



Approved as to Form and Legality

Date Adopted

Committee

Michael M. Mulligan, Esq.
Salem County Counsel

March 12, 2018

Administrative

RESOLUTION REQUESTING EXTENSION OF TIME FOR THE 2018 BUDGET

WHEREAS, N.J.S.A. 40A:4-5 states that a county must introduce and approve its budget no later than January 26 of the calendar year; and

WHEREAS, the Director of the Division of Local Government Services has extended the date by which a county must introduce and approve its budget to March 16, 2018 (or the next regularly scheduled meeting of the governing body) as allowed by N.J.S.A. 40A:4-5.1 with the issuance of Local Finance Notice 2017-26; and

WHEREAS, the County of Salem needs additional time to prepare the 2018 Annual Budget and is requesting an extension of time to introduce and approve the 2018 Annual Budget until May 2, 2018 from the Director of the Division of Local Government Services,

NOW THEREFORE, BE IT RESOLVED, the Board of Chosen Freeholders of the County of Salem requests that the Director of the Division of Local Government Services extend the deadline to introduce and approve the County of Salem 2018 Annual Budget to May 2, 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Monday, March 12, 2018.

STACY PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Approved as to Form and Legality

Date Adopted

Committee

March 12, 2018

Administrative

Michael M. Mulligan, Esq.
Salem County Counsel

**RESOLUTION AUTHORIZING EXECUTIVE SESSION
COUNTY OF SALEM**

**Resolution Providing for a Meeting Not Open to the Public in Accordance
With the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the County of Salem is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6.*, et seq.; and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the County of Salem Board of Chosen Freeholders to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designed below:

_____ **1. Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal Law or State statute or rule of court shall be rendered confidential or excluded from the provisions of Open Public Meetings Act.

_____ **2. Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ **3. Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ **4. Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ **5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ **6. Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. Matters Relating to the Employment Relationship: Any matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. Matters Relating to the Possible Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility; and

WHEREAS, it is necessary to go into closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Salem will go into closed session to discuss the following:

1. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.

After which the public meeting will reconvene. It is anticipated that the deliberations conducted in closed sessions may be disclosed to the public upon the determination of the Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality,



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Monday March 12, 2018.



STACY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

March 12, 2018

Michael M. Mulligan, Esq.
Salem County Counsel

**RESOLUTION TO APPROVE
CUMBERLAND COUNTY SPCA
APPLICATION FOR MOTORIST SOLICITATION PURSUANT
TO RESOLUTION NO. 98-115**

WHEREAS, the "Cumberland County SPCA", with the consent and approval of Pittsgrove Township has applied to the County of Salem for a permit to solicit contributions on the roadway intersection of Almond Road, County Road #540 and Parvin Mill Road, County Road #645, in Pittsgrove Township on Sunday, April 22, 2018, 10:00 AM – 6:00 PM (rain date Sunday, April 29, 2018); and

WHEREAS, N.J.S.A. 39:4-60 requires a Charitable Organization to receive consent from the governing body that has jurisdiction over the roads slated to be utilized; and

WHEREAS, the intersection noted above are under the jurisdiction of the County of Salem; and

WHEREAS, compliance with all provisions and restrictions of Resolution No. 98-115 must be effectuated by the applicant.

NOW, THEREFORE, BE IT RESOLVED that a permit be executed by the Clerk of the Board of Chosen Freeholders to the "Cumberland County SPCA" for the dates and times memorialized above submit to the following conditions:

1. All solicitors must wear safety vests in accordance with NJ DOT standards.
2. At least two (2) warning signs, on each entrance to the intersection as follows:
 - a. "Charitable Solicitation 500 feet Ahead"; and
 - b. Second sign identifying the Organization soliciting.
3. A copy of this Resolution shall be provided to the local governing body.
4. A copy of this Resolution shall be provided to the municipal Office of Emergency Management and Law enforcement with jurisdiction over the location for the preparation of an "Event Safety Analysis".

**RESOLUTION TO APPROVE
CUMBERLAND COUNTY SPCA
APPLICATION FOR MOTORIST SOLICITATION PURSUANT
TO RESOLUTION NO. 98-115**

Page 2

5. A copy of this Resolution shall be provided to the Salem County Public Works Department requesting the County Message Boards be made available at least 24 hours prior to the event if needed based on the "Event Safety Analysis".
6. Copies of the Resolution shall also be provided to the Salem County Engineer's Office, the Salem County Office of Emergency Management and the Salem County Sheriff's Department.



CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Monday, March 12, 2018.



STACEY L. PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

Michael M. Mulligan, Esq.
Salem County Counsel

March 12, 2018

**RESOLUTION TO APPROVE
PARVIN STATE PARK APPRECIATION COMMITTEE
APPLICATION FOR MOTORIST SOLICITATION PURSUANT
TO RESOLUTION NO. 98-115**

WHEREAS, the "Parvin State Park Appreciation Committee", with the consent and approval of Pittsgrove Township has applied to the County of Salem for a permit to solicit contributions on the roadway intersection of Almond Road, County Road #540 and Parvin Mill Road, County Road #645, in Pittsgrove Township on: Saturday, April 21, 2018, 8:00 AM – 6:00 PM (no rain date); and Saturday, July 29, 2018 and Sunday, July 30, 2018, 8:00 AM - 6:00 PM, (no rain date); and

WHEREAS, N.J.S.A. 39:4-60 requires a Charitable Organization to receive consent from the governing body that has jurisdiction over the roads slated to be utilized; and

WHEREAS, the intersection noted above are under the jurisdiction of the County of Salem; and

WHEREAS, compliance with all provisions and restrictions of Resolution No. 98-115 must be effectuated by the applicant.

NOW, THEREFORE, BE IT RESOLVED that a permit be executed by the Clerk of the Board of Chosen Freeholders to the "Parvin State Park Appreciation Committee" for the dates and times memorialized above submit to the following conditions:

1. All solicitors must wear safety vests in accordance with NJ DOT standards.
2. At least two (2) warning signs, on each entrance to the intersection as follows:
 - a. "Charitable Solicitation 500 feet Ahead"; and
 - b. Second sign identifying the Organization soliciting.
3. A copy of this Resolution shall be provided to the local governing body.
4. A copy of this Resolution shall be provided to the municipal Office of Emergency Management and Law enforcement with jurisdiction over the location for the preparation of an "Event Safety Analysis".

**RESOLUTION TO APPROVE
 PARVIN STATE PARK APPRECIATION COMMITTEE
 APPLICATION FOR MOTORIST SOLICITATION PURSUANT
 TO RESOLUTION NO. 98-115**

Page 2

5. A copy of this Resolution shall be provided to the Salem County Public Works Department requesting the County Message Boards be made available at least 24 hours prior to the event if needed based on the "Event Safety Analysis".
6. Copies of the Resolution shall also be provided to the Salem County Engineer's Office, the Salem County Office of Emergency Management and the Salem County Sheriff's Department.



CHARLES V. HASSLER, Deputy Freeholder Director
 Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Monday, March 12, 2018.



STACY L. PENNINGTON
 Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/
Education

March 12, 2018

Michael M. Mulligan, Esq.
Salem County Counsel

**RESOLUTION ACKNOWLEDGING THE STANDARD BOARD
RESOLUTION FORM FROM THE NEW JERSEY DEPARTMENT OF
HUMAN SERVICES**

WHEREAS, the Board of Chosen Freeholders acknowledges the Standardized Board Resolution Form from the State of New Jersey Department of Human Services for Area Plan Grant programs; and

WHEREAS, various proposals shall include a signed Standardized Board Resolution Form; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the grant
2. BE IT FURTHER RESOLVED, the Salem County Office on Aging and Disabilities is hereby authorized to accept the grant on behalf of the County of Salem.

BENJAMIN H. LAURY, FREEHOLDER
Chair, Health/Human Services/Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on March 12, 2018.

STACY PENINGTON
Deputy Clerk of the Board

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

State of New Jersey
Department of Human Services

SUBJECT: Standardized Board Resolution Form

EFFECTIVE: This policy shall become effective August 1, 2009.

PROMULGATED: July 20, 2009

SUPERCEDES: Standardized Board Resolution Form, promulgated November 21, 2007

PURPOSE: The purpose of this policy circular is to standardize the content of the Provider Agency Board Resolutions across all Department of Human Services (DHS) Departmental Components to assure that all of the required obligations are identified and committed to by the Provider Agency Board.

I. SCOPE

This policy circular applies to all DHS Third Party incorporated contracted Provider Agencies, Universities/Colleges and for-profit organizations.

II. POLICY

Periodically Boards of Directors in conducting the business of their organizations attest to their actions or decisions by way of written resolutions. The DHS requires Contract Providers to complete and file the attached standard board resolution when executing a DHS Third Party Social Service Contract.

A. Requirements for completion, updating and submission

The Attachment I, Page 1 is to be completed by the Agency and the same for Attachment II.

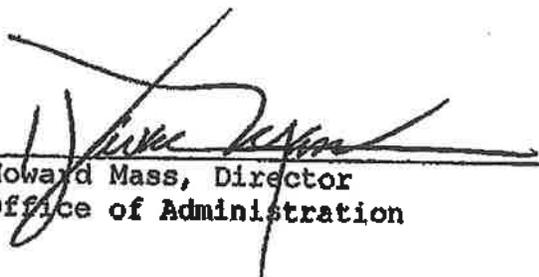
When any changes occur which would affect the contents of the form, the Board is to convene and complete a new Board

P1.06

Resolution and submit it to the Departmental Component within 10 business days of the change unless otherwise specified in the DHS policy.

The completed form is to be returned to the Departmental Component with all other required contract documents as part of the contract package. (See Policy Circular P1.01, Documents and Conditions Required for Processing, Executing and Documenting a DHS Third Party Contract.)

Issued by:



Howard Mass, Director
Office of Administration



Diane Zompa
Chief of Staff
Department of Human Services

STANDARDIZED BOARD RESOLUTION

The Board endorses the following commitments as defined in this document:

1. Health Insurance Portability and Accountability Act (HIPAA)*

Specific to HIPAA (Health Insurance Portability and Accountability Act), the above noted Provider Agency is either (check A or B);

- A) a covered entity (as defined in 45 CFR 160.103)
- B) a non-covered entity and has executed a DHS Business Associate Agreement (BAA) last dated _____.
- C) a non-covered entity that will not be receiving or sharing personal health information.

Once executed, the BAA will be included in the Departmental Component's official contract file. The BAA *will be considered applicable indefinitely* unless there is a change in the Provider Agency's status, information or the content of the BAA, in which case it is the responsibility of the contracted Provider Agency to revise the BAA.

The Board agrees that if there is *any change* in their BAA Status the Departmental Component will be immediately notified and the appropriate information provided within 10 business days.

* This section is not applicable for DCF Office of Education Contracts.

2. Legal Advice

The Board acknowledges that the Department of Human Services does not and will not provide legal advice regarding the contract or about any facet of the relationship between the Department of Human Services and the Provider Agency. The Board further acknowledges that any and all legal advice must be sought from the Provider Agency's own attorneys and not from the Department of Human Services.

DEPARTMENT OF HUMAN SERVICES (DHS)

Standardized Board Resolution Form

Supporting Information for Contract # DOAS 18 AAA 004 for Contract

Period 1-1-2018 to 12-31-2018

Agency: Salem County Board of Chosen Freeholders/ADRC

Certification:

We certify that the information contained in, or included with, this contract document is accurate and complete.

M. Witt
Chairperson, Board of Directors

3-12-18
Date

Rebecca G. Ferguson
Executive Director

2-14-18
Date

Authorized Signatories for Contract documents, checks and invoices are: (List full name and title) (add additional pages, if needed)

Rebecca Ferguson
Name

Executive Director
Title

Donna Cass
Name

Supervisor of Accounts
Title

Kelly Hanigan
Name

Treasurer
Title



Approved as to Form and Legality

Date Adopted

Committee

March 12, 2018

Health & Human Services

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE GRANT AGREEMENT BETWEEN SALEM COUNTY HEALTH DEPARTMENT AND THE STATE OF NEW JERSEY BY AND FOR THE DEPARTMENT OF ENVIROMENTAL PROTECTION GRANT IDENTIFIER: EN18-026

WHEREAS, The Salem County Board of Chosen Freeholders desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$265,232.00; and

WHEREAS, the Salem County Board of Chosen Freeholders resolves that Melissa DeCastro, Director and Stacy Pennington, Clerk of the Board, or the successors to the office is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$265,632 and not more than \$265,632 and (c) to execute any amendments thereto, which do not increase the Grantee's obligation. Project costs are \$134,282 (state funds) and \$131,350 (required match by county) the project period will be July 1, 2017 through June 30, 2018; and

WHEREAS, The Grantee agrees to comply with all federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement, and

WHEREAS, The Salem County Board of Chosen Freeholders authorizes and hereby agrees to match 50% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 50% of the match will be made up of in – kind services (if allowed by grant program requirements and agreement)

WHEREAS, this agreement shall further be contingent upon availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem approve the application of funds with the New Jersey Department of Environmental Protection.

BENJAMIN H. LAURY, Freeholder
 Chair, Health/ Human Services/ Education
 Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on March 12, 2018.

STACY PENNINGTON
 Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

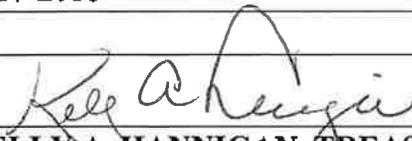
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT: \$131,350.00
ACCOUNT NAME: MATCHING FUNDS FOR GRANT
ACCOUNT #: G-02-41-723-17A-303
FOR: CEHA 2017-2018
DATE: 2/23/18
VENDOR: CEHA GRANT 2017-2018



KELLY A. HANNIGAN, TREASURER



Approved as to Form and Legality

Date Adopted

Committee
Health/ Human Services/

March 12, 2018

Michael M. Mulligan, Esq.
Salem County Counsel

RESOLUTION BY THE BOARD OF CHOSEN FREEHOLDERS TO AUTHORIZE THE SUBMISSION OF THE APPLICATION FOR THE SALEM HEALTH AND WELLNESS FOUNDATIONS 2018 HEALTHY SALEM, HEALTHY BODY GRANT.

WHEREAS, the Salem Health and Wellness foundation intends to grant the Salem County Board of Chosen Freeholders funds to provide comprehensive screenings to Salem County residents; and

WHEREAS, the total amount of funds request will be \$17,000 to be utilized for comprehensive screening supplies. The screenings will target the Salem County adult and senior population and include Blood Pressure, Cholesterol, and Glucose, Weight, and Body Mass index, along with education regarding management of chronic disease. This grant will require no matching funds; and

WHEREAS, the Salem County Board of Chosen Freeholders recognizes the grant period is for one year, from 4/1/2018 to 4/1/2019; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that

1. The persons whose names, titles and signatures appear below and that they or their successors in said titles authorized the submission of these documents necessary in connection therewith



BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on March 12, 2018.


STACY PENNINGTON
Deputy Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro			✓			

✓ Indicates Vote

Department Initials _____