

5. MINUTES

**AUGUST 1, 2017
REGULAR MEETING**

**Prepared by:
CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

**August 1, 2017 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 08079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s August 1st, 2017 meeting was called to order by Fran Grenier at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Marjorie Sperry; Secretary, and Veronica Merriel; Treasurer. Also present were; Carey Italiano, Recording Secretary; and Niki Trunk, Authority Solicitor.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Marjorie Sperry to approve the minutes of the meeting held on March 7, 2017, seconded by Veronica Merriel. The motion was carried 3/0. The Minutes were approved.
- ii. A motion was made by Marjorie Sperry to approve the minutes of the meeting held on April 4th, 2017 seconded by Fran Grenier. The motion was carried 3/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report was submitted by Katie Coleman, CFO. The report showed some activity with cash balance of 232,778.61 which is available for projects. The profit and loss sheet shows our net income being -132,011.29. There has been no other activity to report.
- ii. It was motioned by Marjorie Sperry and seconded by Veronica Merriel to accept the treasurer’s Financial Report. The motion was carried 3/0.

a.	Niki Trunk, Esq.	17-009	\$22.00
b.	Elmer Times	17-010	\$20.00
c.	Niki Trunk, Esq.	17-011	\$110.00
d.	Carey Italiano	17-012	\$900.00

- iii. It was motioned by Marjorie Sperry and seconded by Veronica Merriel to accept and pay the Bill List. The motion was carried 3/0.

Old Business

- i. 2nd SCIA check (\$80,000.00 – Methane Well Project) to be sent by September 30th per Resolution.

New Business

- i. OPRA Custodian - It was motioned by Veronica Merriel and seconded by Marjorie Sperry to designate Carey Italiano to be the OPRA Custodian for the Authority, and to add OPRA Custodian to the duties of Recording Secretary forthgoing. The motion was carried 3/0.
- ii. Solicitor Niki Trunk suggested County emails for all the PCFA members and officials. All were in favor. Katie Coleman will contact Stacy Pennington on the setup of request.

Public Portion

- i. The meeting was opened for public comment. There was no public present

Reminder: Next meeting is scheduled for Tuesday, September 5, 2017.

Adjournment

- i. A motion was made by Fran Grenier and seconded by Marjorie Sperry to adjourn meeting. All were in favor. The motion was carried. Approximately 5:46 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for August 1, 2017.docx