

**COMMITTEE / COMMISSION  
MINUTE PACKET**

**5. MINUTES**

**January 9, 2018**  
**REGULAR MEETING**

**Prepared by:**  
**CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY  
OF SALEM COUNTY**

**January 9, 2018 at 5:30p.m.**

**Old Court House, 2<sup>nd</sup> Floor,  
Broadway and Market Streets  
Salem, NJ 08079**

**REGULAR MEETING MINUTES**

**Call to Order**

The Pollution Control Financing Authority ("PCFA") of Salem County's January 9<sup>th</sup>, 2018 meeting was called to order by Joe Racite at 5:30 p.m. Flag Salute commenced.

**Roll Call**

The Authority members present were: Fran Grenier, Chairman by tele-conference; Joe Racite, Vice-Chairman; Marjorie Sperry, Secretary; Andrew Ware, Assistant Secretary and Assistant Treasurer. Also present were; Niki Trunk, Authority Solicitor and Carey Italiano, Recording Secretary.

**Open Public Meetings Act**

The Statement of the Open Public Meetings Act was read by Joe Racite:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE "OPEN PUBLIC MEETINGS ACT" BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

**Approval of Minutes**

- i. A motion was made by Marjorie Sperry to approve the minutes of the meeting held on December 5, 2017, seconded by Andrew Ware. The motion was carried 4/0. The Minutes were approved.

**Financial Report and Payment of Bills**

- i. Katie Coleman, previous CFO of the County of Salem was present to discuss the financials. With recent changes, Mrs. Coleman offered to finish out the month of January in her treasury duties. The members of the PCFA agreed so there was no lapse in billing/financial periods.
- ii. The Financial report was submitted by Katie Coleman. The report showed some activity with cash balance of about \$258,000.00 which is available for projects. The profit and loss sheet show our net income being \$-221,855.20. The report shows the PCFA is \$41,000.00 under budget. There has been no other activity to report.
- iii. It was motioned by Marjorie Sperry and seconded by Andrew Ware to accept the treasurer's Financial Report. The motion was carried 4/0.

a. Carey Italiano	17-018	\$900.00
b. Niki Trunk, Esq.	17-019	\$88.00
c. NJ Advanced Media	17-020	\$380.78

- iv. It was motioned by Marjorie Sperry and seconded by Andrew Ware to accept and pay the Bill List. The motion was carried 4/0.

**2018 Budget Resolution**

- i. It was motioned by Marjorie Sperry and seconded by Andrew Ware to open the Public Hearing on the 2018 Budget.
- ii. It was motioned by Marjorie Sperry and seconded by Andrew Ware to close the Public Hearing on the 2018 Budget.
  - a. A motion was made to amend the salary line item of the budget to reflect changes to the allocations for CFO and Secretary. The total line item will be reduced from \$53,600 to \$35,000. \$30,000.00 will be allocated for a CFO and \$4,980 will be allocated to Clerk, which reflects \$1,380 increase for the Recording Secretary for additional duties. All were in favor.
  - b. Roll Call Vote: Fran Grenier – yes, Joe Racite – yes, Marjorie Sperry – yes, Andrew Ware – yes.
- iii. A motion was made by Marjorie Sperry and seconded by Andrew Ware to extend the Budget as amended. The motion carried 4/0.

**Fran Grenier excused himself from the meeting.**

**Resolution 2018 – 2: RESOLUTION AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF SPECIALIZED GOODS OR SERVICES PURSUANT TO N.J.S.A. 40A:11-4.3**

- iv. It was motioned by Marjorie Sperry and seconded by Joe Racite to accept Resolution 2018: RESOLUTION AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF SPECIALIZED GOODS OR SERVICES PURSUANT TO N.J.S.A. 40A:11-4.3. All were in favor. The motion was carried 3/0.

**Old Business**

**New Business**

- i. SCIA – Julie Acton, Executive Director and Cordy Taylor, Vice Chairman, presented to the PCFA their need for a Landfill Compactor GPS System.

- ii. After discussion, a motion was made by Marjorie Sperry and seconded by Andrew Ware to authorize a grant of \$33,500.00 and a loan of \$33,500.00 to the Salem County Improvement Authority. The motion carried 3/0.
  - a. The terms of the loan are 3 years with interest payable at a rate equal to the federal funds rates at the time of the loan less .25% compounded monthly. Principal and accrued interest shall be payable in 3 annual installments by March 31<sup>st</sup> of each year.

**Public Portion**

- i. The meeting was opened for public comment. There was one member of the public present. No public comment was spoken.

**Reminder: The Annual Reorganization meeting is scheduled for Tuesday, February 6, 2018.**

**Adjournment**

- i. A motion was made by Marjorie Sperry and seconded by Joe Racite to adjourn meeting. All were in favor. The motion was carried. Approximately 6:45 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for Janaury 9, 2018.docx

## Public Works Committee Meeting

**Date:** February 6, 2018

**Those in Attendance:** Freeholder Charles Hassler, Chairman  
Freeholder Scott Griscom  
Jeff Ridgway, Director of Operations  
Michael Mulligan, Solicitor  
Martin Sander, County Engineer  
John Crawford, Engineering Supervisor  
Mark Robbins, Weights & Measures  
Steve Schalick, Transit  
Diana Ford, Chief of Adm. Services

**Location:** Salem County Engineer's Office  
Fifth Street Complex

### MINUTES

1. Meeting Facilitator, Director of Operations, Jeff Ridgway.
2. Attendance was taken.
3. A motion was made by Steve Schalick, seconded by Freeholder Charles Hassler, that, the Minutes of the January 11<sup>th</sup>, 2018 meeting of the Public Works Committee be approved as distributed. Motion carried. \*
4. Resolutions submitted for the Agenda for the February 7<sup>th</sup>, 2018 regular Freeholders Meeting.
  - a. Resolution Approving the Execution of Change Order #1 Resurfacing of Cohansey-Friesburg Road, County Road #635 in Alloway Township for the County of Salem; and
  - b. Resolution Approving Amendment "A" for Professional Traffic Engineering Consultant Centerton Traffic Signal Improvements Contract for the County of Salem.
5. Newly appointed County Engineer, Martin Sander was introduced to all parties.
6. The Status Report prepared by County Engineer, Martin Sander will be the basis of these Minutes. Discussion items and added notes will be identified in italics.

### Status Report

#### ROADS

##### SJTPO-FY2015

**Cohansey-Friesburg Road, County Road #635 Resurfacing-Construction:** Transportation Trust Fund funding for construction: \$1,000,000. NJDOT Job # 7010303, FAP-2015-Salem Co-02286. Cumberland County Line to Watsons Mill Road, County Road #672. Contractor: "South State, Inc." Contract amount: \$812,384.52. Paving and striping complete. **Signs and punch list items need to be completed.**

*Mr. Sander explained that there are only punch list items to be completed on this project; it is substantially complete.*

**Woodstown Road, County Road #603 Resurfacing-Construction:** Transportation Trust Fund funding for construction: \$1,220,000, NJDOT Job # 7101312, FAP-2015-Salem Co-02284. Commissioner's Pike, County Road #581 to Brickyard Road. Award of Contract: June 21. Contractor: "South State, Inc." NJDOT Contract amount: \$694,405.27. Concurrence in Award received. Pre-construction meeting held October 31. Civil rights documentation in progress by South State, Inc. **Awaiting construction schedule. Project to start in spring, dependent upon weather.**

*Mr. Sander explained that "South State" has been contacted for a new construction schedule. Project to start as soon as the asphalt plant opens up.*

### **SJTPO-FY2016**

**Centerton Road, County Road #553 and Welchville Road, County Road #540-Construction:** Transportation Trust Fund (TTF) design funding: \$100,000.00. TTF funding for construction: \$1,600,000. Locations: Centerton Road, County Road #553 from Almond Road, County Road #540 north to Buck Road; Centerton Road, County Road #553 from Almond Road, County Road #540 south to the County Line; and Welchville-Alloway Road, County Road #540 from the railroad tracks to Main Street, County Road #581. Received fully executed agreement from NJDOT. **Project ready for bidding. Bidding Schedule to be prepared.**

*Mr. Sander explained that he understands this project is ready to be bid. Awaiting preparation of bid schedule.*

**Hook Road, County Road #551-Design:** Transportation Trust Fund design funding: \$150,000. Project includes raising a 1,000-foot long section of Hook Road and resurfacing from East Pittsfield Street in Carneys Point to Route 295. Survey services awarded to "Fralinger Engineering" and geotechnical services awarded to "TRC Engineers." Geotechnical report received. Meeting with Pennsville Township Engineer 2/6/18 to review project. Township Engineer agreed to provide written confirmation of the Township's request that the County raise the road and confirmation that no residents will be impacted as a result. **In-house design in progress. Schedule: Submit preliminary PS&E in February. CED may be needed due to federal construction funding. SE/SC Certification needed. Plans to be submitted to Pennsville Township Engineer and utilities for review and comment.**

*Mr. Sander reported that he had a meeting this morning with Jack Lynch, Pennsville Twp and Mark Brunermer, "Sickels & Associates" (Pennsville Twp Engineer) to review the background and reasons for raising Hook Road. The meeting was successful; Mr. Brunermer to supply copies of permits, plans, etc. prepared on behalf of Pennsville Township.*

**Watsons Mill Road, County Road #672 and New Bridge Road, County Road #623 - Design:** Transportation Trust Fund design funding: \$100,000.00. NJDOT Job # 7101313, FAP-2016-Salem Co-02427. Watsons Mill Road, County Road #672 from Commissioners Pike County Road #581 to Aldine-Friesburg Road, County Road #635 in Alloway Township; and New Bridge Road, County Road #623, from 500 feet south of Harmersville Road, County Road #658 to Beasleys Neck Road, County Road #651 in Lower Alloways Creek Township. Survey services awarded to "Fralinger Engineering." Field survey complete, base maps received. **In-house design in progress. Preliminary PS&E to be submitted in February.**

*Mr. Sander explained that this project is being designed in house. Preliminary PS&E is due to NJDOT this month.*

### **SJTPO-FY2017**

**Watsons Mill Road, County Road #672 and New Bridge Road, County Road #623 -Construction:** Funding in the amount of \$1,800,000. Watsons Mill Road, County Road #672 from Commissioners Pike County Road #581 to Aldine-Friesburg Road, County Road #635 in Alloway Township; and New Bridge Road, County Road #623, from 500 feet south of Harmersville Road, County Road #658 to Beasleys Neck Road, County Road #651 in Lower Alloways Creek Township.

**Centerton Traffic Signal Improvements:** FY2017 Congestion Management and Air Quality (CMAQ) federal funding in the amount of \$75,000 for design and \$275,000 for construction, for signal upgrades at the intersection of Centerton Road, County Road #553 and Almond Road, County Road #540 in Pittsgrove Township. Design services awarded to "Remington and Vernick Engineers" (RVE) in the amount of \$34,487.10. Received fully executed agreement from NJDOT. Design kickoff meeting held December 12. **Requested price from RVE for providing traffic counts for turning movements. Proposed additional price received in the amount of \$1,621.98.**

*Mr. Sander reported that he met with "Remington & Vernick" this morning. Project is moving forward.*

### **SJTPO-FY2018**

**Hook Road, County Road #551 Resurfacing-Construction:** Federal construction funding: \$2,000,000 for resurfacing from East Pittsfield Street in Carneys Point to Route 295.

**Five Points and Six Points Roundabout Projects:** SJTPO plans to submit applications to NJDOT for funding of both roundabout projects. Projects are being submitted to Traffic Data & Safety for review before they will be evaluated by a Technical Review Committee comprised of the NJDOT Bureau of Environmental Program Resources (BEPR), Local Aid, Traffic Data & Safety, as well as FHWA. SJTPO anticipates authorization of Federal funding for both projects in FY 2018. Funding for Design, Construction, and Construction Inspection will be included within the applications. Six Points will be submitted as part of the Local Safety Program, Five Points will be submitted as part of the Roundabout Pilot program.

**SJTPO Regional Roundabout Feasibility Assessment:** SJTPO is considering pursuing an HSIP-funded technical study with NJDOT to do a regional feasibility assessment to identify locations that would be eligible to advance HSIP-funded construction of modern roundabouts. The result would be a complete list of locations eligible for HSIP-funded roundabouts and would advance up to ten locations for HSIP-funded construction.

### **SJTPO-FY2019 through FY2022**

**Salem County Mill and Overlay Resurfacing Program:** \$1,500,000 per year available for construction and \$150,000 for field survey and in-house design.

### **NJDOT Funded County Aid Projects:**

#### **2012 County Aid:** NJDOT Funding:

1. Woodstown-Alloway Road, County Road #603, East Lake Road to Brickyard Road: Contract awarded to "South State Inc." in the amount of \$1,100,000±. Notice to proceed: June 27. Project limits extended north of East Lake Road to meet recently paved section just south of Hungry Hill Bridge. Paving work is complete. Substantially complete. Completion of punch list needed.

*Mr. Sander reported that there are punch list items to be completed. A lengthy discussion ensued concerning the "piping of a ditch that is washing out". A meeting has been scheduled for later this month to discuss the outstanding items.*

**2013 County Aid:** Grant amount is \$1,807,000.00. The Contractor is "R. E. Pierson Construction." The contract is in the amount of \$2,008,280.25.

1. Alloway-Woodstown Road, County Road #603 from Bailey Street to Liberty Avenue; Construction complete.
2. Woodstown-Pedricktown Road, County Road #602, from Pennsville-Auburn Road, County Road #551 to Freed Road; Construction complete. **Repair of base failure needed; we are investigating. Site Work Proposal submitted by Contractor in amount of \$27,623; We will coordinate with NJDOT, as required.**
3. Hollywood Avenue, County Road #618, from US Route #130 to Pennsville-Auburn Road, County Road #551. Construction complete. Guide rail completed at intersection with South Golfwood Avenue. Resident complaint from Mariano Massari (856-381-9920) who would like it removed.

*Mr. Sander explained that there is a base failure on Woodstown-Pedricktown Road. The estimate received from "Pierson" for the repair is excessive. Additional information needed prior to making a firm recommendation to the Board. Mr. Sander is going to reach out to "South State" to get a comparison cost.*

**2014 County Aid:** Grant amount: \$2,365,000.

Phase 1:

1. Parvin Mill Road, County Road #645 in Pittsgrove from Morton Avenue at the County line to Crystal Road;
2. Deerfield Road, County Road #540 in Pittsgrove from Centerton Road, County Road #553 to the Cumberland County line;
3. Bailey Street, County Road #616 in Woodstown from US Route #40 to South Main Street, County Road #672;

Project awarded to South State Inc. in the amount of \$1,219,818.92. Pre-construction meeting October 31. **New notice sent to South State requesting Construction Schedule - anticipated Spring start.**

Phase 2:

4. West Mill Street, County Road #642 in Pedricktown from Straughens Mill Road, County Road #643 to Railroad Avenue, County Road #602;
5. State Street, County Road #634 in Penns Grove from Beach Avenue to West Main Street, County Road #675;
6. South Golfwood Avenue, County Road #601 in Carneys Point from Georgetown Road to Hollywood Avenue;

Project awarded to South State Inc. in the amount of \$894,168. Awaiting Freeholders approval; **Pre-construction meeting to be scheduled.**

*Mr. Sander reported that a Review Pre-Con Meeting will be scheduled to get Phase 1 back on track. A Pre-Construction Meeting will be scheduled for Phase 2. Both of these projects to be under construction in Spring.*

**2015 County Aid:** Grant amount: \$2,365,000.

1. Penns Grove-Pedricktown Road, County Road #642 in Oldmans Township from Route 130 to Straughens Mill Road, County Road #643. **Base Bid.**
2. Pennsville-Auburn Road, County Road #551 in Carneys Point from NJ Route #48 to Georgetown Road. **Base Bid.**
3. Pennsville-Auburn Road, County Road #551, 500-foot long section north of Route 48 and south of Quilleytown Road. Flat area to be regraded. **Base Bid.**
4. Telegraph Road, County Road #647 in Quinton from County Road #540 to NJ Route #49. **Base Bid.**
5. North Broad Street, County Road #607 in Penns Grove and Carneys Point from Main Street to NJ Route #130. **Base Bid.**
6. Dutch Row Road, County Road #611 from US Route #40 to the Gloucester County line. **Base Bid.**
7. McKillip Road, County Road #676, from Welchville-Alloway Road, County Road #540 to the Mannington Township line. **Alternate A.**
8. Hawks Bridge Road, County Road #540 in Carneys Point and Mannington From US Route #40 to Haines Neck Road, County Road #631. **Alternate B.**
9. Perkintown Road, County Road #644 from Straughens Mill Road, County Road #643 to Pennsville-Pedricktown Road, County Road #601. **Alternate B.**
10. Marlton Road, County Road #636 in Pilesgrove from Marlton Recreation Area to Kings Highway, County Road #620, plus the intersection of Marlton Road and Borton Drive. **Alternate B.**

NJDOT Plan approval received. **Minor plan revisions required prior to bidding. Alaimo to get final approval; F & A get project out for bids.**

*Mr. Sander explained that "Alaimo" started this project and has been asked to finalize the plans and specifications. However, if this project does not get awarded by 6/18/2018 – there is a very strong possibility that these funds will be lost.*

**2016 County Aid:** NJDOT grant funding in the amount of \$2,365,000.

Roads included:

1. Alvine Road, County Road #655 from Almond Road, County Road #540 to Route 56 in Pittsgrove Township, including drainage improvements at low areas.
2. Gershal Avenue, County Road #638 from Route 56 Garden Road, County Road #674 in Pittsgrove Township.
3. Quinton-Alloway Road, County Road #581 from Route 49 to Greenwich Street, County Road #540 in Quinton and Alloway Townships.
4. Pennsville-Pedricktown Road, County Road #601 from Perkintown Road, County Road #644 to Penn grove- Pedricktown Road, County Road #642 in Oldmans Township.

**Alaimo Group prepared survey and base mapping, and started design. Federici and Akin to finish design and manage construction.**

*Mr. Sander reported that "Alaimo" has completed the survey and base mapping and will turn information over to "Federici & Akin" to complete.*

**2017 County Aid:** NJDOT grant funding in the amount of \$2,399,200.

1. Quinton-Alloway Road, County Road #581 from NJSH#49 to Woodstown-Alloway Road, County Road #603. Limits need to be reduced to include only from Greenwich Street, County Road #540 to Woodstown-Alloway Road, County Road #603 due to overlap with 2016 County Aid project.
2. Pennsville-Auburn Road, County Road #551 from NJSH#140 to Georgetown Road, County Road #629.
3. Salem County Railroad Port Area Improvements, from Fifth Street to West Broadway. More information under Railroads.
4. Guide rail at some minor bridges may be added to the project.

**Federici and Akin to initiate design on/about 3/1/18.**

*Mr. Sander reported that "Federici & Akin" will begin this project on or about 3/1/2018.*

**2018 County Aid:** NJDOT funding to be provided to Salem County under this program is \$4,842,538. **SAGE applications were submitted prior to 1 February 2018 cutoff. :**

1. **Monroeville Road from Elmer-Richwood (CR609) to the Salem/Gloucester County line;**
2. **Haines Neck Road from Hawks Bridge Road (CR540) to Pointers-Auburn Road (CR646).**
3. **Salem-Fort Elfsborg Road, Fort Elfsbprg Rd (CR624) to Elsinboro Township-Salem City line.**
4. **Alloway-Aldine Road from East Main Street (CR581) to Remsterville Road (CR656)**
5. **Priority bridge repairs: Richmanville Bridge;**
6. **Guide rail at minor bridges.**

**Design not started.**

*Mr. Sander explained that the above listed projects have been entered into "SAGE" for the 2018 County Aid Project. A resolution approving the application will be required from the Freeholder Board. Solicitor Mulligan suggested that a set of criteria be established for the replacement or establishment of guide rail. A lengthy discussion ensued. Once the "criteria" is established is should be approved by the Freeholders with a resolution.*

**2018 NJDOT Local Freight Impact Fund:** Proposed project: Resurfacing of Straughns Mill Road, County Road #643 from Route 295 to Penns Grove Pedricktown Road, County Road #642, and repairs to the Straughns Mill Road Bridge at Beaver Creek. **Funding application submitted through SAGE on 12/19/17 in the amount of approximately \$1.1M. Resolution prepared for Freeholder adoption.**

*Mr. Sander reported that the SAGE application for this project was submitted in December. A resolution approving the application will be required from the Freeholder Board.*

## BRIDGES

**2013 NJDOT Local Bridges, Future Needs Program:** Rehabilitation of Scour Critical Bridges. NJDOT funding: \$1,000,000. Project includes scour countermeasures at eleven (11) bridges as recommended by Bridge Evaluation Reports. Design and permitting on four (4) locations was begun by “Federici & Akin.” “Alaimo Group” proceeded with design of seven (7) remaining locations. Permit has been received for one (1) location, Pleasant Hill Bridge, CB #1701-088. **Federici and Akin will work with DEP to satisfy review comments from previous submissions; and prepare the permit applications for the remaining sites.**

*Mr. Sander explained that “Federici & Akin” will work toward getting the permits granted so this project can move forward.*

**2014 NJDOT Local Bridges, Future Needs Program:** Replacement of Murphy’s Bridge, County Bridge #1711-111 on Friendship Road in Upper Pittsgrove, which is both functionally obsolete and structurally deficient. NJDOT funding: \$1,000,000. Design, permitting, and construction management by “Remington & Vernick Engineers” in the amount of \$97,525.00. Flood Hazard Area Permit, Freshwater Wetlands Permit and Soil Erosion Certification received. Contacted property owners regarding easements, no objections. Easements received from adjoining property owners.

*Mr. Mulligan reported that the “Stimpson” Easement has been executed and will be approved by the Freeholder Board. However, the 2<sup>nd</sup> Easement needed has not been finalized. Mr. Sander explained that the final easement is needed before this project can move toward advertisement.*

**2015 and 2016 NJDOT Local Bridges, Future Needs Program:** Replacement of Jesse Bridge, County Bridge #1701-274 on Gershal Avenue in Pittsgrove, which is structurally deficient. NJDOT funding: \$2,000,000. Design, permitting, and construction management by “Churchill Consulting Engineers” in the amount of \$141,133.00. Preliminary construction cost estimate: \$2.1 million. Approximately 5,000 SF of Riparian Zone mitigation along Muddy Run required as a condition of the NJDEP Flood Hazard Permit. Possible location: Deer Pen Park in Pittsgrove Township. Pittsgrove Township indicates that since **Deer Pen Park property was acquired through the Frank H. Stewart Trust from the National Bank and Trust Co. of Gloucester County, mitigation on the property may not be possible, and may be required at another location.**

*Mr. Sander reported the outstanding issue stopping this project from moving forward is to secure the approximately 5,000 SF of riparian mitigation zone – so the NJDEP Flood Hazard Permit can be issued. Mr. Mulligan is investigating the possibility of utilizing land at Deer Pen Park.*

**2017 NJDOT Local Bridges, Future Needs Program:** Salem County will receive NJDOT funding in the amount of \$1,000,000 for repair or replacement of Centerton Bridge, which is functionally obsolete.

**2018 NJDOT Local Bridges, Future Needs Program:** Salem County’s allotment under this program is approximately \$1.2 million. **Application submitted through SAGE. Resolution prepared for Freeholder adoption.**

**Bridges Requiring Priority Repairs:** Priority repair recommendations received for major and minor bridges. Quarterly reporting on major bridge priority repair status is now required by FHWA and NJDOT and is due May 15, August 15, November 15 and February 15. Met with Road Department to discuss repairs that can be performed by the Road Department. Additional repairs require design and funding for completion by contractors. **Priority repairs included in the 2018 County Aid funding application submitted.**

**Richmanville Bridge, County Bridge #1704-123, on Woodstown-Daretown Road, County Road #615:** Repairs needed to timber piles and sheeting. Repair details being prepared. **This project was included in the 2018 County Aid funding application submitted.**

**Bridges Requiring Guide Rail:** Annual program for installation of bridge guide rail using NJDOT County Aid funds to be prepared. Some bridge guide rail included in the 2018 County Aid funding application submitted.

**DAMS**

**Black Road Dam 30-30**

Mannington Township  
Hazard Class: Low  
Owners: Mannington Township, Catalano and Holliday  
Last inspected: 2017 by “Alaimo Group”  
Next inspection due: 2021  
EAP: To be submitted by October 2017.  
O&M: To be submitted by October 2017.  
Condition: Poor.

