

**MINUTES OF THE REORGANIZATION AND REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, March 8, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:31 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Melinda Williams, Solid Waste Division Manager, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, and Ed Ramsey (member of the public) were present.

MINUTES

Regular meeting of February 8, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Correspondence from James McKelvie of Alaimo Group dated February 8, 2018, regarding scale construction was read aloud.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

The baler was in need of repair and the part was ordered. It was noted that several vendors are now interested in the agricultural mulch and Board Member Schneider said to be sure to get rid of it. The topographical survey was done on February 28, 2019. There was water in the basement so the vendor came back and did some trenching, and the problem is solved. The bid for the GPS was awarded and getting a harness to use the GPS in the bulldozer was discussed. It was decided that the harness should be purchased. Lodie van Tonder, Landfill Manager, will be attending the SWANA conference in Atlantic City and a motion is on the agenda to approve this trip. The condensate pump station emergency repair

was discussed and it was noted that a resolution was on the agenda to repair same. It was noted that the scale project should be done by May 14, 2018.

Chairman Taylor, without objection, ordered the Executive Director's report be received and filed.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that there was 6.79 inches of rain in February and leachate cost is very high in that there have been 5-6 extras loads per day. Additional cover has also been needed since trucks are getting stuck. Board Member DiMatteo questioned processing the leachate on-site and it was discussed that, in the past, it was determined that it would be more expensive to do it that way as opposed to using a hauler to remove it. Alternatives such as Chemours and Salem City were discussed, and it was decided that these options would be reviewed again.

Landfill Engineer's Report dated February 27, 2018. Copies of this report were distributed to all Board members prior to this meeting. It was noted that there would be a scale meeting on Tuesday and two quotes have been received regarding fixing the pavement. Board Member Schneider requested to know if concrete would be a better alternative to asphalt. That had been discussed and concrete would be approximately double the cost of asphalt and takes a long time to cure so that was not an alternative. Board Member DiMatteo will be the Chairman of this Ad Hoc Committee and he was advised of what needed to be accomplished.

Chairman Taylor, without objection, ordered the landfill statistical and the engineer's reports be received and filed.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that Green Tech provided the committee with a report regarding the IT equipment for the Improvement Authority and they noted what was working and what was not. They considered the leasing option and it was decided that that was the best way to go.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he would be working on the scale project and that matter had been covered previously.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider advised that there was nothing to report.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that most items had been covered, including the problem with the baler. He advised that he does not want the agricultural mulch to be put in the landfill and he wants it to be placed back into the stockpile. He wants as much plastic to be baled as possible. Solid Waste Division Manager, Melinda Williams, advised that the mulch is not seasonal and comes in all year round. From May 2010 through September 2017, the Improvement Authority received 624 tons of mulch. The consensus of the board was that it should not go into the landfill. Board Member Schneider advised that he would be amenable to hiring an additional summer

helper to help with the baling. With regard to the DEP Notice of Violation, the engineer has responded. In addition, options like the bird deterrent sound boxes were being explored.

Chairman Taylor, without objection, ordered the committee reports be received and filed.

UNFINISHED BUSINESS

It was noted that the last meeting was conducted on February 21, 2017, regarding the Finlaw Building.

Solicitor Shoemaker advised that Abbonizio would be discussed in closed session.

NEW BUSINESS

Resolution 2018-25 authorizing payment of bills.

(M) **Schneider** (S) **Bestwick** to adopt the resolution to pay bills in the amount of \$483,259.79 by regular check, \$30,657.31 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

Resolution 2018-26 Authorizing Award of a Contract for Furnishing and Installing a New (Model Year 2018) Geologic Orion GPS or Equivalent

(M) **Bestwick** (S) **Davis** to authorizing award of a contract for furnishing and installing a new (model year 2018) Geologic Orion GPS or Equivalent

Discussion surrounded the cost of an additional option which is a harness that would allow the GPS to be used in the bulldozer. It was decided that the harness was necessary and would be added to the package.

The resolution was adopted by voice vote 5-0.

Resolution 2018-27 Authorizing Transfer of Funds from Salaries and Wages to PERS Annual Appropriation

(M) **Schneider** (S) **Bestwick** to authorizing transfer of funds from salaries and wages to PERS Annual Appropriation

The resolution was adopted by voice vote 5-0.

A roll call vote to approve transfer of funds from Salaries and Wages to PERS Annual Appropriation is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick		✓	✓			
Davis			✓			
Schneider	✓		✓			
DiMatteo			✓			

Resolution 2018-28 Authorizing Emergency Repair to the Condensate Pump Station Manhole

(M) **Bestwick** (S) **Schneider** authorizing an emergency repair to the condensate pump station manhole

The resolution was adopted by voice vote 5-0 on the condition that the Improvement Authority CFO provide a Certificate of Availability of Funds.

A roll call vote to approve an emergency repair to the condensate pump station manhole is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider		✓	✓			
DiMatteo			✓			

Resolution 2018-29 Authorizing Execution of Contract with Green Technology for Service and Leasing of Computer Equipment

(M) **Bestwick** (S) **Davis** authorizing execution of a contract with Green Technology for service and leasing of computer equipment

The resolution was adopted by voice vote 5-0.

MOTION Schneider, SECOND Bestwick authorizing Lodie Van Tonder to attend the SWANA NJ Chapter Conference in Atlantic City on April 12 and 13, 2018; passed by vote 5-0.

At this time a letter was presented to Solid Waste Division Manager, Melinda Williams, thanking her for her long and faithful service to the Salem County Utilities Authority and Salem County Improvement Authority.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Resolution 2018-30 Authorizing Executive Session

(M) **Bestwick** (S) **Schneider** authorizing an Executive session

The resolution was adopted by voice vote 5-0.

Executive Session began at 5:30 p.m. and ended at 5:47 p.m.

Resolution 2018-31 Authorizing Construction of Cell 11 Change Order #3

(M) **Bestwick** (S) **Schneider** authorizing Construction of Cell 11 Change Order #3

The resolution was adopted by voice vote 5-0.

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider		✓	✓			
DiMatteo			✓			

It was noted the in the future with regard to change orders, the Improvement Authority will be formulating a procedure whereby there is a process for approving any change orders prior to their being completed.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:50 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary