

5. MINUTES

October 3, 2017

REGULAR MEETING

Prepared by:

CAREY ITALIANO

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**October 3, 2017 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s October 3rd, 2017 meeting was called to order by Fran Grenier at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Marjorie Sperry; Secretary, and Veronica Merriel; Treasurer by tele-conference. Also present were; Carey Italiano, Recording Secretary; Niki Trunk, Authority Solicitor, and Jessica Bishop; Purchasing Agent.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Marjorie Sperry to approve the minutes of the meeting held on August 1, 2017, seconded by Veronica Merriel. The motion was carried 3/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was submitted by Katie Coleman, CFO. The report showed some activity with cash balance of 264,013.30 which is available for projects. The profit and loss sheet shows our net income being -100,776.60. On September 1, 2017, Carneys Point Sewage Authority made a payment on their outstanding loan. There has been no other activity to report.
- ii. It was motioned by Marjorie Sperry and seconded by Veronica Merriel to accept the treasurer’s Financial Report. The motion was carried 3/0.
 - a. Niki Trunk, Esq. 17-013 \$88.00
 - b. SCIA 17-014 \$80,000.00
 - c. Carey Italiano 17-015 \$900.00
- iii. It was motioned by Marjorie Sperry and seconded by Veronica Merriel to accept and pay the Bill List. The motion was carried 3/0.

Old Business

- i. Shared Services Agreement – Carey will contact Gary Green about coordinating possible emails for the PCFA through our shared services agreement with the County of Salem. Chairman Fran Grenier will be attending the next Administrative meeting on October 12, 2017 at 4:00pm to discuss the adjustment to the agreement for effect in 2018.

New Business

Public Portion

- i. The meeting was opened for public comment. There was no public present

Reminder: Next meeting is scheduled for Tuesday, December 5, 2017.

Adjournment

- i. A motion was made by Marjorie Sperry and seconded by Veronica Merriel to adjourn meeting. All were in favor. The motion was carried. Approximately 5:55 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA_for_October 3, 2017.docx