**East Lake Dam 30-10**

Pilesgrove Township  
Hazard Class: Significant  
Owners: NJDEP Fish and Wildlife, Pilesgrove Township  
Last inspected: 7/17/10  
Next inspection due: NJDEP will do the inspection.  
Recently rehabilitated.  
EAP: None  
O&M: None

**Camp Roosevelt Dam 30-12**

Alloway Township  
Hazard Class: Significant  
Owners: BSA Southern NJ Council  
Last inspected: 2017 by “Alaimo Group”. Inspection report completed and submitted.  
Next inspection due: 2019  
EAP: Done.  
O&M: Done.  
Condition: Poor.

**Ballinger’s Mill Pond Dam 30-13**

Alloway Township  
Hazard Class: Significant  
Owners: BSA Southern NJ Council  
Last inspected: 2017 by “Alaimo Group”. Inspection report completed and submitted.  
Next inspection due: 2019  
EAP: Done.  
O&M: Done.  
Condition: Poor.

**Algonkin Dam 30-22**

Upper Pittsgrove Township  
Hazard Class: Significant  
Owners: “Bancroft NeuroHealth”  
Last inspected: 2017 by “T&M Associates.”  
Spillway Design Storm Report, prepared by McCormick Taylor, September, 2017.

EAP: Prepared by “T&M Associates,” December 2009, updated September 2012.  
O&M: Prepared by “T&M Associates,” April 2010.  
Condition: Poor.

**Slabtown Lake Dam 30-23**

Upper Pittsgrove Township  
Hazard Class: Low  
Owners: Township of Upper Pittsgrove, Jodi and Mark Leonetti.  
Last inspected: 2017 by “Alaimo Group”  
Next inspection due: 2021  
EAP: N/A  
O&M: To be prepared by April 2018  
Condition: Poor

**Camp Karney Dam 30-8 (aka Avis Mill Pond Dam and Camp Crockett)**

Pilesgrove Township  
Hazard Class: Low  
Owners: Salem County  
Last inspected: 2017 by “Alaimo Group”. Inspection report completed and submitted.  
Next inspection due: 2019  
EAP: None.  
O&M: None.  
Condition: **Unsatisfactory**

Design for rehabilitation by “Churchill.” There is a \$1.3M loan for this project, under the 2004 NJDEP Dam Restoration Loan Program. Interest rate: 2%; term: 20 years. Approximately \$300,000 of funds eligible for the loan have been spent on engineering and permitting; **an additional \$1,000,000 is required** (Latest cost estimate is approximately \$2,000,000). **Dam Safety has downgraded the dam to "Low Hazard"; consequently, additional funding is not available from Dam Safety.** Draft O&M Manual prepared by the Salem County Engineer’s Office. NJDEP Dam Safety and Freshwater Wetlands permits received. Approval of easements from NJDEP Green Acres is required. Information regarding easements sent to NJDEP Green Acres. Extension of Dam Safety permit until April 24, 2018 received from NJDEP. Information requested by Green Acres for easements has been forward to Churchill for responses. Funding for construction and construction management services will be needed. **The lake will be lowered by 16" due to deteriorated sheeting. A Value Engineering study will be performed to try to lower costs.**

*Mr. Sander reported that a “Lake Lowering Permit” has been submitted to Dam Safety; and a meeting has been scheduled for 2/13/2018 with interested parties.*

**Elmer Lake Dam 31-10**

Pittsgrove Township  
Hazard Class: Significant  
Owners: Salem County, NJDEP Division of Fish and Wildlife  
Last inspected: 5/4/11  
Next inspection due: 2014. To be done by NJDEP.  
EAP: Submitted.  
O&M: None. NJDEP will prepare the O&M.

**Willow Grove Dam 31-23**

Pittsgrove Township  
Hazard Class: Significant  
Owners: Nature Conservancy  
Last inspected: 10/29/10

Rehabilitation design by “Pennoni”. Rehabilitation construction contract amount: \$3,731,607.21. Contractor: “South State, Inc.” Federal funding: 80%; County match: 20%. Construction complete. Final payment approved by Freeholders on 9/20/17. As-built plans completed and submitted to NJDEP Dam Safety.

**Palatine Lake Dam 31-8**

Pittsgrove Township

Hazard Class: Significant

Owners: Palatine Lake Homeowners Association

Last inspected: 2017 by “Alaimo Group”. **Inspection report completed and submitted.**

Next inspection due: 2019

EAP: Done.

O&M: Done.

Condition: **Poor**

**Thundergust Pond Dam 35-19**

Pittsgrove Township

Hazard Class: Significant

Owners: NJDEP Division of Parks and Forestry

Inspection: NJDEP will perform the inspections.

**Parvin Lake Dam 35-2**

Pittsgrove Township

Hazard Class: Significant

Owners: NJDEP Division of Parks and Forestry

Inspection: NJDEP will perform the inspections.

**Coxhat Pond Dam 34-25**

Quinton Township

Hazard Class: Low

Owners: Richard E. and Frances Haash

Last inspected: **April 2017** by “Alaimo Group”

Next inspection due: **2021**

O&M: Needs to be prepared and submitted by October 30, 2017.

Condition: Fair.

**West Branch Dam 34-27**

Lower Alloways Creek Township

Hazard Class: Low

Owners:

Last inspected: May, 2015 by “Alaimo Group”

Next inspection due: **2019**

H&H, Stability and Failure analysis recommended.

No O&M

The inspection report recommends immediate repairs, and preparation of an O&M Manual. The ownership of the dam needs to be confirmed to determine responsibility for repairs.

**Cobbs Mill Dam 34-6**

Alloway Township

Hazard Class: Significant

Owners: William Cobb, Alloway Township

Last inspected: 2008

Next inspection due: Past due. Subject to resolution of legal matter.

Design contract for decommissioning awarded to “Pennoni Associates” in the amount of \$56,140. “Pennoni” has completed the field survey and wetlands investigation. **Wetlands report completed; H&H completed for existing and dam breach including Thundergut Pond Dam. Design in progress; Anticipate submission of permit applications to NJDEP in January.**

### STORMWATER

**Stormwater Pump Station, Fort Elfsborg Road, Elsinboro:** Flooding of Fort Elfsborg Road and surrounding area occurs during heavy rains and high tides. Concept plans and cost estimates, preliminary schedule prepared for a stormwater pump station. Funding application submitted through njemgrants.org. Funding amount is \$990,000 with a County match of \$110,000. NJOEM assisted in the preparation of a benefit-cost analysis, and appears confident that the project will receive funding. Additional information provided to NJOEM on 3/14/17. Application is with NJOEM for submission to FEMA.

### ENVIRONMENTAL

**Gateway Business Park Biennial Certification:** Contract awarded to: “Pennoni Associates” in the amount of \$2,500. Additional funds were authorized in the amount of \$3,175. The Remedial Action Permit has been received. The next scheduled date for biennial certification is due December 7, 2019. **“Pennoni” has requested additional compensation of \$2,200 for their extra work in responding to NJDEP’s requests, for a total contract amount of \$7,875.**

### TRAFFIC

**SJTPO Funded Traffic Studies:** The SJTPO FY2018 Salem County Sub-Regional Planning Grant includes \$24,000 for consultant studies. The funding is to be used for various intersections and road analyses for which a traffic consultant. Awarded to “Remington and Vernick” in the amount of approximately \$21,700 for four (4) locations, including Parvin Mill Road, Watsons Mill Road at Commissioners Pike; Route 40/45/Bailey Street; and the intersection of Welchville-Alloway Road and Acton Station Road in Alloway. At the request of Pennsville Township a signal warrant analysis for the intersection of Hook Road and East Pittsfield Street was added to the scope of work, at approximately \$2,500, keeping the contract below \$24,000. **Traffic studies received. Recommendations under review in the Engineer’s Office to identify items that may be completed by the Road Department.**

**Lower Alloways Creek Crosswalk:** A crosswalk has been requested by Lower Alloways Creek Township across Locust Island Road at the post office. A resolution of the governing body was submitted. **Crosswalk study completed in-house. Needs to be reviewed.**

*Freeholder Hassler has about the status of this request. Mr. Sander explained that a Crosswalk Study has been completed in-house. He needs to review it before making any formal recommendations. Freeholder Hassler suggested a “flashing stop sign”. No decision made at this time.*

### MISCELLANEOUS

**ARC of Salem County:** Grant administrator: “Triad Associates.” The project is parking lot resurfacing, striping ADA improvements and site lighting. Amount of CDBG funding: \$300,000 of which \$250,000 is for construction, \$15,000 (5%) is for grant administration, and \$35,000 (12%) for engineering. Contractor: “South State.” Contract amount: approximately \$254,000 including site lighting and electrical work. Change Order No. 1 in the amount of \$250.00 for detectable warning surface quantity adjustment approved by the Freeholders on 9/20. Paving completed. **Completion of punch list needs to be confirmed. Status of wage compliance needs to be confirmed with Triad.**

**SJTPO FY18 Port Area Planning Study:** SJTPO has awarded a contract to “AECOM” for a multimodal transportation planning study of the Salem Port area. The study will describe the existing operations of the port and make recommendations for improvements to rail, water and roadway infrastructure improvements. The

existence of this study will form the basis for future funding applications. The study is expected to take from August 2017 to February 2018 to complete. **Study completed and will be presented in meeting in Vineland on February 12, 2018.**

*Mr. Sander reported that Stan Bitgood, "Federici & Akin" – will be attending the February 12<sup>th</sup>, 2018 meeting.*

### RAILROAD

#### Salem County Railroad Port Area Improvements:

- Project includes railroad rehabilitation from Fifth Street to West Broadway in Salem City; and replacement of bulkhead behind the Ardagh glass building.
- NJDOT FY2018 Local Aid Infrastructure (LAIF) funding in the amount of \$3,000,000.
- NJDOT County Aid 2017 includes this project for additional funding.
- FEMA funding for repair of a 300-foot section of the bulkhead in the amount of \$274,726 to restore the bulkhead to pre-disaster conditions, and an additional \$151,315 for hazard mitigation improvements, for a total of \$426,041. The funding provides 90% reimbursement of eligible costs. FEMA deadline for completion: October 30, 2018. FEMA Quarterly Report submitted for the period October 1-December 31, 2017.
- NJDEP CAFRA permit received.
- Contractor: R.E. Pierson Construction. Contract Amount: \$3,464,805.65.
- Preconstruction meeting held 12/12/17; Notice to Proceed issued effective 12/26/16.
- Contract Period: 180 days.
- **Easements needed from Aluchem and Ardagh for work on their properties. Check with Mike Mulligan on status.**
- **NJDEP General Permit GP-10 (online permit) needed for bulkhead replacement.**
- **SESC Certification applied for in July 2017, not received yet. Check with Mike Bonham on status.**
- **Potential issue with historic fill identified by Ardagh's LSRP at the pre-construction meeting; Recommend meeting with Ardagh's LSRP and Contractor.**
- **Recommend meeting with Ardagh to review plans and any requested railroad modifications they may have.**
- **Submittals received from Contractor for review.**

*Mr. Sander asked for an update on the "Easements" from Mr. Mulligan. Mr. Mulligan reported that the "Aluchem" easement looks favorable – however, the "Ardagh" easement has had no positive response. A lengthy discussion ensued. This project to be discussed with the Freeholders in "closed session". Mr. Sander reported that it is his understanding that the County has put out an "RFP" for Construction Management for this project.*

#### NJDOT Grants #7100322 and #7115325 - Salem Branch Railroad Chestnut Run Culvert Replacement and Railroad Rehabilitation Phase 8, MP 17.11 to 17.64, Woodstown Borough

- Project funding (Culvert): Total = \$490,222.00, State funding is 90%, Sponsor share is 10%.
- Project funding (Railroad): Total= \$747,600, State funding is 90%, Sponsor share is 10%.
- NJDOT deadline for completion: 9/21/18.
- **In-kind replacement of 105" corrugated metal culvert pipe.**
- **Field survey completed by Alaimo Group**
- **Design and permit applications started by Alaimo Group.**
- **Bid items for each grant to be kept separate.**
- **Status update requested by Kimberly Giddens of NJDOT Multimodal Grants and Programs.**
- **Extension of time will be needed from NJDOT Multimodal Grants and Programs for project completion.**
- **Note: Railroad work qualifies for NJDOT County Aid funding, if needed.**

**NJDOT 2018 Rail Freight Assistance Program:** Funding application submitted 9/15/17. Grant received in the amount of \$6,014,192.49, subject to a County match of \$668,243.61

