

5. MINUTES

**NOVEMBER 1, 2016
REGULAR MEETING**

**Prepared by:
CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**November 1, 2016 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s November 1st, 2016 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Joe Racite; Vice-Chairman, Marjorie Sperry; Secretary, and Veronica Merriel; Treasurer. Also present were; Niki Trunk, Esq., Authority Attorney, Carey Bergholz, Recording Secretary, Freeholder Robert Vanderslice and Freeholder Douglass Painter.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Veronica Merriel to approve the minutes of the meeting held on October 4th, 2016, seconded by Marjorie Sperry. The motion was carried 4/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was presented by Katie Coleman, CFO. The report showed some activity with cash balance of almost 400,000.00. A profit and loss detail from Feb. to October 2016 was distributed per request. There has been no other activity to report.
- ii. It was motioned by Veronica Merriel and seconded by Marjorie Sperry to accept the treasurer’s Financial Report. The motion was carried 4/0.

a. Carey Bergholz 16-015 \$900.00

- iii. It was motioned by Veronica Merriel and seconded by Marjorie Sperry to accept the treasurer's Financial Report. The motion was carried 4/0.

Old Business

- i. SCIA Methane Gas Project – Waiting on David Sparks, Executive Director to send letter from SCIA's financial advisor Bowman and Company.

New Business

Public Portion

- i. The meeting was opened for public comment. No public was present.

Reminder: Next meeting is scheduled for Tuesday, November 2nd, 2016.

Adjournment

- i. A motion was made by Joe Racite with a second by Marjorie Sperry to adjourn meeting. All were in favor. The motion was carried. Approximately 6:10 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz

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