



Date Adopted

Committee

April 4th, 2018

Administrative

RESOLUTION AUTHORIZING THE CANCELLATION OF CHECKS FROM THE CURRENT ACCOUNT

WHEREAS, check #98921 in the amount of \$504.00 dated 12/20/17 was issued to Municipal Emergency Services from current account; and

WHEREAS, check #99004 in the amount of \$283.50 dated 12/27/17 was issued to Gann Law from current account; and

WHEREAS, check #99138 in the amount of \$1,123.80 dated 2/8/2018 was issued to Nucar Connection from current account; and

WHEREAS, said checks are now void; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that Chief Financial Officer be and is hereby authorized and directed to cancel said checks.

A handwritten signature in black ink, appearing to read "Melissa L. DeCastro".

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.

A handwritten signature in blue ink, appearing to read "Stacy L. Pennington".

STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

DT



Date Adopted

Committee

April 4, 2018

Administrative

RESOLUTION APPROVING THE AGREEMENT WITH INSERVCO INSURANCE SERVICES TO PROVIDE GAP CLAIMS ADMINISTRATION SERVICES

WHEREAS, the County of Salem approved Resolution 2017- 364 authorizing a comprehensive insurance services agreement with Traveler's Insurance company, effective January 1, 2018; and

WHEREAS, the County of Salem previously contracted with Inservco Insurance Service to provide the same services ; and

WHEREAS, the County of Salem is in need of administration services of the open pending and reopened claims for the self-insurance program for occurrences prior to January 1, 2018; and

WHEREAS, the Salem County Board of Chosen Freeholders resolves that Melissa DeCastro, Director and Stacy Pennington, Clerk of the Board, **or** the successors to the office are authorized to execute the service agreement

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem authorizes the execution of a service agreement between the County of Salem and Inservco Insurance Services, Inc., in the amount of \$15,000.00 from 1/1/2018 to 12/31/2018.

A handwritten signature in cursive script, appearing to read "Melissa DeCastro", written over a horizontal line.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



Date Adopted

Committee

April 4, 2018

Administrative

RESOLUTION AUTHORIZING THE PURCHASE OF ELECTION MATERIALS FOR THE COUNTY OF SALEM AND ISSUING CHANGE ORDER #1

WHEREAS, the County Clerk has a need for Election Materials for the County of Salem and desires to make purchases from **Royal Printing Service** to provide such materials; and

WHEREAS, Local Public Contracts Law, N.J.S.A 40A:11-5 (L) allows the County to purchase goods and services necessary or required to prepare and conduct an election by foregoing the public bidding process; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence **Royal Printing Service** has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, on May 17, 2017 the Salem County Board of Chosen Freeholders approved Resolution 2017-182 authorizing the purchase of Election materials via a two year contract to Royal Printing Services, for a term from July 1, 2017 to June 30, 2019 for a cost not to exceed **\$200,000**; and

WHEREAS, in calendar year 2017, Royal Printing was paid a total amount of \$130,979.47 for services associated with the primary and general elections; and

WHEREAS, the Salem County Purchasing Agent, having conferred with the Deputy County Clerk, has determined there is a need to increase the total contract amount by **\$130,000** for a total contract amount of **\$330,000.00** to insure there is adequate funding for the services needed for the 2018 primary and general elections and 2019 primary election which will all occur during the term of this contract; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 and 2019 Budget of the County of Salem under the items County Clerk – Election Costs (8-01-20-123-408-218) and County Clerk Trust (T-92-56-865-196-111).

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby affirms the approval to purchase Election Materials for the County of Salem from **Royal Printing Service**, PO Box 1000, West New York, NJ 07093, subject to the approval of the County Solicitor.
2. The contract term is affirmed as being for a two (2) year term commencing, retroactively, from July 1, 2017 and terminating June 30, 2019.
3. Change Order #1 in the amount of **\$130,000.00** is hereby authorized resulting in a total contract amount not to exceed **\$330,000.00** (Three Hundred Thirty Thousand Dollars and Zero Cents).
4. The vendor shall enter into contract with the County through purchase orders.
5. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.


STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

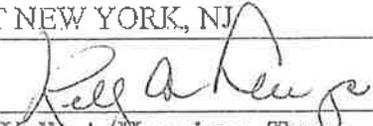
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$65,000	
ACCOUNT NAME:	CO. CLERK ELECTION COSTS	
	COUNTY CLERK TRUST	
ACCOUNT #:	8-01-20-123-408-218	\$25,457.00
	T-92-56-865-196-111	\$39,543.00
FOR:	ELECTION MATERIALS	
DATE:	APRIL 4, 2018	
VENDOR:	ROYAL PRINTING SERVICE	
	WEST NEW YORK, NJ	


Kelly A. Hannigan, Treasurer

Date Adopted
April 4, 2018

Committee
Agriculture & Tourism

RESOLUTION AUTHORIZING THE SALEM COUNTY DEPARTMENT OF CULTURAL AFFAIRS AND TOURISM TO APPLY FOR LOCAL ARTS PROGRAM (LAP) FUNDS FOR THE COUNTY OF SALEM

WHEREAS, the New Jersey State Council on the Arts has made available funds to support and expand programs and services focusing on New Jersey Arts; and

WHEREAS, the Salem County Cultural and Heritage Commission is preparing an application to the New Jersey State Council on the Arts for funding to re-grant these funds to support Arts programs; and

Now therefore be it resolved by the Board of Chosen Freeholders of the County of Salem:

- 1) Hereby authorizes the Salem County Department of Cultural Affairs through its agent the Cultural and Heritage Commission to submit the application for said funds on behalf of the County of Salem.
- 2) The Freeholder Director and the Clerk of the Board are hereby authorized to execute said contract in conjunction with Salem County, subject to the review of the Salem County Counsel.

For the purposes of this application Freeholder Lee Ware is appointed Authorizing Officer, Kelly Hannigan is appointed Fiscal Agent, and Kathy Mills is appointed Project Manager.



Lee Ware, Freeholder

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓				✓	
C. Hassler	✓					
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

 KAM



Approved as to Form and Legality

Date Adopted

Committee

April 4, 2018

Agricultural/ Tourism

RESOLUTION AUTHORIZING THE PROPOSED ACQUISITION OF A DEVELOPMENT EASEMENT ON FRANK AND THOMAS SORBELLO FARM PILESGROVE, TOWNSHIP

WHEREAS, the Salem County Agriculture Development Board submitted a Planning Incentive Grant (PIG) application to the State Agriculture Development Committee (SADC), pursuant to the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. Seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations there under; and

WHEREAS, the application provided for the proposed acquisition of a Development Easement on the property owned by Frank and Thomas Sorbello and designated on the municipal tax map as Block 8, Lot 15.01 in the Township of Pilesgrove, County of Salem, State of New Jersey; and

WHEREAS, the State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$6,000 per acre on January 26, 2017. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 94.67 net acres), subject to (a) the actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and (b) any additional adjustments pursuant to the State statute rule, regulation or policy:

State Agriculture Development Committee	\$	284,010.00
Salem County	\$	-0-
Federal Ranch Protection Program	\$	284,010.00
Total	\$	568,020.00

WHEREAS, the Salem County Agriculture Development Board gave final approval to the proposed acquisition of a development easement on the Frank and Thomas Sorbello Farm, Block 8, Lot 15.01 in the township of Pilesgrove, on approximately 94.67 net acres at its December 6, 2017 meeting and is subject to the following:

- (a) The conveyance of a development easement which shall provide for the following:
 1. Exception: Two (2) acre non severable exception for a future dwelling
 2. Non-Agricultural use(s): None
 3. Dwellings: None
 4. Residual Dwelling Site Opportunities: None

NOW THEREFORE BE IT RESOLVED, that the Salem County Board of Chosen Freeholders authorizes the proposed acquisition of a development easement on the Frank and Thomas Sorbello Farm in an amount of approximately \$0.

LEE R. WARE, Freeholder
 Chairman, Transportation, Agriculture Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.

STACY L. PENNINGTON
 Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓				✓	
C. Hassler	✓					
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

KA

Stacy L. Pennington
STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Date Adopted

April 4, 2018

Committee
Economic Development/
Public Works

**REVISED RESOLUTION 2018-114 AUTHORIZING THE FILING OF AN
APPLICATION
UNDER THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
RAIL FREIGHT ASSISTANCE PROGRAM FISCAL YEAR 2018 SALEM COUNTY
RAILROAD REHABILITATION PROGRAM; AGREEMENT NO. 7112310**

WHEREAS, the NEW JERSEY DEPARTMENT OF TRANSPORTATION has made available \$6,014,192.49 in funds under the NEW JERSEY DEPARTMENT OF TRANSPORTATION RAIL FREIGHT ASSISTANCE PROGRAM for FISCAL YEAR 2018; and

WHEREAS, the County has determined that the project, more particularly described in the GRANT AGREEMENT for the FISCAL YEAR 2018 SALEM COUNTY RAILROAD REHABILITATION PROGRAM; AGREEMENT NO. 7112310; as removing and recycling approximately 3.09 miles of old 85# to 130# rail and upgrading to 286K freight standards, along the full length of the rail line, milepost 10.86 at the north end to milepost 29.00 at the south end at the Port of Salem; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County, formally approves the Grant Application for the above stated project.

BE IT FURTHER RESOLVED that the Freeholder-Director and Clerk are hereby authorized to submit an electronic Grant Application identified as RAIL-2018-Salem County-004 to the New Jersey Department of Transportation on behalf of the County of Salem.

BE IT FURTHER RESOLVED that the Freeholder-Director and the Clerk are hereby authorized to sign the Grant Agreement on behalf of the County of Salem and that their signature constitutes acceptance of the Terms and Conditions of the Grant Agreement and approves the execution of the Grant Agreement.

A handwritten signature in blue ink, appearing to read "Charles V. Hassler", is written over a horizontal line.

CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, APRIL 4, 2018.


STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

ENG-DFord

Date Adopted

April 4, 2018

Committee

Economic Development/
Public Works

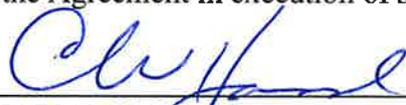
RESOLUTION APPROVING BRIDGE CONSTRUCTION EASEMENT

WHEREAS, the County's Engineer, Martin Sander, P.E., has determined a need exists to demolish and re-build a County bridge located in Upper Pittsgrove Township, on Friendship Road, known commonly as Murphy's Bridge; and

WHEREAS, the north-side property owner BAND LLC has agreed to give for nominal consideration a non-exclusive easement to the County that is necessary to permit construction and periodic maintenance; and

WHEREAS, the property owners have in fact approved a form of easement agreement titled "Bridge Construction and Access Agreement", prepared by Michael M. Mulligan, Esq., Salem County Counsel;

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem, a quorum of the Board being in attendance at the lawful periodic meeting of the Board this day, that (i) the attached easement agreement titled Bridge Construction and Access Agreement is approved base upon recommendation of legal counsel and the County Engineer; and (ii) the Director of the Board is authorized to sign the Agreement in execution of same according to law.



 CHARLES V. HASSLER, Deputy Freeholder Director
 Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



 STACY L PENNINGTON
 Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____

Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

April 4, 2018

**RESOLUTION FOR THE REMOVAL OF MEMBERS FROM THE
CUMBERLAND/SALEM/CAPE MAY WORKFORCE DEVELOPMENT
BOARD**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that pursuant to the New Jersey Employment and Training Commission Policy Resolution: SETC #2015-01, the following positions are hereby eliminated due to restructuring:

- GLENN DONELSON – Mid Atlantic States and Education Center
- CHARLES HASSLER – Organized Labor/IBEW Local 94
- JENNIFER JONES – Salem County Chamber of Commerce
- STEVE FOX – Sonitrol Security
- JOHN BOBBITT, JR. – Bobbitt Pontiac-Buick



CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

 KAM

Date Adopted

April 4, 2018

Committee
Economic Development/
Public Works

RESOLUTION FOR THE APPOINTMENT AND RE-APPOINTMENT OF MEMBERS TO THE CUMBERLAND/SALEM/CAPEMAY WORKFORCE DEVELOPMENT BOARD

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be re-appointed as members to the Cumberland/Salem/Cape May Workforce Development Board for a term of three years, term to expire on December 31, 2020

KATHY LOCKBAUM – Salem County Board of Social Services

BE IT RESOLVED that BENJAMIN H. LAURY AND MELISSA DECASTRO be appointed Freeholder liaisons for a term of one year to expire on December 31, 2018.



CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

KAM



New Jersey State Employment and Training Commission

Dennis M. Bone, *Chairman*

Chris Christie, *Governor*

POLICY RESOLUTION: SETC #2015-01

SUBJECT: Local Workforce Development Board Member Appointments and Process

Purpose

This policy provides the membership requirements for Local Workforce Development Boards (LWDBs), as well as the process for appointing members to the local boards, under the Workforce Innovation and Opportunity Act (WIOA).

Note: WIOA renames two local entities established under the Workforce Investment Act (WIA) and relevant to this policy as follows:

- Local Workforce Investment Area is renamed Local Workforce Development Area (LWDA); and
- Local Workforce Investment Board (LWIB) is renamed Local Workforce Development Board (LWDB)

Background

The Local Chief Elected Official (LCEO) of the designated local Workforce Development Board Area (LWDA) is responsible for the process for appointing and reappointing members to the local Workforce Development Board.

The state-led WIOA Governance and Planning Workgroup, comprised of LWDB directors and State Employment and Training Commission (SETC) members, examined the requirements of WIOA and the current structure of local boards, and considered the potential opportunities and challenges involved in re-aligning board membership. The SETC Governance Committee reviewed the workgroup recommendations, the existing SETC policy and WIOA requirements and is proposing the attached "Policy on LWDB Member Appointments and Process". The purpose of the new policy is to create a process that supports the roles and work of the local Workforce Development Boards and is in alignment with WIOA.

Upon formal resolution by the SETC, the policy will be posted on the SETC website and the policy document distributed to the Local Chief Elected Officials, local Workforce Development Board Chairs, and Executive Directors. Subsequently, the policy will be submitted to the U.S. Department of Labor as part of the New Jersey Combined State Plan, and be available for public comment as part of the State Plan.

Resolution:

It is hereby resolved that the State Employment and Training Commission formally adopts the "Policy on Local Workforce Development Board (LWDB) Member Appointments and Process". This policy takes immediate effect and will be included in the New Jersey Combined State Plan and SETC local board member handbook.

Commission Approved: October 9, 2015

Replaces SETC #2010-01 (9/17/2013)

New Jersey State Employment and Training Commission

Policy on Local Workforce Development Board (LWDB) Member Appointments and Process

Board Member Requirements

The Chief Elected Official (CEO) is responsible for the process of appointing members to the local Workforce Development Board (LWDB). The following are the categories and required representatives of Board membership.

Business Representatives (51%)	Local WDB membership must have a majority (minimum 51%) of business representatives who reflect the composition of the local and regional pool of employers. [WIOA Section 107 (b)(2)(A)(i)]
	The Chair of the Board must be a private sector representative elected by the Board. [WIOA Section 107 (b)(3)]
	Business members shall be business owners, chief executives, or chief operating officers of nongovernmental employers, or other private sector executives who have optimum policy-making or hiring authority. [NPRM Proposed §NPRM 20(f)] [20 CFR 661.315(a)] “Optimum policy-making authority” is described as an individual who can reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action. [NPRM Proposed § 679.120(a)] [20 CFR 661.203(a)]
	Business members should represent the local area’s key industry sectors as defined in the LWDB regional and local plans; these local sectors should align in whole or in part with the state’s key industry sectors. Additional business members should be appointed if needed to represent significant employers in the region. Membership should include women, minorities and individuals who have disabilities.
	Representatives from private not-for-profit entities that operate as businesses and are employers may be considered business sector members on the local WDB. The not-for-profit entities should align with the key industry sectors for the local area, as identified in the WDB regional and local plans. Membership should include representatives from small businesses.
	Representatives from proprietary schools cannot be considered a business sector member.
<i>Process for securing nominations for business representatives</i>	<ul style="list-style-type: none"> ▪ Business representatives on the Board are selected from individuals nominated by local business organizations and trade organizations. [WIOA Section 107(b)(2)(A) (iii)] ▪ Nominations must be aligned to the business representation described above. ▪ Nominations are submitted to the Chief Elected Official. Copies of the nominations must be provided to the local WDB Chair and Executive Director.
Economic Development	Local WDB membership must have, <u>at a minimum</u> , one (1) representative from economic development authorities, agencies or organizations.
	Representatives must be board members or employees of an economic development organization and must be individuals with optimum policy-making authority within their own organization. Economic development representatives may be considered business sector members.

New Jersey State Employment and Training Commission

Organized Labor and Community Based Organization Representatives (20%)	<p>Local WDB membership must have not less than 20% of its members be representatives from organized labor and community-based organizations. WIOA Section 107(b)(2)(B)(i-ii).</p>
	<p>Local WDB membership must include representatives of labor organizations, who should reflect the various types of industries that have substantial employment in the local or regional area.</p>
	<p>Local WDB membership must include one (1) joint labor-management apprenticeship program representative. If no such joint program exists in the area, then an apprenticeship program representative shall be a member, if such program exists in the area. The representative must be a member of a labor organization or a training director.</p>
	<p>Representatives of labor organizations must be individuals with optimum policy-making authority within their own organization.</p>
	<p>Labor representatives must be affiliated with organized labor by being a union member, labor union staff, or other individual participating in labor union activities. A labor federation is defined as an alliance of two or more organized labor unions for the purpose of mutual support and action. [NPRM Proposed § 675.300] [20 CFR 661.203(a)] [[20 CFR 660.300]</p>
	<p>Representatives of labor organizations should be active in apprenticeship programs such as the Apprenticeship Advisory Committee or serve in an advisory capacity for a college or school board.</p>
<p><i>Process for securing nominations for labor representatives</i></p>	<p>Recognized state and local labor federations submit nominations to the Chief Elected Officials. Nominations must be aligned to the labor representation described above. Copies of the nominations must be provided to both the local WDB Chair and local WDB Executive Director.</p>
Community-Based Organizations (CBO) (Included in 20% above)	<p>Local WDB membership may include representatives from CBOs that have demonstrated experience and expertise in serving those with barriers to employment (including individuals with disabilities and veterans) and organizations with experience and expertise addressing the employment, training or education needs of youth. WIOA Section 107(b)(2)(B)(iii-iv).</p>
	<p>The term CBO refers to a private nonprofit organization (which may include a faith-based organization) that is representative of a community or a significant segment of a community and has demonstrated expertise and effectiveness in the field of workforce development. WIOA Section 3(10). Additional representatives of CBOs should be appointed if needed to reflect significant population segments. Representatives of local Community Action Agencies, designated by the NJ Department of Community Affairs, may be considered CBO members on the local WDB.</p>
	<p>Representatives of CBOs must be individuals with optimum policy-making authority within their own organization.</p>
	<p>Members appointed to the local WDB must be actively engaged with a CBO as a board member, employee, or active member.</p>
<p><i>Process for securing nominations for CBO representatives</i></p>	<p>Community leaders may submit nominations to the CEO. Copies of the nominations must be provided to both the local WDB Chair and Executive Director.</p>

New Jersey State Employment and Training Commission

Education Representatives	<p>Local WDB membership must have, <u>at a minimum</u></p> <ul style="list-style-type: none"> • one (1) member from a Title II Adult Education and Literacy provider** • one (1) member from a higher education entity, including Community Colleges, that provides workforce training • one (1) member representing a County Vocational-Technical School in the local area (SETC Requirement) <p>Other members may include:</p> <ul style="list-style-type: none"> • Superintendent from a K-12 system • Representatives of local educational agencies or CBOs with demonstrated experience and expertise in addressing the training and education needs of individuals with barriers to employment.
	<p>**If there are multiple eligible providers of Title II serving the local area, or multiple institutions of higher education serving the local area by providing workforce investment activities, each representative on the local board shall be appointed from among individuals nominated by the local providers or institutions. WIOA Section 107(b)(6)</p>
<i>Process for securing nominations for Education Representatives</i>	<p>Education leaders may submit nominations to the Chief Elected Official with a copy to the local WDB Chair and local WDB Executive Director except in those instances where a specific individual is required to be appointed to the local WDB. WIOA Section 107(b)(2)(C)</p>
Government Partners	<p>Local WDB membership must have, <u>at a minimum</u></p> <ul style="list-style-type: none"> • one (1) member representing the State Employment Service (Wagner-Peyser) Office, with optimal policy-making authority • one (1) member representing the Division of Vocational Rehabilitation Services, with optimal policy-making authority <p>Other members may include representatives from agencies providing local area programs related to transportation, housing and public assistance, such as:</p> <ul style="list-style-type: none"> • Housing and Urban Development or local Housing Authority • Local Community Services Block Grant http://www.nj.gov/dca/divisions/dhcr/offices/caalist.html • Carl D. Perkins programs • County Board of Social Services • Human Services Advisory Council Director/Coordinator/Chair
Other Individuals	<p>Local Elected Officials may appoint other individuals to the Board. These appointments should be consistent with the required membership of the board and should primarily reflect a business majority on the board.</p>
Multiple Entity Representation	<p>An individual may be appointed as a representative of more than one entity, except business representatives, if the individual meets all the criteria for representation, for each entity. [NPRM Proposed § 679.320(h)]</p>
Multi County/City Jurisdictions	<p>In local Workforce Investment Areas that are comprised of more than one County and/or City, CEOs by agreement, may rotate membership among specific institutions and programs within any one of the categories.</p>

New Jersey State Employment and Training Commission

Process for local WDB Nominations and Appointments

The Chief Elected Official (CEO) is responsible for the process of appointing members to the local WDB. Private Sector representatives, labor representatives, community-based organization representatives and several education representatives must be nominated by a highly regarded local organization in accordance with the requirements of Section 107 of the Workforce Innovation and Opportunity Act (WIOA) and as stipulated in New Jersey's State Plan and any modifications thereto. The CEO may require each of the nominating organizations recommend a minimum of 1-1/2 individuals (but no more than two individuals) per each open slot.

At the time of appointment, the term of the member's seat is established. Local WDB member terms must be fixed and staggered over a three year period of time. "Fixed" means that they must be from one point in time to another. "Staggered" means that membership turnover must be less than one-third in any given year.

Organizations submitting a nomination must use a nominating form and be accompanied by a current resume or curriculum vitae. The local nominating organizations must submit their nominations to the CEO with a copy to both the local WDB Chair and WDB Executive Director.

In many jurisdictions, the local Board of Chosen Freeholders and/or the local Municipal Authority formally approve appointments to the local WDB. The CEO, acting on behalf of the Board of Chosen Freeholders/Municipal Authority is responsible for providing notification of the appointments in writing to both the local WDB Chair and WDB Executive Director. Similarly, the CEO must provide a copy of all letters of appointments and written letters of acceptance by the new Board member to both the local WDB Chair and WDB Executive Director within fifteen days. A copy of the written appointment, letters of notification of appointments and letters of acceptance must be maintained in the files by the local WDB Executive Director. WDB Executive Directors must also notify the SETC immediately when appointments to the Board are made and the term of membership. Board members serve until their successor is appointed.