**TIGER Funded Track Rehabilitation – Woolwich Township - Phase VIb:** Project limits: From Oldmans Trestle north to Oldmans Creek Road, approximately MP 14.40 to 13.36. Contractor: “Railroad Construction Co. of South Jersey” (RCC). Contract amount \$1,128,777. Work completed. **Final change order and estimate for final payment to RCC to be submitted by Alaimo Group.**

**TIGER Funded Track Rehabilitation – Mannington Township:** Project limits: MP 26.50 to 28.00 in Mannington Township. Contractor: “Railroad Construction Co. of South Jersey.” Contract amount \$829,440.00. Work completed. **Final change order and estimate for final payment to RCC to be submitted by Alaimo Group.**

### **DISCUSSION ITEMS:**

#### Engineering:

Mrs. Ford presented a request from Pilesgrove Township for the installation of “No Jake Brake” signs on Swedesboro Road, County Road #605. A brief discussion ensued. Mrs. Ford was directed by the Committee to prepare a response letter to Pilesgrove Township stating the following: request copy of noise ordinance; notify Twp. that County will not pay for the signs – but will help with installation; and request locations where Twp would like signs installed.

Mrs. Ford reported that the “Letter of Resignation” from the Salem County Construction Board of Appeals was received from Mr. McKelvie.

Mrs. Ford presented a letter from Oldmans Township requesting the establishment of a reduced speed limit on Perkintown Road, County Road #644. A brief discussion ensued. Request will be investigated.

Public Works: Mr. Owens was unable to attend today’s meeting.

#### Facilities Management:

Mr. Ridgway reported that there are no new issues. However, the roof of the “Surrogates Building” is the last one to be replaced. Estimated cost - \$80,000.00.

Mosquito: Mr. Ridgway reported that they are ready for spring.

Planning Board: No items.

Rail Road: Mr. Schalick reported that the Elm Street crossing should be scheduled soon.

#### Weights & Measures:

Mr. Mark Robbins was introduced and welcomed to the Public Works Committee Meeting. Since his Office is now under the Public Works Committee Mr. Robbins was invited to attend. Mr. Robbins handed out copies of his 2017 Annual Report. A brief discussion on what activities are undertaken by his Office.

Traffic Safety: No items.

**DATE OF NEXT MEETING:** The next Public Works Committee Meeting is scheduled for TUESDAY, MARCH 13<sup>TH</sup>, 2018 at 1:30 PM.

A motion was made by Martin Sander, seconded by Steve Schalick, that, the meeting be adjourned. Motion carried. \*

Respectfully submitted,  
**Diana Ford**  
Diana Ford  
Chief of Administrative Services

**Salem County Construction Board of Appeals Meeting  
April 10, 2018**

**Those in attendance:**

- Martin Sander, Architect/Engineer**
- Robert Ceaser, Electrical**
- Charles Hughes, Fire Code**
- Myrle Patrick, Plumbing**
- Jeff MacMaster, Carpentry/Construction**
- Robert Sutton - Alternate/Carpentry/Construction**
- Thomas Mahoney – Alternate/Fire Code**
- Michael Mulligan, Solicitor**
- Diana Ford, Secretary**

- 1. Solicitor Michael Mulligan was the meeting Facilitator. Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.**
- 2. Roll call was taken with Kevin Hahn, Alternate Electrical the only member of the Board not in attendance. Since a quorum of the members are in attendance the Meeting was called to order.**
- 3. Communication. Letter of Resignation was read from James McKelvie. A motion was made by K. Myrle Patrick, seconded by Robert Ceaser, that, the resignation be accepted. Motion carried.**
- 4. Re-appointed Members, Robert Ceaser, K. Myrle Patrick and Robert Sutton were given the "Oath of Allegiance" by Board Solicitor Michael Mulligan.**
- 5. New Member, Martin Sander was given the "Oath of Allegiance" by Board Solicitor Michael Mulligan.**
- 6. The next order of business was to elect Officers for 2018. Michael Mulligan requested a motion for Chairman. A motion was made by Jeff MacMaster, seconded by Robert Sutton, that, Martin Sander be nominated for Chairman. Motion carried. Being no other nominations, Mr. Mulligan declared Mr. Sander – Chairman by acclamation.**

**Solicitor Mulligan requested a motion for Vice Chairman. A motion was made by Robert Sutton, seconded by Jeff MacMaster, that, Robert Ceaser be nominated for Vice Chairman. Motion carried. Being no other nominations, Mr. Mulligan declared Mr. Ceaser - Vice Chairman by acclamation.**
- 7. A motion was made by Jeff MacMaster, seconded by K. Myrle Patrick, that, the Minutes of the April 18, 2017 meeting be approved as distributed. Motion carried.**

8. **New Business:**
  - A. **Meetings.** Secretary Diana Ford suggested that unless there is objection she would like to recommend the 2018 Board Meetings be held on the 2<sup>nd</sup> Tuesday of each month at 10:00 AM in the Salem County Engineer's Office Conference Room, as needed. A motion was made by Robert Ceaser, and seconded by Jeff MacMaster, that, this recommendation be approved and the appropriate actions be taken by the Secretary to advertise the meeting schedule of the Salem County Construction Board of Appeals. Motion carried. Secretary Ford was asked to send out a written notice to the Board of Appeals members five (5) days in advance of a scheduled meeting if there are no actions to be taken by the Board of Appeals; thereby canceling the meeting.
  - B. **Official Newspapers.** Chairman Martin Sander requested a motion on the Official Newspapers. A motion was made by Robert Sutton, seconded by K. Myrle Patrick, that, the Official Newspapers for the Salem County Construction Board of Appeals be the "South Jersey Times" and the "Elmer Times". Motion carried.
9. **Old Business.** Nothing presented.
10. Being no further business to be brought before this Board at this time a motion was made by K. Myrle Patrick, seconded by Jeff MacMaster, that, since there are no additional matters to come before this Board the meeting be adjourned. Motion carried.

Notes by Diana Ford, Secretary

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ  
Thursday, April 12, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, and Timothy Mangold and Ed Ramsey (members of the public) were present.

**MINUTES**

**Regular meeting of March 8, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 5-0.**

**CORRESPONDENCE**

Correspondence from Tamiko Green, Office of Permit Management, NJDEP, regarding the Ground Water General Permit Authorization Renewal. It was noted that this is submitted annually.

