

5. MINUTES

**DECEMBER 6, 2016
REGULAR MEETING**

**Prepared by:
CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**December 6, 2016 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s December 6th, 2016 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Joe Racite; Vice-Chairman, Marjorie Sperry; Secretary, Veronica Merriel; Treasurer and Gunar Bergholz; Asst. Secretary & Asst. Treasurer. Also present were; Carey Bergholz, Recording Secretary and Freeholder Robert Vanderslice.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Joe Racite to approve the minutes of the meeting held on November 1st, 2016, seconded by Veronica Merriel. The motion was carried 4/0. The Minutes were approved. Marjorie Sperry was absent for the vote.

Financial Report and Payment of Bills

- i. The Financial report was presented by Katie Coleman, CFO. The report showed some activity with cash balance of almost 400,000.00. A profit and loss detail from Feb. thru Nov. 2016 along with Feb 2015 thru Jan 2016 was distributed per request. There has been no other activity to report.
- ii. It was motioned by Veronica Merriel and seconded by Marjorie Sperry to accept the treasurer’s Financial Report. The motion was carried 5/0.
 - a. Niki Trunk 16-016 \$176.00
 - b. County of Salem 16-017 \$30,000.00
- iii. It was motioned by Veronica Merriel and seconded by Marjorie Sperry to accept the treasurer’s Financial Report. The motion was carried 5/0.

Old Business

- i. SCIA Methane Gas Project:
 - a. Fran Grenier announced Dave Sparks will be retiring effective December 31, 2016.
 - b. Marjorie Sperry questioned where the funds would go if this project does not have a start time. She also stated we should give no more than \$90,000.
 - c. Joe Racite stated the purpose of the PCFA is to help in situations such as this. He stated the PCFA should give half the cost of the project. Mr. Racite also questioned if Dave Sparks stated that there was an alternative if the PCFA could not help.
 - d. Fran Grenier stated that SCIA would have to pull from their CD's and what surplus they may have.
 - e. Joe Racite stated that if we do not help SCIA, the tipping fees may increase again which effects all the municipalities.
 - f. Marjorie asked why all the money was needed up front if the project was not going to begin for a few months.
 - g. Fran Grenier stated that a number given now will allow SCIA to place it as a line item in their 2017 budget. The PCFA can give half the money now and half when the project is complete. The project cannot be done in the winter.
 - h. Fran Grenier also stated that the total number for the project was around \$350,00.00 but unsure of exact numbers. The PCFA should give \$80,000 to them now and another \$80,000 in September.
 - i. All the PCFA members agreed to those terms.

Resolution No. 2016-19 – Resolution Authorizing The Award Of \$160,000 To The Salem County Improvement Authority For The Competition Of Its Methane Well Project

- ii. It was motioned by Veronica Merriel and seconded by Gunar Bergholz to adopt Resolution No. 2016-19. All were in favor. The motion was carried 5/0.
- iii. Carey Bergholz will work with Niki Trunk to revise the terms on the resolution and bring to the next meeting for signatures.

New Business

- i. RFP for 2017 Professional Services was reviewed and approved to be sent for publishing. RFPs will be reviewed at the next meeting

Public Portion

- i. The meeting was opened for public comment. No public was present.

Reminder: Next meeting is scheduled for Tuesday, January 10th, 2016.

Adjournment

- i. A motion was made by Marjorie Sperry with a second by Veronica Merriel to adjourn meeting. All were in favor. The motion was carried. Approximately 5:55 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz

PCFA for December 6 2016.docx