

5. MINUTES

**JANUARY 10, 2017
REGULAR MEETING**

**Prepared by:
CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**January 10, 2017 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority ("PCFA") of Salem County's January 10th, 2017 meeting was called to order by Marjorie Sperry at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Marjorie Sperry; Secretary, Veronica Merriel; Treasurer and Gunar Bergholz; Asst. Secretary & Asst. Treasurer. Also present were; Carey Italiano, Recording Secretary and Katie Coleman, Chief Financial Officer.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Marjorie Sperry:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE "OPEN PUBLIC MEETINGS ACT" BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Veronica Merriel to approve the minutes of the meeting held on December 6th, 2016, seconded by Gunar Bergholz. The motion was carried 4/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was presented by Katie Coleman, CFO. The report showed some activity with cash balance of almost 400,000.00. A profit and loss detail from Feb. thru Nov. 2016 along with Feb 2015 thru Jan 2016 was distributed per request. The end of the year report shows that there was more money spent this year than in prior years due to the purchase of the Bomag. All 2017 projects will be kept within revenue. There has been no other activity to report.
- ii. It was motioned by Veronica Merriel and seconded by Gunar Bergholz to accept the treasurer's Financial Report. The motion was carried 4/0.

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|-------------------|--------|----------|
| a. Niki Trunk | 16-018 | \$231.00 |
| b. Carey Italiano | 16-019 | \$900.00 |

- iii. It was motioned by Veronica Merriel and seconded by Gunar Bergholz to accept the treasurer's Financial Report. The motion was carried 3/0/1 with Gunar Bergholz abstaining.

Resolution No. 2017-01 – Late Budget Resolution

- i. It was motioned by Veronica Merriel and seconded by Gunar Bergholz to adopt Resolution No. 2017-01. All were in favor. The motion was carried 4/0.

Old Business

- i. SCIA Methane Gas Project:
a. Resolutions have been fully executed and sent to SCIA.

New Business

- i. RFP for 2017 Professional Services Review

Public Portion

- i. The meeting was opened for public comment.
- ii. Julie Acton, SCIA Director thanked the PCFA for all their help for the Methane Gas Project, and formally introduced herself as the new Director.

Reminder: Next meeting is scheduled for Tuesday, February 7th, 2017.

Closed Session

- i. It was motioned by Veronica Merriel and seconded by Gunar Bergholz to go into closed session to discuss RFP's amongst the members. All were in favor. The motion was carried 4/0.

Adjournment

- i. A motion was made by Veronica Merriel and seconded by Gunar Bergholz to adjourn meeting. All were in favor. The motion was carried. Approximately 5:55 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

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