

5. MINUTES

**DECEMBER 1, 2015
REGULAR MEETING**

**Prepared by:
CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**December 1, 2015 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s December 1st, 2015 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Joe Racite, Vice-Chairman, Marjorie Sperry, Secretary, and Joe Hiles, Assistant Treasurer and Secretary. Also present were; Jean Chetney, Esq., Authority Attorney, Carey Bergholz, recording Secretary, and Freeholders Robert Vanderslice and Beth Timberman.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Joe Hiles to approve the minutes of the meeting held on September 1, 2015, seconded by Marjorie Sperry. Joe Racite abstained. The motion was carried 3/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was presented by Katie Coleman, CFO. The reported showed very little activity with a cash balance of 2.3million. There has been no other activity to report.

a. Carey Bergholz	15-019	\$900.00
b. Fralinger Engineering	15-020	\$14,104.95
c. C&H Disposal	15-021	\$119,025.00
d. Jean Chetney	15-022	\$720.00
e. Fran Grenier	15-023	\$159.00
f. Fralinger Engineering	15-024	\$1,420.00
- ii. It was motioned by Joe Hiles and seconded by Joe Racite to accept the treasurer’s Financial Report. Fran Greiner abstained. The motion was carried 3/0.

Public Notice for 2016 Professionals

- i. It was motioned by Joe Racite and seconded by Marjorie Sperry to accept and publish the Public Notice for Professionals for the 2016 year. All were in favor. The motion was carried 4/0.

Updates

- i. City of Salem's Application
 - a. Job for Mud Diggers ditch has been completed since November 17th. Katie Coleman will send an invoice to the City of Salem for the 5% match.
- ii. Salem County Improvement Authority –Currently waiting on direction from Dave Sparks. No current action is required at this time.

Old Business

New Business

Public Portion

- i. The meeting was opened for public comment. No public was present.

Reminder: Next meeting is scheduled for Tuesday, January 5th, 2016.

Adjournment

- i. A motion was made by Joe Racite with a second by Marjorie Sperry to adjourn meeting. All were in favor. The motion was carried. Approximately 5:37 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz

PCFA for December 1 2015.docx