



Board of Chosen Freeholders

April 4, 2018 Regular Meeting Minutes

I. Call to Order at 6:30pm

Director Melissa DeCastro called the meeting to order at 6:30pm.

II. Invocation: Deputy Director Charles Hassler provided the invocation

III. Pledge of Allegiance: Director Melissa DeCastro called upon Joseph Hannagan, Director of Veterans Affairs and Ron Hanna, US Navy 1982-1988, a resident of Pennsville to lead the assembled in the Pledge of Allegiance

IV. Statement Regarding Open Public Meetings Act

Deputy Clerk of the Board, Stacy Pennington, read the following statement

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

Quorum was established with five Freeholders present

VI. Minutes

Motion was made by Deputy Director Hassler to dispense with the reading of the minutes of the March 23, 2018 regular meeting. Minutes are to be received, approved, and recorded in the Minute Book. Freeholder Lee Ware seconded the motion. Freeholder Ben Laury noted that the minutes did not reflect the tally for the vote on Bills and Claims. Freeholder Laury made a motion to amend the March 23, 2018 minutes to reflect a unanimous vote to pay the Bills and claims. Second by Director Melissa DeCastro. No discussion, it carried by a roll call vote,

Freeholder	1 st	2 nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler			X			

Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro		X	X			

Deputy Director Charles Hassler made a motion to receive, approve and record the amended minutes into the Minute Book. Freeholder Lee Ware seconded the motion. No Discussion, it carried by a roll call vote

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition:

- Freeholder Scott Griscom presented a Citation for the Late K-9 Roxy to Sheriff Charles Miller and certificates to all her handlers, SO Mottola (absent) Former SO Jimmie Endres, Sheriff's Sgt. Ian Todd, CO Andrew Hecksher.
- Freeholder Scott Griscom presented a Proclamation Recognizing April 8-14 National Public Safety Telecommunicators Week to Sheriff Charles Miller and OEM Coordinator Scott Haines

VIII. Presentation: None

IX. Waiver of the Rules: C2 Resolution Approving Bridge Construction Easement

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

X. Correspondence: No discussion, passed by roll call

A. General:

B. Committee/ Commission Minutes and Reports:

1. Youth Services Commission & Juvenile Crime Enforcement Coalition Meeting Minutes

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Payment of Bills and Claims: No discussion, passed by roll call

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Treasurer's Report :**XIII. Resolutions:****A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler**

- A1. Resolution Authorizing the Cancellation of Checks From the Current Account
- A2. Resolution Approving the Agreement with Inservco Insurance Services to Provide Gap Claims Administration Services
- A3. Resolution Authorizing the Purchase of Election Materials for the County of Salem and Issuing Change Order #1

During discussion Freeholder Ben Laury asked that the dates in A3 be verified that they are not typos. Passed by roll call vote

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

- B1. Resolution Authorizing the Salem County Department of Cultural Affairs and Tourism to Apply for Local Arts Program (LAP) Funds for the County of Salem
- B2. Resolution Authorizing the Proposed Acquisition of a Development Easement on Frank and Thomas Sorbello Farm Pilesgrove, NJ

No discussion, passed by roll call vote

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

- C1. Revised Resolution 2018-114 Authorizing the Filing of an Application Under the NJ Department of Transportation Rail Freight Assistance Program FY 2018 Salem County Railroad Rehabilitation Program; Agreement No. 7112310
- C2. Resolution Approving Bridge Construction Easement
- C3. Resolution for the Removal of Members from the Cumberland/Salem/Cape May Workforce Development Board
- C4. Resolution for the Appointment and Re-Appointment of Members to the Cumberland/Salem/Cape May Workforce Development Board

No discussion, passed by roll call vote

Freeholder	1st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

- D1. Resolution for the Completion of the Federal 2018 Annual Certifications and Assurances for FTA Assistance

No discussion, passed by roll call vote

Freeholder	1st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

- E1. Resolution Authorizing Execution of a Contract with the Department of Veterans' and Military Affairs for the Provision of Transportation Services for Veterans for the Period July 1, 2018 through June 30, 2019
- E2. Resolution Authorizing Salem County Inter-Agency Council to Utilize Fee for Service Funding for 2018 Youth Services Commission Substance Abuse Education and Sex Offender Treatment
- E3 Resolution Authorizing the Renewal of a Non-Fair and Open Contract for Group Health Insurance and Administration for the Salem county Correctional Facility

During Discussion, Freeholder Ben Laury asked if the amount in resolution E3 was a per inmate cost. It was requested that the resolution be tabled until the next meeting so Freeholder Laury's question could be answered. Deputy Clerk of the Board and the Administrator both affirmed that

the resolution was not urgent and could wait. Freeholder Laury made a motion to table Resolution E3 until the April 18, 2018 meeting. Freeholder Scott Griscom seconded. Passed by roll call vote

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

Freeholder Scott Griscom made a motion to approve Resolutions E1 and E2. Seconded by Freeholder Lee Ware. No discussion, passed by roll call vote

Freeholder	1 st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

IX. Freeholder Old Business

Freeholder Laury asked when we will see a Treasurer's report.
Treasurers Kelly Hannigan reported - Hopefully, by next meeting

And when will there be public discussion regarding the budget?
CFO Willadsen stated that they are still compiling information regarding the budget and should have something basic at the end of next week. He added that he and the treasurer were in a hole when they started and they have been working to compile all the pieces.

X. Freeholder New Business

XI. Freeholder Public Announcements

Director Melissa DeCastro – The Commission On Women Breakfast is being held Saturday April 7 at 9:30 at Centerton Country Club

Freeholder Laury – The Health Department will hold a Technology Dependence Seminar on April 11th at SCC.

Director DeCastro announced that the next meeting would be held on Wednesday, April 18, 2018

XII. Public Comment

Warren Wieting of Alloway is concerned about possible forest fire issues with all the downed trees and wanted to make sure people know to clean up the debris before summer. He also cautioned the Board of iron in the drinking water and suggested those with wells should have water conditioners.

Bob Gant of Pennsville announced that May 15th is National Peace Officers Memorial Day, ceremony will be held at FOP at noon

Linda DuBois announced that Saturday at 9:30am at the Centerton Country Club, the Commission On Women will be honoring seven (7) women and Surrogate Nicki Burke is this year's guest speaker.

Maggie Maxwell Mood of Quinton urged that the board be mindful of the wildlife in the design and construction of the replacement for the bridge and dam on Waterworks Road. Deputy Director Hassler replied that the wildlife will be considered as much as feasibly possible

Jaime Munyon thanked the Board, especially the Director and Deputy Director for helping with the internship in the Engineer's Office.

Patty Bomba of Carneys Point announced that April is Autism month and there will be a Poker on the 14th at the VFW in PennsGrove and a on the 28th.

XIII. Executive Session

A4. Resolution Authorizing Executive Session for the Purpose of Matters Relating to Litigation, Negotiations and the Attorney-client Privilege

Director DeCastro advised the audience that no additional business would be dealt with after executive session and the meeting would be adjourned.

Freeholder	1st	2nd	Aye	Nye	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIV. Adjournment

Freeholder Laury motioned to adjourn, seconded by Freeholder Ware. Passed by hand vote 5/0. Meeting adjourned at 7:15