESIGNATING THE SALEM COUNTY MOSQUITO CONTROL DIVISION TO PROVIDE SURVEILLANCE, EDUCATION, TRAINING AND RECOMMENDATIONS ON INTEGRATED PEST MANAGEMENT FOR THE MANAGEMENT OF TICKS AND TICK-BORNE DISEASES AND TO PROVIDE APPROPRIATE TICK BORNE MANAGEMENT ACTIVITIES**

**WHEREAS**, the Salem County Mosquito Control Division was created under the laws of the state of New Jersey and entrusted with the responsibility of reducing the risk of mosquito-borne diseases among the citizens of Salem County; and

**WHEREAS**, on April 1, 1997, Governor Christine Todd Whitman signed into law Senate Bill No. 560, which had previously been unanimously passed by the Senate and General Assembly of the State of New Jersey; and

**WHEREAS**, this legislation confers upon each county board of chosen freeholders the authority to designate mosquito commissions or other agencies to provide surveillance, education, training, and recommendations on integrated pest management for the management of ticks and tick-borne diseases and other tick management activities in accordance with tick management protocols established by the New Jersey Department of Health; and

**WHEREAS**, the Salem County Mosquito Control Division is currently staffed and equipped to control nuisance and disease vector species of mosquitoes and is therefore capable of incorporating tick related measures into the current program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Salem that the Salem County Mosquito Control Division is hereby designated to provide surveillance, education, training, and recommendations on integrated pest management for the management of ticks and tick-borne diseases and to provide other tick management activities in accordance with the protocols established by the New Jersey Department of Health.

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CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

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BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscorn						
M. DeCastro						

✓ Indicates Vote

Department Initials

AA



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

June 20, 2018

## **RESOLUTION APPROVING THE REQUEST OF THE SALEM COUNTY ECONOMIC DEVELOPMENT COMMISSION TO JOIN THE SALEM COMMUNITY COLLEGE AND EXPAND THE SCOPE OF AN ECONOMIC STUDY IN SALEM COUNTY**

**WHEREAS**, N.J.S.A. 40:23-5.3 authorizes the Board to appropriate funds to assist the Salem County Economic Development Commission to develop economic development opportunities it determines to be meritorious, provided sufficient funds have been budgeted for the purpose as certified by the Treasurer; and

**WHEREAS**, the Commission has resolved itself to request funding from the Board to contribute to funding an economic study and expanding the scope to better inform economic development decisions now and into the near future.

**WHEREAS**, Salem Community College has prepared to conduct a Regional Impact Study which currently focuses on education and its economic impact in Salem County and the expansion funds from the County will allow for more information to be gathered and analyzed and shared with the county and local municipalities; and

**WHEREAS**, it is anticipated that with authorization of payment of the cost by the Board, Salem Community College and the County of Salem shall enter into an agreement whereby Salem Community College shall commission and let the professional services contract and supervise completion of the project in a timely manner.

**NOW THEREFORE, BE IT RESOLVED** that contingent on certification of sufficient funds by the Treasurer, the Board authorizes the expenditure of an amount not to exceed \$5,000.00, as a contribution toward an education and economic impact study of Salem County.

\_\_\_\_\_  
CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on June 20, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

**SALEM COUNTY PUBLIC ROADWAY JURISDICTIONAL AGREEMENT**

No. \_\_\_\_\_

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2018, between the County of Salem, acting through its Board of Chosen Freeholders, hereinafter referred to as "County", and the City of Salem, acting through its City Council governing body, hereinafter referred to as "City", witnesseth that:

WHEREAS, the City is interested in obtaining third party financial support from the South Jersey Transportation Planning Organization ("S.J.T.P.O.") to fund the construction of improvements to that part of a County road named Walnut Street, a/k/a C.R. 665, part of which lies within its City boundary limits; and

WHEREAS, the subject third party funding entity has requested the County and the City specify the terms of their agreement that the City of Salem has jurisdiction as the County's agent to secure funding and construct improvements to Walnut Street for the County and the City's mutual benefit that are intended to safeguard pedestrian traffic; and

WHEREAS, after Walnut Street's reconstruction occurs based upon S.J.T.P.O. grant funding and the City's subsequent construction activity the City and County agree that subsequent, perpetual maintenance of the Walnut Street shall be the County's sole obligation, which amounts to an equitable resolution according to N.J.S.A. 27:7-1 et seq.; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the County and the City agree as follows:

1. Upon being awarded grant funds for the project by S.J.T.P.O. the City agrees to assume and obtain jurisdiction for roadway maintenance and control upon Walnut Street within its boundary in that area shown on a map entitled Salem County Public Roadway Jurisdictional Map, Walnut Street in the City of Salem, which map is appended hereto and made apart hereof by this reference. The City's jurisdiction shall be temporary and shall cease upon completion of the subject Walnut Street renovation work, as certified by both the County and the City's Engineers.

2. The County shall resume or obtain jurisdiction for highway maintenance and control, upon completion of the Walnut Street construction and final acceptance by the County, in that area shown on the map.

3. The County and the City specify to one another as follow:

(a) Nothing contained in this agreement shall be construed to affect the legal and/or maintenance responsibilities for any traffic signal systems, overhead lighting, or other electrical facilities involved in the subject roadway areas.

(b) To the extent of the jurisdictional limits established herein, upon completion of construction and final acceptance by the State, any provisions of this agreement which may be inconsistent with that of any prior agreement, the provisions of this agreement shall control. All remaining provisions of any prior agreement will continue in full force and effect.

(c) Roadway maintenance and improvements are defined as reconstruction, re-building or upkeep of the roadway area and includes, but is not limited to, reconstruction, re-building or upkeep of pavement, curb, drainage, sidewalks, berms, slopes, guide rail, signs, sign structures, delineators, pavement markings, mowing, landscaping, fencing, snow removal and ice control.

(d) Roadway control is defined as regulation and management of the roadway area, and includes, but is not limited to, controlling vehicular and pedestrian access; reviewing permits for roadway openings, driveways and utilities; reviewing all proposed geometric changes; and setting speed limits, no parking zones and other traffic controls.

(e) This agreement will not binding until executed by the County Freeholder Board's designee and the City's designee.

IN WITNESS WHEREOF, the parties have signed, sealed, and attested to this agreement.

THE BOARD OF CHOSEN FREEHOLDERS  
SALEM COUNTY

Attested:

\_\_\_\_\_

Brenda Banks, Clerk

By \_\_\_\_\_

Dated: \_\_\_\_\_

CITY OF SALEM

Attested:

\_\_\_\_\_

By \_\_\_\_\_

Dated: \_\_\_\_\_



## Resolution No. 2018 –

Date Adopted

June 20, 2018

Committee  
Economic Development/  
Public Works

**RESOLUTION AWARDING A PROFESSIONAL  
SERVICES CONTRACT FOR THE PREPARATION  
OF A FIELD SURVEY AND BASE MAPPING  
FOR THE FY 2018 SALEM COUNTY MILL AND OVERLAY  
RESURFACING PROGRAM FOR THE COUNTY OF SALEM  
FAP-2018-SALEM COUNTY-02837**

**WHEREAS,** the Design needed for the Salem County Mill and Overlay Resurfacing Program which includes Willow Grove Road, County Road #639 was approved as a project under the New Jersey Department of Transportation, Transportation Trust Fund Grant program; and

**WHEREAS,** two (2) qualified Professional Engineering Firms responded to the advertised REQUEST FOR PROPOSAL AND QUALIFICATIONS" for the PREPARATION OF A FIELD SURVEY AND BASE MAPPING FOR THE FY 2018 SALEM COUNTY MILL AND OVERLAY RESURFACING PROGRAM FOR THE COUNTY OF SALEM FAP-2018-SALEM COUNTY-02837 on May 31, 2018 at 11:30 AM; and

**WHEREAS,** the Salem County Board of Chosen Freeholders have determined that a need exists for the aforementioned Professional Service to assist in the Design of the Resurfacing of Willow Grove Road, County Road #639; and

**WHEREAS,** an evaluation of the Proposals based on the criteria outlined in the "Request for Proposal and Qualifications": Technical Proposal; and General Qualifications and Experience on Comparable Projects resulted in "**TAYLOR WISEMAN & TAYLOR**" of Mount Laurel, New Jersey receiving the recommendation of Award of Proposal; and

**WHEREAS,** the "Request for Proposal/Request for Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS,** the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2018 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item: Ordinance #2016-005 Roads, Bridges, Dams; Account #C-04-55-881-016-903.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders as follows:

1. A Professional Services Agreement be issued to **"TAYLOR, WISEMAN & TAYLOR"** in accordance with their Proposal for Preparation of a Field Survey and Base Mapping for the FY 2018 Salem County Mill and Overlay Resurfacing Program for the County of Salem for their Total Amount of **FORTY-FOUR THOUSAND, EIGHT HUNDRED, SIXTY-TWO DOLLARS AND SIXTEEN CENTS (\$44,862.16)**.
2. The Freeholder-Director and Clerk of this Board of Chosen Freeholders be are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.

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CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on JUNE 20, 2018.

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BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



**COUNTY OF SALEM  
ENGINEER'S OFFICE**  
110 Fifth Street  
Suite 600  
Salem, New Jersey 08079

Martin Sander  
County Engineer  
(856) 935-7510 ext 8549  
FAX (856) 935-7915

\* \* M E M O R A N D U M \* \*

TO: Board of Chosen Freeholders  
FROM: Marty S. Sander, County Engineer  
DATE: June 12, 2018  
RE: Review Committee Results for the RFP  
"FY 2018 Design - Field Survey  
And Base Mapping"

A Review Committee was convened for the purpose of evaluating proposals for the RFP "PROFESSIONAL SERVICES FOR PREPARATION OF A FIELD SURVEY AND BASE MAPPING FY 2018 DESIGN, SALEM COUNTY MILL AN DOVERLAY RESURFACING PROGRAM FOR THE COUNTY OF SALEM - FAP-2018-SALEM COUNTY-02837" submitted to the Engineer's Office on May 31, 2018.

The Committee met on June 6, 2018. Both proposals were evaluated utilizing the following criteria: Technical Proposal (30 points); and General Qualifications and Experience on Comparable Projects (70 points). Committee results are included at length in the attached "Summary of Proposals Received", and as described below.

VENDOR	TOTAL SCORE	RANK
"Taylor Wiseman & Taylor"	96.67	1
"KMA Consulting Engineers, Inc."	87.73	2

Based on the above ranking, the Review Committee recommends awarding the contract to "Taylor Wiseman & Taylor", 124 Gaither Drive, Suite 150, Mount Laurel, New Jersey 08054 commencing on June 21, 2018 and terminating upon completion of the Project. Total amount of contract shall not exceed \$44,862.16.

If you have any questions, please contact the Salem County Engineer's Office at (856) 935-7510 extension 8549.