

DRAFT MINUTES

Regular Meeting 4/18/2018



Board of Chosen Freeholders

April 18, 2018 Regular Meeting Minutes

I. Call to Order at 6:30pm

Director Melissa DeCastro called the meeting to order at 6:30pm, and welcomed all the 8th studentS who are taking part in tonight’s meeting as Honorary Freeholders and members of the Executive Team

County Counsel swore in the honorary Freeholders

II. Invocation: Reverend Dickinson provided the invocation

III. Pledge of Allegiance: Mr. Hannagan, Director of Veterans’ Services lead everyone in the pledge

IV. Statement Regarding Open Public Meetings Act

Honorary Clerk of the Board read the following statement

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Honorary Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

Quorum was established with five Freeholders present

VI. Minutes

Dispense with the reading of the minutes of the April 4, 2018 regular meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion, it carried by a roll call vote

Honorary Freeholder	1 st	2 nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition:

- Proclamation Recognizing April 2018 as Sexual Assault Awareness and Prevention Month was presented to Lori Davenport of Women's Services who explained several of the special projects the organization is undertaking regarding awareness and survival.
- Proclamation Recognizing April 2018 as Child Abuse Prevention Month was presented to Melanie Ernst and Jerry Orsini. Mr. Orsini explained that Child Protective Services in NJ is focused on trying to eliminate neglect and abuse.
- Proclamation Designating April 2018 as Autism Awareness Month in the County of Salem was presented to Patty Bomba and Mike Smith. Deputy Director Hassler stated that Patty and Mike are members of the board of Resources for Independent Living and what a tremendous job the organization does. Mrs. Bomba added that the Autism Dinner is scheduled for 4/28 at the Riverview Inn and she has tickets for anyone interested.

VIII. Presentation: None

IX. Waiver of the Rules: None

X. Introduction

Ordinance No. 2018-01

An Ordinance Canceling Certain Unfunded Appropriation Balances Heretofore Provided for Capital Improvements.

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Ordinance No. 2018-02

An Ordinance Authorizing the Completion of Certain Capital Improvements and the Acquisition of Various Capital Equipment for Salem County Community College in the County of Salem, NJ; Appropriating the Sum of \$2,600,00 therefore; Authorizing the issuance of general obligation bonds or bond anticipation notes of the County of Salem NJ in the Aggregate Principal Amount of Up to \$2,600,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Correspondence No discussion, passed by roll call

A. General: Salem Community College Fiscal Year 2018 Budget

B. Committee/ Commission Minutes and Reports:

- Pollution Control Finance Authority Jan. 9, 2018 Meeting Minutes
- Salem County Public Works Committee Meeting Minutes

- c. Construction Board of Appeals Meeting
- d. Salem County Improvement Authority Minutes

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Payment of Bills and Claims: No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIII. Treasurer’s Report : None

XIV. Resolutions:

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

- A1. Resolution Requesting Permission for the Dedication by Rider for Drug Awareness Donations Required by NJSA 40A:5-29 Donations-Acceptance of Bequests and Gifts for Drug Awareness
- A2. Resolution Authorizing Purchases from State Contract Vendors

No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

- B1. Resolution Awarding Professional Service Contracts for Providing Farmland Preservation Appraisal Services for the County of Salem

No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

C1. Resolution Awarding a Contract for Repairs to the Salem County Administration Building Elevator

No Discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

D1. Resolution Authorizing a Vehicle Lease Between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Various Transportation for Delaware, Dialysis, Camden & Philadelphia Appointments, Vehicle 1FDFE4FS1HC62198

D2. Resolution Authorizing a Vehicle Lease Between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Various Transportation for Delaware, Dialysis, Camden & Philadelphia Appointments, Vehicle 1FDFE4FSOHDC65951

D3. Resolution Authorizing the Freeholder Director and the Deputy Clerk of the Board to Sign the Health Service Grant Application for the Special Child Health Services Case Management Unit

D4. Resolution Amending Resolution 2018-120 Authorizing the Acceptance of the Grant Agreement Between Salem County Health Department and the State of NJ by and for the Department Of Environmental Protection Grant Identifier: EN18-026

D5. Resolution Amending Resolution 2017-345 Authorizing Accepting of a Grant NJ Division of Disability Services for the County of Salem

No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

E1. Resolution Correcting Resolution 2018-148 Authorizing Salem County Inter-Agency Council to Utilize Fee for Service Funding for 2018 Youth Services Commission Substance Abuse Education and Sex Offender Treatment.

E2. Resolution Tabled at April 4, 2018 Meeting Authorizing the Renewal of a Non-Fair and Open Contract for Group Health Insurance and Administration for the Salem County Correctional Facility

No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

IX. Freeholder Old Business

None

X. Freeholder New Business

None

XI. Freeholder Public Announcements

Freeholder Laury expressed the Board's appreciation for all the efforts of the volunteers at Parvin State Park. He added that Parvin couldn't function without the help of the volunteers

XII. Public Comment

None

XIII. Ratify Action

County Counsel, Mike Mulligan advised that the Freeholder board needed to take action to ratify the votes of the Honorary Freeholders.

No discussion, passed by roll call

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIV. Adjournment (Time)

Freeholder	Mtn	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Next Meeting Wednesday May 2, 2018 at 6:30pm