

**5. MINUTES**

**MAY 3, 2016**

**REGULAR MEETING**

**Prepared by:**

**CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY  
OF SALEM COUNTY  
May 3, 2016 at 5:30p.m.  
Old Court House, 2<sup>nd</sup> Floor,  
Broadway and Market Streets  
Salem, NJ 08079**

**REGULAR MEETING MINUTES**

**Call to Order**

The Pollution Control Financing Authority (“PCFA”) of Salem County’s May 3<sup>rd</sup>, 2016 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

**Roll Call**

The Authority members present were: Fran Grenier; Chairman, Joe Racite; Vice-Chairman, Marjorie Sperry; Secretary, Veronica Merriel; Treasurer, and Gunar Bergholz; Assistant Treasurer and Secretary. Also present were; Jean Chetney, Esq., Authority Attorney, Carey Bergholz, recording Secretary, and Freeholder Robert Vanderslice.

**Open Public Meetings Act**

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

**Approval of Minutes**

- i. A motion was made by Marjorie Sperry to approve the minutes of the meeting held on March 1, 2016, seconded by Gunar Bergholz. The motion was carried 3/0. Joe Racite and Veronica Merriel abstained. The Minutes were approved.

**Resolution No. 2016-15**

- i. It was motioned by Joe Racite and seconded by Marjorie Sperry to table Resolution No. 2016-15 – Resolution Amending A Shared Services Agreement Between The County of Salem and the Pollution Control Financing Authority of Salem County. All were in favor. The motion was carried 5/0.
  - a. Joe Racite would like more information in how this amount was determined since it essentially is doubled and some from the prior year.

**Resolution No. 2016-16**

- i. It was motioned by Veronia Merriel and seconded by Marjorie Sperry to adopt Resolution No. 2016-16 – Resolution Authorizing A Second Amendment To The 2006 Sanitary Sewer Improvement Agreement With The Carneys Point Township Sewerage Authority And Salem County, LLC. All were in favor. The motion was carried 4/0. Joe Racite abstained from the vote.

**Resolution No. 2016-17**

- i. It was motioned by Marjorie Sperry and seconded by Gunar Bergholz to adopt Resolution No. 2016-17 – Resolution Waiving The Requirement of Matching Funds From the Salem County Improvement Authority for the Purchase of a Landfill Compactor. All were in favor. The motion was carried 5/0.

**Financial Report and Payment of Bills**

- i. The Financial report was presented by Katie Coleman, CFO. The reported showed very little activity with a cash balance of 1,049,802.98million. There has been no other activity to report.
- ii. It was motioned by Joe Racite and seconded by Veronica Merriel to accept the treasurer’s Financial Report. The motion was carried 5/0.

a.	Jean Chetney	16-004	\$660.00
b.	Jean Chetney	16-005	\$390.00
c.	Carey Bergholz	16-006	\$900.00
d.	SCIA	16-007	\$789,565.00

- iii. It was motioned by Marjorie Sperry and seconded by Joe Racite to pay all bills as presented in the Financial Report. The motion was carried 4/0. Gunar Bergholz abstained.

**Updates**

- i. City of Salem’s Project
  - a. The job has been completed and the City of Salem paid the 5% match back.
- ii. Elmer Borough Project
  - a. Waiting on direction from Elmer Borough to find out more information.

**Old Business**

**New Business**

- i. Solicitor Jean Chetney, Esq. advised the Authority that this will be her last meeting and it has been a pleasure to work with everyone.
- ii.
- iii. It was motioned by Joe Racite and seconded by Marjorie Sperry to send out an RFP to advertise for a new solicitor. The motion was carried 5/0.

**Public Portion**

- i. The meeting was opened for public comment. No public was present.

**Reminder: Next meeting is scheduled for Tuesday, June 14, 2016.**

**Adjournment**

- i. A motion was made by Joe Racite with a second by Marjorie Sperry to adjourn meeting. All were in favor. The motion was carried. Approximately 5:52 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz