

# Freeholder Packet

Regular Meeting Wednesday, July 19, 2017, 4:00 PM  
No workshop

**Location: Alloway Municipal Building, 49 S. Greenwich Street, Alloway**

Attire: Summer

*\*\*\* All content in this packet is subject to change without advance notice up to the advertised time of the meeting to which this packet applies.*

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
MEETING AGENDA  
JULY 19, 2017  
4:00 PM**

Call to Order

Pledge of Allegiance: Paul Denelsbeck, Jr. Mr. Denelsbeck served in the United States Navy from July 1980- July 1983.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

- 
1. By forwarding notice to the South Jersey Times and Elmer Times Co.
  2. By posting notice on the bulletin board in the Fifth Street Complex, Old Courthouse and County Administration Building; and
  3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

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**ROLL CALL**

**MINUTES** - Dispense with the reading of the minutes of the June 21, 2017 regular meeting. Minutes be received, approved, and recorded in the Minute Book.

**WAIVER OF THE RULES**

**CORRESPONDENCE**

**GENERAL -**

1. South Jersey Gas in the matter of the petition of South Jersey Gas Company for approval of a Municipal Consent in the Township of Pilesgrove, Salem County. BPU Docket No. GE16121147
2. Cumberland County Board of Chosen Freeholders Resolution 2017-295 supporting a financial safety net and fiscal safeguards to assist with the transition to the NJ State fee for service model to ensure equitable funding rates for behavioral health providers in order to provide quality services.
3. Essex County Board of Chosen Freeholders Resolution in support of a statue at Penn Station, Newark of A. Philip Randolph.
4. Letter to provide public notice of the start of the "Public Comment Period" for permit application for Railroad Improvements CAFRA Individual Permit, NJDEP File No. 1712-16-0001.1, AG File No. A-0930-0014-012.
5. Letter from Montgomery McCracken Attorneys at Law in the matter of the petition of Atlantic City Electric Company for a determination pursuant to the provisions of N.J.S.A. 40:55D-19 that the use of certain lands with the Township of Upper Pittsgrove; The Township of Pittsgrove; The City of Vineland; The Township of Franklin; the Borough of Buena; the Township of Buena Vista; the Township of Hamilton; The Township of Weymouth; The City of Estell Manor; and the Township of Egg Harbor; all in the counties of Salem, Cumberland, Gloucester, and Atlantic; all in the State of New Jersey are reasonably necessary for the service, convenience or welfare of the public; and that the zoning and land use ordinances of those municipalities and counties shall have no application thereto.
6. Salem County Special Services and Vocational Technical School Districts letter providing sixty-day notice to request withdraw from the shared services agreement for landscaping.
7. County of Mercer Resolution No. 2017-290 urging the State of New Jersey to put fiscal safeguards in place during the transition fee for services or delay the July 1, 2017 implementation date.
8. County of Mercer Resolution No. 2017-291 supports a financial safety net and fiscal safeguards to assist with the transition to the New Jersey State fee for service model to ensure equitable funding rates for behavioral health providers in order to provide quality services.

**COMMITTEE/COMMISSION MINUTES -**

1. Office of Disability Services Advisory Board Meeting Minutes May 9, 2017

**PAYMENT OF BILLS & CLAIMS -** Trusts & OE

**TREASURERS REPORT** for June 2017

## **SPECIAL PRESENTATIONS**

### **A. ADMINISTRATIVE COMMITTEE – Vanderslice, Cross, Painter**

- A1. Finance Resolution Cancellation of Check.
- A2. Resolution Authorizing the County of Salem to Submit an Eligibility Determination and Funding Application to the United States of America Acting Through Rural Development, Department of Agriculture for The Salem County Railroad Port Branch Rehabilitation.
- A3. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948.
- A4. Resolution Awarding a Contract for Real Estate Auction Services for the County of Salem.
- A5. Resolution to Authorize Execution of CWA Local and Salem County Contracts.
- A5. Resolution Requesting Change in Title, Text, or Amount of Appropriations Pursuant to N.J.S.A. 40A:4-85.
- A6. Resolution Appointing the Clerk of the Board for the County of Salem.

### **B. EDUCATION/EMPLOYMENT COMMITTEE – Painter, DeCastro, Griscom**

### **C. HEALTH & HUMAN SERVICES COMMITTEE – Vanderslice, Painter, Griscom**

- C1. Resolution Executing and Accepting a Grant from the New Jersey Department of Health for the Local Core Capacity for Public Health Emergency Preparedness.
- C2. Resolution an Inter-Local Agreement between the Salem County Board of Chosen Freeholders and Penns Grove Borough, Pennsville Township, Pittsgrove Township, and Lower Alloways Creek Township of Salem County for the Provision of Transportation Services under Various Programs.
- C3. Resolution Supporting the Salem County Office on Aging and Disabilities to Accept a Grant for the State Health Insurance Program (SHIP).
- C4. Resolution Authorizing Letter of Agreement to Provide County Intoxicated Driver Resource Center Services. (Straight and Narrow, Inc.).
- C6. Resolution Authorizing Letter of Agreement to Provide Management Services for the Salem County Intoxicated Driver Resource Center. (The Southwest Council, Inc.).
- C7. Resolution Renewing a Contract for Providing Various Services for the Salem County Alcohol and Drug Services Office.
- C8. Resolution for the Appointment of Members to the Salem County Mental Health Board.

### **D. COMMUNITY SERVICES COMMITTEE – DeCastro, Vanderslice, Ware**

### **E. PUBLIC SAFETY COMMITTEE – Cross, Laury, Vanderslice**

- E1. Resolution of the Board of Chosen Freeholders Supporting and Approving a Grant Application with the New Jersey Division of Criminal Justice for the Prosecutor's Office.
- E2. Resolution Awarding a Contract for Supplying and Delivering Sheriff and Correctional Officers' Uniforms, Correctional Facility Maintenance Department Uniforms, and Communication Center Uniforms for the County of Salem.

### **F. TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, DeCastro, Cross**

- F1. Resolution Authorizing the Proposed Acquisition of a Development Easement on Hackett Farm Upper Pittsgrove Township.

**G. PUBLIC WORKS COMMITTEE – Laury, Ware, Griscom**

- G1. Resolution to Approve Penns Grove Soccer Club Application for Motorist Solicitation Pursuant to Resolution No. 98-155.
- G2. Resolution Prohibiting Normal Traffic, South Main Street, County Road #672 in the Borough of Woodstown, Salem County for the Fall Festival.
- G3. Concurring Resolution Handicap Parking Regulation South Broad Street, County Road #607, Borough of Penns Grove, County of Salem.
- G4. Resolution Awarding a Professional Services Contract for Traffic Engineering Consultant Intersection and Road Analyses for the County of Salem SJTPO Unified Planning Work Program.
- G5. Resolution Approving the Execution of Change Order #3 2012 County Aid Road Program Resurfacing of Woodstown-Alloway Road, County Road #603 for the County of Salem.

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC ANNOUNCEMENTS**

**PUBLIC COMMENT**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Next Meeting Date – Regular Meeting, Wednesday, August 16, 2017, at 4:00 PM at the Salem County Old Courthouse, 104 Market Street, Salem with no Workshop Meeting prior.

\*\*\*All content on this agenda is subject to change without advance notice up to the advertised time of the meeting to which this agenda applies.

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
MEETING MINUTES JUNE 21, 2017 4:00 PM  
OLD COURTHOUSE, SALEM, NJ 08079**

The meeting was called to order by Director Vanderslice at 4:00 PM.

Director Vanderslice led the assembled in the Pledge of Allegiance, followed by the prayer led by Deputy Director Laury.

Director Vanderslice stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On roll call, the following Freeholders were present: DeCastro, Griscom, Deputy Director Laury, Painter, Ware, and Director Vanderslice. Freeholder Cross was absent.

Motion was made by Deputy Director Laury to dispense with the reading of the minutes of the May 17, 2017 regular meeting. Minutes will be received, approved, and recorded in the minute book. The motion was seconded by Freeholder Painter and as there was no discussion, it carried by hand vote of 6/0.

**WAIVER OF THE RULES** – There was no waiver of the rules.

**CORRESPONDENCE**

Motion was made by Deputy Director Laury to accept and file the correspondence, as well as, the committee/ commission minutes and reports be made a part of the minutes. The motion was seconded by Freeholder Ware and as there was no discussion, it carried by hand vote of 6/0.

**Correspondence:**

- Georgia M. Curio, Assignment Judge – sufficiency of Salem County Courthouse Facilities
- National Association for the Advancement of Colored People – concern over conditions of Salem City temporary classrooms
- Chance & McCann – Salem City's interest in joint Construction Code Offices.
- Atlantic City Electric rate change
- South Jersey Gas rate changes
- Atlantic City Electric – Press Release ACE Power Ahead Program to Enhance Grid Resiliency
- Mercer County – resolution recognizing April 2017 as Autism Awareness Month
- City of Philadelphia Division of Housing and Community Development – Preliminary Action Plan
- Pittsgrove Township – Request for Parvin Mill Road Equestrian Signage
- Cape May County – Resolution urging the State to put fiscal safeguards in place during transition to mental health providers fee for services implementation
- Hudson County – Resolution urging the State to put fiscal safeguards in place during transition to mental health providers fee for services implementation
- Atlantic City Electric – guiderail discussion with County Engineering Department

**Committee/ Commissions minutes:**

- County Clerk – Certification and Report of Election.
- Julie A. Acton – Salem County Improvement Authority May 11, 2017, June 8, 2017 regular meeting packet and minutes.
- Nightlinger, Colavita & Volpa CPA – Salem County Community Bus Service Financial Statements June 30, 2016
- Public Works Committee Meeting May 2, 2017
- State Agriculture Development Committee – Sitting Freeholder Eligibility to Apply for Farmland Preservation

**PAYMENT OF BILLS & CLAIMS**

Motion was made by Deputy Director Laury that all bills and claims, when properly signed and audited, be paid and charged to their respective accounts. The motion was seconded by Freeholder Ware and as there was no discussion, it carried by hand vote of 5/0/1. Freeholder Painter abstained.

**TREASURERS REPORT**

Motion was made by Deputy Director Laury that the Treasurer's Report for May 2017 be accepted and made part of the record. The motion was seconded by Freeholder Ware and as there was no discussion, it carried by hand vote of 6/0.

## **SPECIAL PRESENTATIONS**

Dr. Michael Gorman and five members of the Salem County Economic Development Council presented their new Location-Opportunity-Values-Energized "L.O.V.E. Salem County Experience" Campaign. Brian Cowan, Economic Development Chairman asked attendees for feedback. Patty Bomba suggested including the Carney's Point Recreation Place for Sammi as the first handicap playground installed 15 years ago. Freeholder Ware thanked the council members and commended them for their work over the 3½ years and stated they are moving in the right path.

Director Vanderslice indicated the Freeholders were just given budget information and he would like to provide a few minutes for them to review. Deputy Director Laury made a motion to go into recess for 15 minutes, seconded by Freeholder Painter, it carried by a hand vote of 6/0. Director Vanderslice stated the meeting will reconvene at 4:30 pm.

## **ADMINISTRATIVE COMMITTEE – Vanderslice, Cross, Painter**

Resolution 2017-188: Resolution to Have the 2017 Budget Read by Title

Motion was made by Deputy Director Laury to have the 2017 Budget read by title. Motion seconded by Freeholder Painter and as there was no discussion, it carried by a hand vote of 6/0

Motion was made by Freeholder Ware to open public hearing on the 2017 budget, seconded by Freeholder Painter, it carried by a hand vote of 6/0.

No public comments were received.

Motion was made by Freeholder Ware to close the public hearing, seconded by Freeholder Painter, it carried by a hand vote of 6/0.

Resolution 2017-189: County of Salem Resolution to Amend Budget. Freeholder Motion was made by Deputy Director Laury to amend the budget, seconded by Freeholder Painter, as there was no discussion it carried by a roll call vote of 6/0.

Motion was made to adopt the budget by Deputy Director Laury, seconded by Freeholder Painter. During discussion, Freeholder Ware commended Director Bob Vanderslice on his hard work and for honoring his word that there would be no drama this year. Mr. Ware stated he has been involved in government for 50 years and that this is the worst times we are facing. Freeholder Ware stated he is concerned about the seven and half-cent increase and the historically low surplus that will affect future budget is why he will not support the budget. Freeholder DeCastro commented that she agrees with the points Freeholder Ware made and would add her concern that Women's Services was not funded. She has concerns for our future generations and if we lose the Women's Services line item now it will forever be lost. The motion carried by a roll call vote of 4/2 with Freeholders Ware and DeCastro against.

## **EDUCATION/EMPLOYMENT COMMITTEE – Painter, DeCastro, Griscom**

Resolution 2017-190: Resolution Appointing Members to the Board of Education of the Special Services School District and Vocational School District of the County of Salem. There was a motion by Freeholder Painter to adopt this one (1) resolution, seconded by Freeholder DeCastro. As there was no discussion, the motion carried by 6/0 hand vote.

## **HEALTH & HUMAN SERVICES COMMITTEE – Vanderslice, Painter, Griscom**

## **COMMUNITY SERVICES COMMITTEE – DeCastro, Vanderslice, Ware**

Resolution 2017-191: Resolution Appointing Constance S. Garton as a member of the Salem County Solid Waste Advisory Council. There was a motion by Freeholder DeCastro for the adoption of this one (1) resolution, seconded by Freeholder Ware. As there was no discussion, the motion carried by 6/0 hand vote.

## **PUBLIC SAFETY COMMITTEE – Cross, Laury, Vanderslice**

Resolution 2017-192: Resolution of the Board of Chosen Freeholders Supporting and Approving an Application to the Edward Byrne Memorial Justice Assistance Grant (JAG) Multi-jurisdictional Gang, Gun and Narcotics Task Force Grant Program for the Prosecutor's Office. There was a motion made by Deputy Director Laury for the adoption of this one (1) resolution, seconded by Freeholder Ware. As there was no discussion, the motion carried by 6/0 hand vote.

**TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, DeCastro, Cross**

Resolution 2017-193: Resolution Authorizing the Proposed Acquisition of a Development Easement on CTI Solutions Farm in Pittsgrove Township.

Resolution 2017-194: Resolution Authorizing the Proposed Acquisition of a Development Easement on Ambruster Farm Upper Pittsgrove Township.

Resolution 2017-195: Resolution Authorizing the Proposed Acquisition of a Development Easement on McAlonan Farm (Block 6) in Alloway Township.

Resolution 2017-196: Resolution Authorizing the Proposed Acquisition of a Development Easement on McAlonan Farm (Block 18) in Alloway Township.

There was a motion made by Freeholder Ware for the adoption of these four (4) resolutions, seconded by Freeholder DeCastro. Deputy Director Laury commented that Upper Pittsgrove has over 10,000 acres of preserved farmland. There was no further discussion, the motion carried by 6/0 hand vote.

**PUBLIC WORKS COMMITTEE – Laury, Ware, Griscom**

Resolution 2017-197: Resolution Renewing a Contract for the Provision of Janitorial Supplies and Course Paper Products for the Salem County Cooperative Contract Purchasing System.

Resolution 2017-198: Resolution Renewing a Contract for Furnishing and Delivering Standard High Performance Cold Patch for the County of Salem and the Members of the Salem County Cooperative Pricing System Identifier Number 75-SCCP.

Resolution 2017-199: Resolution Renewing a Contract for Furnishing and Delivering Rock Salt for the County of Salem and the Members of the Salem County Cooperative Pricing System Identifier Number 75-SCCP.

Resolution 2017-200: Resolution Approving an Agreement Pursuant to the Uniform Shared Services Act with the Borough of Woodstown for Sidewalk Construction in the Area of the Railroad Crossing on Elm Street, County Road #602.

Resolution 2017-201: Resolution Prohibiting Normal Traffic Kings Highway, County Road #620, Haines Neck Road, County Road #631 and By-Pass Road, County Road #540, in Pilesgrove Township and Mannington Township, in the County of Salem.

Resolution 2017-202: Resolution Renewing a Contract for the 2017 Oil and Stone Program for the County of Salem.

Resolution 2017-203: Resolution Awarding a Contract for the Resurfacing of Alloway-Woodstown Road, County Road #603 in Alloway Township for the County of Salem, NJDOT Job #7101312.

Resolution 2017-204: Resolution Authorizing Triad Associates to Prepare an NJDCA Training Site Upgrades Grant Application at No Cost to County Government Allowing Expanded Educational Programs by the Mid-Atlantic States Career and Education Center.

Resolution 2017-205: Resolution to Approve Application for Motorist Solicitation Pursuant to Resolution No. 98-115 (National Multiple Sclerosis Team Making Strides).

Resolution 2017-206: Resolution to Approve Application for Motorist Solicitation Pursuant to Resolution No. 98-115 (South Jersey Rising Stars Track Club).

There was a motion to move for adoption of these ten (10) resolutions by Deputy Director Laury, with a seconded by Freeholder Ware. As there was no discussion, the motion carried by 6/0 hand vote.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:**

Freeholder Ware said it is bittersweet to say goodbye as Curt Harker has been a constant as Clerk of the Board and he wishes Curt well in his new office. Freeholder Ware thanked Brenda Banks for the help she has and will continue to provide. Director Vanderslice also thanked Curt for his service to the Freeholders as Clerk of the Board.

## PUBLIC ANNOUNCEMENTS:

Freeholder Painter announced Salem County Vo-Tech School held their first outdoor graduation on the front lawn. The Salem County Special Services School also recently held their graduation.

Director Vanderslice announced the third Town Hall meeting which would be held at the Friends Village in Woodstown on August 2, 2017 from 6PM-7PM. Director Vanderslice also announced the next Government 101 Series would be held in the evening from 6:30 PM – 8:30 PM on Thursday's from September 14 to November 9.

## PUBLIC COMMENT

Warren Whiting, Cobbs Mill Road, Alloway

- Mr. Whiting expressed concerns over the cost of government versus quality of services provided. His concerns ranged from Alloway Township Post Office, small towns duplication suggesting merger and small firehouses inability to get enough volunteers. He suggested that County government work with the State to consolidate services.

Jim Rowe, Mannington-Yorktown Road, Mannington

- He asked who is the Salem County Schools Liaison as he questioned the transparency of the Salem Middle School closure going on too long before the County knew schoolchildren were transferred to location(s) not conducive to teaching. Mr. Rowe indicated it is being resolved but wanted to go on record concerning the miscommunication with the Freeholders. Freeholder Douglass Painter, Freeholder Board Education/Employment Liaison, explained that each school district has their own Superintendent who oversees their district. Freeholder Painter continued that the County Superintendent oversees budget matters and State requirements. Freeholder Painter asked if concerns were voiced at the school board meetings in which Mr. Rowe indicated yes. Freeholder DeCastro indicated that she took a tour last week of the temporary facilities and stated if we do not know about the problem we cannot help fix it. Mr. Rowe encouraged parents to be more involved with which Freeholder DeCastro agreed.
- Mr. Rowe inquired about resurfacing just parts of Woodstown-Alloway Road. Deputy Director Ben Laury indicated that the road is being resurfaced in sections which will continue. Deputy Director state that he will update the public on the road's completion status.
- Mr. Rowe inquired about the Resolution regarding the road closure purpose on Kings Highway. Deputy Director Ben Laury indicated it is for the Main Street Cow 5K Run.

Patty Bomba, Carneys Point

- Mrs. Bomba stated she agreed with Mr. Rowe that sometimes there are run arounds with school district issues. Ms. Bomba stated she had spoken to many, including Dr. Nicolosi, Ms. Isaacs, Ms. Demarest and that the issue had ended in the Prosecutor's Office.
- Mrs. Bomba announced that the Resource for Independent Living is holding a \$20 raffle having an opportunity to win every day. She requested that County employees be notified of the raffle.

Deputy Director Laury made a motion to adjourn the meeting, seconded by Freeholder Painter. The adjournment carried by hand vote of 6/0 at 4:55 PM.

Respectfully submitted,

Curtis W. Harker, Clerk of the Board

bpb

# **PAYMENT OF BILLS AND CLAIMS**

To be provided at 7/19/17 meeting.

# **Treasurer's Report**

## TREASURER'S REPORT

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TO: Brenda Banks  
Clerk of the Board

DATE: July 11, 2017

Attached is the Treasurer's Report for the month of **JUNE 2017**.

These reports are a statement of reconciliation for the Current Bank Account only. The account is currently on deposit at the Fulton Bank of New Jersey.

Also attached, as required per statute, is a twelve-month cash projection for 2017. I will update this as necessary on a month-to-month basis.

At this time no funds have been invested outside of the County bank accounts.

Please contact me if there are any questions or problems regarding this report.



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Katie B. Coleman  
Chief Finance Officer

COUNTY OF SALEM  
CASH FLOW PROJECTION-CURRENT FUND  
2017

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Beginning Cash Balance</b>	\$ 4,842,146.75	\$ 3,339,711.48	\$ 12,566,100.20	\$ 7,322,504.14	\$ 159,800.18	\$ 10,964,594.32
Projected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Taxes	\$ -	\$ 13,276,353.20	\$ -	\$ -	\$ 13,233,415.05	\$ -
Interest Income	\$ 1,066.48	\$ 2,126.42	\$ 2,723.13	\$ 1,957.97	\$ 1,817.79	\$ 2,289.19
Anticipated & MRNA Receipts	\$ 1,233,499.82	\$ 867,913.32	\$ 1,148,313.93	\$ 814,168.68	\$ 1,533,362.86	\$ 411,239.80
Grant Receipts	\$ 384,076.18	\$ 505,831.21	\$ 1,265,745.14	\$ 580,239.61	\$ 1,546,245.08	\$ 908,998.14
Other Receipts	\$ 141,420.32	\$ 179,587.43	\$ 290,783.23	\$ 2,635,754.50	\$ 1,622,151.82	\$ 161,278.16
<b>Total Revenue</b>	\$ 1,760,062.80	\$ 14,831,821.58	\$ 2,707,565.43	\$ 4,032,170.76	\$ 17,936,992.60	\$ 1,483,805.29
<b>Total Cash</b>	\$ 6,602,209.55	\$ 18,171,533.06	\$ 15,273,665.63	\$ 11,354,674.90	\$ 18,096,792.78	\$ 12,448,399.61
Projected Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ 2,414,116.62	\$ 2,349,426.21	\$ 2,384,816.91	\$ 2,326,204.86	\$ 2,451,696.38	\$ 3,548,732.22
Bill Lists	\$ 501,262.79	\$ 3,126,165.13	\$ 4,526,988.89	\$ 8,301,770.30	\$ 2,245,798.48	\$ 5,320,088.70
Misc. Disbursements	\$ 347,098.66	\$ 129,841.52	\$ 1,039,355.69	\$ 566,899.56	\$ 2,434,703.60	\$ 2,096,064.04
<b>Total Cash Disbursements</b>	\$ 3,262,498.07	\$ 5,605,432.86	\$ 7,951,161.49	\$ 11,194,874.72	\$ 7,132,198.46	\$ 10,964,884.96
<b>TOTAL CASH</b>	\$ 6,602,209.55	\$ 18,171,533.06	\$ 15,273,665.63	\$ 11,354,674.90	\$ 18,096,792.78	\$ 12,448,399.61
<b>LESS: TOTAL CASH DISB.</b>	\$ 3,262,498.07	\$ 5,605,432.86	\$ 7,951,161.49	\$ 11,194,874.72	\$ 7,132,198.46	\$ 10,964,884.96
<b>CASH BALANCE</b>	\$ 3,339,711.48	\$ 12,566,100.20	\$ 7,322,504.14	\$ 159,800.18	\$ 10,964,594.32	\$ 1,483,514.65

COUNTY OF SALEM  
CASH FLOW PROJECTION-CURRENT FUND  
2017

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Beginning Cash Balance	\$ 1,483,546.65	\$ 1,697,246.61	\$ 6,315,690.04	\$ 2,103,729.89	\$ 839,482.58	\$ 11,404,471.85
Projected Revenues	\$	\$	\$	\$	\$	\$
County Taxes	\$	\$ 11,220,626.11	\$ 2,384,182.03	\$	\$ 13,727,191.47	\$
Interest Income	\$ 490.64	\$ 757.65	\$ 900.44	\$ 896.28	\$ 1,405.62	\$ 2,072.95
Anticipated & MRNA Receipts	\$ 593,189.55	\$ 1,733,023.65	\$ 1,623,633.05	\$ 636,910.96	\$ 5,549,498.52	\$ 5,534,758.47
Grant Receipts	\$ 1,006,689.79	\$ 2,184,052.60	\$ 321,880.92	\$ 355,994.40	\$ 1,458,594.09	\$ 994,483.87
Other Receipts	\$ 2,169,698.04	\$ 296,775.74	\$ 592,112.76	\$ 2,379,419.17	\$ 1,463,748.25	\$ 3,465,222.20
Total Revenue	\$ 3,769,966.02	\$ 5,137,234.75	\$ 4,861,708.60	\$ 3,352,220.81	\$ 22,199,435.95	\$ 6,877,887.58
Total Cash	\$ 6,253,480.67	\$ 6,834,481.36	\$ 11,177,398.64	\$ 5,455,950.70	\$ 23,038,918.53	\$ 18,282,309.43
Projected Disbursements	\$	\$	\$	\$	\$	\$
Payroll	\$ 2,608,035.88	\$ 2,591,624.92	\$ 2,561,759.11	\$ 2,458,468.55	\$ 2,525,228.42	\$ 2,694,826.20
Bill Payments	\$ 2,427,317.18	\$ 2,463,112.87	\$ 6,507,776.43	\$ 1,489,638.20	\$ 8,960,539.93	\$ 6,450,345.91
Misc. Disbursements	\$	\$ 1,914,932.15	\$ 4,133.21	\$ 718,361.37	\$ 148,678.33	\$ 3,919,531.24
Total Cash Disbursements	\$ 5,035,353.06	\$ 6,969,669.92	\$ 9,073,668.76	\$ 4,666,468.12	\$ 11,634,446.68	\$ 12,964,703.35
TOTAL CASH	\$ 1,218,127.61	\$ -135,188.56	\$ 2,093,729.88	\$ 789,482.58	\$ 11,404,471.85	\$ 5,317,606.08
LESS: TOTAL CASH DISB.	\$	\$	\$	\$	\$	\$
CASH BALANCE	\$ 1,218,127.61	\$ -135,188.56	\$ 2,093,729.88	\$ 789,482.58	\$ 11,404,471.85	\$ 5,317,606.08

TREASURER'S REPORT  
DATE 7/11/2017

FOR THE MONTH OF

JUNE

CASH RECONCILIATION TO 06/30/17

Cash Balance as of 6/1/2017

\$ 10,964,594.32

Total Receipts for the month:

\$ 1,483,805.29

Adj. -

\$ -

Adj. +

VOIDS

\$ -

Total.....

\$ 12,448,399.61

Total Disbursements for the month:

\$ 10,235,305.27

Adj. -

\$ -

Adj. +

\$ -

Cash Balance

\$ 2,213,094.34

CD INVESTMENTS

\$ -

BANK BALANCE

\$ 2,213,094.34

# DRAFT RESOLUTIONS

*\*\*\* Resolutions are subject to change without advance notice up to the advertised time of the meeting.*



Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Administrative

**FINANCE RESOLUTION CANCELLATION OF CHECK**

**WHEREAS,** Check #97073 in the amount of \$500.00 dated 5/17/17 was issued to County of Cape May from Current Account; and

**WHEREAS,** Check #1548 in the amount of \$347.50 dated 12/30/16 was issued to Gill Associates from County Clerk Trust; and

**WHEREAS,** said checks are now void.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the Chief Financial Officer be and is hereby authorized and directed to cancel said check.

\_\_\_\_\_  
 ROBERT J. VANDERSLICE, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

DI



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Administrative

**RESOLUTION AUTHORIZING THE COUNTY OF SALEM TO SUBMIT  
AN ELIGIBILITY DETERMINATION AND FUNDING APPLICATION  
TO THE UNITED STATES OF AMERICA ACTING THROUGH  
RURAL DEVELOPMENT, DEPARTMENT OF AGRICULTURE FOR  
THE SALEM COUNTY RAILROAD PORT BRANCH REHABILITATION**

**WHEREAS**, the County of Salem (hereinafter the "County") plans to submit to the United States Department of Agriculture, Rural Development (hereinafter "Rural Development") a request for eligibility determination concerning the County's entitlement to participate in the Rural Development Loan Program (hereinafter the "Program"); and

**WHEREAS**, the County wishes to pursue through the program funding for the Salem County Railroad Port Branch Reconstruction/Rehabilitation; and

**WHEREAS**, it is in the best interest of the County to actively and diligently pursue this project, for reasons associated with the health, safety, and welfare of the community serviced by the County; and moreover, pursue funding with and through Rural Development, based upon Rural Development's determination that the County is eligible to participate in Rural Development's Program.

**NOW, THEREFORE BE IT RESOLVED**, by the Salem County Board of Chosen Freeholders as follows:

1. All necessary action, including the filing of formal applications, shall be taken to pursue with Rural Development actual funding for the proposed Salem County Railroad Port Branch Reconstruction/Rehabilitation.
2. The County is authorized to accept funding in the amount of \$5,700,344.00 through the United States of America, acting through Rural Development.
3. The duly authorized representative of the County, including the County's Engineer, Solicitor, Bond Counsel and Auditor, be and are hereby authorized to execute any and all documentation in furtherance of the preparation of the necessary documents to be submitted to USDA/Rural Development. Further, the Freeholder Director is hereby authorized to execute the necessary documents in order to receive an eligibility determination and funding from the USDA/Rural Development.

---

ROBERT J. VANDERSLICE, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing



Approved as to Form and Legality

Date Adopted

Committee

, 2017

Administrative

**RESOLUTION AUTHORIZING THE COUNTY OF SALEM TO SUBMIT  
AN ELIGIBILITY DETERMINATION AND FUNDING APPLICATION  
TO THE UNITED STATES OF AMERICA ACTING THROUGH  
RURAL DEVELOPMENT, DEPARTMENT OF AGRICULTURE FOR  
THE SALEM COUNTY RAILROAD PORT BRANCH REHABILITATION**

**WHEREAS**, the County of Salem (hereinafter the "County") plans to submit to the United States Department of Agriculture, Rural Development (hereinafter "Rural Development") a request for eligibility determination concerning the County's entitlement to participate in the Rural Development Loan Program (hereinafter the "Program"); and

**WHEREAS**, the County wishes to pursue through the program funding for the Salem County Railroad Port Branch Reconstruction/Rehabilitation; and

**WHEREAS**, it is in the best interest of the County to actively and diligently pursue this project, for reasons associated with the health, safety, and welfare of the community serviced by the County; and moreover, pursue funding with and through Rural Development, based upon Rural Development's determination that the County is eligible to participate in Rural Development's Program.

**NOW, THEREFORE BE IT RESOLVED**, by the Salem County Board of Chosen Freeholders as follows:

1. All necessary action, including the filing of formal applications, shall be taken to pursue with Rural Development actual funding for the proposed Salem County Railroad Port Branch Reconstruction/Rehabilitation.
2. The County is authorized to accept any and all funding through the United States of America, acting through Rural Development.
3. The duly authorized representative of the County, including the County's Engineer, Solicitor, Bond Counsel and Auditor, be and are hereby authorized to execute any and all documentation in furtherance of the preparation of the necessary documents to be submitted to USDA/Rural Development. Further, the Freeholder Director is hereby authorized to execute the necessary documents in order to receive an eligibility determination and funding from the USDA/Rural Development.

ROBERT J. VANDERSLICE, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.		FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross								S. Griscom						
B. Laury								L. Ware						
D. Painter								R. Vanderlice						
M. DeCastro														

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Administrative

## **RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 CHAPTER 159, P.L. 1948**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item of revenue shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and,

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount; and

**WHEREAS**, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality,

### SECTION 1.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Salem hereby request the Director of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2017 in the following amounts, which amounts are now available as items of revenue from the following agencies:

\$	4,150.27	New Jersey Department of Environmental Protection
\$	1,000,000.00	New Jersey Department of Transportation
\$	34,400.00	South Jersey Transportation Planning
\$	33,000.00	New Jersey Department of Human Services
\$	30,000.00	Salem County Ag Development Board
\$	13,000.00	New Jersey Department of Military and Veterans' Affairs

### SECTION 2.

**BE IT FURTHER RESOLVED**, that like sums be and the same are hereby appropriated in the following amounts and under the following captions, respectively:

\$	4,150.27	NJDEP Mosquito
\$	1,000,000.00	Replacement of Centerton Bridge, County Bridge #1701-235
\$	34,400.00	FY 2018 Subregional Transportation Planning Program
\$	33,000.00	2017 State Health Insurance Assistance Program (SHIP)
\$	30,000.00	Salem County Ag Development Board
\$	13,000.00	Veterans Non-Emergency Medical Transportation

**BE IT FURTHER RESOLVED**, that a certified electronic copy of this resolution be forwarded to the Division of Local Government Services.

\_\_\_\_\_  
 ROBERT J. VANDERSLICE, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Treasury



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Administrative

### **RESOLUTION AWARDING A CONTRACT FOR REAL ESTATE AUCTION SERVICES FOR THE COUNTY OF SALEM**

**WHEREAS**, the Salem County Purchasing Agent, as authorized contracting Agent for the Board of Chosen Freeholders of the County of Salem has requested, received and opened sealed proposals on February 16, 2017 at 2:00 PM prevailing time for Real Estate Auction Services for the County of Salem. The receipt of said bids were duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all bid results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by Law; and

**WHEREAS**, it was determined that the company of **Warner Real Estate and Auction Company** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the item Special Counsel Consulting (7-01-20-155-103-218).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards a contract for Real Estate Auction Services for the County of Salem, subject to the review of the County Solicitor, to **Warner Real Estate and Auction Company**, 53 East Avenue, Woodstown, NJ 08098; advertising costs shall not exceed \$7,613.66 (Seven Thousand Six Hundred and Thirteen Dollars and Sixty-Six cents). The contract shall commence on July 19, 2017 and shall terminate July 18, 2018 or upon completion. This shall be completed in full accordance with the terms and conditions of the contract.
2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.

---

ROBERT J. VANDERSLICE, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.		FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross								S. Griscom						
B. Laury								L. Ware						
D. Painter								R. Vanderslice						
M. DeCastro														

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

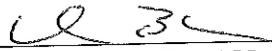
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$7,613.66
<b>ACCOUNT NAME:</b>	SPECIAL COUNSEL CONSULTING
<b>ACCOUNT #:</b>	7-01-20-155-103-218
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR</b>	REAL ESTATE AUCTION SERVICES
<b>DATE:</b>	JULY 19, 2017
<b>VENDOR:</b>	WARNER REAL ESTATE AND AUCTION COMPANY WOODSTOWN, NEW JERSEY

  
KATIE COLEMAN, CHIEF FINANCE OFFICER

**Place Holder for:**

**Resolution to Authorize Execution  
of CWA Local and Salem County  
Contracts**

6/2/17

# Combined CWA Local 1085 and Salem County Contracts

## MOA

---

The parties have entered into this Memorandum of Agreement setting terms and conditions of employment effective July 1, 2016 through December 31, 2019. All provisions of the parties' January 1, 2013 – June 30, 2016 agreements shall continue in effect except as modified by the provisions of this MOA.

### Article 1 Recognition

**Article 1.3 Definitions:** The term "confidential employees" as used herein means employees whose functional responsibilities or knowledge in connection with the issues involved in the collective negotiations process would make their membership in any appropriate negotiating unit incompatible with their official duties. The term "temporary employees" as used herein means employees who are appointed to any and/or all temporary (including seasonal) positions which are established for a period aggregating not more than six months in a 12 month period or which are established pursuant to a short-term grant for a maximum of 12 months.

### Article 4 Work Rules

**Article 4.1 Adoption of Work Rules:** Except in the case of subjects that are mandatorily negotiable, as set forth in section 4.2, the Employer may, at its discretion, adopt reasonable work rules for the efficient and orderly operation of its departments. The Local President will be ~~given~~ notified via email and/or fax of any work rules 15 calendar days prior to imposition of those work rules....

### Article 9 Seniority

**Article 9.2 Preferences (d):** delete entire sub-Article

### Article 15 Hours of Work

**Article 15.1 Maintenance of Working Hours:** The current hours of work will be maintained. All full-time workweeks shall consist of either 35 or 40 hours, except for positions in the Emergency Services Department which utilize 12-hour shifts. These positions will be deemed to have a 40-hour full-time workweeks for purposes of calculating leave entitlements and hourly compensation. Employees in the

6/2/17

Mosquito Control Division will be permitted to work 6 AM to 2:30 PM from May 1<sup>st</sup> to September 30<sup>th</sup>. This schedule may begin before and/or end after the specified dates as public health operational needs require.

Article 15.5 Emergency Excusals: In case of inclement weather or other county-wide emergency, employees may be ...

Article 15.7 Summer and Seasonal Hours: ~~Between the first Monday after Memorial Day and Labor Day~~ Between May 1<sup>st</sup> and September 30<sup>th</sup>, blue-collar employees in the Roads and Bridges Division will begin their regular work day at 6 AM and end at 2:30 PM.

## Article 16 Salaries and Wages

### Across-the-Board

2016

2017 Effective 1/1/17 1.5%

2018 Effective 1/1/18 2%

2019 Effective 1/1/19 2%

16.2(b) The amount of each progression raise shall be 1.25% of the employee's base pay effective July 1, 2018 and 1.5% effective July 1, 2019, except...

The January 1, 2017 across-the-board increases shall be retroactive. The starting salaries for employees hired after ratification of this agreement shall be 5% below the 2017 minimum salary rate.

## Article 21 Out of Title Pay

Article 21.1 Criteria: If an employee is required by his or her supervisor or department head to perform higher-level work outside of his or her classification for more than four days at a time or seven days in the aggregate during a calendar year, he or she will be compensated for such work as if temporarily promoted to the appropriate title in accordance with Section 16.3, beginning with the fifth

6/2/17

consecutive day or the eighth aggregate day, as the case may be. It is understood that all out-of-title work performed during a pay period will be paid to the employee in their next pay.

**Article 23.6 Scheduling of Vacation (a):** Vacation leave may be used in whole days, half days, or 30 minute increments, 60 minutes increments.

**Article 23.6 Scheduling of Vacation (b):** The scheduling of vacation leave shall be subject to approval by the employee's department head as may be reasonable. Vacation requests shall be acted upon promptly. In addition, each department shall provide a window period annually during the month of January, during which employees may (but shall not be required to) submit requests for vacation later in the year. If, at the end of the window period, there is a conflict regarding the choice of available vacation days, employees who have submitted their requests during the window period shall be given preference according to seniority in full-time status. It is understood that full-time employees shall have scheduling preference over part-time employees regardless of seniority. In all other case of scheduling conflicts, preference will be given to those requests which are submitted first; provided, however, that if two or more requests are submitted simultaneously, seniority shall prevail.

## Article 25 Union Leave

**Article 25.1 Entitlement:** Up to 24 employees who hold leadership positions in the Union may be granted leave each year to attend to Union business. Such leaves shall not exceed an aggregate of 56 days per contract year for all union leave-eligible employees, of which 28 days shall be with full pay and the remaining 28 shall be without pay. If, however, the Local President is a member of the bargaining unit(s) covered by this Agreement, the Employer agrees to allow 50 unpaid days for president and 25 days for both EVP and Sec/Treas. It is expressly agreed by the parties that the use of the leave by the Local President, Executive Vice President, and the Secretary Treasurer will not interrupt the efficiency and normal operation of the employee's department or result in the payment of overtime by the County. All requests for Union leave, including the Local President, Executive Vice President, and the Secretary Treasurer must comply with Section 25.2.

## Article 30 Medical Benefits

Effective January 1, 2018, employee health care contribution rates shall be set at Chapter 78 Tier 3.

6/2/17

## Article 36 Clothing Allowances

**Article 36.1 Employees Eligible for Clothing Payments (d):** Blue-collar and/or any workers sent out to work in the field on a limited basis in the Public Works Department shall be entitled to pro-rated clothing allowance.

**Article 36.3 ~~Roads and Bridges~~ Public Works:** Mechanics in the Roads and Bridges Division will be provided with coveralls. In addition, each blue collar and/or any employee sent out to work in the field in the ~~Roads and Bridges Division~~ Public Works Department will be reimbursed up to \$130 annually for the purchase of safety shoes upon presenting proof of purchase, except that if the shoes are provided and paid for entirely by the Employer, there will be no reimbursement. Employees who are engaged in highway construction or maintenance and/or any employee in the Mosquito Division involved in field work will be furnished with five yellow-green...

## Article 37 Educational Assistance

**Article 37.1 Tuition Reimbursement Program:** All employees with at least one year of service who satisfactorily completes courses at any accredited College, trade school, or vocational school ~~the Salem County College, Salem County Vocational School, Wilmington University, or Rowan University~~ to enhance their skills shall be...

All of the terms of this MOA are subject to ratification by the County and the CWA negotiations units.

Signatures:

For the Union

*Michael Bluff*  
*Carolyn Shoemaker*  
*Susan Livingston*  
*Michael [Signature]*  
*James Mc Bray*

For the County

*[Signature]*  
*[Signature]*



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Administrative

## RESOLUTION REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A 40A:4-85

**WHEREAS**, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality,

**NOW, THEREFORE BE IT RESOLVED**, that in accordance with the provisions of N.J.S.A. 40A:4-85, the County of Salem hereby requests the Director of the Division of Local Government Services to make the following correction in the 2017 Budget:

<u>Appropriation</u>	<u>Description</u>	<u>Change</u>
\$ 316,400.00	Matching Funds	(8,600.00)
\$ 8,600.00	FY 2018 Subregional Transportation Planning Program Match	8,600.00

**BE IT FURTHER RESOLVED**, that the foregoing correction is, in the opinion of the Board of Chosen Freeholders of the County of Salem, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the County of Salem to reallocate amounts appropriated as Matching Funds to meet grant minimum required matches as detailed above;

**BE IT FURTHER RESOLVED**, that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Treasury



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

\_\_\_\_\_

July 19, 2017

Administrative

## RESOLUTION APPOINTING THE CLERK OF THE BOARD FOR THE COUNTY OF SALEM

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that Brenda Parris Banks be appointed as Clerk of the Board to the Board of Chosen Freeholders for Salem County for a term of three years beginning July 19, 2017 and expiring on July 19, 2020.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.		FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross								S. Griscom						
B. Laury								L. Ware						
D. Painter								R. Vanderslice						
M. DeCastro														

X – Indicates Vote

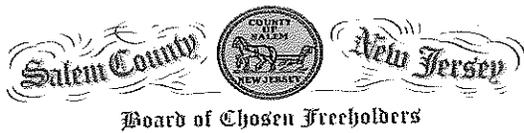
N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

COB



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

### **RESOLUTION EXECUTING AND ACCEPTING A GRANT FROM THE NEW JERSEY DEPARTMENT OF HEALTH FOR THE LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS**

**WHEREAS**, the County of Salem applied for and obtained a grant from the New Jersey Department of Health for the Local Core Capacity for Public Health Emergency Preparedness for approximately \$265,340 to carry out the continued efforts to assist the citizens of Salem County in public health emergency preparedness; and

**WHEREAS**, the Division has approved the grant application in accordance with the grant award on file with the Clerk of the Board; and

**WHEREAS**, the Board recognizes the Grant is for the period from July 1, 2017 through June 30, 2018; and

**WHEREAS**, the Board approves acceptance of the grant funding; and

**WHEREAS**, the agreement shall further be contingent upon availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that

1. The project grant award on file with the Clerk of the Board is approved and accepted; and
2. The persons whose names, titles, and signatures appear below and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

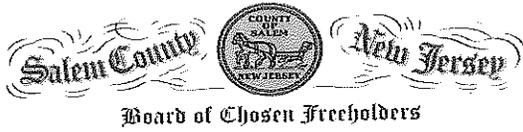
X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials \_\_\_\_\_



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

**RESOLUTION AUTHORIZING AN INTER-LOCAL AGREEMENT  
BETWEEN THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS  
AND PENNS GROVE BOROUGH, PENNSVILLE TOWNSHIP, PITTS GROVE  
TOWNSHIP, AND LOWER ALLOWAYS CREEK TOWNSHIP OF SALEM COUNTY FOR  
THE PROVISION OF TRANSPORTATION SERVICES UNDER  
VARIOUS PROGRAMS**

**WHEREAS**, the Salem County Board of Chosen Freeholders has received funds from New Jersey Transit under the Senior Citizen and Disabled Resident Transportation Assistance Act & FTA 5311 Non-urbanized Transportation to provide transportation to eligible residents in Salem County, and

**WHEREAS**, the County of Salem wishes to provide funds to Penns Grove Borough, Pennsville Township, Pittsgrove Township and Lower Alloways Creek Township for the purpose of providing Senior and Disabled Transportation & FTA 5311 Non-urbanized Transportation for eligible county residents; and

**WHEREAS**, the funding shall not exceed the following \$310,550.00 for the Senior Citizen and Disabled Resident Transportation Assistance Program & \$237,738 for FTA 5311 Non-urbanized Transportation funds. These agreements will be funded at these levels providing funding is not interrupted, eliminated, or reduced. Agreements shall be modified in keeping with any changes; and

**WHEREAS**, the municipalities of Penns Grove Borough, Pennsville Township, Pittsgrove Township and Lower Alloways Creek Township have agreed to accept said amounts in order to provide said transportation pursuant to the terms in the agreement attached,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS AS FOLLOWS:** the County of Salem does hereby authorize the execution of agreements with said municipalities, such agreements shall be in a form acceptable to County Counsel. The contract shall be for the period retroactive to January 1, 2017 through December 31, 2017.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded  
OOA:DC

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Katie B. Coleman**, Chief Finance Officer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b> \$ 237,738.00
<b>ACCOUNT NAME:</b> 5311 Grant 2017
<b>ACCOUNT #:</b> G-02-41-731-17D
<b>FOR:</b> Transportation Office On Aging
<b>DATE:</b> 6/28/17
<b>VENDOR:</b> LAC Twp = 59,434.50 , PennsGrove Borough = 59,434.50 Pennsville Twp = 59,434.50 , Pittsgrove Twp = 59,434.50

  
KATIE B. COLEMAN, CHIEF FINANCE OFFICER

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

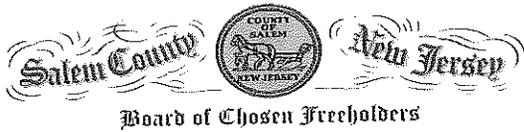
The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Katie B. Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b> \$310,550.00
<b>ACCOUNT NAME:</b> Casino Grant
<b>ACCOUNT #:</b> G-02-41-731-15A = 90,000.00 G-02-41-731-17A = 220,550.00
<b>FOR:</b> Transportation – Office On Aging
<b>DATE:</b> 6/28/17
<b>VENDOR:</b> LAC Twp = 77,637.50 Pennsgrove Borough = 77,637.50 Pennsville Twp = 77,637.50 Pittsgrove Twp = 77,637.50

  
\_\_\_\_\_  
**KATIE B. COLEMAN, CHIEF FINANCE OFFICER**



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

## RESOLUTION SUPPORTING THE SALEM COUNTY OFFICE ON AGING AND DISABILITIES TO ACCEPT A GRANT FOR THE STATE HEALTH INSURANCE PROGRAM (SHIP).

**WHEREAS**, an application was made to the Department of Health and Senior Services on behalf of the Salem County Board of Chosen Freeholders for a grant under the State Health Insurance Program; and

**WHEREAS**, under this program, Office On Aging and Disabilities, provides information and counseling to Medicare Beneficiaries in the county; and

**WHEREAS**, the County of Salem was approved by the Department of Health and Human Services to obtain funding in the amount of \$33,000.00 for period covering April 1, 2017 to March 31, 2018,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the Salem County Board of Chosen Freeholders accepts the grant

**BE IT FURTHER RESOLVED**, that the Salem County Office on Aging and Disabilities are hereby authorized to accept the grant on behalf of the County of Salem.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

BM



Home Calendar Documents

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NEXT PRINT VERSION ADD NOTE CHECK GLOBAL ERRORS

Menu Forms Menu Status Changes Management Tools Related Documents and Messages

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Document Information: DOAS17SHF008

Details

**NJDHS NOTICE OF GRANT AWARD**

1. Date Issued  
6/14/2017

2. Supersedes Award Notice Dated  
8/5/2016

4. Title of Grant Award  
State Health Insurance Assistance Program (SHIP) Full 2017

5. Grantee  
Salem County  
Court House 110 5th street suite 400  
Salem, NJ 08079-1914  
Phone: (856) 935-7510  
Fax: (856) 935-9102

6. Vendor ID No.  
216001147-00

9. Approved Budget

- a.  Grant Funds Only
- b.  Total Project Costs including grant funds and all other financial participation

3. Grant Award No.  
a.DOAS17SHF008

b. Amendment No. 0

c. Payee Reference  
DOAS17SHF008

7. Budget Period(Month/Day/Year)

From:4/1/2017 Through: 3/31/2018

8. Project Period (Month/Day/Year)

From:4/1/2017 Through: 3/31/2018

10. Funding Authorization Number(s)

93,324

11. Source of Funds

a. Grant Award	\$33,000
b. Non-State Share*	\$0
<b>Total Award</b>	<b>\$33,000</b>

\* Must meet all matching or cost participation requirements. Subject to adjustment in accordance with DHSS policy.

12. Award Computation for Grant

a. Amount of Financial Assistance	\$33,000
b. Less Unobligated Balance from Prior Budget Periods	
c. Less Cumulative Prior Award(s) This Budget Period	
<b>d. AMOUNT OF THIS ACTION</b>	<b>\$33,000</b>

13. This grant is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. Attachment A – Additional Grant Provisions
- b. Attachment B – Approved Budget
- c. Attachment C – Program Specifications

The Grantee's standard language document is referenced in this grant. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are obtained from the grant payment system.

14. Remarks (Other Terms and Conditions Attached:  Yes  No

All funding for this grant is based upon the availability of Federal FY17 funds and is subject to change at any time .

121 of 500

**Program Management Officer**

Name:

Phone:

Email:

**Grants Management Officer**

Name:

Phone:

Email:

15. Approved by the New Jersey Department of Human Services, Division of Aging Services Official, Laura Otterbourg , Division Director on 6/14/2017

1531434

 [Top of the Page](#)

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# COUNTY OF SALEM FREEHOLDER MEETING AGENDA TOPIC REQUEST FORM

Please provide one form for each agenda topic request.

- REQUEST FOR:  RESOLUTION (Word format to COB, if contract show annual cost and send Treasury a Cert of Funds)  
 CHAPTER 159 RESOLUTION (Show Treasury proof of new funds coming not already in budget)  
 APPOINTMENT (send recommended names to COB for Admin OK, COB makes resolution)  
 CONTRACT OR AGREEMENT (hardcopy to COB with flags showing signature locations)  
 SPECIAL RECOGNITION PROCLAMATION/CERTIFICATE (in Word format to COB)  
 SPECIAL PRESENTATION TO FREEHOLDER BOARD (contact IT for projector/screen/laptop)  
 DEPARTMENT/COMMITTEE/COMMISSION REPORT (send to COB)

FOR THE MEETING OF: Date July 19, 2017 Workshop  or Regular Freeholder Meeting ?

THE AGENDA TOPIC DETAIL IS: Accept a grant for the State Health Ins. Program (SHIP)

TOPIC SHOULD APPEAR UNDER WHICH FREEHOLDER COMMITTEE ON THE MEETING AGENDA?

- |   |   |
|---|---|
| <input type="checkbox"/> ADMINISTRATION                       | <input type="checkbox"/> PUBLIC SAFETY                                    |
| <input type="checkbox"/> COMMUNITY SERVICES                   | <input type="checkbox"/> PUBLIC WORKS                                     |
| <input type="checkbox"/> EDUCATION AND EMPLOYMENT             | <input type="checkbox"/> TRANSPORTATION, AGRICULTURE AND CULTURAL AFFAIRS |
| <input checked="" type="checkbox"/> HEALTH AND HUMAN SERVICES |   |

SIGNED/DATED: [Signature] 6/29/17 (Freeholder/Department Head)

Forward this form with your documents (in appropriate format as above) to Clerk of the Board Office **NOT LATER THAN NOON WEDNESDAY, ONE WEEK PRECEDING FREEHOLDER MEETING.**

### Post Meeting Document Handling:

Finalize documents how? (Example: three signed/sealed resolutions) \_\_\_\_\_

Whom do you want your documents returned to? Donna Carr

**LATE AGENDA REQUEST (WAIVER) REQUIRES EMERGENCY REASON AND APPROVALS OF RESPECTIVE FREEHOLDER CHAIR AND DIRECTOR:**

WAIVER REASON: \_\_\_\_\_

FREEHOLDER COMMITTEE CHAIR CONTACT CONFIRMED \_\_\_\_\_ (Date)

FREEHOLDER DIRECTOR CONTACT CONFIRMED: \_\_\_\_\_ (Date)

Clerk of the Board to forward latest agenda packet to Freeholder Board.