Process for Filling Vacancies

When a vacancy occurs, the local WDB is required to notify the CEO in writing within 30 days of receiving the notice. In addition, the local WDB must notify the CEO of terms expiring 120 days prior to the expiration, or sooner.

When a Board Member's term has expired, the CEO must submit a written notification to the Board Member indicating either that they are being reappointed to the Board or notifying them that their term has expired.

All vacancies should be filled within 90 days from the time a vacancy occurs. The CEO must ensure that the vacancy is filled in the same manner as the original process. Appointees to vacant positions will serve until the end of the term assigned to the vacant position. Copies of all notifications must be kept on file at the local WDB office.

New Jersey State Employment and Training Commission

Local WDB Attendance Policy

Board members are expected to be actively engaged in the work of the local WDB, attending meetings as well as serving on local WDB Committees. The local WDB by-laws must include an attendance policy which establishes minimum attendance requirements at Board meetings and/or Committee meetings. Local WDB Chairs are responsible for notifying the Board member, in writing, that s/he is in violation of the local WDB's attendance policy and that the members' term has lapsed due to attendance requirements in the By-laws. An appeal process must be included in the by-laws. Copies of the correspondence must be submitted to the CEO and WDB Executive Director. The CEOs must fill this vacancy in the same manner as the original process and within the time frame described above.

Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

April 4, 2018

Michael M. Mulligan, Esq.
Salem County Counsel

**RESOLUTION FOR THE COMPLETION OF THE
FEDERAL 2018 ANNUAL CERTIFICATIONS AND ASSURANCES
FOR FTA ASSISTANCE**

WHEREAS, NJ TRANSIT requires each grantee to sign the Federal 2018 Annual Certifications and Assurances for FTA Assistance as applicable, and

WHEREAS, NJ TRANSIT also requires its recipients to sign NJ Transit's Code of Ethics for Vendors, Annual Affidavit of Compliance with the American with Disabilities Act, the FTA Lobbying Certification, and the LLL disclosure of Lobbying, Verification of Title VI, and

WHEREAS, the County of Salem wishes to remain in compliance with NJ Transit regulations to benefit from the grants received from NJ Transit, and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following documents will be signed and returned to the Office on Aging to be mailed to NJ Transit

1. Federal 2017 Annual Certifications and Assurances for FTA Assistance
2. Annual Affidavit of Compliance with the American with Disabilities Act
3. NJ Transit's Code of Ethics for Vendors
4. FTA Lobbying Certification
5. LLL Disclosure of Lobbying
6. Verification of Title VI



 BENJAMIN H. LAURY, Freeholder
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



 STACY PENNINGTON
 Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				.	
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

ooa/dc

Date Adopted

Committee

April 4, 2018

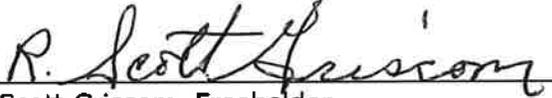
Public Safety

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH THE DEPARTMENT OF VETERANS' AND MILITARY AFFAIRS FOR THE PROVISION OF TRANSPORTATION SERVICES FOR VETERANS FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019

WHEREAS, a contract has been received by the Veterans' Service Officer, from the Department of Veterans' and Military Affairs for funding transportation serviced for the amount of Thirteen Thousand (\$13,000) dollars for the period of July 1, 2018 through June 30th, 2019; and

WHEREAS, The Board of Chosen Freeholders desires to enter into said contract to continue the program for the Veterans' of Salem County; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the Director and the Clerk of the Board are hereby authorized to execute said contract with the Department of Veterans' and Military Affairs for funding said program as described above


R. Scott Griscom, Freeholder
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.


STACY L PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓					
S. Griscom	✓				✓	
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Date Adopted

Committee

April 4, 2018

Public Safety

RESOLUTION AUTHORIZING SALEM COUNTY INTER-AGENCY COUNCIL TO UTILIZE FEE FOR SERVICE FUNDING FOR 2018 YOUTH SERVICES COMMISSION SUBSTANCE ABUSE EDUCATION AND SEX OFFENDER TREATMENT

WHEREAS, the County of Salem Board of Chosen Freeholders approved funding allocations from the Juvenile Justice Commission to the Salem County Youth Services Commission ; and

WHEREAS, resolution No. 2017-367 authorized an RFP for Substance Abuse Education in the amount of \$16,900.00 and for the Sex Offender Treatment in the amount of \$5000.00; and

WHEREAS, the Youth Services Commission issued two rounds of RFPs resulting in no responses.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem authorizes the Youth Services Commission, overseen by Inter Agency Council, to use fee for service funding for Substance Abuse Education and Sex Offender Treatment.

A handwritten signature in black ink, appearing to read "R. Scott Griscom".

R. Scott Griscom, Freeholder
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.

A handwritten signature in blue ink, appearing to read "Stacy L. Pennington".
STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓					
S. Griscom	✓				✓	
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Resolution No. 2018 - 149
Tabled to 4/18/18

Date Adopted

Committee

April 4, 2018

Public Safety

RESOLUTION AUTHORIZING THE RENEWAL OF A NON-FAIR AND OPEN CONTRACT FOR GROUP HEALTH INSURANCE AND ADMINISTRATION FOR THE SALEM COUNTY CORRECTIONAL FACILITY

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. permits the award of contracts for Insurance, including the purchase of insurance coverage and consultant services; and

WHEREAS, pursuant to N.J.S.A. 19:44A:20.7 the County of Salem utilized an alternative process in the selection of this entity, hence **AmeriHealth New Jersey, Inc.** has completed a Business Entity Disclosure Certificate and a Political Contribution Disclosure Form stating that they have not made, and do not intend to make any reportable contributions to any political or candidate committee in the County of Salem during the contract period commencing June 1, 2016; and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2016-275 on July 20, 2016 authorizing said agreement for a period to commence on, June 1, 2016 which will terminate at the discretion of the Freeholder Board or May 31, 2019, whichever shall occur first; and

WHEREAS, the Salem County Purchasing Agent, having conferred with the Salem County Sheriff and Salem County Correctional Facility Undersheriff, desire to renew said contract for the period June 1, 2018 to May 31, 2019; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract shall be encumbered in accordance with N.J.A.C. 50:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget for 2018 and 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby renews a contract for the provision of Health Insurance Administrator for the Salem County Correctional Facility, subject to the approval of the County Solicitor, to **AmeriHealth New Jersey, Inc.**, 259 Prospect Plains Road, Bldg. M, Cranbury, NJ 08512. Cost for the period of June 1, 2018 to May 31, 2019 shall not exceed \$300,000.00 (Three hundred thousand dollars and zero cents) per year.
2. The medical benefit administration cost will be at a rate of \$24.75; with an advance medical deposit of \$15,000 for the 24 month term.
3. Services shall be completed in full accordance with the terms and conditions of the contract.
4. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.
5. The Salem County Administrator is herein authorized to sign the renewal application.

R. SCOTT GRISCOM, FREEHOLDER
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.

Stacy L. Pennington
STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____

Approved as to Form and Legality

Date Adopted

Committee

April 4, 2018

Administrative

**RESOLUTION AUTHORIZING EXECUTIVE SESSION
COUNTY OF SALEM**

**Resolution Providing for a Meeting Not Open to the Public in Accordance
With the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the County of Salem is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq.; and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the County of Salem Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designed below:

_____ **1. Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal Law or State statute or rule of court shall be rendered confidential or excluded from the provisions of Open Public Meetings Act.

_____ **2. Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ **3. Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ **4. Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ **5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ **6. Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X _____ **7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party.

Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. Matters Relating to the Employment Relationship: Any matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. Matters Relating to the Possible Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility; and

WHEREAS, it is necessary to go into closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem will go into closed session to discuss the following:

1. Matters relating to the employment relationship.

After which the public meeting will reconvene. It is anticipated that the deliberations conducted in closed sessions may be disclosed to the public upon the determination of the Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 4, 2018.



STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓				✓	
C. Hassler	✓					
B. Laury	✓					✓
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____