



# Resolution No. 2018 - 048

Date Adopted

Committee

January 17, 2018

Administrative

## RESOLUTION FOR COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT LAW FOR THE COUNTY OF SALEM 2018 MEETING DATES

**WHEREAS**, Public Law 1975, Chapter 231, Open Public Meetings Act Law was enacted into law on October 21, 1975, and took effect on January 19, 1976; and

**WHEREAS**, Resolution 2018-002 omitted specifying February 7 and February 21 regular meetings to be held at 4:00 PM

**WHEREAS**, the declared purpose of the Open Public Meetings Act Law and also referred to as the "Sunshine Law", is to insure the rights of all citizens have advance notice of and to attend all meetings of public bodies at which any business affecting the public is discussed or acted upon, with certain limited exceptions to protect the public interest and preserve personal privacy; and

**WHEREAS**, the Salem County Board of Chosen Freeholders does hereby wish to comply with the general requirements of the law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Salem County Board of Chosen Freeholders does hereby establish the following schedule of regular meetings to be held by the said Board during the year 2018 at 6:30 PM in the Olde Salem Court House 104 Market Street, Salem, New Jersey, 08079, unless otherwise specified, to wit January 3 at 5:45 PM, February 7 and February 21 at 4:00 PM; May 16 at 4:00 PM at Carney's Point Township Building, 303 Harding Highway, Carneys' Point, New Jersey; July 18 Lower Alloways Creek Township Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey; September 19 at Oldmans Township Municipal Building, 40 Freed Road, Pedricktown, New Jersey, and December 31 at 4:00 PM.

### 2018 SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS REGULAR MEETING DATES

January 3, 17	May 2, 16	September 5, 19
February 7, 21	June 20	October 3, 17
March 7, 21	July 18	November 7, 21
April 4, 18	August 15	December 5, 19, 31

**BE IT FURTHER RESOLVED**, that the aforementioned schedule shall be considered as the "Annual Notice" of the Law and that any revision or modification of the schedule shall be done in accordance with the "48-Hour Notice" of the said Law; and

**BE IT FURTHER RESOLVED**, that a copy of the 2018 schedule shall be prominently posted on the bulletin board in the Salem County Court House and the Fifth Street Building, copies shall be submitted to the two County newspapers, to wit: "South Jersey Times" and the "Elmer Times, Co.", a copy filed with the Clerk of the County of Salem and the Clerk of the Board of Chosen Freeholders; and

**BE IT FURTHER RESOLVED**, that any person who requests the Annual Notice or any "48-Hour Notice" shall be mailed a copy of the same upon payment of One (\$1.00) Dollar for each notice.

  
\_\_\_\_\_  
MELISSA L. DECASTRO Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem at its annual stated reorganization meeting held on Wednesday, January 17, 2018.

  
\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	X					X
C. Hassler	X				X	
B. Laury	X					
S. Griscom	X					
M. DeCastro	X					

✓ Indicates Vote



Date Adopted

Committee

January 17, 2018

Administrative

**RESOLUTION SEPERATING THE COUNTY ADJUSTER AND COUNTY COUNSEL POSITION AND APPOINTING COUNTY ADJUSTER**

**WHEREAS**, Michael M. Mulligan was initially appointed Adjuster for the County of Salem on February 6, 2013 when, by Resolution, the Office and Responsibilities of the County Solicitor and the County Adjuster were joined and entered into an agreement on March 9, 2016 supplementing and amending the contract dated January 3, 2013 when appointing county counsel by Resolution No. 2016-13 dated January 6, 2016; and

**WHEREAS**, Michael M. Mulligan has served as County Adjuster since February 6, 2013, however, he has not achieved tenure; and

**WHEREAS**, the Board of Chosen Freeholders have determined replace Michael Mulligan, Esq. and to appoint Kenneth Miller, Esquire as the County Adjuster, effective immediately for a one-year term commencing January 1, 2018; and

**WHEREAS**, the Board of Chosen Freeholders has decided to separate the Office of County Solicitor and County Adjuster, effective immediately.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that:

1. Kenneth Miller, Esq. is hereby appointed County Adjuster and shall replace Michael Mulligan, Esq., effective immediately.
2. The salary for the County Adjuster shall be \$10,000.00
3. The Office of County Adjuster and County Solicitor shall be separated, effective immediately.
4. The Secretary for the combined offices of County Adjuster and County Solicitor shall continue to serve in the same capacity for the newly separated offices.

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	X					X
C. Hassler	X				X	
B. Laury		X				
S. Griscom		X				
M. DeCastro	X					

✓ Indicates Vote



Board of Chosen Freeholders

Resolution No. 2018 - 050

Date Adopted

Committee

January 17, 2018

Administrative

RESOLUTION EXTENDING APPOINTMENT OF SPECIAL COUNSEL

WHEREAS, there exists a need for the retention of special counsel having an expertise in local government as well as civil litigation and other matters for the purpose of providing the County of Salem with legal representation in court as well as advice, reports, and services generally related to civil litigation and other matters; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Kevin McCann, of the Law Offices of Chance & McCann, Bridgeton, New Jersey, has expertise in matters related to local government having represented numerous public bodies; and

WHEREAS, Kevin McCann has expertise in civil litigation, being Certified as a Civil Trial Attorney by the Supreme Court of New Jersey since 1986; and

WHEREAS, the Board of Chosen Freeholders has reviewed the qualifications of the said Kevin P. McCann, Esquire, and other attorneys associated with Chance & McCann, and is satisfied that Chance & McCann has the experience and expertise to represent the County of Salem; and

WHEREAS, Chance & McCann has agreed to represent the County of Salem as special counsel; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of Salem County, State of New Jersey, that CHANCE & MCCANN LLC, 201 WEST COMMERCE STREET, BRIDGETON, NJ 08302 be and is hereby appointed as Special Counsel to provide representation, advice, reports, and related services from February 1 to February 28, 2018, and

BE IT FURTHER RESOLVED that said services shall be provided at an hourly rate of \$150/hr., not to exceed \$17,500 in the aggregate.

[Signature]

MELISSA L. DECASTRO, Freeholder Director Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

[Signature]

BRENDA P. BANKS Clerk of the Board

RECORD OF VOTE

Table with 7 columns: FREEHOLDER, AYE, NAY, ABSTAIN, ABSENT, RESOLUTION MOVED, RESOLUTION SECONDED. Rows include L. Ware, C. Hassler, B. Laury, S. Griscom, M. DeCastro.

✓ Indicates Vote

Date Adopted

January 17, 2018

Committee

Administrative

**RESOLUTION APPOINTING DEPARTMENT HEAD/ ENGINEERING FOR THE COUNTY OF SALEM**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that JOHN CRAWFORD be appointed as Department Head/ Engineering for a three year term commencing January 1, 2018.



MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.



BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	X					X
C. Hassler	X				X	
B. Laury	X					
S. Griscom	X					
M. DeCastro	X					

✓ Indicates Vote



Board of Chosen Freeholders

Resolution No. 2018 - 052

Date Adopted

Committee

January 17, 2018

Administrative

RESOLUTION REVISING THE APPOINTED REPRESENTATIVES OF THE COUNTY OF SALEM TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

WHEREAS, Resolution 2018-026 identified appointments and it is the Freeholders desire to change the representatives to serve on the South Jersey Transportation Planning Organization.

NOW BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem that Freeholders BENJAMIN H. LAURY AND CHARLES V. HASSLER (Alternate Member) be appointed as the elected official representatives of the County of Salem and Quinton Township (RAYMOND OWENS) as the municipality representing Salem County to the South Jersey Transportation Planning Organization for terms of one year beginning January 1, 2018.

BE IT FURTHER RESOLVED, LINDA DUBOIS will be the designated representative serving on the Technical Advisory Committee.

[Signature of Melissa L. DeCastro]

MELISSA L. DECASTRO, Freeholder Director Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

[Signature of Brenda P. Banks]

BRENDA P. BANKS Clerk of the Board

RECORD OF VOTE

Table with 7 columns: FREEHOLDER, AYE, NAY, ABSTAIN, ABSENT, RESOLUTION MOVED, RESOLUTION SECONDED. Rows include L. Ware, C. Hassler, B. Laury, S. Griscom, and M. DeCastro.

✓ Indicates Vote

Department Initials



Date Adopted

Committee

January 17, 2018

Administrative

**RESOLUTION APPOINTING FREEHOLDER MEMBER TO THE SOUTH JERSEY ECONOMIC DEVELOPMENT DISTRICT FOR THE COUNTY OF SALEM**

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that CHARLES V. HASSLER be appointed as Freeholder member of the South Jersey Economic Development District for the County of Salem for terms of one year commencing on January 1, 2018; and

MELISSA L. DECASTRO, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Date Adopted

Committee

January 17, 2018

Administrative

**RESOLUTION TO UPDATE THE DESIGNATING FREEHOLDER MEMBER OR LIAISON FOR VARIOUS COUNTY BOARDS, COMMISSIONS, AND AGENCIES OUTSIDE OF SALEM COUNTY GOVERNMENT FOR 2018**

**WHEREAS**, it is the desire of the Board of Chosen Freeholders of the County of Salem, to designate Freeholder liaison or members of the various boards, commissions, and agencies outside of County Government within the County of Salem; and

**WHEREAS**, the following shall constitute the Freeholder member or liaison for the year 2018 for the specified boards, commissions, or agencies as hereinafter set forth;

**Freeholder Melissa L. DeCastro**

Voting Accessibility Advisory Committee  
Board of Social Services  
County Insurance Fund Commission  
New Jersey Association of Counties  
Tax Board

Alternate to:

Aging Advisory Board  
Aging Casino Transportation Advisory Board  
Commission on Women  
Disability Advisory Board  
Local Advisory Council on Alcoholism and Drug Abuse  
Mental Health Board  
Salem Community College  
a. Board of School Estimates  
b. Board of Trustees  
c. Trustee Search Committee  
Salem County Vocational Technical/ Special Services School District  
a. Board of School Estimates  
b. SCVTS Board  
Workforce Investment Development Board

**Freeholder Charles V. Hassler**

Board of Social Services  
Construction Board of Appeals  
Economic Development Council  
Planning Department  
Pollution Control  
Right of Way Commission  
Salem County Improvement Authority  
Shared Services  
South Jersey Economic Development District

Alternate to:  
Voting Accessibility Advisory Committee  
County Insurance Commission  
South Jersey Transportation Planning Organization  
Tax Board

**R. Scott Griscom**

Human Relations Board  
Veteran's Advisory Board  
Youth Services Commission

Alternate to:  
Construction Board of Appeals  
Economic Development Council  
Right of Way Commission  
Shared Services

**Benjamin H. Laury**

Aging Advisory Board  
Aging Casino Transportation Advisory Board  
Commission on Women  
Disability Advisory Board  
Local Advisory Council on Alcoholism and Drug Abuse  
Mental Health Board  
Salem Community College  
    a. Board of School Estimates  
    b. Board of Trustees  
    c. Trustee Search Committee  
Salem County Vocational Technical/ Special Services School District  
    a. Board of School Estimates  
    b. SCVTS Board  
South Jersey Transportation Planning Organization  
Workforce Investment Development Board

Alternate to:  
Agricultural Development Board  
Cultural and Heritage Committee  
Farmland Preservation  
Open Space Advisory Committee  
Tourism Advisory Council

**Lee R. Ware**

Agricultural Development Board  
Cultural and Heritage Committee  
Farmland Preservation  
Open Space Advisory Committee  
Planning Board  
Pollution Control  
Tourism Advisory Council



Alternate to:  
 Human Relations Board  
 Veteran's Advisory Board  
 Youth Services Commission

Attachment: Freeholder County Authorities, Committees, Commissions Assignments 2018 Chart



MELISSA L. DECASTRO, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.



BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_

# Freeholder Member or Liaison to Authorities, Boards, Commissions 2018

## **Administrative Committee**

*DeCastro, Hassler*

1. Voting Accessibility Advisory Committee
2. County Insurance Commission
3. Tax Board

## **Agricultural/ Tourism Committee**

*Ware, Laury*

1. Agricultural Development Board
2. Cultural & Heritage Committee
3. Farmland Preservation
4. Open Space Advisory Committee
5. Tourism Advisory Council

## **Economic Development/ Public Works Committee**

*Hassler, Griscom*

1. Construction Board of Appeals
2. Economic Development Council
3. Right of Way Commission
4. Shared Services

## **Assignments:**

Board of Social Services: DeCastro, Hassler  
New Jersey Association of Counties: DeCastro  
Planning Board: Hassler, Ware  
Pollution Control: Hassler, Ware  
Salem County Improvement Authority: DeCastro, Hassler  
South Jersey Economic Development District: Hassler, Griscom (Alt)  
South Jersey Transportation Planning Organization: Laury, Hassler (Alt)

## **Health/ Human Services/ Education Committee**

*Laury/ DeCastro*

1. Aging Advisory Board
2. Aging Casino Transportation Advisory Board
3. Commission on Women
4. Disability Advisory Board
5. Local Advisory Council on Alcoholism & Drug Abuse
6. Mental Health Board
7. Salem Community College
  - a. Board of School Estimates
  - b. Board of Trustees
  - c. Trustee Search Committee
8. Salem Co. Vocational Technical/ Special Services School District
  - a. Board of School Estimates
  - b. SCVTS Board
9. Workforce Investment Development Board

## **Public Safety**

*Griscom, Ware*

1. Human Relations Board
2. Veteran's Advisory Board
3. Youth Services Commission

## **Community Organization Boards**

*DeCastro, Griscom, Hassler, Laury, Ware*

1. Chamber of Commerce
2. Inter-Agency Council
3. Meals on Wheels
4. Stand up for Salem
5. Women's Services



Board of Chosen Freeholders

# Resolution No. 2018 - 055

Date Adopted

Committee

January 17, 2018

Agricultural/ Tourism

## **Resolution Authorizing the Proposed Acquisition of a Development Easement on Robbins and Williams Farm Alloway Township**

**WHEREAS**, the Township of Alloway submitted a Planning Incentive Grant (PIG) application to the Salem County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC), pursuant to the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. Seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

**WHEREAS**, the application provided for the proposed acquisition of a Development Easement on the property owned by Joseph Robbins and Chloe Williams and designated on the municipal tax map as Block 12, Lot 2 in the Township of Alloway, County of Salem, State of New Jersey; and

**WHEREAS**, the State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$5,000 per acre on December 7, 2017. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 48.5 net acres), subject to (a) the actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and (b) any additional adjustments pursuant to the State statute rule, regulation or policy:

State Agriculture Development Committee	\$	121,250.00
Salem County	\$	-0-
Alloway Township	\$	-0-
NJCF (Federal Monies)	\$	121,250.00
Total	\$	242,500.00

**WHEREAS**, the Salem County Agriculture Development Board gave final approval to the proposed acquisition of a development easement on the Robbins/Williams Farm, Block 12 Lot 2 in the township of Alloway, on approximately 48.5 net acres at its December 6, 2017 meeting and is subject to the following:

- (a) The conveyance of a development easement which shall provide for the following:
  1. Exception: Sic (6) acre non severable exception for a future dwelling
  2. Non-Agricultural use(s): None
  3. Dwellings: None
  4. Residual Dwelling Site Opportunities: None

**NOW THEREFORE BE IT RESOLVED**, that the Salem County Board of Chosen Freeholders authorizes the proposed acquisition of a development easement on the Robbins/Williams Farm in an amount of approximately \$0.



LEE R. WARE, Freeholder  
 Chairman, Transportation, Agriculture Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.



BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓				✓	
C. Hassler	✓					✓
B. Laury	✓					
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

KA



Board of Chosen Freeholders

Date Adopted

January 17, 2018

Resolution No. 2018 - 056

Committee  
Economic Development/  
Public Works

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION  
FOR STATE AID TO COUNTIES UNDER THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION  
LOCAL BRIDGE FUTURE NEEDS PROGRAM FOR FISCAL YEAR 2018**

**WHEREAS**, the NEW JERSEY DEPARTMENT OF TRANSPORTATION has made available a minimum of \$1,000,000.00 for construction and/or reconstruction of BRIDGES under the NEW JERSEY DEPARTMENT OF TRANSPORTATION COUNTY BRIDGE INITIATIVE for FISCAL YEAR 2018; and

**WHEREAS**, the County has determined that the project, more particularly described in the GRANT AGREEMENT for the FISCAL YEAR 2018 COUNTY BRIDGE INITIATIVE, as REPLACEMENT OF CENTERTON BRIDGE, COUNTY BRIDGE #1701-235 ON CENTERTON ROAD, COUNTY ROAD #540 OVER MUDDY RUN IN PITTS GROVE TOWNSHIP FOR THE COUNTY OF SALEM.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County, formally approves the Grant Application for the above stated project.

**BE IT FURTHER RESOLVED** that the Freeholder-Director and Clerk are hereby authorized to submit an electronic Grant Application identified as LBFN-2018-Replacement of Centerton Bridge, C-00043 to the New Jersey Department of Transportation on behalf of the County of Salem.

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk are hereby authorized to sign the Grant Agreement on behalf of the County of Salem and that their signature constitutes acceptance of the Terms and Conditions of the Grant Agreement and approves the execution of the Grant Agreement.

A handwritten signature in cursive script, appearing to read "Charles V. Hassler".

CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works  
Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JANUARY 17, 2018.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	X					
C. Hassler	X				X	
B. Laury	X					
S. Griscom	X					X
M. DeCastro	X					

✓ Indicates Vote

Department Initials

DFord



Board of Chosen Freeholders

Resolution No. 2018 - 057

Date Adopted

Committee  
Economic Development/  
Public Works

January 17, 2018

**RESOLUTION APPROVING THE EXECUTION OF  
CHANGE ORDER #4-FINAL  
2012 COUNTY AID ROAD PROGRAM  
RESURFACING OF  
POINTERS-AUBURN ROAD, COUNTY ROAD #540  
FOR THE COUNTY OF SALEM**

**WHEREAS**, the County of Salem issued a Contract in the amount of \$911,519.45 to "South State, Inc." of Bridgeton, New Jersey for the 2012 COUNTY AID ROAD PROGRAM RESURFACING OF POINTERS-AUBURN ROAD, COUNTY ROAD #540 FOR THE COUNTY OF SALEM on March 16, 2016 per Resolution #2016-151; and

**WHEREAS**, the County Engineer recommends the approval of CHANGE OREDER #4-FINAL as described on the attached New Jersey Department of Transportation Local Aid Projects Change Order #4-FINAL and the County of Salem Change Order Form #4-FINAL for a PROJECT DECREASE OF THIRTY-SIX THOUSAND, TWO HUNDRED, FIFTEEN DOLLARS AND FIFTEEN CENTS (\$36,215.15), which in addition to Change Order #1, Change Order #2 and Change Order #3 represents a 8.2% increase in the Total Contract Cost; and

**WHEREAS**, this Project is Funded through the NEW JERSEY DEPARTMENT OF TRANSPORTATION, COUNTY AID PROGRAM; and

**WHEREAS**, the purpose of this Change Order #4-Final is to approve Extra Quantities and Reduction Quantities based on field measurements and conditions as more particularly described on the attached New Jersey Department of Transportation Local Aid Projects Change Order #4-Final Form; and

**WHEREAS**, no additional funds are required through the execution of this Change Order #4-FINAL.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that this CHANGE ORDER #4-FINAL be and is hereby approved for execution for the 2012 COUNTY AID ROAD PROGRAM RESURFACING OF POINTERS-AUBURN ROAD, COUNTY ROAD #540 FOR THE COUNTY OF SALEM; and

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk of this Board of Chosen Freeholders be authorized to execute said NJDOT LOCAL AID PROJECTS CHANGE ORDER #4-FINAL Form.



CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works  
Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JANUARY 17, 2018.



BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

DFord





Date Adopted

January 17, 2018

Committee  
Economic Development/  
Public Works

**RESOLUTION APPROVING THE EXECUTION OF  
CHANGE ORDER #3 ARC OF SALEM COUNTY  
PARKING LOT IMPROVEMENTS IN MANNINGTON TOWNSHIP  
FOR THE COUNTY OF SALEM**

**WHEREAS**, the County of Salem issued a Contract in the amount of \$254,369.50 to "SOUTH STATE, INC." of Bridgeton, New Jersey for the ARC OF SALEM COUNTY PARKING LOT IMPROVEMENTS IN MANNINGTON TOWNSHIP FOR THE COUNTY OF SALEM, NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT 2016, AGREEMENT NO. 2016-02292-014800 on March 15, 2017 per Resolution # 2017-131; and

**WHEREAS**, N.J.A.C. 5:34-4.4(A) 3 requires that all change orders for capital projects be approved by the Board of Chosen Freeholders; and

**WHEREAS**, the County Engineer recommends approval of CHANGE ORDER NO. 3, as more particularly described on the attached Salem County Change Order Form #3 for a PROJECT INCREASE of FIVE HUNDRED, TWENTY-TWO DOLLARS AND ZERO CENTS (\$522.00), which in addition to Change Order #1 and Change Order #2 represents a 0.8% increase in the Total Contract Cost; and

**WHEREAS**, this Project is Funded through the NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT; and

**WHEREAS**, the purpose of this Change Order #3 is to grant an extension of time and to approve an Extra Item, more particularly described on the attached Salem County Change Order Form #3; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2018 Budget of the County of Salem under the item: FY16 Small Cities CDBG ARC Parking Lot; Account #G-02-41-747-16V-303.- \$522.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that this CHANGE ORDER #3 be and is hereby approved for execution for the ARC OF SALEM COUNTY PARKING LOT IMPROVEMENTS IN MANNINGTON TOWNSHIP FOR THE COUNTY OF SALEM, NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT 2016, AGREEMENT NO. 2016-02292-014800; and

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk of this Board of Chosen Freeholders be authorized to execute said CHANGE ORDER NO. 3.



CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works  
Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JANUARY 17, 2018.



BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

DFord

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

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I, **Kelly Hannigan, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$522.00</b>
<b>ACCOUNT NAME:</b>	<b>ARC OF SALEM CO ADA IMPROVE SMALL CITIES CDBG2016</b>
<b>ACCOUNT #:</b>	<b>G-02-41-747-16V-303</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: ARC OF SALEM COUNTY PARKING LOT IMPROVEMENTS IN MANNINGTON TOWNSHIP FOR THE COUNTY OF SALEM, NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT 2016, AGREEMENT NO. 2016-02292-014800, CHANGE ORDER #3; Salem County Contract #17-1377</b>	
<b>DATE:</b>	<b>JANUARY 8, 2018</b>
<b>VENDOR:</b>	<b>"SOUTH STATE, INC." of BRIDGETON, NEW JERSEY</b>

  
\_\_\_\_\_  
**KELLY HANNIGAN, COUNTY TREASURER**



Board of Chosen Freeholders

Resolution No. 2018-059

Date Adopted

January 17, 2018

Committee  
Economic Development/  
Public Works

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR STATE AID TO COUNTIES UNDER THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND PROGRAM FOR FISCAL YEAR 2018**

**WHEREAS**, the NEW JERSEY DEPARTMENT OF TRANSPORTATION has made available funds under the NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND for FISCALYEAR 2018; and

**WHEREAS**, the County has determined that the project, more particularly described in the GRANT AGREEMENT for the FISCAL YEAR 2018 LOCAL FREIGHT IMPACT FUND, as RESURFACING AND SAFETY IMPROVEMENTS TO STRAUGHNS MILL ROAD, COUNTY ROAD #643 from Interstate 295 to Penns Grove-Pedricktown Road, County Road #642 and the REHABILITATION OF STRAUGHNS MILL ROAD BRIDGE, COUNTY BRIDGE #1700-141 over Beaver Creek in OLDMANS TOWNSHIP FOR THE COUNTY OF SALEM.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County, formally approves the Grant Application for the above stated project.

**BE IT FURTHER RESOLVED** that the Freeholder-Director and Clerk are hereby authorized to submit an electronic Grant Application identified as LFIF-2018-Straughns Mill Road, County Road #643, -00092 to the New Jersey Department of Transportation on behalf of the County of Salem.

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk are hereby authorized to sign the Grant Agreement on behalf of the County of Salem and that their signature constitutes acceptance of the Terms and Conditions of the Grant Agreement and approves the execution of the Grant Agreement.

CHARLES V. HASSLER, Deputy Freeholder Director  
Chair, Economic Development/ Public Works  
Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JANUARY 17, 2018.

**BRENDA P. BANKS**  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					
C. Hassler	✓				✓	
B. Laury	✓					
S. Griscom	✓					✓
M. DeCastro	✓					

✓ Indicates Vote

Department Initials

DFord



Date Adopted  
January 17, 2018

Committee  
Health/ Human Services/  
Education

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN NEW JERSEY TRANSIT AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS FOR THE FUNDING OF THE 5311 RURAL TRANSPORTATION ASSISTANCE ACT**

**WHEREAS**, the Salem County Board of Chosen Freeholders wishes to enter into an agreement with the New Jersey Transit Corporation for a program designed to provide transportation for Salem County residents living in a designated rural area; and

**WHEREAS**, the New Jersey Transit Corporation is to provide \$251,098.50 for the 2018 fiscal year with a match of \$74,949.50 from Salem County Health and Wellness; and

**WHEREAS**, the total amount will not exceed \$326,048.00 in funding for such a program and the Salem County Board of Chosen Freeholders is to provide such transportation through the Salem County Office on Aging and Disabilities; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Salem County Board of Chosen Freeholders accepts the agreement
2. BE IT FURTHER RESOLVED, that the Salem County Office On Aging & Disabilities is hereby authorized to accept the agreement on behalf of the County of Salem.

Salem County Board of Chosen Freeholders hereby agrees to support Salem County Specialized Transportation in authorizing an agreement with NJ TRANSIT for transportation.

  
BENJAMIN H. LAURY, Freeholder  
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, January 17, 2018.

  
BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Date Adopted

January 17, 2018

Committee  
Health/ Human Services/  
Education

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN NEW JERSEY TRANSIT AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS FOR THE FUNDING OF THE SENIOR AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE ACT**

**WHEREAS**, the Salem County Board of Chosen Freeholders wishes to enter into an agreement with the New Jersey Transit Corporation for a program designed to provide transportation for senior citizens and disabled residents of Salem County under the Senior Citizen and Disabled Resident Transportation Assistance Act; and

**WHEREAS**, the New Jersey Transit Corporation is to provide \$332,284.00 for the 2018 fiscal year and a carryover amount of \$201,511.66 from the fiscal year 2016; and

**WHEREAS**, the total amount will not exceed \$533,795.66 in funding for such a program and the Salem County Board of Chosen Freeholders is to provide such transportation through the Salem County Office on Aging and Disabilities; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:


1. The Salem County Board of Chosen Freeholders accepts the agreement

**BE IT FURTHER RESOLVED**, that the Salem County Office On Aging & Disabilities is hereby authorized to accept the agreement on behalf of the County of Salem.

Salem County Board of Chosen Freeholders hereby agrees to support Salem County Specialized Transportation in authorizing an agreement with NJ TRANSIT for transportation.

  
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 BENJAMIN H. LAURY, Freeholder  
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, January 17, 2018.

  
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 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Board of Chosen Freeholders

Resolution No. 2018 - 062

Date Adopted

January 17, 2018

Committee
Health/ Human Services/
Education

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH
GLOUCESTER COUNTY DEPARTMENT OF PUBLIC HEALTH TO SHARE
SPECIALIZED LEAD PAINT ANALYZING EQUIPMENT

WHEREAS, the Salem County Department of Health and Human Services (SCDHHS) and the Gloucester County Department of Health and Human Services (GCDHH) are duly constituted county health departments under NJSA 26:3A2-1 et. Sep.; and each is responsible for conducting lead paint analysis as part of environmental interventions in accordance with New Jersey Public Health Practice Standards; and

WHEREAS, the County Health Departments desire to enter into an agreement to share specialized lead paint analyzing equipment during times of equipment failure, repair and/or calibration; and

WHEREAS, the Salem County Board of Chosen Freeholders recognizes the agreement between Salem County Department of Health and Human Services and Gloucester County Department of Health and Human Services; and

NOW THEREFORE, it is agreed between the Salem County and Gloucester County Health Departments; that

[Signature of Benjamin H. Laury]

BENJAMIN H. LAURY, Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

[Signature of Brenda P. Banks]

BRENDA P. BANKS
Clerk of the Board

RECORD OF VOTE

Table with 7 columns: FREEHOLDER, AYE, NAY, ABSTAIN, ABSENT, RESOLUTION MOVED, RESOLUTION SECONDED. Rows include L. Ware, C. Hassler, B. Laury, S. Griscom, M. DeCastro.

✓ Indicates Vote





Date Adopted

January 17, 2018

Committee  
Health/ Human Services/  
Education


**RESOLUTION EXECUTING AND ACCEPTING A GRANT FROM THE NEW JERSEY DEPARTMENT OF HEALTH FOR THE CHILDHOOD LEAD EXPOSURE PREVENTION (CLEP) PROJECT GRANT**

**WHEREAS,** The Salem County Department of Health and Human Services has applied for a New Jersey Childhood Lead Exposure Prevention (CLEP) Project grant in the amount of \$174,101; and

**WHEREAS,** the CLEP grant is to be used to offset expenses for staff and needed equipment for case management associated with the increased number of children who will be identified with high lead levels in their blood, and

**WHEREAS,** the Salem County Department of Health and Human Services has been awarded the \$174,101 to carry out the CLEP program for the period January 1, 2018 through June 30, 2018, with subsequent grant periods to follow,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem to approve the acceptance of the CLEP grant awarded to the Salem County Department of Health and Human Services.

  
 \_\_\_\_\_  
 BENJAMIN H. LAURY, Freeholder  
 Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

  
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 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓				✓	
S. Griscom	✓					
M. DeCastro	✓					

✓ Indicates Vote



Board of Chosen Freeholders

Resolution No. 2018 – 064

Date Adopted

Committee

January 17, 2018

Public Safety

**RESOLUTION APPROVING THE SALEM COUNTY SHERIFF'S OFFICE PARTICIPATION IN THE FEDERAL 1033 PROGRAM AND APPROVING THE ACQUISITION OF SURPLUS MILITARY EQUIPMENT**

**WHEREAS**, Federal law permits the Secretary of the United States of Defense to transfer to Federal and State agencies personal property of the Department of Defense that the secretary determines is suitable for use by agencies in law enforcement activities; and

**WHEREAS**, informally known as Program 1033 this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property; and

**WHEREAS**, in this error of fiscal constraint, participation in the 1033 Program allows local units to obtain equipment that they might not otherwise be able to afford, and to prepare for, respond to and recover from incidents of terrorism and natural disasters such as hurricanes and severe floods; and

**WHEREAS**, although equipment is provided through the 1033 Program at no cost to the county and municipal law enforcement agencies, these entities are responsible for costs associated with the maintenance, fueling and upkeep of this equipment, and for specialized training for it operation; and

**WHEREAS**, the governing body, in accordance with recent legislation must approve the local law enforcement participation in any program established by the United States Department of Defense. Said resolution shall be adopted by a majority of full membership of the governing body; and

**WHEREAS**, the acquisition of any property by the local law enforcement agency enrolled in any program established by the United States Department of Defense shall be approved by resolution adopted by the majority of the full membership of the governing body; and

**WHEREAS**, the governing body approves the enrollment application and the acquisition of equipment by the Salem County Sheriff's Office in the United States Department of Defense Program 1033

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Salem, State of New Jersey, as follows:

1. That the Board of Chosen Freeholders of the County of Salem hereby approves enrollment of the Salem County Sheriff's Office in the United States Department of Defense 1033 Program.
2. That Board of Chosen Freeholders of the County of Salem hereby approves the acquisition of surplus military equipment under the Unites States Department of Defense 1033 Program:

3. That a certified copy of this resolution shall be forwarded to the NJ Office of Emergency Management who serves as the State Coordinator in the 1033 Program, the Chief Financial Officer and the Sheriff of Salem County.

  
 R. Scott Griscom, Freeholder  
 Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.

  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓					
S. Griscom	✓				✓	
M. DeCastro	✓					

✓ Indicates Vote

Department Initials \_\_\_\_\_



Board of Chosen Freeholders

Resolution No. 2018 - 065

Date Adopted

Committee

January 17, 2018

Public Safety

**RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS EXECUTING AND  
ACCEPTING A GRANT FROM THE NEW JERSEY DIVISION OF  
CRIMINAL JUSTICE FOR THE PROSECUTOR'S OFFICE  
[Insurance Fraud Reimbursement Program Grant]**

**WHEREAS**, the Board of Chosen Freeholders ("Board") recognizes a continuing need to assist the Prosecutor's Office, the New Jersey Division of Criminal Justice, Office of Insurance Fraud Prosecutor ("Division") and law enforcement in endeavors to effectively prevent and deter insurance fraud in this County; and

**WHEREAS**, the Division has approved a grant application from the Salem County Prosecutor's Office for the County Prosecutor Insurance Fraud Reimbursement Program in accordance with the grant acceptance letter on file with the Clerk of the Board; and

**WHEREAS**, the Board recognizes the grant reimbursement is for a one year period from January 1, 2018 to December 31, 2018 with total funding of \$249,232.16; and

**WHEREAS**, the Board previously granted approval of the aforesaid application by Resolution No. 17-317 dated November 1, 2017, and, therefore, approves acceptance of this grant.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that:

1. The project grant on file with the Clerk of the Board is approved and accepted.
2. The County Prosecutor, the Chief Finance Officer, the Project Contact person from the Prosecutor's Office, as well as any other necessary parties, are hereby authorized and directed to execute all project grant documents provided by the Division.
3. Five fully executed copies of this resolution shall be provided to the County Prosecutor forthwith.

A handwritten signature in cursive script that reads "R. Scott Griscom".

R. Scott Griscom, Freeholder  
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on January 17, 2018.



BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
L. Ware	✓					✓
C. Hassler	✓					
B. Laury	✓					
S. Griscom	✓				✓	
M. DeCastro	✓					

✓ Indicates Vote