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

## RESOLUTION AUTHORIZING LETTER OF AGREEMENT TO PROVIDE COUNTY INTOXICATED DRIVER RESOURCE CENTER SERVICES

**WHEREAS**, the County of Salem, as a Contracting Unit, may, without public advertising for bids, and without the use of the Competitive Contracting model, negotiate and award by Resolution of the Governing Body, Contracts, if the subject matter consists of the supplying or rendering of any concession by a Not for Profit Entity, if determined and recognized as such by County Counsel, and pursuant to the Provisions of Local Public Contracts Law, N.J.S.A. 40A:11 et seq., and Local Public Contracts Law Rules, N.J.S.A. 5:30 et seq; and

**WHEREAS**, the County of Salem desires to enter into an Agreement with **Straight and Narrow, Inc.**, to provide services to convicted second time DUI offenders sentenced to a 48 hour Intoxicated Driver Resource Center (IDRC), and

**WHEREAS**, funding for this Agreement need not be certified as no County of Salem Funds shall be expended for the performance of this Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders as follows:

1. The County of Salem is hereby authorized to enter into a Letter of Agreement with **Straight and Narrow, Inc., 182 First Street, Passaic, New Jersey**, subject to the review of the Salem County Solicitor, for providing IDRC services, retroactively, commencing January 1, 2017 and terminating December 31, 2017.
2. The Freeholder Director and the Clerk of the Board of the Salem County Board of Chosen Freeholders shall be authorized to execute said Agreement.

\_\_\_\_\_  
 ROBERT J. VANDERSLICE, Freeholder Director  
 Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

## RESOLUTION AUTHORIZING LETTER OF AGREEMENT TO PROVIDE MANAGEMENT SERVICES FOR THE SALEM COUNTY INTOXICATED DRIVER RESOURCE CENTER

**WHEREAS**, the County of Salem, as a Contracting Unit, may, without public advertising for bids, and without the use of the Competitive Contracting model, negotiate and award by Resolution of the Governing Body, Contracts, if the subject matter consists of the supplying or rendering of any concession by a Not for Profit Entity, if determined and recognized as such by County Counsel, and pursuant to the Provisions of Local Public Contracts Law, N.J.S.A. 40A:11 et seq., and Local Public Contracts Law Rules, N.J.S.A. 5:30 et seq; and

**WHEREAS**, the County of Salem desires to enter into an Agreement with **The Southwest Council, Inc.**, a Not for Profit Entity, to provide Management Services for the Salem County Intoxicated Driver Resource Center (IDRC), and which Agreement shall be subject to all of the Terms and Conditions as set forth herein; and

**WHEREAS**, funding for this Agreement need not be certified as no County of Salem Funds shall be expended for the performance of this Concessionary Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders as follows:

1. The County of Salem is hereby authorized to enter into a Letter of Agreement with **The Southwest Council, Inc., 1405 N. Delsea Drive, Vineland, NJ 08360**, subject to the review of the Salem County Solicitor, for providing Management Services for the Salem County IDRC, retroactively, commencing January 1, 2017 and terminating December 31, 2017.
2. The Freeholder Director and the Clerk of the Board of the Salem County Board of Chosen Freeholders shall be authorized to execute said Agreement.

\_\_\_\_\_  
ROBERT J. VANDERSLICE, Freeholder Director  
Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

## **RESOLUTION RENEWING A CONTRACT FOR PROVIDING VARIOUS SERVICES FOR THE SALEM COUNTY ALCOHOL AND DRUG SERVICES OFFICE**

**WHEREAS**, the Salem County Purchasing Agent as authorized Contracting Agent for the Board of Chosen Freeholders of the County of Salem requested, received, and opened sealed proposals on February 23, 2016, at 11:00 AM prevailing time for various services for the Salem County Alcohol and Drug Services Office and the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, Salem, New Jersey, as required by law; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the item Alcohol Comprehensive Grant (G-02-41-701-17C-324).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards renewal contracts commencing, retroactively on January 1, 2017 and terminating December 31, 2017 with three (3) one (1) year renewal options remaining pursuant to N.J.S.A. 40A:11-4.2 as follows:

1) Treatment Facility	Oxford House	<b>\$ 6,500.00</b>
2) Evaluation Services (Adults)	SODAT	\$ 5,000.00
3) Outpatient/Intensive Outpatient Services	SODAT	<u>\$21,000.00</u>
	<b>Total: SODAT</b>	<b><u>\$26,000.00</u></b>
4) Halfway House Services (Male/Female)	<b>Hendricks House</b>	<b>\$ 8,000.00</b>
5) Education/Prevention Services	<b>Lori T. Singley</b>	<b>\$10,000.00</b>
6) Sub-Acute Detoxification Services	Maryville	\$40,000.00
7) Short-term Residential Services	Maryville	<u>\$30,000.00</u>
	<b>Total: Maryville</b>	<b><u>\$70,000.00</u></b>
8) Sub-Acute Detoxification Services	New Hope	\$ 5,651.00
9) Short-term Residential Services	New Hope	<u>\$11,000.00</u>
	<b>Total: New Hope</b>	<b><u>\$16,651.00</u></b>
10) SJI Transportation	<b>BR Williams</b>	<b>\$10,000.00</b>
11) Case Management	No Responses*	<b>\$5,788.00</b>
<i>*Will be awarded by purchase order</i>	<b>Grand Total</b>	<b><u>\$152,939.00</u></b>

2. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contracts upon compliance by the bidder with bond and insurance requirements of the specifications.

\_\_\_\_\_  
 ROBERT J. VANDERSLICE, Freeholder Director  
 Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$70,000
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Adult Residential Drug and Alcohol Services -- \$30,000
	2017 Adult Detoxification Services - \$40,000
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	Maryville, Inc.

  
 \_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

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---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$10,000
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Education / Prevention Drug and Alcohol Services
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	Lori T. Singley



**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

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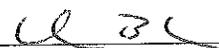
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---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$8,000
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Male/Female Halfway House Drug and Alcohol Services
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	Hendricks House/Hansen House

  
\_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

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The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$6,500
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Oxford House C/O Maryville \$6,500
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	Maryville, Inc.

  
\_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

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---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$16,651
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Adult Residential Drug and Alcohol Services – \$11,000
	2017 Adult Detoxification Services - \$5,651
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	New Hope, Inc.

  
 \_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

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The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$26,000
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Adult Outpatient Drug and Alcohol Services - \$21,000
	2017 Evaluation Drug and Alcohol Services - \$5,000
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	SODAT, Inc.

  
 \_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

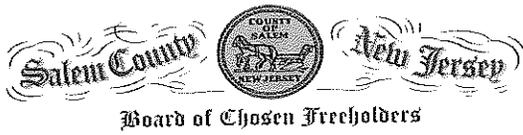
---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$10,000
<b>ACCOUNT NAME:</b>	Alcohol Comprehensive Grant
<b>ACCOUNT #:</b>	G-02-41-701-17C-324
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b>	2017 Transportation for Drug and Alcohol Clients
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	BR Williams

  
\_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Health & Human Services

## RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO THE SALEM COUNTY MENTAL HEALTH BOARD

**BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem that the following be appointed as voting members to the Salem County Mental Health Board for a three-year term ending June 30, 2020.

Chief Allen J. Cummings

Marikay Green

Chief John Pelura, III.

\_\_\_\_\_  
 ROBERT J. VANDERSLICE, Freeholder Director  
 Chairman, Health and Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

COB



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Safety

## RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS SUPPORTING AND APPROVING A GRANT APPLICATION WITH THE NEW JERSEY DIVISION OF CRIMINAL JUSTICE FOR THE PROSECUTOR'S OFFICE

**WHEREAS**, the Board of Chosen Freeholders of Salem County ("Board") recognizes the need for law enforcement to continually improve the timely and accurate collection of forensic evidence for use in prosecuting suspected rapists, improving the compassionate way to treat sexual assault victims and operate a Sexual Assault Response Team/Forensic Nurse Examiner ("SART/FNE") Program; and

**WHEREAS**, the New Jersey Department of Law and Public Safety, Division of Criminal Justice, has funds available for the Sexual Assault Standards Implementation Project, under the Victims of Crime Act Assistance Grant Program; and

**WHEREAS**, the Board of Chosen Freeholders of Salem County recognizes the need to operate a Sexual Assault Response Team/Forensic Nurse Examiner ("SART/FNE") Program; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Salem has reviewed the accompanying application (on file with the Clerk of the Board) and wishes to approve said application; and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Salem County Prosecutor's Office for the purpose described in the application attached hereto; and

**WHEREAS**, the aforesaid grant application seeks funds appropriated for the period of October 1, 2016 through September 30, 2017 in the amount of \$71,820.00 with a local match of \$21,982.00, totaling \$93,802.00; and

**WHEREAS**, this agreement shall further be contingent upon availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The project grant application outlined in "Exhibit A" attached is supported and approved.
2. The Attorney General will receive funds on behalf of the applicant, Salem County Prosecutor's Office.
3. The Division of Criminal Justice shall receive, review and approve applications for said funds and initiate allocations to the applicant, Salem County Prosecutor's Office.
4. The County Prosecutor, the Chief Finance Officer, the Project Contact Person from the Prosecutor's Office, as well as any other necessary parties are hereby authorized and directed to execute the application and all other appropriate grant documents.
5. Three (3) fully certified copies of this resolution shall be forwarded to the County Prosecutor forthwith.

\_\_\_\_\_  
DALE A. CROSS, Freeholder  
Chairman - Public Safety Committee

### CERTIFICATION

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem at its regular meeting held on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
J. Laury							L. Ware						
J. Painter							R. Vanderslice						
J. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Salem County Prosecutor's Office/gja

# SALEM COUNTY PROSECUTOR'S OFFICE



**JOHN T. LENAHAN**  
PROSECUTOR

Fenwick Building  
87 Market Street  
P.O. Box 462  
Salem, New Jersey 08079  
(856) 935-7510, EXT. 8333  
FAX (856) 935-8737

**WILLIAM J. BRENNAN**  
FIRST ASSISTANT PROSECUTOR

**BRIAN M. FACEMYER**  
CHIEF OF COUNTY DETECTIVES

July 10, 2017

Brenda P. Banks, Clerk of the Board  
Salem County Board of Chosen Freeholders  
94 Market Street  
Salem, NJ 08079

Re: Resolution Supporting and Approving a Grant Application with the  
New Jersey Division of Criminal Justice for the Prosecutor's Office  
(SART/FNE Grant) – Grant No. VS-39-15

Dear Clerk Banks:

Enclosed is the original of the above-referenced Resolution. I ask that you place this Resolution on the Agenda for the July 19, 2017, meeting of the Board of Chosen Freeholders. Please return three certified copies of the Resolution to this office.

I have also provided four copies of the grant application. Please obtain the signature of Freeholder Director Robert Vanderslice where indicated. After the documents are signed, please return all copies to this office.

As indicated below, I am providing a copy of the resolution to all required individuals for their review.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Lenahan".

John T. Lenahan  
Prosecutor

JTL/gia

Enclosures

C: William J. Brennan, First Assistant Prosecutor  
Sgt. Staci Legatie, SCPO  
Stacy L. Pennington, Director of Operations, Payroll and Human Resources  
Jessica Miller, Human Resources Assistant  
Katie Coleman, Chief Financial Officer  
Michael Mulligan, County Counsel

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Not to exceed \$21,982.00
<b>ACCOUNT NAMES:</b>	Matching Funds for Grant
<b>ACCOUNT #:</b>	7-01-41-899-132-218
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR:</b> Required Match on Sexual Assault Response Team/Forensic Nurse Examiner ("SART/FNE") Grant Program - (SART/FNE VS-39-15)	
<b>DATE:</b>	July 19, 2017
<b>VENDOR:</b>	Salem County Prosecutor's Office

  
\_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Safety

### **RESOLUTION AWARDING A CONTRACT FOR SUPPLYING AND DELIVERING SHERIFF AND CORRECTIONAL OFFICERS' UNIFORMS, CORRECTIONAL FACILITY MAINTENANCE DEPARTMENT UNIFORMS, AND COMMUNICATION CENTER UNIFORMS FOR THE COUNTY OF SALEM**

**WHEREAS**, the Salem County Purchasing Agent, as authorized contracting Agent for the Board of Chosen Freeholders of the County of Salem has requested, received and opened sealed bids on July 11, 2017 at 2:00 PM prevailing time for Supplying and Delivering Sheriff and Correctional Officers' Uniforms, Correctional Facility Maintenance Department Uniforms, and Communication Center Uniforms for the County of Salem. The receipt of said bids were duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all bid results and recommendations are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey, as required by Law; and

**WHEREAS**, it has been determined that the company of **Action Uniform Co., LLC** provided the lowest responsible and responsive bid for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; said bid documents shall become a part of the contract; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the items Jail Clothing/Uniforms (7-01-25-280-580-205), Sheriff Clothing/Uniform (7-01-25-270-540-205) and 911 Clothing/Uniforms (7-01-25-250-337-205).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby awards a contract for Supplying and Delivering Sheriff and Correctional Officers' Uniforms, Correctional Facility Maintenance Department Uniforms, and Communication Center Uniforms for the County of Salem, subject to the review of the County Solicitor, to **Action Uniform Co., LLC**, 3164 Fire Road, Egg Harbor Township, New Jersey 08234. The cost of which shall not exceed \$287,403.00 (Two Hundred Eighty-Seven Thousand Four Hundred and Three Dollars and Zero Cents).
2. This contract shall commence on July 19, 2017 and terminate on July 18, 2019, with two (1) one (1) year renewal option pursuant to N.J.S.A. 40A:11-15(45). This shall be completed in full accordance with the terms and conditions of the contract.

3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.

---

DALE A. CROSS, Freeholder  
Chairman, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

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BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials

Purchasing

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

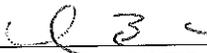
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

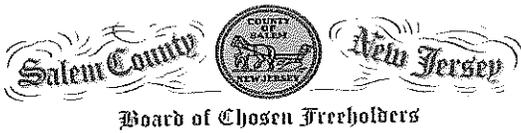
The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Katie B. Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$287,403.00
<b>ACCOUNT NAME:</b>	JAIL/CLOTHING/UNIFORM
	SHERIFF/CLOTHING/UNIFORM
	911/CLOTHING/UNIFORM
<b>ACCOUNT #:</b>	7-01-25-280-580-205
	7-01-25-270-540-205
	7-01-25-250-337-205
<b>FOR:</b>	SUPPLYING AND DELIVERING SHERIFFS AND CORRECTIONAL OFFICERS UNIFORMS, CORRECTIONAL FACILITY MAINTENANCE DEPARTMENT UNIFORMS, AND COMMUNICATION CENTER UNIFORMS
<b>DATE:</b>	JULY 19, 2017
<b>VENDOR:</b>	ACTION UNIFORM CO., LLC
	EGG HARBOR TWP., NJ

  
KATIE B. COLEMAN, CHIEF FINANCE OFFICER



Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Transportation, Agricultural Committee

**Resolution Authorizing the Proposed Acquisition of a Development Easement on Hackett Farm Upper Pittsgrove Township**

**WHEREAS**, the Township of Upper Pittsgrove submitted a Planning Incentive Grant (PIG) application to the Salem County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC), pursuant to the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. Seq., the Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

**WHEREAS**, the application provided for the proposed acquisition of a Development Easement on the property owned by James and Pauline Hackett and designated on the municipal tax map as Block 55, Lot 1 and Block 72, Lot 6 in the Township of Upper Pittsgrove, County of Salem, State of New Jersey; and

**WHEREAS**, the State Agriculture Development Committee certified the fair market value of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$6,000 per acre on June 23, 2016. The estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 23 net acres), subject to (a) the actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and (b) any additional adjustments pursuant to the State statute rule, regulation or policy:

State Agriculture Development Committee	\$	82,800.00
Salem County	\$	27,810.00
Upper Pittsgrove Township	\$	7,810.00
Total	\$	138,420.00

**WHEREAS**, the Salem County Agriculture Development Board gave final approval to the proposed acquisition of a development easement on the Hackett Farm, Block 55, Lot 1 and Block 72, Lot 6 in the township of Upper Pittsgrove, on approximately 23 net acres at its June 28, 2017 meeting and is subject to the following:

- (a) The conveyance of a development easement which shall provide for the following:
  1. Exception: None
  2. Non-Agricultural use(s): None
  3. Dwellings: One (1)
  4. Residual Dwelling Site Opportunities: None

**NOW THEREFORE BE IT RESOLVED**, that the Salem County Board of Chosen Freeholders authorizes the proposed acquisition of a development easement on the Ambruster Farm in an amount of approximately \$27,810.00.

---

LEE R. WARE, Freeholder  
 Chairman, Transportation, Agriculture Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

---

BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Katie Coleman, Chief Finance Officer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	Approximately \$27,810.00
<b>ACCOUNT NAME:</b>	Farmland/Open Space Trust
<b>ACCOUNT #:</b>	C-04-55-831-004-903
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO	
<b>FOR:</b>	Easement – Hackett Farm – Upper Pittsgrove Twp
<b>DATE:</b>	6/28/17
<b>VENDOR:</b>	

  
\_\_\_\_\_  
**KATIE COLEMAN, CHIEF FINANCE OFFICER**



# Resolution No. 2017-

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Works

## RESOLUTION TO APPROVE PENNS GROVE SOCCER CLUB APPLICATION FOR MOTORIST SOLICITATION PURSUANT TO RESOLUTION NO. 98-115

**WHEREAS**, Penns Grove Soccer Club has applied to the County of Salem for a permit to solicit contributions on the roadway intersection of State Highway Route 48 and Golfwood Avenue, County Road #601, in Carneys Point Township on July 29, 2017, 9:00 AM - 1:00 PM, and August 26, 2017, from 9:00 AM - 1:00 PM; and

**WHEREAS**, compliance with all provisions and restrictions of Resolution No. 98-115 must be effectuated by the applicant.

**NOW, THEREFORE, BE IT RESOLVED** that a permit be executed by the Clerk of the Board of Chosen Freeholders to the Penns Grove Soccer Club.

\_\_\_\_\_  
BENJAMIN H. LAURY, Deputy Freeholder Director  
Chairman, Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

### RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

Department Initials COB

### COUNTY OF SALEM

Court House  
92 Market Street  
Salem, New Jersey 08070  
609-035-7510 ext. 200

## APPLICATION FOR MOTORIST SOLICITATION IN ACCORDANCE WITH N.J.S.A. 39:4-60, AND COUNTY OF SALEM RESOLUTION # 98-115

PLEASE TYPE OR PRINT

1. Name and phone number of applicant organization: Penns Grove Soccer Club 856-803-3710

2. Name and phone number of contact person at applicant organization: Bill Fortenberry 856-803-3710

3. Address of applicant organization: P.O. Box 95  
Street  
Reddicktown NJ 08067  
City/State Zip

4. Specific location or locations of proposed charitable solicitation: Intersection of Rt. 48  
and Golfwood Ave Cornys Point NJ 08069

5. Dates and times of proposed charitable solicitation: July 29<sup>th</sup> - 9:00 am - 1:00 p.m.  
August 26<sup>th</sup> 9:00 am - 1:00 p.m.

6. Has the municipality passed an ordinance permitting charitable organizations to solicit contributions in the roadways situate within the municipality? Yes  
(YES/NO)

If YES, attach a copy of the ordinance from the municipality permitting the charitable solicitation, as required by N.J.S.A. 39:4-60.

7. Does this request pertain to a location on any State Highway or intersection with a State Highway? Yes  
(YES/NO)

If YES, attach a copy of an authorization from the Commissioner of Transportation of the State of New Jersey permitting the charitable solicitations, as requested by N.J.S.A. 39:4-60.

8. Identify the manner in which the motorist solicitations will be conducted and the procedures to be used to ensure the safety of the members of the public who will be traveling the roadways in the County of Salem.  
Car drop with four adults wearing safety vests standing  
by traffic cones

DATE 5/16/17

[Signature]  
SIGNATURE OF APPLICANT  
ORGANIZATION REPRESENTATIVE

Form MT-XXXX 09/02  
DISTRIBUTION:  
ORIG - PERMITTEE  
1 Copy - REGION FILE  
1 Copy - FIELD INSPECTOR  
1 Copy - MAINT. FOREMAN

NEW JERSEY DEPARTMENT OF TRANSPORTATION

HIGHWAY OCCUPANCY PERMIT

PERMIT NO CD-48-S-11768-2017  
COUNTY Salem  
MUNICIPALITY Carneys Point Township  
ROUTE NO 48

*The required fee must accompany this permit  
either by money order or check, payable to the  
New Jersey Department of Transportation  
--CASH WILL NOT BE ACCEPTED--*

PERMITTEE:

PENNS GROVE SOCCER CLUB  
BILL FORTENBERRY  
328 JUSTICE DR.  
CARNEYS PT. NJ 08069

You are hereby granted permission for CHARITABLE SOLICITATION on BOTH sides of Route No 48

at the following location(s): GOLFWOOD AVE

in Carneys Point Township County of Salem

THIS PERMIT AUTHORIZES

The temporary use of state right-of-way for a period of two days, Jul 29 and Aug 26, 2017, as per attached. All work performed within State right of way is to be done as delineated on both sides of this document and attachments thereto. The attached conditions, which must be signed by the permittee on the bottom of each sheet, are part of this permit and must be adhered to.

Approved plans for the above-mentioned project attached hereto and made a part hereof are entitled: Plans received on 6/7/17

I, we, the undersigned, herewith agree to accept and comply with the following:

The permit is for the designated purpose only. If the installation in the future requires an adjustment or relocation, a new permit must be secured. The cost of construction work and material will be entirely at the Permittee's expense. The Department will not share in any expense whatsoever or do any construction work pertaining to this project.

All construction work authorized herein will conform to the rules and regulations of the New Jersey Department of Transportation and conditions included herein and on the reverse side of this form.

All work will be done to the satisfaction of the Department.

No changes or alterations may be made at any time without written permission from the N.J.D.O.T.

No work in connection with this permit will be started until it is approved and issued. Notice will be given to the appropriate Region office 48 hours prior to commencing work.

After the construction work under this permit is completed, notification shall be given to the Region Office that the work has been completed and is ready for final inspection and approval, by the Department.

Enclosed is the required fee, in the amount of (PAID IN FULL) payable to the New Jersey Department of Transportation.

If a permit is granted, I or we agree to comply with the rules and regulations of the New Jersey Department of Transportation as set forth in the conditions included therein and on the reverse side of this form. In addition, I or we understand that N.J.S.A. 27:7-44.1 makes any violation of the provisions of the permit subject to a fine (Not exceeding \$100 00 per day) and civil action for the costs of prosecution as well as civil action for trespass to remove any non-conforming use. This permit cancels and supersedes any and all HIGHWAY OCCUPANCY at the above location and as shown on the attached plan.

6/27/17  
(Date)

[Signature]  
Fundraising Coordinator  
(Signature and Title of Agent)

DO NOT WRITE BELOW

This permit is granted subject to the covenants, premises, terms and conditions set forth herein and made a part of this revocable permission or privilege. A copy with the supporting plan shall be available on the site until the project is completed.

PERMIT NO. CD-48-S-11768-2017

APPROVED BY \_\_\_\_\_

DATE

TITLE

Paul D. Menz  
Supervising Engineer, OPERATIONS PERMIT OFFICE

ORDINANCE NO. 664

*AN ORDINANCE AMENDING CHAPTER 157 OF THE  
CARNEYS POINT TOWNSHIP CODE AND PERMITTING  
CHARITABLE ORGANIZATIONS TO SOLICIT  
CONTRIBUTIONS ON CERTAIN HIGHWAYS AND ROADS  
SITUATE IN THE TOWNSHIP OF CARNEYS POINT*

WHEREAS, a municipal governing body is permitted to authorize charitable organizations to solicit contributions while upon highways and roadways under certain conditions as more particularly set forth in N.J.S.A. 39:4-60; and

WHEREAS, the Carneys Point Township Committee deems it to be in the public interest to permit solicitations by charitable organizations under conditions which ensure the safety of persons, property and motorists;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Carneys Point, County of Salem and State of New Jersey as follows:

1. Chapter 157 of the Carneys Point Township Code is hereby amended to add the following sections and provisions:

**§157-13. Purpose.**

The Township of Carneys Point shall permit charitable organizations, as such term is defined by N.J.S.A. 45:17A-20, to solicit contributions on highways and roadways situate in the Township of Carneys Point in accordance with the terms and provisions of this Ordinance.

**§157-14. Form of Application.**

A charitable organization desiring to solicit contributions on roadways and highways situate in the Township of Carneys Point shall file an application for a solicitation permit. The application shall be filed not less than 30 days in advance of the date for which the permit is requested. The application shall be filed with the Carneys Point Township Clerk on a form supplied by the Clerk and which requests the following information:

- A. Name of applicant organization.
- B. Address of applicant organization.
- C. Telephone number of applicant organization.
- D. Contact person of applicant organization.
- E. Specific location or locations of proposed charitable solicitation.
- F. Dates and times of proposed charitable solicitation.
- G. If said request pertains to a location or locations on any county highway or intersection of a county highway, said application shall include a copy of an authorization from the Salem County Board of Chosen Freeholders to permit said charitable solicitation.
- H. If said request pertains to a location or locations on any state highway or intersection of a state highway, said application shall include a copy of an authorization from the Commissioner of Transportation of the State of New Jersey to permit said charitable solicitation.
- I. Identify the manner in which the motorist solicitation will be conducted and the procedures to be used to ensure the safety of the members of the public who will be traveling the roadways situate in the Township of Carneys Point.

**§157-15. Approval of Permit.**

Upon the filing of a complete application in accordance with the provisions of this Ordinance, the Carneys Point Township Clerk shall present same to the Carneys Point Township Committee for its review and consideration at the next regularly-scheduled meeting of the Carneys Point Township Committee. At that time, the Township Committee shall grant or deny the applicant's request. In the event that the Township Committee grants the applicant's request, a permit shall be issued to the applicant, which permit shall be subject to any and all representations made in the application and any and all conditions imposed by the Carneys Point Township Committee.

**§157-16. Age Limitation.**

In no event shall any charitable organization requesting authorization from the Township of Carneys Point for said charitable solicitation use any individual under the age of 18 years to perform any function or task associated with the said charitable solicitation on any roadway.

§157-17. Compliance.

Any charitable organization requesting authorization from the Township of Carneys Point for said charitable solicitation shall comply with all of the terms and conditions of N.J.S.A. 39:4-60, as amended by P.L. 1997, Chapter 82, approved April 30, 1997.

2. If any section or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any other part thereof.

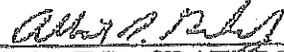
3. All ordinances or parts of ordinances heretofore adopted that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

4. This Ordinance shall become final upon adoption and publication in the manner prescribed by law.

ATTEST:

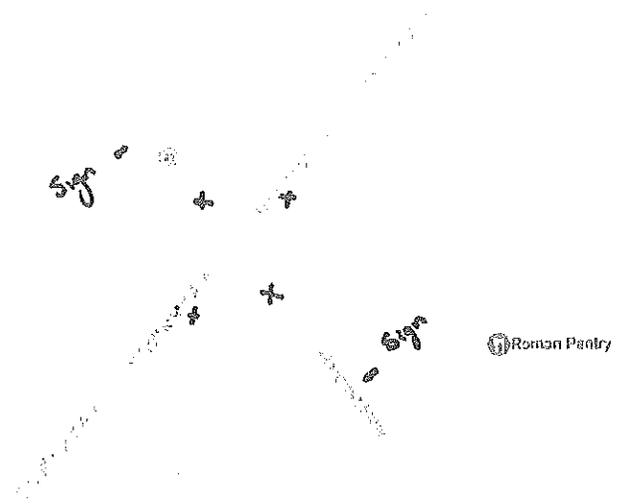
CARNEYS POINT TOWNSHIP:

  
\_\_\_\_\_  
JAMES N. KATES, Clerk

By:   
\_\_\_\_\_  
ALBERT D. GRAHAM, JR., Mayor

c:\wpwin\trichelle\157cp.crd

# Google Maps Carneys Point Township



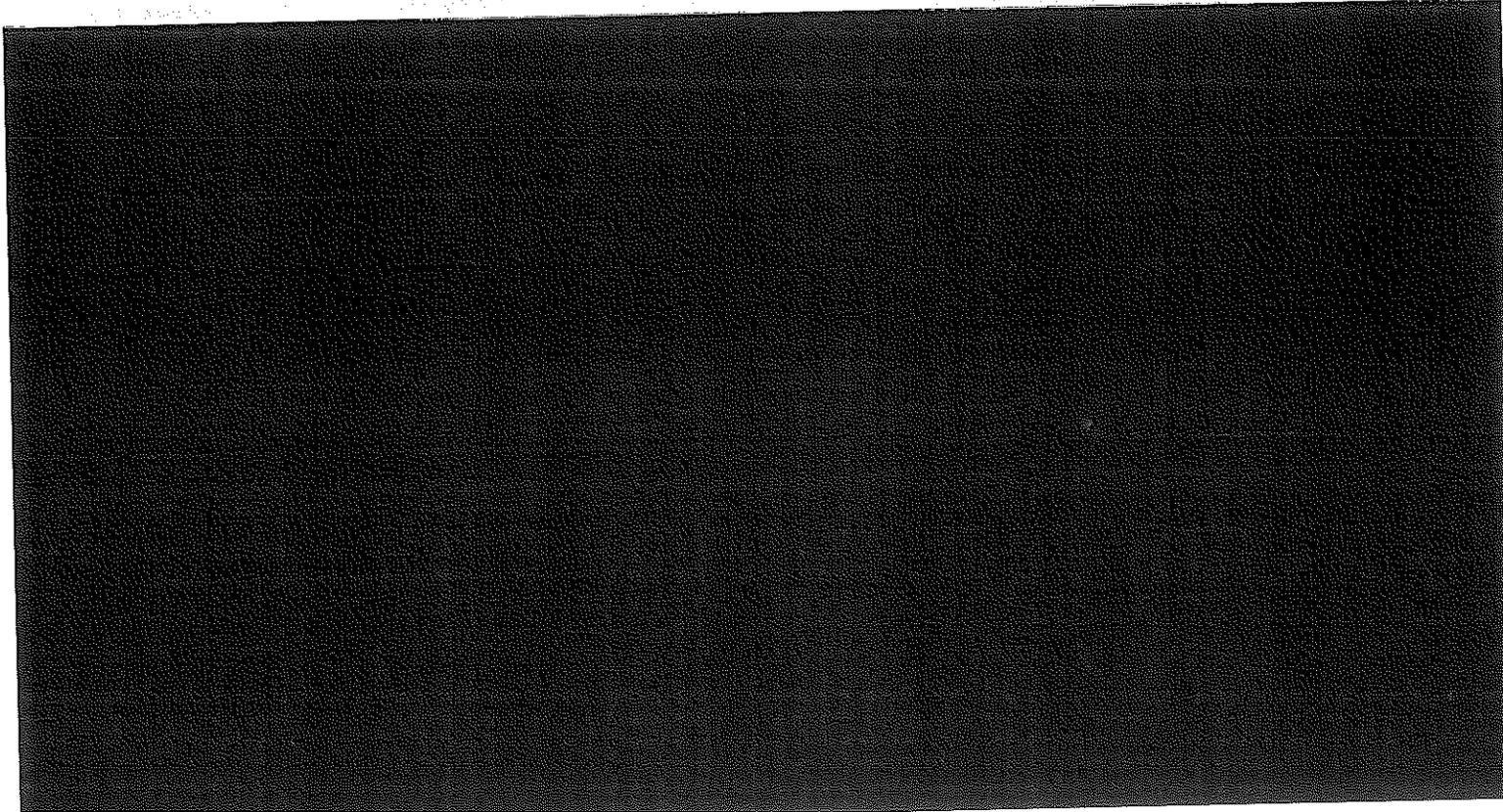
RECEIVED

JUN -7 2017

Operations Permit Office

Google

Map data ©2017 Google 50 ft





## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Works

**RESOLUTION PROHIBITING NORMAL TRAFFIC,**  
**SOUTH MAIN STREET, COUNTY ROAD #672**  
**IN THE BOROUGH OF WOODSTOWN, SALEM COUNTY**  
**FOR THE FALL FESTIVAL**

**WHEREAS,** a request was received from the "Borough of Woodstown" for their Annual FALL FESTIVAL for an assemblage along a portion of South Main Street, County Road #672 from the Intersection of U.S. Route #40 to Church Street, a local road, on Saturday, September 30, 2017 between the hours of 8:00 AM and 5:00 PM; and

**WHEREAS,** N.J.S.A. 39:4-197.1 requires a Municipality to receive consent from the County when normal traffic is prohibited by a parade, procession or assemblage; and

**WHEREAS,** South Main Street, County Road #672 is a road under the jurisdiction of the County of Salem.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that the request to prohibit through traffic for an ASSEMBLAGE along South Main Street, County Road #672 on Saturday, September 30, 2017 from 8:00 AM to 5:00 PM is approved subject to the following conditions:

1. Installation of proper detour signs and notice to the Salem County 911 Central Dispatch of the road closures.
2. Flag personnel at both ends of the assemblage area, and all side streets and access areas, to direct traffic.
3. A copy of this Resolution shall be provided to the local governing body.
4. A copy of this Resolution shall be provided to the municipal Office of Emergency Management and Law enforcement with jurisdiction over the location for the preparation of an "Event Safety Analysis".

**RESOLUTION PROHIBITING NORMAL TRAFFIC**  
**SOUTH MAIN STREET, COUNTY ROAD #672**  
**IN THE BOROUGH OF WOODSTOWN, SALEM COUNTY**  
**FOR THE FALL FESTIVAL**

Page 2

5. A copy of this Resolution shall be provided to the Salem County Public Works Department requesting the County Message Boards be made available at least 24 hours prior to the event if needed based on the "Event Safety Analysis".
  
6. Copies of this Resolution shall also be provided to the Salem County Engineer's Office, the Salem County Office of Emergency Management and the Salem County Sheriff's Department.

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BENJAMIN H. LAURY, Deputy Freeholder Director  
 Chairman, Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on July 19, 2017.

---

BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

# COUNTY OF SALEM FREEHOLDER MEETING AGENDA TOPIC REQUEST FORM

Please provide one form for each agenda topic request.

- REQUEST FOR:  RESOLUTION (Word format to COB, if contract show annual cost and send Treasury a Cert of Funds)  
 CHAPTER 159 RESOLUTION (Show Treasury proof of new funds coming not already in budget)  
 APPOINTMENT (send recommended names to COB for Admin OK, COB make resolution)  
 CONTRACT OR AGREEMENT (hardcopy to COB with flags showing signature locations)  
 SPECIAL RECOGNITION PROCLAMATION/CERTIFICATE (in Word format to COB)  
 SPECIAL PRESENTATION TO FREEHOLDER BOARD (contact IT for projector/screen/laptop)  
 DEPARTMENT/COMMITTEE/COMMISSION REPORT (send to COB)

FOR THE MEETING OF: Date 7/19/2017 Workshop  or Regular Freeholder Meeting ?

THE AGENDA TOPIC DETAIL IS: Prohibiting Normal Traffic, South Main Street, County Road #672 in the Borough of Woodstown

TOPIC SHOULD APPEAR UNDER WHICH FREEHOLDER COMMITTEE ON THE MEETING AGENDA?

ADMINISTRATION

PUBLIC SAFETY

COMMUNITY SERVICES

PUBLIC WORKS

EDUCATION AND EMPLOYMENT

TRANSPORTATION, AGRICULTURE AND CULTURAL AFFAIRS

HEALTH AND HUMAN SERVICES

SIGNED/DATED: Diana Ford, 7/11/2017 (Freeholder/Department Head)

Forward this form with your documents (in appropriate format as above) to Clerk of the Board Office **NOT LATER THAN NOON WEDNESDAY, ONE WEEK PRECEDING FREEHOLDER MEETING.**

### Post Meeting Document Handling:

Finalize documents how? (Example: three signed/sealed resolutions) return 4 signed and sealed original Resolutions

Whom do you want your documents returned to? Diana Ford - Engineering

### LATE AGENDA REQUEST (WAIVER) REQUIRES EMERGENCY REASON AND APPROVALS OF RESPECTIVE FREEHOLDER CHAIR AND DIRECTOR:

WAIVER REASON: \_\_\_\_\_

FREEHOLDER COMMITTEE CHAIR CONTACT CONFIRMED \_\_\_\_\_ (Date)

FREEHOLDER DIRECTOR CONTACT CONFIRMED: \_\_\_\_\_ (Date)

Clerk of the Board to forward latest agenda packet to Freeholder Board.

**Banks, Brenda**

---

**From:** Ford, Diana  
**Sent:** Tuesday, July 11, 2017 12:17 PM  
**To:** Banks, Brenda; Pennington, Stacy; Miller, Jessica; Laury, Benjamin; Ware, Lee; Griscom, Scott  
**Cc:** Jim McKelvie; Miller, William; Owens, Raymond  
**Subject:** Resolution for Agenda  
**Attachments:** Parade Resolution.2017 - Fall Festival. Boro of Woodstown..docx; 2017 - Salem County COB Freeholder Meeting Agenda request form.JUNE.doc

Colleagues

Attached you will find a resolution entitled:

**RESOLUTION PROHIBITING NORMAL TRAFFIC,**  
**SOUTH MAIN STREET, COUNTY ROAD #672**  
**IN THE BOROUGH OF WOODSTOWN, SALEM COUNTY**

Since no negative response was received from Mr. Mulligan, please place the attached resolution on the Agenda for consideration at the July 19<sup>th</sup>, 2017 Freeholders Meeting.

The required "... Agenda Topic Request Form" is also attached.

No "Cert of Funds" form is required for this resolution.

Please return four (4) fully executed copies of the resolution to this Office.

If you have any questions, please feel free to contact this Office.

Thanks!

*Diana Ford*  
Chief of Administrative Services  
Salem County Engineer's Office  
Fifth Street Complex  
110 Fifth Street, Suite 600  
Salem, New Jersey 08079  
(856) 935-7510 x 8549  
Fax (856) 935-7915

---

**From:** Ford, Diana  
**Sent:** Friday, June 30, 2017 12:40 PM  
**To:** 'michael.Mulligan@salemcountynj.gov'  
**Cc:** Jim McKelvie; Miller, William; 'ben.laury@salemcountynj.gov'  
**Subject:** Resolution for Review

Mike

Attached you will find a resolution entitled:

**RESOLUTION PROHIBITING NORMAL TRAFFIC,**  
**SOUTH MAIN STREET, COUNTY ROAD #672**  
**IN THE BOROUGH OF WOODSTOWN, SALEM COUNTY**

Please review and get back to me with changes or approval to submit to the Board for consideration.

I would like to submit for the July 19<sup>th</sup>, 2017 regular meeting.

Thanks!

*Diana Ford*

Chief of Administrative Services  
Salem County Engineer's Office  
Fifth Street Complex  
110 Fifth Street, Suite 600  
Salem, New Jersey 08079  
(856) 935-7510 x 8549  
Fax (856) 935-7915



# Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Works

**CONCURRING RESOLUTION  
HANDICAP PARKING REGULATION  
SOUTH BROAD STREET, COUNTY ROAD #607  
BOROUGH OF PENNS GROVE, COUNTY OF SALEM**

- WHEREAS,** the Borough of Penns Grove has requested the designation of a “Handicap Parking Space” on South Broad Street within the Borough of Penns Grove; and
- WHEREAS,** South Broad Street within the Borough of Penns Grove is a County Road; and
- WHEREAS,** the location of the requested “Handicap Parking Space” is on the east side of South Broad Street, County Road #607 a distance of 35 feet in a southwardly direction from the extended center line of Park Avenue and continuing in a southerly direction 22 feet to a point; and
- WHEREAS,** the County Engineer has investigated this request and concurs with the designation of a “Handicap Parking Space”.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that:

1. The Board of Chosen Freeholders have no objection to the establishment of a “Handicap Parking Space” on the east side of South Broad Street, County Road #607, in the Borough of Penns Grove.
2. That the County Road Supervisor be and is hereby authorized to coordinate with the Borough of Penns Grove to erect the proper signage as required by law.
3. This approval is granted subject to any and all other approvals that may be required.

\_\_\_\_\_  
BENJAMIN H. LAURY, Deputy Freeholder Director  
Chairman, Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, JULY 19, 2017.

\_\_\_\_\_  
BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

# COUNTY OF SALEM FREEHOLDER MEETING AGENDA TOPIC REQUEST FORM

Please provide one form for each agenda topic request.

- REQUEST FOR:  RESOLUTION (Word format to COB, if contract show annual cost and send Treasury a Cert of Funds)  
 CHAPTER 159 RESOLUTION (Show Treasury proof of new funds coming not already in budget)  
 APPOINTMENT (send recommended names to COB for Admin OK, COB make resolution)  
 CONTRACT OR AGREEMENT (hardcopy to COB with flags showing signature locations)  
 SPECIAL RECOGNITION PROCLAMATION/CERTIFICATE (in Word format to COB)  
 SPECIAL PRESENTATION TO FREEHOLDER BOARD (contact IT for projector/screen/laptop)  
 DEPARTMENT/COMMITTEE/COMMISSION REPORT (send to COB)

FOR THE MEETING OF: Date 7/19/2017 Workshop  or Regular Freeholder Meeting ?

THE AGENDA TOPIC DETAIL IS: Concurring with Handicap Parking Regulation South Broad Street, County Road #607, Borough of Penns Grove

TOPIC SHOULD APPEAR UNDER WHICH FREEHOLDER COMMITTEE ON THE MEETING AGENDA?

- |  |   |
|--|---|
| <input type="checkbox"/> ADMINISTRATION            | <input type="checkbox"/> PUBLIC SAFETY                                    |
| <input type="checkbox"/> COMMUNITY SERVICES        | <input checked="" type="checkbox"/> PUBLIC WORKS                          |
| <input type="checkbox"/> EDUCATION AND EMPLOYMENT  | <input type="checkbox"/> TRANSPORTATION, AGRICULTURE AND CULTURAL AFFAIRS |
| <input type="checkbox"/> HEALTH AND HUMAN SERVICES |   |

SIGNED/DATED: Diana Ford, 7/11/2017 (Freeholder/Department Head)

Forward this form with your documents (in appropriate format as above) to Clerk of the Board Office **NOT LATER THAN ~~NOON~~ WEDNESDAY, ONE WEEK PRECEDING FREEHOLDER MEETING.**

### Post Meeting Document Handling:

Finalize documents how? (Example: three signed/sealed resolutions) return 4 signed and sealed original Resolutions

Whom do you want your documents returned to? Diana Ford - Engineering

**LATE AGENDA REQUEST (WAIVER) REQUIRES EMERGENCY REASON AND APPROVALS OF RESPECTIVE FREEHOLDER CHAIR AND DIRECTOR:**

WAIVER REASON: \_\_\_\_\_

FREEHOLDER COMMITTEE CHAIR CONTACT CONFIRMED \_\_\_\_\_ (Date)

FREEHOLDER DIRECTOR CONTACT CONFIRMED: \_\_\_\_\_ (Date)

Clerk of the Board to forward latest agenda packet to Freeholder Board.

## **Banks, Brenda**

---

**From:** Ford, Diana  
**Sent:** Tuesday, July 11, 2017 12:04 PM  
**To:** Banks, Brenda; Pennington, Stacy; Miller, Jessica; Laury, Benjamin; Ware, Lee; Griscom, Scott  
**Cc:** Jim McKelvie; Miller, William; Mike Mulligan; Owens, Raymond  
**Subject:** Resolution for Agenda  
**Attachments:** Handicap Parking Approval Res. S Broad Street, PG.2017.docx; 2017 - Salem County COB Freeholder Meeting Agenda request form.JUNE.doc

Colleagues

Attached you will find a resolution entitled:

**CONCURRING RESOLUTION  
HANDICAP PARKING REGULATION  
SOUTH BROAD STREET, COUNTY ROAD #607  
BOROUGH OF PENNS GROVE, COUNTY OF SALEM**

Since no negative response was received from Mr. Mulligan, please place the attached resolution on the Agenda for consideration at the July 19<sup>th</sup>, 2017 Freeholders Meeting.

The required "... Agenda Topic Request Form" is also attached.

No "Cert of Funds" form is required for this resolution.

Please return four (4) fully executed copies of the resolution to this Office for further processing.

If you have any questions, please feel free to contact this Office.

Thanks!

*Diana Ford*

Chief of Administrative Services  
Salem County Engineer's Office  
Fifth Street Complex  
110 Fifth Street, Suite 600  
Salem, New Jersey 08079  
(856) 935-7510 x 8549  
Fax (856) 935-7915

---

**From:** Ford, Diana  
**Sent:** Friday, July 07, 2017 9:02 AM  
**To:** 'michael.Mulligan@salemcountynj.gov'  
**Cc:** Jim McKelvie; Miller, William; 'ben.laury@salemcountynj.gov'  
**Subject:** Resolution for Review

Mike

Attached you will find a resolution entitled:

**CONCURRING RESOLUTION**

**HANDICAP PARKING REGULATION  
SOUTH BROAD STREET, COUNTY ROAD #607  
BOROUGH OF PENNS GROVE, COUNTY OF SALEM**

Please review.

I would like to submit this resolution to the Freeholders for consideration at the July 19<sup>th</sup>, 2017 meeting.

Please get back to me as soon as possible with changes or approval to submit.

Thanks!

Diana



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Works

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT  
FOR TRAFFIC ENGINEERING CONSULTANT  
INTERSECTION AND ROAD ANALYSES  
FOR THE COUNTY OF SALEM  
SJTPO UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, the securing the services of a Traffic Engineering Consultant to perform Intersection and Road Analyses was approved as a FY 2018 Subregional Transportation Planning project under the FY 2017 SJTPO Unified Planning Work Program; and

**WHEREAS**, three (3) qualified Professional Engineering Firms responded to the advertised REQUEST FOR PROPOSAL AND QUALIFICATIONS" for a TRAFFIC ENGINEERING CONSULTANT, INTERSECTION AND ROAD ANALYSES FOR THE COUNTY OF SALEM on June 27, 2017 at 2:00 PM; and

**WHEREAS**, the Salem County Board of Chosen Freeholders have determined that a need exists for the aforementioned Professional Service to assist in the Preparation of Intersection and Road Analyses; and

**WHEREAS**, an evaluation of the Proposals based on the criteria outlined in the "Request for Proposal and Qualifications": Technical Proposal; and General Qualifications and Experience on Comparable Projects resulted in "**REMINGTON & VERNICK ENGINEERS**" of Cherry Hill, New Jersey receiving the recommendation of Award of Proposal; and

**WHEREAS**, the "Request for Proposal/Request for Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2017 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the item: 2018 Subregional Transportation Planning Grant.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders as follows:

1. A Professional Services Agreement be issued to "**REMINGTON & VERNICK ENGINEERS**" in accordance with their Proposal for Preparation of an Intersection and Road Analyses for four (4) of the locations listed in the "REQUEST FOR PROPOSAL":
  - a. Parvins Mill Road, County Road #645 at the Parvin Lake Parking Area, Pittsgrove Township;
  - b. Watsons Mill Road, County Road #672 and Commissioner's Pike, County Road #581, Alloway Township;
  - c. Bailey Street, County Road #616 at US Route #40 and NJ Route #45, Pilesgrove Township; and
  - d. Welchville-Alloway Road, County Road #540 and Acton Station Road, County Road #653, Mannington Township.

for their Total Amount for the four (4) locations listed above of **TWENTY-ONE THOUSAND, FOUR HUNDRED, FIFTY-THREE DOLLARS AND THIRTY-ONE CENTS (\$21,453.31)**.

2. The Freeholder-Director and Clerk of this Board of Chosen Freeholders be are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the South Jersey Transportation Planning Organization (SJTPO).
3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.

\_\_\_\_\_  
 BENJAMIN H. LAURY, Deputy Freeholder Director  
 Chairman, Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JULY 19, 2017.

\_\_\_\_\_  
 BRENDA P. BANKS  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.	FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross							S. Griscom						
B. Laury							L. Ware						
D. Painter							R. Vanderslice						
M. DeCastro													

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

---

I, **Katie Coleman, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$21,453.31</b>
<b>ACCOUNT NAME: 2018 SUBREGIONAL TRANSPORTATION PLANNING GRANT</b>	
<b>ACCOUNT #:</b>	
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: PROFESSIONAL SERVICES FOR TRAFFIC ENGINEERING CONSULTANT INTERSECTION AND ROAD ANALYSES FOR THE COUNTY OF SALEM; Salem County Contract #17-1387</b>	
<b>DATE: JULY 11, 2017</b>	
<b>VENDOR: "REMINGTON &amp; VERNICK ENGINEERS" of CHERRY HILL, NEW JERSEY</b>	

  
\_\_\_\_\_  
**KATIE COLEMAN, COUNTY TREASURER**



## Resolution No. 2017 –

Approved as to Form and Legality

Date Adopted

Committee

July 19, 2017

Public Works

**RESOLUTION APPROVING THE EXECUTION OF  
CHANGE ORDER #3  
2012 COUNTY AID ROAD PROGRAM  
RESURFACING OF  
WOODSTOWN-ALLOWAY ROAD, COUNTY ROAD #603  
FOR THE COUNTY OF SALEM**

**WHEREAS**, the County of Salem issued a Contract in the amount of \$1,196,846.00 to "South State, Inc." of Bridgeton, New Jersey for the 2012 COUNTY AID ROAD PROGRAM RESURFACING OF WOODSTOWN-ALLOWAY ROAD, COUNTY ROAD #603 FOR THE COUNTY OF SALEM on April 6, 2016 per Resolution #2016-167; and

**WHEREAS**, the County Engineer recommends the approval of CHANGE ORDER #3 as described on the attached New Jersey Department of Transportation Local Aid Projects Change Order #3 and the County of Salem Change Order Form #3 for a PROJECT INCREASE of ONE HUNDRED, SIXTY-FOUR THOUSAND, TWO HUNDRED, FORTY-TWO DOLLARS AND FORTY-FIVE CENTS (\$179,242.45), which in addition to Change Order #1 and Change Order #2 represents a 14.9% increase in the Total Contract Cost; and

**WHEREAS**, this Project is Funded through the NEW JERSEY DEPARTMENT OF TRANSPORTATION, COUNTY AID PROGRAM; and

**WHEREAS**, the purpose of this Change Order #3 is to approve the Modification of the northern termination point of the project an additional 2,485' as more particularly described on the attached New Jersey Department of Transportation Local Aid Projects Change Order #3 Form; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2017 Budget of the County of Salem under the items: 2013 COUNTY AID IMPROVEMENT PROGRAM Account #G-02-41-764-13A-303 - \$153,381.95; and INTEREST COUNTY AID IMPROVEMENT GRANT Account #C-04-55-854-008-902 - \$10,860.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of Chosen Freeholders that this CHANGE ORDER #3 be and is hereby approved for execution for the 2012 COUNTY AID ROAD PROGRAM RESURFACING OF WOODSTOWN-ALLOWAY ROAD, COUNTY ROAD #603 FOR THE COUNTY OF SALEM; and.

**BE IT FURTHER RESOLVED** that the Freeholder-Director and the Clerk of this Board of Chosen Freeholders be authorized to execute said NJDOT LOCAL AID PROJECTS CHANGE ORDER #3 Form.

---

BENJAMIN H. LAURY, Deputy Freeholder Director  
Chairman, Public Works Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on WEDNESDAY, JULY 19, 2017.

---

BRENDA P. BANKS  
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.		FREEHOLDER	AYE	NAY	N.V.	ABSENT	RES.	SEC.
D. Cross								S. Griscom						
B. Laury								L. Ware						
D. Painter								R. Vanderslice						
M. DeCastro														

X – Indicates Vote

N.V. – Not Voting

Res. – Resolution Moved

Sec. – Resolution Seconded

## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

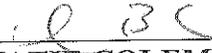
This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period*

I, **Katie Coleman, County Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	<b>\$164,242.45</b>
<b>ACCOUNT NAME:</b>	<b>2013 COUNTY AID IMPROVEMENT PROGRAM</b>
<b>ACCOUNT #:</b>	<b>G-02-41-764-13A-303 - \$153,381.95</b>
<b>ACCOUNT NAME:</b>	<b>INTEREST COUNTY AID IMPROVEMENT GRANT</b>
<b>ACCOUNT #:</b>	<b>C-04-55-854-008-902 - \$10,860.50</b>
If this is an extension of a grant, the letter from the grantor agency approving the extension must be attached to this form in order for this to be approved by the CFO.	
<b>FOR: 2012 COUNTY AID ROAD PROGRAM RESURFACING OF WOODSTOWN-ALLOWAY ROAD, COUNTY ROAD #603 FOR THE COUNTY OF SALEM, CHANGE ORDER #3; Salem County Contract #16-1367</b>	
<b>DATE:</b>	<b>JULY 12, 2017</b>
<b>VENDOR:</b>	<b>"SOUTH STATE, INC." of BRIDGETON, NEW JERSEY</b>

  
 \_\_\_\_\_  
**KATIE COLEMAN, COUNTY TREASURER**