

February 2, 2016
REORGANIZATION MEETING

Prepared by:
CAREY BERGHOLZ

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**February 2, 2016 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 080079**

REORGANIZATION MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s February 2, 2016 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier, Chairman; Joe Racite, Vice-Chairman; Marjorie Sperry; Veronica Merriel; and Gunar Bergholz. Also present were; Authority Recording Secretary, Carey Bergholz; Jean Chetney, Esq., Authority Attorney; and Katie Coleman, CFO.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Oath of Appointment

- i. Jean Chetney, Esq. administered the oath of appointment to Veronica Merriel and Gunar Bergholz.

Resolution No. 2016-02: Appointing Officers for 2016

- i. A motion was made by Joe Racite to the following positions:

**Chairman Fran Grenier
Vice-Chairman Joseph Racite
Secretary Marjorie Sperry
Assistant Secretary Gunar Bergholz
Treasurer Veronica Merriel
Assistant Treasurer Gunar Bergholz**

- ii. All were in favor. The motion was carried.

Approval of Minutes

- i. A motion was made by Joe Racite to approve the minutes of the regular meeting held on January 5, 2016, seconded by Marjorie Sperry. The motion was carried. The Minutes were

Resolution No. 2016-03: Appointing Recording Secretary

- i. A motion was made by Veronica Merriel to appoint Carey Bergholz as Recording Secretary. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-04: Authorizing Agreement for Professional Legal Services

- i. A motion was made by Joe Racite to appoint Jean Chetney, Esq. as Legal Services. This motion was seconded by Veronica Merriel. All were in favor. The motion was carried.

Resolution No. 2016-05: Authorizing Agreement for Professional Auditing and Accounting Services

- i. A motion was made by Veronica Merriel to appoint Henry J. Ludwigsen of Bowman & Company, LLP as Auditing & Accounting Services. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-06: Authorizing Agreement for Bond Counsel Legal Services

- ii. A motion was made by Veronica Merriel to appoint John Cantalupo of Archer & Greiner as Legal Services. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-07: Authorizing Agreement for Professional Engineering Services

- i. A motion was made by Veronica Merriel to appoint Carl Gaskill of Fralinger Engineering as Engineering Services. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-08: Designating Meeting Dates for the Pollution Control Financing Authority of Salem County for the Year 2016

- i. A motion was made by Veronica Merriel to appoint future regular meetings dates as follows: March 1, April 5, May 3, June 14, July 5, August 2, September 6, October 4, November 1, December 6, of 2016 and January 3, 2017. This schedule is in effect until the next annual reorganization meeting of the Pollution Control Financing Authority of Salem County, which will be held on February 7, 2017. All meetings of the Pollution Control Financing Authority of Salem County will commence at 5:30 p.m., and will be conducted at the Olde Court House, 2nd Floor, corner of Broadway and Market Street, Salem, New Jersey 08079. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-09: Designating Depositories for the Year 2016

- i. A motion was made by Veronica Merriel to appoint the following Banks as depositories for the Pollution Control Financing Authority of Salem County funds, which shall be deposited in separate designated accounts: Fulton Bank, Franklin Savings Bank SLA, and Harvest Community Bank. This motion was seconded by Marjorie Sperry. All were in favor. The motion was carried.

Resolution No. 2016-10: Designating Official Newspaper and Place of Posting

- i. A motion was made by Veronica Merriel to appoint The South Jersey Times, a newspaper circulating within Salem County, as the official newspaper of the Pollution Control Financing Authority of Salem County for the year 2016. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Resolution No. 2016-11: Budget Amendment Resolution

- i. A motion was made by Veronica Merriel to approve the Pollution Control Financing Authority

Resolution No. 2016-12: Shared Services Resolution

- i. A motion was made by Veronica Merriel to approve Shared Services with the County of Salem Resolution. This motion was seconded by Joe Racite. All were in favor. The motion was carried.

Financial Report and Payment of Bills

- i. Ended fiscal year January 31, 2016 with fund balance of approximately 1.1 million.
- ii. Three bills to be paid
 - a. Jean Chetney, Esq. - #15-028 - \$390.00
 - b. County of Salem - #15-029 - \$38.20
 - c. Carey Bergholz. - #15-030 - \$900.00
- iii. The Financial report was presented by Katie Coleman, CFO. It was motioned by Joe Racite and seconded by Marjorie Sperry to accept the Financial Report. All were in favor. The motion was carried.
- iv. It was motioned by Joe Racite and seconded by Marjorie Sperry to accept the Payments and Bills. 4 were in favor. Gunar Bergholz abstained. The motion was carried.
- v. It was motioned by Veronica Merriel and seconded by Marjorie Sperry to assign a previous easement back to the Carneys Point Sewerage Authority since all work has been completed. All were in favor. The motion was carried.

Old Business

- i. City of Salem Project – We requested the 5% match from Salem City, awaiting approval.

New Business

- i. None

Public Portion

- i. James Zee from Elmer Borough, spoke about a possible remediation soil and groundwater project. * See attached document.

Reminder: Next meeting is scheduled for Tuesday, March 1st, 2016.

Adjournment

- i. A motion was made by Veronica Merriel with a second by Joe Racite to adjourn meeting. All were in favor. The motion was carried. Approximately 6:25 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz

PCFA for February 2, 2016.docx