Correspondence from Heather Sakewicz-Frank, Mannington Township School Art Teacher, for two composters (which were given to them on March 29, 2018).

Correspondence from Michael S. Sutton requesting a refund of the balance in the account of Robert Sutton Construction Co., LLC.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

Regarding the agricultural mulch, it was noted that the repairs had been done and bailing will resume on Friday, April 13. The topographical survey was done, and a draft is available for review. It was revealed that putting the asbestos in a pile using the berm method greatly decreased use of landfill space and

required large amounts of soil. SCIA will be going back to using the trench method for disposal of the asbestos. The next Household Hazardous Waste day is Saturday, April 21. Quotes for hauling from the Convenience Center have been received and resolutions are on the agenda for approval. The quotes were discussed. It was noted that a motion was on the agenda to approve a refund to Robert Sutton Construction. Financial Disclosure Statements are due and it was noted that some members of the Board will have to file two. Specifics of the filing were discussed. Alaimo has determined that the pump station enclosure should be made of concrete and the scale project has been started.

At this time, Board member Schneider advised that with regard to the agricultural mulch, he did some calculations and in order to dispose of the 370 tons of mulch accumulated in 2017, it would take 23 truckloads. Executive Director Acton advised that SCIA will bale as much as possible and that the fence surrounding the landfill has been pushed over. It is imperative that the fence be repaired as soon as possible, and it was decided that Executive Director Acton would get prices for this repair.

Chairman Taylor, without objection, ordered the Executive Director's report be received and filed.

### **SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that revenue is up and beneficial soil is up.

**Landfill Engineer's Report dated February 27, 2018.** Copies of this report were distributed to all Board members prior to this meeting. Groundwater discharge was discussed as well as the closure/post closure plan including several options. The cost of the wetlands mitigation matter was discussed and it was decided that same would be addressed in the budget for 2019.

Chairman Taylor, without objection, ordered the landfill statistical and the engineer's reports be received and filed.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick advised that it was a very short meeting and topics discussed were covered here in the Executive Director's report.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised that the paving part of the scale project would be addressed at this meeting by resolution awarding the job to Ricky Slade Construction and that the pump station enclosure should be constructed of concrete.

**Personnel Committee (Lewis Schneider)** – Committee Chair Lew Schneider advised that three summer interns would be hired with budgeting for a fourth to be reserved in the event someone was required to stay past the required 14 weeks. It was decided that employees would be compensated for the snow day; however, if an employee of the office did not report for work on the following day when the office had no electric, the employee would be required to use personal, vacation or sick time.

**Solid Waste Committee (Barry Davis)** – Committee Chair Davis advised that there has been no updates from the DEP regarding the fecal violation and all other information has been covered by Executive Director Acton.

Chairman Taylor, without objection, ordered the committee reports be received and filed.

**UNFINISHED BUSINESS**

Terms of the lease were discussed and a brief history of the lease and the building was given for the benefit of Board member DiMatteo. It was again stated that SCIA would be amenable to subleasing the site.

**NEW BUSINESS**

**Resolution 2018-31** authorizing payment of bills.

**(M) Schneider (S) DiMatteo** to adopt the resolution to pay bills in the amount of \$347,633.07 by regular check, \$23,093.78 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

**Resolution 2018-32** amending change fund amount.

**(M) Bestwick (S) DiMatteo** to amend the amount contained in the change fund.

The resolution was adopted by voice vote 5-0.

A roll call vote to approve Resolution 2018-32 is as follows:

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider			✓			
DiMatteo		✓	✓			

**Resolution 2018-33** authorizing award of the quote for collection, recycling and disposal of household hazardous waste to Care Environmental, Corp.

**(M) Schneider (S) DiMatteo** to award the HHW quote to Care Environmental.

The resolution was adopted by voice vote 5-0.

**Resolution 2018-34** authorizing award of the quote for removal, transportation and recycling of tires

**(M) Bestwick (S) Schneider** to award Waste Management the quote for removal, transportation and recycling of tires.

The resolution was adopted by voice vote 5-0.

**Resolution 2018-35** authorizing award of the quote for transportation of the roll-off between the Convenience Center and the landfill.

**(M) Bestwick (S) Davis** to award the quote for transportation of the roll-off between the Convenience Center and the landfill to William Miller and Son.  
The resolution was adopted by voice vote 5-0.

**Resolution 2018-36** authorizing award of the quote for transportation of comingled and paper between the Convenience Center and the recycling markets to William Miller and Son.  
**(M) Bestwick (S) Schneider** to award the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets to South Jersey Recycling.  
The resolution was adopted by voice vote 5-0.

**Resolution 2018-37** authorizing award of the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets.  
**(M) Schneider (S) Bestwick** to award the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets to South Jersey Recycling.  
The resolution was adopted by voice vote 5-0.

**Resolution 2018-38** authorizing award of the quote for paving work at the scale house to Ricky Slade Construction.  
**(M) Davis (S) DiMatteo** to award the quote for paving work at the scale house  
Discussion was conducted regarding the price of the final quote and that the road to the fence was not being included in the quote.  
The resolution was adopted by voice vote 5-0.

**MOTION** issuance of refund to Robert Sutton and Sons Construction Company; account balance of \$251.40, per their request  
**(M) Bestwick (S) Schneider**

**MOTION** regarding hiring of four summer interns at \$10.00 per hour  
**(M) Schneider (S) Bestwick**

**PROCLAMATION** Vice Chairman Bestwick made note that the transition that resulted from the retirement of the Solid Waste Division Manager was seamless and the credit for that goes to the Executive Director who has worked very hard to learn, and Executive Director Acton and the staff are to be commended.  
**(M) Bestwick (S) Schneider**

**PUBLIC COMMENT**

Timothy Mangold of Mannington Township advised that he worked on the wetlands mitigation area when he was employed by his previous company and he is very familiar with the area. He advised that cutting down some of the trees across the stream will give the DEP the result they are looking for. He also believes there are plenty of vernal pools and no new ones need to be created. It was noted that the area has grown over with vegetation and Executive Director Acton confirmed this and added that the area is full of natural beauty. He also advised that he appreciates the Convenience Center and the e-waste recycling.

**EXECUTIVE SESSION**

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:20 p.m.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary