



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY ADVISORY SOLID WASTE COUNCIL

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following individuals are hereby appointed as members of the Salem County Advisory Solid Waste Council for the year 2019, and that such appointments shall be for a term of one year and until January 10, 2019, or until their successors are qualified and appointed:

- | | |
|-------------------|-----------------------|
| K. MYRLE PATRICK | Alloway |
| JOE SANTOGROSSI | Carney's Point |
| CYNTHIA NOLAN | Elmer |
| JOSEPH MCALLISTER | Elsinboro |
| TIMOTHY BRADWAY | Lower Alloway's Creek |
| LUKE PATRICK, JR. | Mannington |
| BRAD HOLMES | Oldmans |
| MARK OLIVER | Penns Grove |
| ROBERT MCDADE | Pennsville |
| JOE CREVINO | Pilesgrove |
| CHARLES HUGHES | Pittsgrove |
| JOSEPH HANNAGAN | Quinton |
| CYNTHIA EDWARDS | Salem |
| EDWARD MESCHI | Upper Pittsgrove |
| JOHN HALL | Woodstown |



 MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



 BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY YOUTH SERVICES COMMISSION

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that pursuant to NJ ADC 13:90-2.4 the following be and are hereby appointed as voting and non-voting members as noted below to the Salem County Youth Services Commission for a term of one year. Said terms to expire on December 31, 2018.

Table with 3 columns: Name, Title, and Voting Status. Lists 25 members including Judge Sandra Lopez, Armando Gonzalez, Shane't Bowe, Peggy Nicolosi, Rick Bird, Lois Kawajiri, Chuck Goldstein, Ron Hudak, John Lenahan, Charles Miller, Gabrille Hall, Jerry Oglesby, Anna Jean Kuhl, John Swain, James Whitt, Greg Wolfe, Rebecca DiLisiandro, Maggie Vaughan, Allen Cummings, Karen Vann, John Stranahan, Kathy Lockbaum, Sarah Kuhl, Jennifer Rodriguez, Laurie Spears, Glen Donelson, Spencer Young, Melanie Ernest, Frank Carozza, and Melissa DeCastro.

Handwritten signature of Melissa L. DeCastro

MELISSA L. DECASTRO, Freeholder Director Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT COUNCIL

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Salem County Economic Development Council for the County of Salem for a three (3) year term.

Three Year Term to expire on December 31, 2020

ROBERT VANDERSLICE
 JOSEPH CREVINO
 JOSEPH RACITE

BE IT FURTHER RESOLVED that ROBERT SCHMID be appointed for the unexpired term of Scott Donnini. Said term to expire on 12/31/2018.

BE IT FURTHER RESOLVED that Kathleen Mills be appointed to a one (1) year term to expire on December 31, 2018.

BE IT RESOLVED Freeholders CHARLES V. HASSLER AND R. SCOTT GRISCOM shall serve as liaison to the Salem County Economic Development Council, term to expire December 31, 2018.

MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING FREEHOLDER MEMBERS TO VARIOUS SCHOOL BOARDS AND COMMITTEES

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following Freeholders be appointed for terms of one year to the various Committees and Commissions as follows for 2018:

SALEM COMMUNITY COLLEGE BOARD OF SCHOOL ESTIMATES

Benjamin H. Laury
Melissa L. DeCastro

SALEM COMMUNITY COLLEGE TRUSTEE SEARCH COMMITTEE

Benjamin H. Laury
Melissa L. DeCastro

SALEM COMMUNITY COLLEGE BOARD OF TRUSTEES

Benjamin H. Laury
Melissa L. DeCastro

SPECIAL SERVICES SCHOOL DISTRICT BOARD OF SCHOOL ESTIMATES

Benjamin H. Laury
Melissa L. DeCastro

VOCATIONAL TECHNICAL SCHOOL BOARD OF SCHOOL ESTIMATES

Benjamin H. Laury
Melissa L. DeCastro

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY ADVISORY COUNCIL, OFFICE ON AGING

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following names will be appointed to the Advisory Council, Office on Aging for three year terms. Said terms to expire on December 31, 2020; and

- SARAH BAILEY
- GLEN DONELSON
- KENNETH JOHNSON
- PATRICIA KELLMYER
- JOSE SANCHEZ
- GLORIA JUNE MARKS
- ANNA JEAN KUHL

BE IT FURTHER RESOLVED that BENJAMIN LAURY AND MELISSA DECASTRO be appointed as Freeholder liaison for a term of one year beginning January 1, 2018; and

BE IT FURTHER RESOLVED that RITA SHADE and REBECCA FERGUSON be appointed as the ex-officio member to said committee for one year beginning January 1, 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY OFFICE OF DISABILITY SERVICES ADVISORY BOARD

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that TYLER SPINA AND JAYNE SPINA be appointed to Salem County Office of Disability Services Advisory Committee for the County of Salem for a two year term. Said term to expire on December 31, 2019.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY TOURISM ADVISORY COUNCIL

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Tourism Advisory Council for the County of Salem for said terms beginning January 1, 2018.

Three Year Term

Rebecca Gower Ferguson
Amanda Coombs-Shimp
Ramona Pontelandolfo

BE IT RESOLVED that the following be appointed as Ex-Officio Members for terms of one year beginning January 1, 2018:

KATHLEEN MILLS

BE IT FURTHER RESOLVED that the following be appointed Freeholder members for terms beginning January 1, 2018:

LEE R. WARE
BENJAMIN H. LAURY

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Resolution No. 2018 - 073

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SHARED SERVICES WORKING GROUP

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Shared Services Working Group for the County of Salem for said terms beginning January 1, 2018.

One Year Term (Expire 12/31/2018)

Kelly Hannigan
Debby Turner-Fox
Aidan Wilson
Dan Redfield
Don (BPO)

Three Year Term (Expire 12/31/2020)

Marjorie Sperry
Joseph Hiles
Ken Brown
Jake Botticello
Earl Gage

BE IT FURTHER RESOLVED that Charles V. Hassler and R. Scott Griscom be appointed as Freeholder member for the year 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY COMMISSION ON WOMEN

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the Commission on Women for the County of Salem for terms of three years. Said terms to expire December 31, 2020; and

ELAINE DUNNER
 JOYCE SKRADZINSKI
 SALLY MAURER
 BESSIE "BJ" AYARS
 LORETTA ELWELL

BE IT FURTHER RESOLVED the following be appointed as members to fulfill unexpired vacant terms to expire December 31, 2019; and

JOAN COLE
 PEGGY KAVANAUGH

BE IT FURTHER RESOLVED that BENJAMIN H. LAURY AND MELISSA L. DECASTRO be appointed Freeholder liaison for a term of one year. Said term to expire December 31, 2018.

MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SPANISH COMMUNITY OUTREACH ADVISORY COMMITTEE

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that AMANTE DECASTRO AND ZENAIDA COBIAN, be appointed as members of the Spanish Community Outreach Advisory Committee for the County of Salem to serve at the pleasure of the Freeholder Board.

BE IT FURTHER RESOLVED that MELISSA L. DECASTRO AND CHARLES V. HASSLER be appointed as Freeholder members for the year of 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY VOTING ACCESSIBILITY ADVISORY COMMITTEE

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that JEANMARIE WADDINGTON as ADA member and SHANNON BERGER be appointed as a Public member of the Salem County Voting Accessibility Advisory Committee for the County of Salem as employees of the Election Board Office.

BE IT FURTHER RESOLVED that MELISSA L. DECASTRO AND CHARLES V. HASSLER be appointed as Freeholder members for the year of 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY RIGHT-OF-WAY COMMISSION

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that **BILL BROOKS** be appointed as a member of the Right-of-Way Commission for the County of Salem for a term of one year beginning January 1, 2018.

BE IT FURTHER RESOLVED that **JOHN CRAWFORD, MARTIN SANDER, AND DIANA FORD** be appointed as Engineer's Office staff members for the year 2018.

BE IT FURTHER RESOLVED that **CHARLES V. HASSLER** be appointed as Freeholder member for the year of 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SOUTH JERSEY ECONOMIC DEVELOPMENT DISTRICT FOR THE COUNTY OF SALEM

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be appointed as members to the South Jersey Economic Development District for the County of Salem for terms of one year commencing on January 1, 2018; and

DON REDFIELD

BE IT RESOLVED Freeholder R. SCOTT GRISCOM be appointed as Freeholder Alternate Member for terms of one year beginning January 1, 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY COMMUNITY COLLEGE TRUSTEE SEARCH COMMITTEE

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the following be and are hereby appointed as members to the Salem Community College Trustee Search Committee to nominate persons for consideration by the Freeholder Board according to criteria promulgated by the Board of Higher Education for consideration by the appointing authority of the County for appointment to the Board of Trustees of Salem Community College. Said terms to expire December 31, 2018.

THOMAS PANKOK
KENNETH LEWIS, SR.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

**RESOLUTION APPOINTING MEMBERS TO THE
SALEM COUNTY PLANNING BOARD**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that BOB WIDDIFIELD be appointed as member to the Salem County Planning Board for terms of three years. Said terms to expire on December 31, 2020; and

BE IT FURTHER RESOLVED JOHN CRAWFORD AND FEDERICI AND AKIN ENGINEERING be appointed for a term of one year. Said term to expire on December 31, 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION REMOVING ANY LIABILITY FOR THE FINAL 2017 AND FIRST PAYROLL OF 2018 FOR UTILIZATION OF FORMER STAFF SIGNATURES

WHEREAS, Resolution 2018-033 was approved by the Salem County Board of Chosen Freeholders at its Reorganization Meeting on January 3, 2018 designating Melissa DeCastro, Kelly A. Hannigan, Stacy L. Pennington, and Jeff Ridgeway as signatories for all Salem County bank accounts; and

WHEREAS, Katie Coleman, former Salem County CFO and Jessica Bishop, former Assistant Treasurer and Purchasing Agent, had previously been designated as signatories on Salem County bank accounts; and

WHEREAS, the appointments of Katie Coleman and Jessica Bishop ended on January 3, 2018, when their successors were appointed; and

WHEREAS, the payroll processing company requires 48 to 72 business hours to make any bank account signature changes; and

WHEREAS, Resolution 2018-033 changing signatories was not adopted until January 3; and

WHEREAS, the payroll period ended on January 4, 2018 at 11:59 P.M. and payroll was processed on January 8, 2018 at 1:00 P.M.

WHEREAS, the payroll checks dated January 11, 2018 used the electronic signatures of Katie Coleman and Jessica Bishop without their authorization; and

WHEREAS, The County of Salem desires to absolve Katie Coleman and Jessica Bishop from all liability for said payroll and hold them harmless; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that the County of Salem hereby indemnifies and holds harmless, Katie Coleman and Jessica Bishop from any liability arising from the unauthorized use of their signatures for the payroll dated January 11, 2018.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION AMENDING THE 2018 TEMPORARY BUDGET

WHEREAS, Resolution No. 2018-034 adopted the 2018 Temporary Budget; and

WHEREAS, the Board of Chosen Freeholders of the County of Salem desires to amend the 2018 Temporary Budget; and

WHEREAS, the Chief Financial Officer of the County of Salem has prepared a list of amended temporary budget appropriations for the year 2018, attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem, that the following attached schedule of appropriations be made part thereof as amendments to the 2018 Temporary Budget.

SEE ATTACHED SCHEDULE

[Handwritten signature of Melissa L. DeCastro]

MELISSA L. DECASTRO, Freeholder Director Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, February 7, 2018.

[Handwritten signature of Brenda P. Banks]

BRENDA P. BANKS Clerk of the Board

RECORD OF VOTE

Table with 7 columns: FREEHOLDER, AYE, NAY, ABSTAIN, ABSENT, RESOLUTION MOVED, RESOLUTION SECONDED. Rows include L. Ware, C. Hassler, B. Laury, S. Griscom, and M. DeCastro.

✓ Indicates Vote

GENERAL APPROPRIATIONS

(A) OPERATIONS

Jail

Bail Forfeitures	\$ 4,800.00
------------------	-------------

PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES

Area Plan Grant	\$840,812.00
-----------------	--------------

New Jersey Childhood Lead Exposure Prevention (CLEP)	174,101.00
--	------------

Personal Assistance Services Program	11,141.00
--------------------------------------	-----------

New Jersey Transit Casino Transportation Grant	332,284.00
--	------------

New Jersey Transit Section 5311 Transportation Grant	251,098.00
--	------------



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION CHANGING CUSTODIAN OF FUNDS OF ESTABLISHED PETTY CASH FUNDS

WHEREAS, the Director of the Division of Local Government Services has established rules and regulations in accordance with the operation of a petty cash fund and the County of Salem would be in compliance with said rules and regulations; and

WHEREAS, the Board of Chosen Freeholders wishes to authorize applications to change the Custodian of Funds of established Petty Cash Funds, to wit:

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>
Road Department	Steven Schalick	Raymond Owens/ Jolyn Mitchell
Transit	Raymond Owens	Steven Schalick/ Andrea Sosnowik

NOW, THEREFORE, BE IT RESOLVED that the custodians as listed in the applications of said petty cash funds and, as the individual custodian for the approval of said funds, is to comply with the rules and regulations as promulgated by the Director of the Division of Local Government Services and subject to periodic audits by the Finance Director and the annual audit by the Municipal Auditors; and

BE IT FURTHER RESOLVED, that two certified copies of this resolution shall be filed with the application and one copy shall be submitted to the auditors of the County of Salem.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

A RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARDING OF PROFESSIONAL SERVICES CONTRACTS FOR COUNTY OF SALEM

WHEREAS, the County of Salem requires the services of Financial Advisor, Special/Conflict Counsel, and Engineer for the Salem County Railroad; and

WHEREAS, the County of Salem, received and opened Proposals for Professional Services for the calendar year 2018 on December 27, 2017; and

WHEREAS, the County of Salem is in need of additional Professional Services; and

WHEREAS, retaining the services of qualified professionals for such positions has long been exempt from "public bidding" by N.J.S.A. 40A:11-5(a) due to the important policy consideration of allowing a public body to appoint candidates they deem to be most qualified and advantageous to the needs and goals of the public body; and

WHEREAS, N.J.S.A. 19:44A-20.7 permits the County of Salem to establish a "fair and open process" that allows for public solicitation of qualifications of persons interested in providing such services; and

WHEREAS, the County of Salem has determined that establishing such a process protects its right to appoint the most qualified candidates while making the process more open and competitive;

NOW THEREFORE BE IT HEREBY RESOLVED by the County of Salem as follows:

- 1. There is hereby established a "fair and open" process for the award of the contracts for the positions of Financial Advisor, Special/Conflict Counsel, and Engineer for the Salem County Railroad, where the value of said contract may be expected to exceed \$17,500.00;
2. The Fair and Open Process shall be as follows:
a. The County of Salem shall cause to be advertised a notice of solicitation of qualifications for such positions in a form substantially similar to Exhibit "A" attached hereto. Said notice shall be published at least 10 calendar days in advance of the date set forth therein as the deadline to submit proposals.
b. The County of Salem shall make the necessary arrangements to publicly open and announce all proposals received. The County of Salem shall forthwith thereafter review all proposals received and transmit them to the Salem County Board of Chosen Freeholders.
c. Award of any contracts based on the submissions received shall be made by Resolution of the Salem County Board of Chosen Freeholders at an open public meeting, after receipt of the materials from the County of Salem Purchasing Agent.

MELISSA L. DECASTRO, Freeholder Director Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing

Exhibit A

PUBLIC NOTICE

The Salem County Board of Chosen Freeholders is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.7 for the following positions: Financial Advisor, Special/Conflict Counsel, Engineer Salem County Railroad.

Interested applicants must submit one (1) original **CLEARLY** marked as original, one (1) electronic copy and six full complete copies of the required information by mail to **Attention: Deborah Turner-Fox, Qualified Purchasing Agent 5th Street Plaza, Salem, New Jersey 08079 to be received no later than 11:00 a.m. on Tuesday, February 20, 2018** at which time all proposals received shall be publicly opened and announced by the Purchasing Agent or her designee. The information to be submitted in order to be considered is as follows: professional resume and/or other materials which shall include at a minimum full name and business address; dates of licensure in the State of New Jersey, if applicable; a listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein; the number of licensed professionals employed by/affiliated with the applicant; a listing of all special accreditations held by the individual licensed professional or business entity; and a listing of all previous public entities served by the business entity or licensed professional, indicating the dates of service and position held. The applicant shall also submit the proposed rate(s) of compensation requested.

Proposals will thereafter be received by the Salem County Board of Chosen Freeholders, who shall award the contract for the services. The award of the Contract will be based on the following criteria: (i) responsiveness to the required submissions as outlined in the Request for Proposal; (ii) general experience and reputation in the field; (iii) specific experience/knowledge of the County of Salem and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the Authority; (v) availability to accommodate meeting and interface requirements with the County of Salem for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the County of Salem; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal.

The County of Salem reserves the right to: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any or all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the County of Salem.

The County of Salem's determination of the applicant who is most advantageous to the goals and objectives of the County shall be final and conclusive.

By order of Deborah Turner-Fox, QPA
Salem County Purchasing Agent



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION AMENDING RESOLUTION 2018-007 AWARDING A CONTRACT FOR LABOR COUNSEL FOR THE COUNTY OF SALEM

WHEREAS, the County of Salem Purchasing Agent, as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem, requested, received and opened sealed proposals on Wednesday, December 27, 2017 at 11:00 am, prevailing time for Labor Counsel Services for the County of Salem; the receipt of which proposal was duly advertised in accordance with the law in such case made and provided; and

WHEREAS, Pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7 a "Fair and Open" practice, as adopted by the Board of Chosen Freeholders, was utilized by the County of Salem in the determination of this award; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, in the County of Salem, New Jersey as required by law; and

WHEREAS, it has been determined that the firm of **Telsey & Telsey, L.L.C.** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item Special Counsel Other (8-01-20-155-103-218); and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2018-007 on January 3, 2018 Awarding a Contract for Labor Counsel Services for the County of Salem; and

WHEREAS, said resolution specified a contract amount not-to-exceed of \$65,000; and

WHEREAS, the Request for Proposals for the Position of County Labor Attorney dated Wednesday, December 27, 2017 stated that Compensation shall be determined in the Annual Salary Resolution of the County for all services, except that matters requiring representation before PERC, OAL, Merit System Board, litigation and extra-ordinary projects may be billed at an hourly rate; and

WHEREAS, the firm of Telsey & Telsey, L.L.C. provided a proposal dated December 12, 2017 and letter dated December 26, 2017 affirming an hourly rate of \$175.00 in addition to the Annual Base Compensation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem awards a contract for the provision of Labor Counsel for the County of Salem to **Telsey & Telsey, L.L.C.** in the amount of \$65,000.00 (Sixty-Five Thousand Dollars and Zero Cents) and an hourly rate of \$175.00 per hour for matters requiring representation before PERC, OAL, Merit System Board, litigation and extra-ordinary projects as outlined in the Request for Proposal

2. The contract commencing, retroactively, January 1, 2018 and terminating December 31, 2018, shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury		✓				
S. Griscom		✓				
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018Administrative**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS
PROPERTY VIA GOVDEALS.COM**

WHEREAS, the County of Salem is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Chosen Freeholders are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem, as follows:

1. The sale of the surplus property shall be conducted through www.GovDeals.com pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with www.GovDeals.com are available online at www.govdeals.com and also available from the Clerk of the Board's Office.
2. The sale will be conducted online and the address of the auction site is www.govdeals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of the surplus property to be sold is as follows:
 - a) Misc. Computers, Printers, Copiers, Scanners, Monitors, Peripherals, and Supplies
 - b) Misc. Office Furniture and Cabinets
 - c) Qty. 31 Carts
 - d) Misc. Vehicle and Equipment Parts
 - e) Misc. Plumbing Parts
 - f) Misc. Light Bulbs
 - g) Leone Wheel Chair
 - h) Euroclean ECB 1500 Floor Burnisher
 - i) Qty. 2 Dixie Chopper Mowers
 - j) 1995 Dodge Ram 1500 VIN:1B7HC16X9SS114879
 - k) 2006 Dodge Durango VIN:1D4HB38N96F134755
 - l) 2001 Ford Crown Victoria VIN:2FAFP71W91X178614
 - m) 2007 Ford Crown Victoria VIN:2FAHP71W77X137156
 - n) 1998 Ford Crown Victoria VIN:2FAFP71WXWX134368
 - o) 2003 Ford Crown Victoria VIN:2FAFP71W73X139104
 - p) 1988 Ford F250 VIN:1FTHF26H0JNB48213
 - q) 1990 Ford F800 VIN:1FDYK84A4LVA10371
 - r) 1990 Ford F800 VIN:1FDYK84AXLVA10374
 - s) 1990 Ford F800 VIN:1FDYK84A8LVA10373
 - t) 1991 Ford F700 VIN:1FDXK74P2MVA38570
 - u) used bus tires and used rims for NJ Transit Bus (20)
 - v) new bus tires and used rims for NJ Transit Bus that are no longer in service (4)

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; the County of Salem reserves the right to accept or reject any bid submitted.



MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing

Public Notice

NOTICE OF SALE OF PROPERTY

Please be advised that the County of Salem shall conduct a sale of surplus property online. The address of the auction site is www.govdeals.com (use "Search by Location" enter Zip Code 08079). The surplus is being sold in an "as-is" condition without express or implied warranties. Items may be previewed by appointment only as directed in the online item description.

The online auction will begin on Monday, February 26, 2018 for the duration of 5 days. The surplus property being sold is as follows:

Misc. Computers, Printers, Copiers, Scanners, Monitors, Peripherals, and Supplies

Misc. Office Furniture and Cabinets

Qty. 31 Carts

Misc. Vehicle and Equipment Parts

Misc. Plumbing Parts

Misc. Light Bulbs

Leone Wheel Chair

Euroclean ECB 1500 Floor Burnisher

Qty. 2 Dixie Chopper Mowers

1995 Dodge Ram 1500 VIN:1B7HC16X9SS114879

2006 Dodge Durango VIN:1D4HB38N96F134755

2001 Ford Crown Victoria VIN:2FAFP71W91X178614

2007 Ford Crown Victoria VIN:2FAHP71W77X137156

1998 Ford Crown Victoria VIN:2FAFP71WXWX134368

2003 Ford Crown Victoria VIN:2FAFP71W73X139104

1988 Ford F250 VIN:1FTHF26H0JNB48213

1990 Ford F800 VIN:1FDYK84A4LVA10371

1990 Ford F800 VIN:1FDYK84AXLVA10374

1990 Ford F800 VIN:1FDYK84A8LVA10373

1991 Ford F700 VIN:1FDXK74P2MVA38570

2005 Ford Explorer VIN:1FDYK84A4LVA10371

used bus tires and used rims for NJ Transit Bus (20)

new bus tires and used rims for NJ Transit Bus that are no longer in service (4)

All bidders must pre-register with GovDeals at www.govdeals.com.

The successful bidder shall be required to execute a Hold Harmless and Indemnification Agreement.

Salem County reserves the right to accept or reject any bids submitted.



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION AMENDING RESOLUTION 2017-350 AWARDING A CONTRACT FOR THE PROVISION OF SPECIALIZED TRANSPORTATION SERVICES FOR THE SALEM COUNTY OFFICE ON AGING

WHEREAS, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed bids on November 15, 2017 at 2:00 PM prevailing time for Providing Specialized Transportation Services for the Salem County Office on Aging and the receipt of which bids was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, bid results are on file in the office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey as required by law; and

WHEREAS, the bid specification and proposal submitted on Wednesday, November 16, 2017 stated that the Term of Service stated "The term of the contract shall be a twelve (12) month period commencing on January 1, 2018 and terminating December 31, 2018 with an option to renew for one (1) additional year"; and

WHEREAS, on December 6, 2017 the Board of Chosen Freeholders of the County of Salem adopted Resolution 2017-350 authorizing the award of the said contract; and

WHEREAS, Resolution 2017-350 stated "the term commencing January 1, 2018 and terminating December 31, 2019 with an option to renew for one (1) additional year"; and

WHEREAS, it has been deemed necessary to amend Resolution 2017-350 so that the terms of the resolution and bid package and bid submittal and contract match contingent upon grant funding and the adoption of the 2018 and 2019 County Budget; and

WHEREAS, it has been determined that the firm of **Mid-Atlantic States Career and Education Center** substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the items Casino 2016 (G-02-41-731-16A-303) Casino 2018 (G-02-41-731-18A-303) and Rural 5311 Grant (G-02-41-731-18D-303).

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards a contract for the provision of Specialized Transportation Services for the Salem County Office on Aging, subject to the approval of the county Solicitor, to **Mid-Atlantic States Career**

and Education Center of Pennsville, New Jersey. The cost of which shall not exceed \$508,376.00 (Five Hundred and Eight Thousand Three Hundred and Seventy-Six and Zero Cents) for the term commencing January 1, 2018 and terminating December 31, 2018 with an option to renew for one (1) additional year.

2. The service shall be completed in full accordance with the terms and conditions of the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the bidder with requirements of the specifications.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials _____



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION AMENDING RESOLUTION 2017-297 APPROVING CHANGE ORDER NO.1 FOR THE COUNTY ENGINEER PROFESSIONAL SERVICES CONTRACT

WHEREAS, the County of Salem issued a contract in the amount of \$265,000.00 to **Alaimo Group** for the position of County Engineer on January 4, 2017 by Resolution No. 2017-007; and

WHEREAS, N.J. A. C. 5:34-4. (a) 3 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

WHEREAS, the Salem County Purchasing Agent previously recommended the approval of Change Order No. 1 increasing the funds in the amount of \$595,000.00 to **Alaimo Group** for additional engineering services for upcoming railroad projects; and

WHEREAS, on October 18, 2017 the Board of Chosen Freeholders of the County of Salem adopted Resolution 2017-297 authorizing Change Order #1 to said contract; and

WHEREAS, in Resolution 2017-297 the Salem County Treasurer encumbered funding for the change order and contract in accordance with N.J.A.C. 5:30-5.4 and certified funding for this contract under the item Rail Road Capital Project (C-04-55-882-017-901); and

WHEREAS, the Salem County Engineer, Treasurer and Purchasing Agent have reviewed the funding allocation for said projects and determined that funding was not allocated to Rail Road Capital Project (C-04-55-882-017-901), but was allocated to Ordinance 2017-01 Railway Improvements (C-04-55-882-017-902); and

WHEREAS, the Salem County Engineer, having met and reviewed said request for additional funding has determined that invoices totaling \$90,332.38 through December 31, 2017 from **Alaimo Group** were for General Engineering Technical Assistance and not Rail Road Capital Project and further determined that no encumbrance or certificate of funding was provided for in Change Order No.1 for Technical Assistance; and

WHEREAS, it has been deemed necessary to amend Resolution 2017-297 so that the cost accounting, encumbrances and certification of funding are aligned with the appropriate projects; and

WHEREAS, it is necessary for the Salem County Treasurer to re-allocate funding in the total amount of \$595,000.00 such that \$495,000.00 is allocated to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 is allocated to Engineering Technical Assistance (C-04-55-882-017-901); and

WHEREAS, the Salem County Treasurer has certified funding in the amount of \$495,000.00 to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 is allocated to Engineering Technical Assistance (C-04-55-882-017-901);

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby amends Resolution 2017-297 Approving Change Order No.1 for execution as a revision to the **Alaimo Group** contract for position of County Engineer, in the total amount of \$595,000.00 to allocate \$495,000.00 to Ordinance 2017-01 Rail Road Improvements (C-04-55-882-017-902) and \$100,000.00 to Engineering Technical Assistance (C-04-55-882-017-901);
2. The Freeholder Director and the Clerk of the Board are hereby authorized to execute said Change Order No. 1 and amend contracts;
3. Notice shall be published in the South Jersey Times as required by law.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

Purchasing

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT: \$495,000.00
ACCOUNT NAME: ORD 2017-01 RAILWAY IMPROVEMENTS
ACCOUNT #: C-04-55-882-017-902
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
FOR:
DATE: FEBRUARY 7, 2018
VENDOR:



KELLY A. HANNIGAN, TREASURER

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

- This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT: \$100,000.00
ACCOUNT NAME: ORD 2016-005 ROAD, BRIDGES, DAMS
ACCOUNT #: C-04-55-881-016-903
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.
FOR: ENGINEERING TECHNICAL ASSISTANCE
DATE: FEBRUARY 7, 2018
VENDOR: ALAIMO GROUP



KELLY A. HANNIGAN, TREASURER



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

RESOLUTION APPOINTING MEMBERS TO THE SALEM COUNTY CONSTRUCTION BOARD OF APPEALS

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that MARTIN SANDER be appointed to the Salem County Construction Board of Appeals for a four-year term beginning January 1, 2018.

 MELISSA L. DECASTRO, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

 BRENDA P. BANKS
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee

February 7, 2018

Administrative

**RESOLUTION AMENDING RESOLUTION 2018-36 AND
APPOINTING MEMBERS TO THE
SALEM COUNTY AGRICULTURE DEVELOPMENT BOARD**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that Resolution #2018-36 be amended to correct the name of ROMA PETERSON to read MONA PETERSON; and

BE IT FURTHER RESOLVED, that DEAN SPARKS be appointed a member of the Salem County Agriculture Board to fill the unexpired term of David Schaeffer. Said term to expire December 31, 2018.

MELISSA L. DECASTRO, Freeholder Director
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on February 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

February 7, 2018

**RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #1
RESURFACING OF COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN
ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM; NJDOT JOB #7010303**

WHEREAS, the County of Salem issued a Contract in the amount of \$812,384.52 to "South State, Inc." of Bridgeton, New Jersey for the RESURFACING AND SAFETY IMPROVEMENTS COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303 on May 17, 2017 per Resolution # 2017-185; and

WHEREAS, N.J.A.C. 5:34-4.4(A) 3 requires that all change orders for capital projects be approved by the Board of Chosen Freeholders; and

WHEREAS, the County Engineer recommends approval of CHANGE ORDER NO. 1, as described on the attached New Jersey Department of Transportation Funding Exchange Program – Federal Aid Change Order Form #1 and the County of Salem Change Order Form #1, for a PROJECT INCREASE of TEN THOUSAND, SIX HUNDRED, TWENTY-FIVE DOLLARS AND FOURTEEN CENTS (\$10,625.14) which represents a 1.3% INCREASE in the Total Contract Cost; and

WHEREAS, this Project is Funded through the NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION TRUST FUND – FUND EXCHANGE PROGRAM; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item: COHANSEY-FRIESBURG ROAD (TTF – FUNDS EXCHANGE PROGRAM – NJDOT) - #G-02-41-800-17F-303.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of Chosen Freeholders that CHANGE ORDER NO. 1 be and is hereby approved for execution for the RESURFACING AND SAFETY IMPROVEMENTS COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303; and

BE IT FURTHER RESOLVED that the Freeholder-Director and the Clerk of this Board of Chosen Freeholders be authorized to execute said CHANGE ORDER NO. 1.

CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, FEBRUARY 7, 2018.



BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

DFord

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$10,625.14
ACCOUNT NAME:	COHANSEY-FRIESBURG RD CR635 (TTF-NJDOT)
ACCOUNT #:	G-02-41-800-17F-303
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
FOR: RESURFACING AND SAFETY IMPROVEMENTS TO COHANSEY-FRIESBURG ROAD, COUNTY ROAD #635 IN ALLOWAY TOWNSHIP FOR THE COUNTY OF SALEM, NJDOT JOB #7010303, CHANGE ORDER #1; Salem County Contract #17-1384	
DATE:	JANUARY 25, 2018
VENDOR:	"SOUTH STATE, INC." of BRIDGETON, NEW JERSEY



KELLY HANNIGAN, COUNTY TREASURER



Approved as to Form and Legality

Date Adopted

Committee
Economic Development/
Public Works

February 7, 2018

**RESOLUTION APPROVING AMENDMENT "A" FOR
PROFESSIONAL TRAFFIC ENGINEERING CONSULTANT
CENTERTON TRAFFIC SIGNAL IMPROVEMENTS
CONTRACT FOR THE COUNTY OF SALEM**

WHEREAS, the County of Salem awarded a Professional Services Contract to "REMINGTON & VERNICK ENGINEERS, INC." on August 16, 2017; and

WHEREAS, there exists a need to AMEND the Professional Services Contract for "PROFESSIONAL SERVICES AGREEMENT FOR TRAFFIC ENGINEERING CONSULTANT CENTERTON TRAFFIC SIGNAL IMPROVEMENTS FOR THE COUNTY OF SALEM; and

WHEREAS, the addition of obtaining turning movement traffic count data was identified as required to move forward with the design; and the use of a "MioVision Scout" video data collection system, was determined to be in the best interest of the residents of Salem County; and

WHEREAS, the County Engineer recommends Amending the original Professional Services Agreement to include the use of the video data collection system; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:111-5(1)(a)(1) required that a notice be publicly advertised concerning the award and amendment of contracts for "Professional Services"; and

WHEREAS, the Salem County Treasurer has certified that the funding for this Amendment to a Professional Services Contract in 2017 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the item: Centerton Traffic Signal Improvements – Design – Federal Aid; Account #G-02-41-800-171-303.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of Chosen Freeholders that:

1. The existing Professional Services Agreement with "REMINGTON & VERNICK ENGINEERS, INC." for Traffic Engineering Consultant Centerton Traffic Signal Improvements be Amended to include the use of a video data collection system to obtain the turning movement traffic count data needed at this project location in accordance with their FEE PROPOSAL of ONE THOUSAND, SIX HUNDRED TWENTY-ONE DOLLARS AND NINETY-NINE CENTS (\$1,621.99).

2. All other Terms and Conditions of the existing Contract for Professional Services are to remain unchanged.
3. The Freeholder-Director and Clerk of this Board of Chosen Freeholders are hereby authorized to execute said Contract Amendment "A" on behalf of the County of Salem, subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
4. A Notice of Award of said Contract Amendment shall be published in the "South Jersey Times" as required by law.

CHARLES V. HASSLER, Deputy Freeholder Director
Chair, Economic Development/ Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, FEBRUARY 7, 2018.

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscorn	✓					✓
M. DeCastro	✓					

✓ Indicates Vote