

# **DRAFT RESOLUTIONS**

***\*\*\* Resolutions are subject to change without advance notice up to the advertised time of the meeting.***



Board of Chosen Freeholders

# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

## **RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY ADVISORY SOLID WASTE COUNCIL**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following individuals are hereby appointed as members of the Salem County Advisory Solid Waste Council for the year 2019, and that such appointments shall be for a term of one year and until January 10, 2019, or until their successors are qualified and appointed:

K. MYRLE PATRICK	Alloway
JOE SANTOGROSSI	Carney's Point
CYNTHIA NOLAN	Elmer
JOSEPH MCALLISTER	Elsinboro
TIMOTHY BRADWAY	Lower Alloway's Creek
LUKE PATRICK, JR.	Mannington
BRAD HOLMES	Oldmans
MARK OLIVER	Penns Grove
ROBERT MCDADE	Pennsville
JOE CREVINO	Pilesgrove
CHARLES HUGHES	Pittsgrove
JOSEPH HANNAGAN	Quinton
CYNTHIA EDWARDS	Salem
EDWARD MESCHI	Upper Pittsgrove
JOHN HALL	Woodstown

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

**RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY YOUTH SERVICES COMMISSION**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that pursuant to NJ ADC 13:90-2.4 the following be and are hereby appointed as voting and non-voting members as noted below to the Salem County Youth Services Commission for a term of one year. Said terms to expire on December 31, 2018.

Judge Sandra Lopez	Presiding Judge Family Part of Superior Court	Voting
Armando Gonzalez, Esq. or designee	Chief probation Officer	Voting
Shane't Brown or designee	Family Division Manager	Voting
Peggy Nicolosi or designee	County Superintendent of Schools	Voting
Rick Bird	Juvenile Parole	Voting
Lois Kawajiri or designee	Court Services Supervisor Probation – Salem	Voting
Chuck Goldstein or designee	CGS Partnership Director	Voting
Ron Hudak	Community Rep. CGS Partnership	Voting
John Lenahan or designee	Salem County Prosecutor	Voting
Charles Miller or designee	County Sheriff	Voting
Gabriele Hall	County Public Defender	Voting
Jerry Oglesby or designee	Local DCP&P District Manager	Voting
Anna Jean Kuhl	Interested Citizen	Voting
John Swain or designee	Special Services School District	Voting
James Whitt or designee	Community Rep. Ranch Hope	Voting
Greg Wolfe or designee	Court Services Supervisor	Voting
Rebecca DiLisiandro	County Mental Health Administrator	Voting
Maggie Vaughan	Drug/ Alcohol Coordinator	Voting
Allen Cummings or designee	Pennsville Police Chief	Voting
Karen Vann	CGS Family Support	Voting
John Stranahan or designee	Penns Grove Police Chief	Voting
Kathy Lockbaum or designee	Board of Social Services / WIB Rep	Voting
Sarah Kuhl	Subsidy Case Manager- Childhood Education	Voting
Jennifer Rodriguez	Youth Advocate Programs, Inc.	Voting
Laurie Spears	Juvenile Family Crisis Intervention Unit Dir.	Voting
Glen Donelson or designee	Business Representative	Voting
Spencer Young	JJC/YSC State Court Liaison	Non-Voting
Melanie Ernest	Inter Agency Council Director	Non-Voting
Frank Carozza	Youth Services Administrator	Non-Voting
Melissa DeCastro or designee	Freeholder-Highest Co. Elected Official	Non-Voting

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

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**BRENDA P. BANKS**  
Clerk of the Board

**RECORD OF VOTE**

<b>FREEHOLDER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>RESOLUTION MOVED</b>	<b>RESOLUTION SECONDED</b>
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



Board of Chosen Freeholders

# Resolution No. 2018 –

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Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT COUNCIL

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Salem County Economic Development Council for the County of Salem for a three (3) year term.

### Three Year Term to expire on December 31, 2020

ROBERT VANDERSLICE  
JOSEPH CREVINO  
JOSEPH RACITE

**BE IT FURTHER RESOLVED** that ROBERT SCHMID be appointed for the unexpired term of Scott Donnini. Said term to expire on 12/31/2018.

**BE IT FURTHER RESOLVED** that Kathleen Mills be appointed to a one (1) year term to expire on December 31, 2018.

**BE IT RESOLVED** Freeholders CHARLES V. HASSLER AND R. SCOTT GRISCOM shall serve as liaison to the Salem County Economic Development Council, term to expire December 31, 2018.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## **RESOLUTION APPOINTING FREEHOLDER MEMBERS TO VARIOUS SCHOOL BOARDS AND COMMITTEES**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following Freeholders be appointed for terms of one year to the various Committees and Commissions as follows for 2018:

*SALEM COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATES*

Benjamin H. Laury  
Melissa L. DeCastro

*SALEM COMMUNITY COLLEGE TRUSTEE SEARCH COMMITTEE*

Benjamin H. Laury  
Melissa L. DeCastro

*SALEM COMMUNITY COLLEGE BOARD OF TRUSTEES*

Benjamin H. Laury  
Melissa L. DeCastro

*SPECIAL SERVICES SCHOOL DISTRICT BOARD OF SCHOOL ESTIMATES*

Benjamin H. Laury  
Melissa L. DeCastro

*VOCATIONAL TECHNICAL SCHOOL BOARD OF SCHOOL ESTIMATES*

Benjamin H. Laury  
Melissa L. DeCastro

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

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Date Adopted

Committee

February 7, 2018

Administrative

## **RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY ADVISORY COUNCIL, OFFICE ON AGING**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following names will be appointed to the Advisory Council, Office on Aging for three year terms. Said terms to expire on December 31, 2020; and

SARAH BAILEY  
 GLEN DONELSON  
 KENNETH JOHNSON  
 PATRICIA KELLMYER  
 JOSE SANCHEZ  
 GLORIA JUNE MARKS  
 ANNA JEAN KUHL

**BE IT FURTHER RESOLVED** that BENJAMIN LAURY AND MELISSA DECASTRO be appointed as Freeholder liaison for a term of one year beginning January 1, 2018; and

**BE IT FURTHER RESOLVED** that RITA SHADE and REBECCA FERGUSON be appointed as the ex-officio member to said committee for one year beginning January 1, 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

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Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY OFFICE OF DISABILITY SERVICES ADVISORY BOARD

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that TYLER SPINA AND JAYNE SPINA be appointed to Salem County Office of Disability Services Advisory Committee for the County of Salem for a two year term. Said term to expire on December 31, 2019.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



Board of Chosen Freeholders

# Resolution No. 2018 –

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Committee

February 7, 2018

Administrative

## **RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY TOURISM ADVISORY COUNCIL**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Tourism Advisory Council for the County of Salem for said terms beginning January 1, 2018.

### **Three Year Term**

Rebecca Gower Ferguson  
Amanda Coombs-Shimp  
Ramona Pontelandolfo

**BE IT RESOLVED** that the following be appointed as Ex-Officio Members for terms of one year beginning January 1, 2018:

KATHLEEN MILLS

**BE IT FURTHER RESOLVED** that the following be appointed Freeholder members for terms beginning January 1, 2018:

LEE R. WARE  
BENJAMIN H. LAURY

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

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Committee

\_\_\_\_\_

February 7, 2018

Administrative

## **RESOLUTION APPOINTING MEMBERS TO THE SHARED SERVICES WORKING GROUP**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Shared Services Working Group for the County of Salem for said terms beginning January 1, 2018.

### **One Year Term (Expire 12/31/2018)**

Kelly Hannigan  
 Debby Turner-Fox  
 Aidan Wilson  
 Dan Redfield

### **Three Year Term (Expire 12/31/2020)**

Marjorie Sperry  
 Joseph Hiles  
 Ken Brown  
 Jake Botticello  
 Earl Gage

**BE IT FURTHER RESOLVED** that Charles V. Hassler and R. Scott Griscom be appointed as Freeholder member for the year 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

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Committee

February 7, 2018

Administrative

## RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY COMMISSION ON WOMEN

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Commission on Women for the County of Salem for terms of three years. Said terms to expire December 31, 2020; and

ELAINE DUNNER  
 JOYCE SKRADZINSKI  
 SALLY MAURER  
 BESSIE "BJ" AYARS  
 LORETTA ELWELL

**BE IT FURTHER RESOLVED** the following be appointed as members to fulfill unexpired vacant terms to expire December 31, 2019; and

JOAN COLE  
 PEGGY KAVANAUGH

**BE IT FURTHER RESOLVED** that BENJAMIN H. LAURY AND MELISSA L. DECASTRO be appointed Freeholder liaison for a term of one year. Said term to expire December 31, 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

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Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SPANISH COMMUNITY OUTREACH ADVISORY COMMITTEE

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that AMANTE DECASTRO AND ZENAIDA COBIAN, be appointed as members of the Spanish Community Outreach Advisory Committee for the County of Salem to serve at the pleasure of the Freeholder Board.

**BE IT FURTHER RESOLVED** that MELISSA L. DECASTRO AND CHARLES V. HASSLER be appointed as Freeholder members for the year of 2018.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY VOTING ACCESSIBILITY ADVISORY COMMITTEE

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that JEANMARIE WADDINGTON as ADA member and SHANNON BERGER be appointed as a Public member of the Salem County Voting Accessibility Advisory Committee for the County of Salem as employees of the Election Board Office.

**BE IT FURTHER RESOLVED** that MELISSA L. DECASTRO AND CHARLES V. HASSLER be appointed as Freeholder members for the year of 2018.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

---

February 7, 2018

Administrative

## **RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY RIGHT-OF-WAY COMMISSION**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that BILL BROOKS be appointed as a member of the Right-of-Way Commission for the County of Salem for a term of one year beginning January 1, 2018.

**BE IT FURTHER RESOLVED** that JOHN CRAWFORD, MARTIN SANDER, AND DIANA FORD be appointed as Engineer’s Office staff members for the year 2018.

**BE IT FURTHER RESOLVED** that CHARLES V. HASSLER be appointed as Freeholder member for the year of 2018.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

---

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SOUTH JERSEY ECONOMIC DEVELOPMENT DISTRICT FOR THE COUNTY OF SALEM

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the South Jersey Economic Development District for the County of Salem for terms of one year commencing on January 1, 2018; and

DON REDFIELD

**BE IT RESOLVED** Freeholder CHARLES V. HASSLER AND R. SCOTT GRISCOM be appointed Freeholder Members for terms of one year beginning January 1, 2018.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY COMMUNITY COLLEGE TRUSTEE SEARCH COMMITTEE

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be and are hereby appointed as members to the Salem Community College Trustee Search Committee to nominate persons for consideration by the Freeholder Board according to criteria promulgated by the Board of Higher Education for consideration by the appointing authority of the County for appointment to the Board of Trustees of Salem Community College. Said terms to expire December 31, 2018.

THOMAS PANKOK  
KENNETH LEWIS, SR.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

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February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY PLANNING BOARD

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that BOB WIDDIFIELD be appointed as member to the Salem County Planning Board for terms of three years. Said terms to expire on December 31, 2020; and

**BE IT FURTHER RESOLVED** JOHN CRAWFORD AND FEDERICI AND AKIN ENGINEERING be appointed for a term of one year. Said term to expire on December 31, 2018.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

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BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

### **RESOLUTION REMOVING ANY LIABILITY FOR THE FINAL 2017 AND FIRST PAYROLL OF 2018 FOR UTILIZATION OF FORMER STAFF SIGNATURES**

**WHEREAS,** Resolution 2018-033 was approved by the Salem County Board of Chosen Freeholders at its Reorganization Meeting on January 3, 2018 designating Melissa DeCastro, Kelly A. Hannigan, Stacy L. Pennington, and Jeff Ridgeway as signatories for all Salem County bank accounts; and

**WHEREAS,** Katie Coleman, former Salem County CFO and Jessica Bishop, former Assistant Treasurer and Purchasing Agent, had previously been designated as signatories on Salem County bank accounts; and

**WHEREAS,** the appointments of Katie Coleman and Jessica Bishop ended on January 3, 2018, when their successors were appointed; and

**WHEREAS,** the payroll processing company requires 48 to 72 business hours to make any bank account signature changes; and

**WHEREAS,** Resolution 2018-033 changing signatories was not adopted until January 3; and

**WHEREAS,** the payroll period ended on January 4, 2018 at 11:59 P.M. and payroll was processed on January 8, 2018 at 1:00 P.M.

**WHEREAS,** the payroll checks dated January 11, 2018 used the electronic signatures of Katie Coleman and Jessica Bishop without their authorization; and

**WHEREAS,** The County of Salem desires to absolve Katie Coleman and Jessica Bishop from all liability for said payroll and hold them harmless; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the County of Salem hereby indemnifies and holds harmless, Katie Coleman and Jessica Bishop from any liability arising from the unauthorized use of their signatures for the payroll dated January 11, 2018.

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MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

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**BRENDA P. BANKS**  
Clerk of the Board

**RECORD OF VOTE**

<b>FREEHOLDER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>RESOLUTION MOVED</b>	<b>RESOLUTION SECONDED</b>
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## **RESOLUTION AMENDING THE 2018 TEMPORARY BUDGET**

**WHEREAS**, Resolution No. 2018-034 adopted the 2018 Temporary Budget; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Salem desires to amend the 2018 Temporary Budget; and

**WHEREAS**, the Chief Financial Officer of the County of Salem has prepared a list of amended temporary budget appropriations for the year 2018, attached hereto.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem, that the following attached schedule of appropriations be made part thereof as amendments to the 2018 Temporary Budget.

### **SEE ATTACHED SCHEDULE**

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, February 7, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

#### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

## **GENERAL APPROPRIATIONS**

### **(A) OPERATIONS**

#### **Jail**

Bail Forfeitures	\$ 4,800.00
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## **PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES**

Area Plan Grant	\$840,812.00
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New Jersey Childhood Lead Exposure Prevention (CLEP)	174,101.00
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Personal Assistance Services Program	11,141.00
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New Jersey Transit Casino Transportation Grant	332,284.00
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New Jersey Transit Section 5311 Transportation Grant	74,949.50
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# Resolution No. 2018 –

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Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION CHANGING CUSTODIAN OF FUNDS OF ESTABLISHED PETTY CASH FUNDS

**WHEREAS**, the Director of the Division of Local Government Services has established rules and regulations in accordance with the operation of a petty cash fund and the County of Salem would be in compliance with said rules and regulations; and

**WHEREAS**, the Board of Chosen Freeholders wishes to authorize applications to change the Custodian of Funds of established Petty Cash Funds, to wit:

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>
Road Department	Steven Schalick	Raymond Owens/ Jolyn Mitchell
Transit	Raymond Owens	Steven Schalick/ Andrea Sosnowik

**NOW, THEREFORE, BE IT RESOLVED** that the custodians as listed in the applications of said petty cash funds and, as the individual custodian for the approval of said funds, is to comply with the rules and regulations as promulgated by the Director of the Division of Local Government Services and subject to periodic audits by the Finance Director and the annual audit by the Municipal Auditors; and

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution shall be filed with the application and one copy shall be submitted to the auditors of the County of Salem.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscorn						
M. DeCastro						

✓ Indicates Vote



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

### **A RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARDING OF PROFESSIONAL SERVICES CONTRACTS FOR COUNTY OF SALEM**

**WHEREAS**, the County of Salem requires the services of Financial Advisor, Special/Conflict Counsel, and Engineer for the Salem County Railroad; and

**WHEREAS**, the County of Salem, received and opened Proposals for Professional Services for the calendar year 2018 on December 27, 2017; and

**WHEREAS**, the County of Salem is in need of additional Professional Services; and

**WHEREAS**, retaining the services of qualified professionals for such positions has long been exempt from "public bidding" by N.J.S.A. 40A:11-5(a) due to the important policy consideration of allowing a public body to appoint candidates they deem to be most qualified and advantageous to the needs and goals of the public body; and

**WHEREAS**, N.J.S.A. 19:44A-20.7 permits the County of Salem to establish a "fair and open process" that allows for public solicitation of qualifications of persons interested in providing such services; and

**WHEREAS**, the County of Salem has determined that establishing such a process protects its right to appoint the most qualified candidates while making the process more open and competitive;

**NOW THEREFORE BE IT HEREBY RESOLVED** by the County of Salem as follows:

1. There is hereby established a "fair and open" process for the award of the contracts for the positions of Financial Advisor, Special/Conflict Counsel, and Engineer for the Salem County Railroad, where the value of said contract may be expected to exceed \$17,500.00;

2. The Fair and Open Process shall be as follows:

- a. The County of Salem shall cause to be advertised a notice of solicitation of qualifications for such positions in a form substantially similar to Exhibit "A" attached hereto. Said notice shall be published at least 10 calendar days in advance of the date set forth therein as the deadline to submit proposals.
- b. The County of Salem shall make the necessary arrangements to publicly open and announce all proposals received. The County of Salem shall forthwith thereafter review all proposals received and transmit them to the Salem County Board of Chosen Freeholders.
- c. Award of any contracts based on the submissions received shall be made by Resolution of the Salem County Board of Chosen Freeholders at an open public meeting, after receipt of the materials from the County of Salem Purchasing Agent.

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

---

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

Purchasing

# Exhibit A

## PUBLIC NOTICE

The Salem County Board of Chosen Freeholders is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.7 for the following positions: Financial Advisor, Special/Conflict Counsel, Engineer Salem County Railroad.

Interested applicants must submit one (1) original **CLEARLY** marked as original, one (1) electronic copy and six full complete copies of the required information by mail to **Attention: Deborah Turner-Fox, Qualified Purchasing Agent 5th Street Plaza, Salem, New Jersey 08079 to be received no later than 11:00 a.m. on Tuesday, February 20, 2018** at which time all proposals received shall be publicly opened and announced by the Purchasing Agent or her designee. The information to be submitted in order to be considered is as follows: professional resume and/or other materials which shall include at a minimum full name and business address; dates of licensure in the State of New Jersey, if applicable; a listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein; the number of licensed professionals employed by/affiliated with the applicant; a listing of all special accreditations held by the individual licensed professional or business entity; and a listing of all previous public entities served by the business entity or licensed professional, indicating the dates of service and position held. The applicant shall also submit the proposed rate(s) of compensation requested.

Proposals will thereafter be received by the Salem County Board of Chosen Freeholders, who shall award the contract for the services. The award of the Contract will be based on the following criteria: (i) responsiveness to the required submissions as outlined in the Request for Proposal; (ii) general experience and reputation in the field; (iii) specific experience/knowledge of the County of Salem and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the Authority; (v) availability to accommodate meeting and interface requirements with the County of Salem for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the County of Salem; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal.

The County of Salem reserves the right to: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any or all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the County of Salem.

The County of Salem's determination of the applicant who is most advantageous to the goals and objectives of the County shall be final and conclusive.

By order of        Deborah Turner-Fox, QPA  
Salem County Purchasing Agent



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

## **RESOLUTION AMENDING RESOLUTION 2018-007 AWARDING A CONTRACT FOR LABOR COUNSEL FOR THE COUNTY OF SALEM**

**WHEREAS**, the County of Salem Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received and opened sealed proposals on Wednesday, December 27, 2017 at 11:00 am, prevailing time for Labor Counsel Services for the County of Salem; the receipt of which proposal was duly advertised in accordance with the law in such case made and provided; and

**WHEREAS**, Pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7 a "Fair and Open" practice, as adopted by the Board of Chosen Freeholders, was utilized by the County of Salem in the determination of this award; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, in the County of Salem, New Jersey as required by law; and

**WHEREAS**, it has been determined that the firm of **Telsey & Telsey, L.L.C.** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item Special Counsel Other (8-01-20-155-103-218); and

**WHEREAS**, the Salem County Board of Chosen Freeholders adopted Resolution 2018-007 on January 3, 2018 Awarding a Contract for Labor Counsel Services for the County of Salem; and

**WHEREAS**, said resolution specified a contract amount not-to-exceed of \$65,000; and

**WHEREAS**, the Request for Proposals for the Position of County Labor Attorney dated Wednesday, December 27, 2017 stated that Compensation shall be determined in the Annual Salary Resolution of the County for all services, except that matters requiring representation before PERC, OAL, Merit System Board, litigation and extra-ordinary projects may be billed at an hourly rate; and

**WHEREAS**, the firm of Telsey & Telsey, L.L.C. provided a proposal dated December 12, 2017 and letter dated December 26, 2017 affirming an hourly rate of \$175.00 in addition to the Annual Base Compensation;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for the provision of Labor Counsel for the County of Salem to **Telsey & Telsey, L.L.C.** in the amount of \$65,000.00 (Sixty-Five Thousand Dollars and Zero Cents) and an hourly rate of \$175.00 per hour for matters requiring representation before PERC, OAL, Merit System Board, litigation and extra-ordinary projects as outlined in the Request for Proposal

2. The contract commencing, retroactively, January 1, 2018 and terminating December 31, 2018, shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts.

---

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

---

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

Purchasing



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

### RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY VIA GOVDEALS.COM

**WHEREAS**, the County of Salem is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board of Chosen Freeholders are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem, as follows:

1. The sale of the surplus property shall be conducted through [www.GovDeals.com](http://www.GovDeals.com) pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with [www.GovDeals.com](http://www.GovDeals.com) are available online at [www.govdeals.com](http://www.govdeals.com) and also available from the Clerk of the Board's Office.
2. The sale will be conducted online and the address of the auction site is [www.govdeals.com](http://www.govdeals.com).
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of the surplus property to be sold is as follows:
  - a) Misc. Computers, Printers, Copiers, Scanners, Monitors, Peripherals, and Supplies
  - b) Misc. Office Furniture and Cabinets
  - c) Qty. 31 Carts
  - d) Misc. Vehicle and Equipment Parts
  - e) Misc. Plumbing Parts
  - f) Misc. Light Bulbs
  - g) Leone Wheel Chair
  - h) Euroclean ECB 1500 Floor Burnisher
  - i) Qty. 2 Dixie Chopper Mowers
  - j) 1995 Dodge Ram 1500 VIN:1B7HC16X9SS114879
  - k) 2006 Dodge Durango VIN:1D4HB38N96F134755
  - l) 2001 Ford Crown Victoria VIN:2FAFP71W91X178614
  - m) 2007 Ford Crown Victoria VIN:2FAHP71W77X137156
  - n) 1998 Ford Crown Victoria VIN:2FAFP71WXWX134368
  - o) 2003 Ford Crown Victoria VIN:2FAFP71W73X139104
  - p) 1988 Ford F250 VIN:1FTHF26H0JNB48213
  - q) 1990 Ford F800 VIN:1FDYK84A4LVA10371
  - r) 1990 Ford F800 VIN:1FDYK84AXLVA10374
  - s) 1990 Ford F800 VIN:1FDYK84A8LVA10373
  - t) 1991 Ford F700 VIN:1FDXK74P2MVA38570
  - u) used bus tires and used rims for NJ Transit Bus (20)
  - v) new bus tires and used rims for NJ Transit Bus that are no longer in service (4)

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; the County of Salem reserves the right to accept or reject any bid submitted.

---

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

---

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

Purchasing

# **Public Notice**

## **NOTICE OF SALE OF PROPERTY**

Please be advised that the County of Salem shall conduct a sale of surplus property online. The address of the auction site is [www.govdeals.com](http://www.govdeals.com) (use "Search by Location" enter Zip Code 08079). The surplus is being sold in an "as-is" condition without express or implied warranties. Items may be previewed by appointment only as directed in the online item description.

The online auction will begin on Monday, February 26, 2018 for the duration of 5 days. The surplus property being sold is as follows:

Misc. Computers, Printers, Copiers, Scanners, Monitors, Peripherals, and Supplies

Misc. Office Furniture and Cabinets

Qty. 31 Carts

Misc. Vehicle and Equipment Parts

Misc. Plumbing Parts

Misc. Light Bulbs

Leone Wheel Chair

Euroclean ECB 1500 Floor Burnisher

Qty. 2 Dixie Chopper Mowers

1995 Dodge Ram 1500 VIN:1B7HC16X9SS114879

2006 Dodge Durango VIN:1D4HB38N96F134755

2001 Ford Crown Victoria VIN:2FAFP71W91X178614

2007 Ford Crown Victoria VIN:2FAHP71W77X137156

1998 Ford Crown Victoria VIN:2FAFP71WXWX134368

2003 Ford Crown Victoria VIN:2FAFP71W73X139104

1988 Ford F250 VIN:1FTHF26H0JNB48213

1990 Ford F800 VIN:1FDYK84A4LVA10371

1990 Ford F800 VIN:1FDYK84AXLVA10374

1990 Ford F800 VIN:1FDYK84A8LVA10373

1991 Ford F700 VIN:1FDXK74P2MVA38570

2005 Ford Explorer VIN:1FDYK84A4LVA10371

used bus tires and used rims for NJ Transit Bus (20)

new bus tires and used rims for NJ Transit Bus that are no longer in service (4)

All bidders must pre-register with GovDeals at [www.govdeals.com](http://www.govdeals.com).

The successful bidder shall be required to execute a Hold Harmless and Indemnification Agreement.

Salem County reserves the right to accept or reject any bids submitted.



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

February 7, 2018

### **RESOLUTION AMENDING RESOLUTION 2017-350 AWARDING A CONTRACT FOR THE PROVISION OF SPECIALIZED TRANSPORTATION SERVICES FOR THE SALEM COUNTY OFFICE ON AGING**

**WHEREAS**, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed bids on November 15, 2017 at 2:00 PM prevailing time for Providing Specialized Transportation Services for the Salem County Office on Aging and the receipt of which bids was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, bid results are on file in the office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey as required by law; and

**WHEREAS**, the bid specification and proposal submitted on Wednesday, November 16, 2017 stated that the Term of Service stated "The term of the contract shall be a twelve (12) month period commencing on January 1, 2018 and terminating December 31, 2018 with an option to renew for one (1) additional year"; and

**WHEREAS**, on December 6, 2017 the Board of Chosen Freeholders of the County of Salem adopted Resolution 2017-350 authorizing the award of the said contract; and

**WHEREAS**, Resolution 2017-350 stated "the term commencing January 1, 2018 and terminating December 31, 2019 with an option to renew for one (1) additional year"; and

**WHEREAS**, it has been deemed necessary to amend Resolution 2017-350 so that the terms of the resolution and bid package and bid submittal and contract match contingent upon grant funding and the adoption of the 2018 and 2019 County Budget; and

**WHEREAS**, it has been determined that the firm of **Mid-Atlantic States Career and Education Center** substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the items Casino 2016 (G-02-41-731-16A-303) Casino 2018 (G-02-41-731-18A-303) and Rural 5311 Grant (G-02-41-731-18D-303).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards a contract for the provision of Specialized Transportation Services for the Salem County Office on Aging, subject to the approval of the county Solicitor, to **Mid-Atlantic States Career**

**and Education Center** of Pennsville, New Jersey. The cost of which shall not exceed \$508,376.00 (Five Hundred and Eight Thousand Three Hundred and Seventy-Six and Zero Cents) for the term commencing January 1, 2018 and terminating December 31, 2018 with an option to renew for one (1) additional year.

2. The service shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the bidder with requirements of the specifications.

\_\_\_\_\_  
**BENJAMIN H. LAURY**, Freeholder  
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
**BRENDA P. BANKS**  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

February 7, 2018

### **RESOLUTION AMENDING RESOLUTION 2017-297 APPROVING CHANGE ORDER NO.1 FOR THE COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT**

**WHEREAS**, the County of Salem issued a contract in the amount of \$265,000.00 to **Alaimo Group** for the position of County Engineer on January 4, 2017 by Resolution No. 2017-007; and

**WHEREAS**, N.J. A. C. 5:34-4.(a) 3 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

**WHEREAS**, the Salem County Purchasing Agent previously recommended the approval of Change Order No. 1 increasing the funds in the amount of \$595,000.00 to **Alaimo Group** for additional engineering services for upcoming railroad projects; and

**WHEREAS**, October 18, 2017 the Board of Chosen Freeholders of the County of Salem adopted Resolution 2017-297 authorizing Change Order #1 to said contract; and

**WHEREAS**, in Resolution 2017-297 the Salem County Treasurer encumbered funding for the change order and contract in accordance with N.J.A.C. 5:30-5.4 and certified funding for this contract under the item Rail Road Capital Project (C-04-55-882-017-901); and

**WHEREAS**, the Salem County Engineer, Treasurer and Purchasing Agent have reviewed the funding allocation for said projects and determined that funding was not allocated to Rail Road Capital Project (C-04-55-882-017-901), but was allocated to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902); and

**WHEREAS**, the Salem County Engineer having met and reviewed said request for additional funding has determined that invoices totaling \$90,332.38 through December 31, 2017 from **Alaimo Group** were for General Engineering Technical Assistance and not Rail Road Capital Project and further determined that no encumbrance or certificate of funding was provided for in Change Order No.1; and

**WHEREAS**, it has been deemed necessary to amend Resolution 2017-297 so that the cost accounting, encumbrances and certification of funding are aligned with the appropriate projects; and

**WHEREAS**, it is necessary for the Salem County Treasurer to re-allocate funding in the total amount of \$595,000.00 such that \$495,000.00 is allocated to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902) and \$100,000.00 is allocated to Ordinance 2016-005 Road, Bridges, Dams for Technical Assistance (C-04-55-881-016-903 );and

**WHEREAS**, the Salem County Treasurer has certified funding in the amounts of \$495,000.00 to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902) and \$100,000.00 to Ordinance 2016-005 Road, Bridges, Dams for Technical Assistance (C-04-55-881-016-903);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby amends Resolution 2017-297 Approving Change Order No.1 for execution as a revision to the **Alaimo Group** contract for position of County Engineer, in the total amount of \$595,000.00 to allocate \$495,000.00 to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902) and \$100,000.00 to Ordinance 2016-005 Road, Bridges, Dams for Technical Assistance (C-04-55-881-016-903);
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 1 and amend contracts;
3. Notice shall be published in the South Jersey Times as required by law.

---

CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

---

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials \_\_\_\_\_

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT: \$495,000.00</b>
<b>ACCOUNT NAME: ORD 2017-01 RAILWAY IMPROVEMENTS</b>
<b>ACCOUNT #: C-04-55-882-017-902</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
<b>FOR:</b>
<b>DATE: FEBRUARY 7, 2018</b>
<b>VENDOR:</b>

  
\_\_\_\_\_  
KELLY A. HANNIGAN, TREASURER

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT: \$100,000.00</b>
<b>ACCOUNT NAME: ORD 2016-005 ROAD, BRIDGES, DAMS</b>
<b>ACCOUNT #: C-04-55-881-016-903</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
<b>FOR: ENGINEERING TECHNICAL ASSISTANCE</b>
<b>DATE: FEBRUARY 7, 2018</b>
<b>VENDOR: ALAIMO GROUP</b>

  
\_\_\_\_\_  
**KELLY A. HANNIGAN, TREASURER**



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

February 7, 2018

Administrative

## RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY CONSTRUCTION BOARD OF APPEALS

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that MARTIN SANDER be appointed to the Salem County Construction Board of Appeals for a four-year term beginning January 1, 2018.

\_\_\_\_\_  
 MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

## RESOLUTION AMENDING RESOLUTION 2018-36 AND APPOINTING MEMBERS TO THE SALEM COUNTY AGRICULTURE DEVELOPMENT BOARD

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that Resolution #2018-36 be amended to correct the name of ROMA PETERSON to read MONA PETERSON; and

**BE IT FURTHER RESOLVED**, that DEAN SPARKS be appointed a member of the Salem County Agriculture Board to fill the unexpired term of David Schaeffer. Said term to expire December 31, 2018.

\_\_\_\_\_  
MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote



## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

February 7, 2018

**RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #1  
RESURFACING OF COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN  
ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM; NJDOT JOB #7010303**

**WHEREAS**, the County of Salem issued a Contract in the amount of \$812,384.52 to "South State, Inc." of Bridgeton, New Jersey for the RESURFACING AND SAFETY IMPROVEMENTS COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303 on May 17, 2017 per Resolution # 2017-185; and

**WHEREAS**, N.J.A.C. 5:34-4.4(A) 3 requires that all change orders for capital projects be approved by the Board of Chosen Freeholders; and

**WHEREAS**, the County Engineer recommends approval of CHANGE ORDER NO. 1, as described on the attached New Jersey Department of Transportation Funding Exchange Program – Federal Aid Change Order Form #1 and the County of Salem Change Order Form #1, for a PROJECT INCREASE of TEN THOUSAND, SIX HUNDRED, TWENTY-FIVE DOLLARS AND FOURTEEN CENTS (\$10,625.14) which represents a 1.3% INCREASE in the Total Contract Cost; and

**WHEREAS**, this Project is Funded through the NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION TRUST FUND – FUND EXCHANGE PROGRAM; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item: COHANSEY-FRIESBURG ROAD (TTF – FUNDS EXCHANGE PROGRAM – NJDOT) - #G-02-41-800-17F-303.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that CHANGE ORDER NO. 1 be and is hereby approved for execution for the RESURFACING AND SAFETY IMPROVEMENTS COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303; and

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk of this Board of Chosen Freeholders be authorized to execute said CHANGE ORDER NO. 1.

CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, FEBRUARY 7, 2018.

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BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

DFord

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

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I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$10,625.14</b>
<b>ACCOUNT NAME:</b>	<b>COHANSEY-FRIESBURG RD CR635 (TTF-NJDOT)</b>
<b>ACCOUNT #:</b>	<b>G-02-41-800-17F-303</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: RESURFACING AND SAFETY IMPROVEMENTS TO COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303, CHANGE ORDER #1; Salem County Contract #17-1384</b>	
<b>DATE:</b>	<b>JANUARY 25, 2018</b>
<b>VENDOR:</b>	<b>"SOUTH STATE, INC." of BRIDGETON, NEW JERSEY</b>

  
\_\_\_\_\_  
**KELLY HANNIGAN, COUNTY TREASURER**



Board of Chosen Freeholders

## Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

February 7, 2018

### **RESOLUTION APPROVING AMENDMENT "A" FOR PROFESSIONAL TRAFFIC ENGINEERING CONSULTANT CENTERTON TRAFFIC SIGNAL IMPROVEMENTS CONTRACT FOR THE COUNTY OF SALEM**

**WHEREAS,** the County of Salem awarded a Professional Services Contract to "REMINGTON & VERNICK ENGINEERS, INC." on August 16, 2017; and

**WHEREAS,** there exists a need to AMEND the Professional Services Contract for "PROFESSIONAL SERVICES AGREEMENT FOR TRAFFIC ENGINEERING CONSULTANT CENTERTON TRAFFIC SIGNAL IMPROVEMENTS FOR THE COUNTY OF SALEM; and

**WHEREAS,** the addition of obtaining turning movement traffic count data was identified as required to move forward with the design; and the use of a "MioVision Scout" video data collection system, was determined to be in the best interest of the residents of Salem County; and

**WHEREAS,** the County Engineer recommends Amending the original Professional Services Agreement to include the use of the video data collection system; and

**WHEREAS,** Local Public Contracts Law, N.J.S.A. 40A:111-5(1)(a)(1) required that a notice be publicly advertised concerning the award and amendment of contracts for "Professional Services"; and

**WHEREAS,** the Salem County Treasurer has certified that the funding for this Amendment to a Professional Services Contract in 2017 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the item: Centerton Traffic Signal Improvements – Design – Federal Aid; Account #G-02-41-800-171-303.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that:

1. The existing Professional Services Agreement with "REMINGTON & VERNICK ENGINEERS, INC." for Traffic Engineering Consultant Centerton Traffic Signal Improvements be Amended to include the use of a video data collection system to obtain the turning movement traffic count data needed at this project location in accordance with their FEE PROPOSAL of ONE THOUSAND, SIX HUNDRED TWENTY-ONE DOLLARS AND NINETY-NINE CENTS (\$1,621.99).

2. All other Terms and Conditions of the existing Contract for Professional Services are to remain unchanged.
3. The Freeholder-Director and Clerk of this Board of Chosen Freeholders are hereby authorized to execute said Contract Amendment "A" on behalf of the County of Salem, subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
4. A Notice of Award of said Contract Amendment shall be published in the "South Jersey Times" as required by law.

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CHARLES V. HASSLER, Deputy Freeholder Director  
 Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, FEBRUARY 7, 2018.

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BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

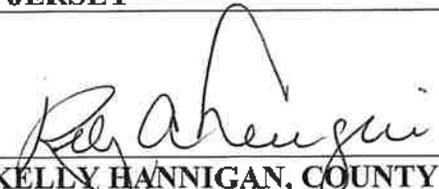
The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

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I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$1,621.99</b>
<b>ACCOUNT NAME: CENTERTON TRAFFIC SIGNAL IMPROVE DESIGN FEDERAL</b>	
<b>ACCOUNT #:</b>	<b>G-02-41-800-171-303</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: PROFESSIONAL SERVICES AGREEMENT FOR TRAFFIC ENGINEERING CONSULTANT CENTERTON TRAFFIC SIGNAL IMPROVEMENTS FOR THE COUNTY OF SALEM; Salem County Contract #17-1389</b>	
<b>DATE: JANUARY 29, 2018</b>	
<b>VENDOR: "REMINGTON &amp; VERNICK ENGINEERS, INC." of HADDONFIELD, NEW JERSEY</b>	

  
\_\_\_\_\_  
**KELLY HANNIGAN, COUNTY TREASURER**



# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Economic Development/  
Public Works

February 7, 2018

## RESOLUTION APPROVING BRIDGE CONSTRUCTION EASEMENT

**WHEREAS**, the County's Engineer, Martin Sander, P.E., has determined a need exists to demolish and re-build a County bridge located in Upper Pittsgrove Township, on Friendship Road, known commonly as Murphy's Bridge; and

**WHEREAS**, the south-side property owners Donald B. and Donald Bryan Stimpson have agreed to give for nominal consideration a non-exclusive easement to the County that is necessary to permit construction and periodic maintenance; and

**WHEREAS**, the property owners have in fact approved a form of easement agreement titled "Bridge Construction and Access Agreement", prepared by Michael M. Mulligan, Esq., Salem County Counsel;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem, a quorum of the Board being in attendance at the lawful periodic meeting of the Board this day, that (i) the attached easement agreement titled Bridge Construction and Access Agreement is approved base upon recommendation of legal counsel and the County Engineer; and (ii) the Director of the Board is authorized to sign the Agreement in execution of same according to law.

\_\_\_\_\_  
CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote

Department Initials

MMM



Board of Chosen Freeholders

# Resolution No. 2018 –

Approved as to Form and Legality

Date Adopted

Committee  
Health/ Human Services/  
Education

February 7, 2018

## **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN MID-ATLANTIC STATES CAREER AND EDUCATION CENTER AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS TO PROVIDE VARIOUS TRANSPORTATION FOR DELAWARE, DIALYSIS, CAMDEN & PHILADELPHIA APPOINTMENTS**

**WHEREAS**, the Salem County Board of Chosen Freeholders wishes to enter into an agreement with Mid-Atlantic States Career and Education Center for a program designed to provide transportation to Delaware, Dialysis, Camden & Philadelphia; and

**WHEREAS**, the Mid-Atlantic State Career and Education Center will provide transportation at the following cost; Dialysis \$2.05 per revenue mile, Delaware locations \$2.05 per revenue mile and Philadelphia and Camden \$2.05 per revenue mile; and

**WHEREAS**, the total amount of the contract will not exceed \$120,000 in funding for such a program and such program will be directed through the Salem County Office on Aging and Disabilities from January 1, 2018 through December 31, 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem to accept the agreement and hereby agrees to support Salem County Specialized Transportation in authorizing an agreement with Mid-Atlantic States Career and Education Center transportation.

**BE IT FURTHER RESOLVED**, that the Salem County Office on Aging & Disabilities be authorized to accept the agreement on behalf of the County of Salem.

\_\_\_\_\_  
BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, February 7, 2018.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware						
C. Hassler						
B. Laury						
S. Griscom						
M. DeCastro						

✓ Indicates Vote