

5. MINUTES

**AUGUST 11, 2015
REGULAR MEETING**

**Prepared by:
CAREY BERGHOLZ**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY
June 11th, 2015 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 080079**

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s August 11th, 2015 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Chairman, Marjorie Sperry, Secretary, Paul Williams, Treasurer by tele-conference and Joe Hiles; Assistant Secretary. Also present were; Jean Chetney, Esq., Authority Attorney, CFO Katie Coleman, Carey Bergholz, recording Secretary, John Cantalupo, Bond Counsel, and Freeholder Robert Vanderslice.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Joe Hiles to approve the minutes of the meeting held on June 16, 2015, seconded by Marjorie Sperry. The motion was carried 4/0. The Minutes were approved.

Financial Report and Payment of Bills

- i. The Financial report along with (2) bills were presented by Katie Coleman, CFO.
- ii. It was motioned by Joe Hiles and seconded by Marjorie Sperry to accept the treasurer’s Financial Report. All were in favor. The motion was carried.
 - a. AssuredPartners of NJ, LLC 15-010 \$3,491.14
 - b. Jean Chetney 15-011 \$915.00
 - c. Fralinger Engineering, PA 15-012 \$4,062.94
 - d. Carey Bergholz 15-013 \$900.00
 - e. Jean Chetney 15-014 \$1,757.02
 - f. South Jersey Media 15-015 \$99.27
- iii. It was motioned by Joe Hiles and seconded by Marjorie Sperry to accept and pay the Bills for Approval. All were in favor. The motion was carried.

Updates

- i. City of Salem's Application – Bids came back all a little on the high side. \$132,000.00 being low and \$250,000.00 being high. Carl Gaskill gave options, 1. Accepting the bid, 2. project could be broken into 4 blocks to reduce costs and to go back out to bid, 3. Reject all bids. Jean Chetney stated that bids were broken into categories, one being maintenance and traffic control. If Salem City provided their own in-house workers, it would cut costs to put the PCFA back into the price range and that we have 60 days from July 28th to accept to reject the bids. Fran Grenier stated the City of Salem has not replied back about this application and asked Jean to please forward the bids to Mr. Puma and the other participants. Will make a decision at the next meeting.
- ii. Carney's Point Sewerage Authority – John Cantalupo, Esq. stated that we finally have the DEP Approval letter. Mr. Cantalupo has been in communication with the bond counsel in Carney's Point and hope to close in September. The Local Finance Board has given their approval. The PCFA has all their documents done and completed.
- iii. Salem County Improvement Authority – Jean Chetney, Esq. stated that she will be recusing herself from solicitor of PCFA but will be assisting David in his presentation of SCIA since she represents SCIA as well.
 - a. Salem County Improvement Authority Current Position:
 - i. Funding issues not germane to the Landfill operations have lessened our ability to pay for cell expansion or replace equipment without bonding, seeking a loan, or receiving a grant.
 - ii. The New Jersey Department of Environmental Protection wants all New Jersey Landfills to prove they can pay off any loan associated with cell expansion within the life of the new cell.
 - iii. The SCIA does not have the financial ability to meet the above criteria.
 - iv. The SCIA does not have the financial ability to replace critical equipment to operate the landfill properly.
 - b. Salem County Improvement Authority Current Status:
 - i. The SCIA applied to the NJDEP to lengthen the payment period to the life of the landfill, as opposed to their per cell request.
 - ii. The SCIA is submitting proforma information to the DEP/EIT for a low interest loan for the landfill expansion in the amount of \$8,000,000.
 - iii. The SCIA changed the cell expansion plans to build on a cell plot that will save additional expenses, such as moving of offices.
 - iv. The SCIA requested the Board of Chosen Freeholders to forgive the payment of 5% of our operating budget.
 - v. The SCIA is currently negotiating to reduce or eliminate the Finlaw Building rent.
 - c. Salem County Improvement Authority Our Request to the Salem County Pollution Control Financing Authority
 - i. Grant the SCIA enough money to replace one of the most critical pieces of equipment in our landfill operation: the compactor.
 1. The compactor is used to compress the waste to the least amount of space as the landfill cells are being used.
 2. Use of the compactor lengthens the life of the cell.
 3. It saves money by allowing more waste to be deposited into the cells.
 - d. The SCIA received two quotes for the compactor as follows:
 - i. Bomag is considered one of the best compactors. The cash cost of this compactor is \$850,000.
 - ii. Caterpillar offers a similar compactor. The cost is \$940,363.00.
 1. Since our current Bomag compactor has proven to be reliable and has demonstrated the endurance required for this type of use, we

recommended to our Board that the Bomag is the right choice based on the cost and performance factors.

Fran Grenier asked the members of the PCFA to gather some questions if there are any and communicate through ways of email before the next meeting to help make a decision.

Old Business

New Business

Jean Chetney stated that she received an email from the Carneys Point Sewage Authority pertaining to the left over escrow funds from 2008 relating to the original Gateway Business Park Project. The escrow will be refunded back to the PCFA if agreed upon for the amount of \$994.76.

The members of the PCFA asked Jean to please send a letter out so we can get these funds back.

Public Portion

- i. The meeting was opened for public comment. David Sparks and Sue Bestwick of the Salem County Improvement Authority gave a brief overview of a possible project to be funded by the PCFA

Reminder: Next meeting is scheduled for Tuesday, September 1, 2015.

Adjournment

- i. A motion was made by Joe Hiles with a second by Marjorie Sperry to adjourn meeting. All were in favor. The motion was carried. Approximately 6:20 p.m. the meeting adjourned

Respectfully submitted by,

Carey Bergholz

PCFA for August 11 2015.docx